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OFFICE OF THE BOARD OF TRUSTEES

50 Phelan Avenue, Box E200, San Francisco, California 94112
(415) 239-3303 Fax (415) 239-3918

NOTICE REGULAR MEETINGS OF THE

BOARD OF TRUSTEES SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: District Office
Conference Room
33 Gough Street
San Francisco

DOCUMENTS DEPT.

DATE: THURSDAY, JULY 29, 1999

JUL 28 1999

TIME: 5:00 PM

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This meeting is normally devoted to Closed Session Topics.

LOCATION: District Office
Gough Street Auditorium
San Francisco

07-28-99 10:37 IN

DATE: THURSDAY, JULY 29, 1999

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

Lawrence Wong, President • Dr. Anita Grier, Vice President • Dr. Natalie Berg
Robert E. Burton • James Haskell Mayo, II • Rodel E. Rodis • Robert P. Varni
Dr. Philip R. Day, Jr., Chancellor

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

AMENDED 07/23/99

**CITY COLLEGE OF SAN FRANCISCO
BOARD OF TRUSTEES
RESOLUTIONS AGENDA SCHEDULE
March 1999-Jan 2000**

	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN
RESOLUTION DUE DATE	Fri 3/5	Fri 4/9	Fri 5/7	Fri 6/4	Fri 7/9	Fri 8/6	Fri 9/3	Fri 10/8	Fri 10/29	Fri 11/24	Fri 1/7
PRE-AGENDA REVIEW 9am 33 GOUGH	Mon 3/8	Mon 4/12	Mon 5/10	Mon 6/7	Mon 7/12	Mon 8/9	Mon 9/13	Tues 10/12	Mon 11/1	Mon 11/29	Mon 1/10
COLLEGE AGENDA REVIEW 2:30 at S121	Mon 3/15	Mon 4/19	Mon 5/17	Mon 6/14	Mon 7/19	Mon 8/16	Mon 9/20	Mon 10/18	Mon 11/8	Mon 12/6	Tues. 1/18 <i>S107</i>
DUPLICATION	Wed 3/17	Wed 4/21	Wed 5/19	Wed 6/16	Wed 7/21	Wed 8/18	Wed 9/22	Wed 10/20	Wed 11/9	Wed 12/8	Wed 1/19
DISTRIBUTION	Fri 5/21	Fri 4/23	Fri 5/21	Fri 6/18	Fri 7/23	Fri 8/20	Fri 9/24	Fri 10/22	Fri 11/12	Fri 12/10	Fri 1/21
CLOSED SESSION <u>5:00 PM</u> 33 GOUGH	Thurs. 3/25 Gough	Thurs 4/29 Ch/nb	Thurs 5/27 Gough	Thurs 6/24 Castro	Thurs 7/29 Gough	Thurs 8/26 Phelan	Thurs 9/30 Gough	Thurs 10/28 DTN	Thurs 11/18 Gough	Thurs 12/16 SEC	Thurs 1/27 Gough
BOARD MEETING 6 PM											

*Date change due to Public Holidays

All meeting dates are subject to change by the Office of the Vice Chancellor of Finance and Administration. Call 241-2234 with any questions.

7/23/99

Please note modifications are made with italic print.*



OFFICE OF THE BOARD OF TRUSTEES

50 Phelan Avenue, Box E200, San Francisco, California 94112
(415) 239-3303 Fax (415) 239-3918

**AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT**

District Office
33 Gough Street
San Francisco
THURSDAY July 29, 1999
5:00 P.M.

DOCUMENTS DEPT.

JUL 28 1999

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07-28-99 A08:37 IN

I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	California Book Company, 11 Phelan Avenue, San Francisco
Agency Negotiator:	Peter Goldstein for SFCCD
Negotiating parties:	PUC, California Book Company, & SFCCD
Under negotiation:	Instruction to negotiator will concern price and terms of payment.)

Property:	Property adjacent to S. Balboa Reservoir at Ocean & Phelan Avenues, San Francisco.
Agency Negotiator:	Peter Goldstein for SFCCD
Negotiating parties:	PUC & SFCCD
Under negotiation:	Instruction to negotiator will concern price and terms of payment.)

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (G.C. 54956.9(a))

1. Metal Optics vs. Amelco Electric & City College of San Francisco
San Francisco Superior Court case # 302904

BOARD OF TRUSTEES

Lawrence Wong, President • Anita Grier, Vice President • Natalie Berg
Robert E. Burton • James Haskell Mayo, II. • Rodel E. Rodis • Robert P. Varni
Dr. Philip R. Day, Jr., Chancellor

2. Ericson vs. City College of San Francisco, et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
3. Associated Students v. Honorable Board of Trustees of the SFCCD, et al.
Court of Appeal, First Appellate District
Case Nos. A080472 & A081725
4. SFCCD v. Kintz
San Francisco Superior Court Case # 980794
Court of Appeal No. A081378
5. SFCCD v. Doukas et al.
Case No. BAP No. NC-98-1587

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)**

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) - 3 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) - 1 case

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Lawrence Klein, Jeffrey Sloan,
Carmen Plaza de Jennings, and
Steve Hale

Employee Organizations: Service Employees International Union (SEIU) 790,
American Federation of Teachers (AFT) 2121 & Department Chairperson
Council (DCC)

2. Agency Designated Representatives: Lawrence Klein, Jeffrey Sloan,
Carmen Plaza de Jennings and
Steve Hale

Unrepresented Employees: Gardener, Nursery Specialist, Electrician
Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter,
Stationary Engineer, Truck Driver, Locksmith, Carpenter, Carpenter
Supervisor I, District Designated Managers, Supervisors, and Confidential
Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with
Government Code 54954.3 and Education Code 72121.

Regular Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
DISTRICT OFFICE
Auditorium
33 Gough Street
San Francisco
Thursday, July 29, 1999

07-28-99 A08:55 IN

DOCUMENTS DEPT.

Open Session - 6:00 p.m.

JUL 28 1999

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- I. Roll Call
- II. Pledge of Allegiance
- Approval of Minutes
Regular Meeting Minutes - February 25, 1999
Regular Meeting Minutes - March 25, 1999
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed:
- VI. Special Presentations
 - A) Proposed MBE/WBE/LBE policy, Remedies program), Procedures, and Implementation plan with time table - Eleanor Mason Ramsey, President and Debra Lawson, Associate
- VII. Monthly Financial Report
- VIII. Action on Other Resolutions Agenda Items
- IX. Report from Constituent Groups
 - Academic Senate
 - Associated Students
 - Classified Senate
- X. Board of Trustees' Report
- XI. Chancellor and Staff Reports
- XII. Requests to Speak

*C - It is recommended that all resolution agenda items identified with letter *C in the right hand column are eligible for consideration as Consent agenda items.

XIII. Adjournment

FINANCE (Pages 1-55e)

GENERAL FUND

- | | | | |
|----|---|---|-----|
| B1 | - | Authorization be hereby given to established a contract with Bay Area Video Coalition to provide instruction, technical support, and equipment upgrade in our multimedia lab on the Mission Campus for the purpose of teaching multimedia applications to students from Mission High School for the period of July 12 through July 28, 1999, at a cost not to exceed \$6,000. | * c |
| B2 | - | Authorization be hereby given to contract with Bay Area Motorcycle Training, August 1, 1999 through July 31, 2000, with the possibility of two single year extensions upon mutual agreement between the District and BAMT for the use of the South Balboa reservoir at Phelan Campus on Sundays for Motorcycle training. | * c |
| B3 | - | Authorization for General Fund Modification(S) for Special Services Contract totaling to \$6,056. | * c |
| B4 | - | Authorization hereby given to contract with Accent International Consortium for Academic Programs for logistical and program arrangements to Italy, in connection with a credit program, and authorization to contract with ACCENT for travel and logistical program arrangements. | * c |
| B5 | - | Authorization to Amend the Adopted 1998-99 Revenue and Resources Budget. | * c |
| B6 | - | Authorization be hereby given to contract with SCT to license the Campus Pipeline software at no charge, under a grant sponsorship. | * c |

CAPTIAL OUTLAY

- | | | | |
|----|---|--|--|
| B7 | - | Authorization be given to award a construction contract to Semans Communications, Inc., the lowest responsible bidder for the Project: Phelan Campus Fiber Backbone, for a cost not to exceed \$450,000 to be completed on or before April 30, | |
|----|---|--|--|

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

2000.

- B8 - Authorization for six (6) Contract Modification(s) totaling \$170,774.19 for Special Services and (1) amended Construction Contract. * c

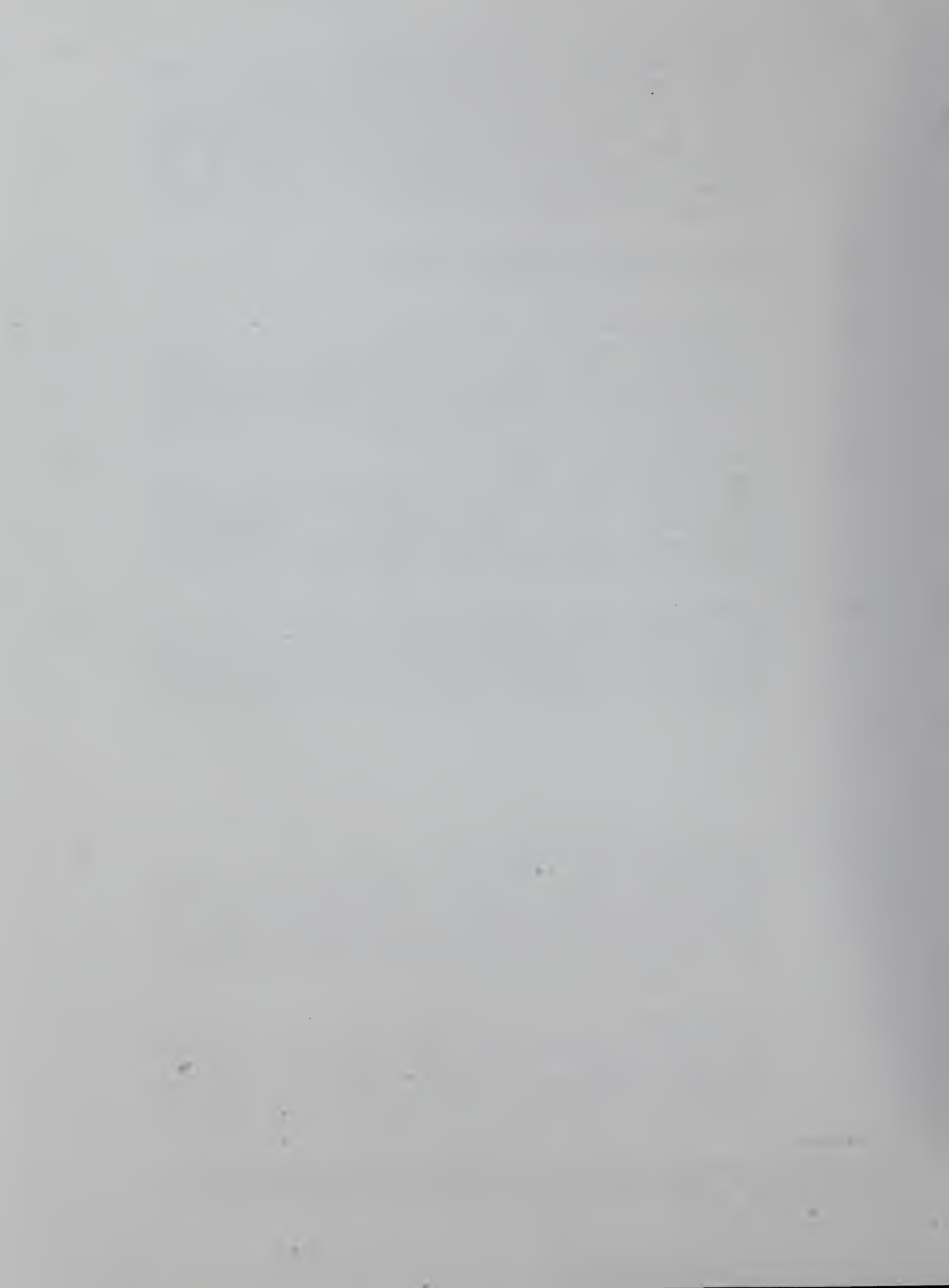
GRANTS

- B9 - Authorization be given to contract with Marshall Crossman Design to provide services related to the production of the brochure/mural key for the Diego Rivera Mural project for the period of August 1, 1999 through August 31, 1999, in the amount not to exceed \$11,000, funded by the 1999-2000 Partnership for Excellence. * c
- B10 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the San Francisco Solid Waste Management Program to establish Waste Diversion: Education Program and Waste Diversion: Bins Program for the period of July 1, 1999 until May 30, 2000 in the amount not to exceed \$6,700. * c
- B11 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the Chancellor's Office of California Community Colleges will provide funds to a Search Engine Feasibility Study for the period of August 1, 1999 until July 30, 2000 in the amount not to exceed \$200,000. * c
- B12 - Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1999 through June 30, 2000, not to exceed \$178,875. * c
- B13 - Authorization to contract with Patrick Cheng for providing the custodial ergonomics training and refresher courses to employees of SFAC during the period of August 1, 1999 to December 31, 1999, for a total of 200 hours of services at a rate of \$100 per hour for a cost not to excess \$20,000. * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- B14 - Authorization 1) to contract with Wendy Baker for providing assistant in the SFCACT Grant related activities and ETP programs for a cost not to exceed \$7,500 during the period of July 1, 1999 to October 31, 1999; 2) to contract with Ameer Tsai for providing assistant in the Gerber Technology programs for a cost not to exceed \$9,750 during the period of July 1, 1999 to November 30, 1999. * c
- B15 - Authorization to modify existing Grants totaling \$32,240. * c
- B16 - Authorization (1) To augment an agreement and (2) To appropriate all funds receivable upon approval by the Esprit de Corp to provide apparel training for its employees for the period July 1, 1999 through December 31, 1999 for an amount not to exceed \$77,000. * c
- B17 - Authorization to submit an application for funds and appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Center Based Child Development Program for the fiscal year 1999-2000. * c
- B18 - Authorization to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent Education Program, for the fiscal year 1999-2000. * c
- B19 - Authorization to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent Independent Living Training Program, for the fiscal year 1999-2000. Total funding is not to exceed to \$13,100. * c
- B20 - Authorization (1) to contract with and (2) to appropriate funds from the Private Industry Council of San Francisco for the San Francisco Assessment Center (SFAC) to provide vocational assessment at Career Link for the * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.



period July 01, 1999 through June 30, 2000, in the amount of \$80,000.

- B21 - Authorization (1) to submit a continuation application to renew the City College Adolescent Pregnancy Prevention Program (C-CAPP) and (2) to appropriate all funds upon approval by the Office of Population Affairs to continue the City College Adolescent Pregnancy Prevention Program (C-CAPP) through the Child Development and Family Services Department and the C-CAPP will coordinate with the Independent Living Program, for the period of September 6, 1999 to September 15, 2000, in the amount not to exceed \$270,000. * c
- B22 - Authorization be given for a special services contract with David J. Munro to serve as coordinator of the Center for the period July 1, 1999, to June 30, 2000, in the amount not to exceed \$6000. * c
- B23 - Authorization to contract with Amy Schwimmer for providing assistance in the Student Success Middle College High School Project for a cost not to exceed \$40,000 during the period of July 1, 1999 to June 30, 2000. * c
- B24 - Authorization to submit a renewal application for the ED>Net Biotechnology grant to the Chancellor's Office California Community colleges for the period of June 1999 - July 2000 in the amount not to exceed \$178,875. * c
- B25 - Authorization hereby be given to contract with Mabel Hom as Industry Liaison to implement the Northern California Center for Applied Biological Technologies activities, with the biotechnology industry for the period July 1, 1999 through June 30, 2000, in the amount not to exceed \$20,500. * c
- B26 - Authorization be hereby given to contract with Dr. Norena Badway for conducting a CalWORKs Curriculum Redesign Workshop for cost not to exceed \$9,920 for the period June 10 to June 30, 1999. * c
- B27 - Authorization be hereby given to contract with the Department of Human Services * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

(DHS) for providing off-campus Workstudy for eligible students, cost not to exceed \$200,400 for the period January 1, 1999 to June 30, 1999.

- | | | | |
|-----|---|--|-----|
| B28 | - | Authorization be hereby given to contract with Public and private entities to provide off-campus Workstudy for eligible students, cost not to exceed \$50,000 for the period January 1, 1999 to June 30, 1999. | * c |
| B29 | - | Authorization be hereby given to contract with Public and private entities to provide off-campus Workstudy for eligible students, cost not to exceed \$50,000 for the period July 1, 1999 to June 30, 2000. | * c |
| B30 | - | Authorization be hereby given to contract with the Department of Human Services (DHS) for providing off-campus Workstudy for eligible students, cost not to exceed \$353,059 for the period July 1, 1999 to June 30, 2000. | * c |

Equipment, Supplies & Services (Pages 56-63)

- | | | | |
|----|---|---|-----|
| C1 | - | Procurement of equipment, supplies, services, etc., less than \$3,000 | * c |
| C2 | - | Procurement of equipment, supplies, services, etc., \$3,000 or more | * c |
| C3 | - | Acceptance of Gifts | * c |

Human Resources (Pages 64-115)

- | | | | |
|--------|---|---|-----|
| F1 | - | Extending Acting Appointment Educational Academic Administrator | * c |
| F2 | - | Appointment Educational Academic Administrator | * c |
| F3 | - | Interim Appointment Educational Academic Administrator | * c |
| F4 | - | Special Administrative Assignment
Interim Educational Academic Administrator | * c |
| G1-13- | | Academic Employees, Credit Program, District Funded | * c |
| H1-2 | - | Academic Employees, Credit Program, | * c |

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

Categorically Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * c

N1 - Academic Employees Community Services Classes * c

POLICY (Pages 116-118a)

P1 - Notice of Intention to amend the San Francisco Community College District Policy Manual by adding Section 7.23 - Minority, Woman, Local Business Enterprises- Construction and Construction-Related Professional Services.

Special (Pages 119-131)

S1 - Presenting the Initial Proposal of the Department Chairperson Council for a Successor Collective Bargaining Agreement, and Placing a Special Order of Business on the Agenda for a Public Board of Trustees Meeting in August 1999 for Public Response to the Initial Proposal. * c

S2 - Recommend Adopting Amended Wage Rates for Unrepresented Classified Management, Supervisory, and Confidential Employees for Fiscal Year 1999-2000. * c

S3 - Authorization to contract with the Cape Cod Community College, Hyannis, Massachusetts, for a faculty exchange position for the Fall 1999 semester. * c

S4 - Authorization be granted to establish a new policy, which would allow all enrollment fees, non-resident and foreign tuition balances to be credited to the students' accounts, which would give the students the opportunity to utilize their credit balance to pay for enrollment fees, non-resident tuition and foreign student tuition in subsequent terms. The accounts will be held for a period of two years, and any balances not used during the two-year period would be credited to the District. * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

S5 - Authorization be granted to implement a Non-Resident and Foreign Student installment payment plan. The installment plan would require three equal payments. The first payment would be made at the time of registration, the second at the end of the mid-term period, and the third at seventy-five percent point of the school term. The effective date of implementation would be the Fall 1999 School Term. * c

S6 - Amending 1) Board of Trustees Resolution No. 981029-S4 to include the Classification of Principal Administrative Analyst (1824); and 2) authorizing the Administration to establish wage rates/premiums and benefit levels for the Classification * c

Real Estate (Pages 132-136)

W1 - Authorization to exercise options to renew rental agreements for the use of space by City College of San Francisco for fiscal year 1999-2000. * c

W2 - Authorization to lease Floors 1 and 2 of Building B at Fort Mason Center, July 1, 1999 through June 30, 2000 * c

Information only (Pages 137-139)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **August 26, 1999**

Phelan Campus
Pierre Coste Dining Room
50 Phelan Avenue
San Francisco, Ca.

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 **B1**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: **GENERAL FUND**

Authorization to Contract
(Resolution No. 990729-B1)

BACKGROUND INFORMATION:

Digital Mission, a collaborative of nonprofit agencies that includes Mission Hiring Hall, Bay Area Video Coalition, Arriba Juntos, and City College of San Francisco, wishes to pilot a school-to-career program this summer at the Mission Campus. Bay Area Video Coalition (BAVC) will provide the teaching, teaching assistance, lab support and equipment upgrades at the Mission Campus in our multimedia facility, Room 412. The class will take place from July 12-July 28, 1999, Monday through Thursday, from 10:00 a.m. -3:00 p.m.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Bay Area Video Coalition to provide instruction, technical support, and equipment upgrade in our multimedia lab at the Mission Campus for the purpose of teaching multimedia applications to students from Mission High School for the period of July 12 through July 28, 1999, at a cost not to exceed \$6000, and

FURTHER BE IT RESOLVED: That the Chancellor and/or Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute such a contract on behalf of the San Francisco Community College District.

Frances Lee , Originator

07/29/99 - B1 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 B2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CONTRACT:
Authorization to Contract
(Resolution No.: 990729-B2)

BACKGROUND INFORMATION:

Bay Area Motorcycle Training (BAMT), in connection with the California Highway Patrol Motorcyclist Safety Program, offers beginning and advanced courses in motorcycle training. BAMT offers motorcycle training at a number of Bay Area sites. BAMT has approached District administration for the right to offer the training courses on Sundays in the South Balboa Reservoir at Phelan Campus. BAMT spoke with representatives from both the OMI and Westwood Neighborhood Associations to see if there were any concerns about Sunday motorcycle training in the reservoir and was told that there were no objections to the training. BAMT has offered to pay the District \$125 each Sunday per range, based on the number of ranges used. The South reservoir could accommodate up to two ranges. BAMT shall supply the District with a statement of the number of ranges and days used per month in the first week of the following month. Additionally, BAMT shall carry a \$2,000,000 liability policy naming the District as insured.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Bay Area Motorcycle Training, August 1, 1999 through July 31, 2000, with the possibility of two single year extensions upon mutual agreement between the District and BAMT for the use of the reservoir at Phelan Campus on Sundays for Motorcycle training, and

07/29/99 - B2 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODCL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That BAMT shall pay the District the sum of \$125 per Sunday per range based on the number of ranges used, 30 days net, payable at the end of each month, with the potential of the South reservoir accommodating up to two ranges, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator

07/29/99 - B2 page 2

DATE: July 29, 1999

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: General Fund

Authorization for General Fund Modification(s) for Special Services Contract
totaling to \$6,056
(Resolution No. 990429-B3)

BACKGROUND INFORMATION:

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS: ORIGINATOR</u>
A 980827-B3 990429-B2	Shirley Low	Aug. 3, 1998-June 30, 1999	\$32,000	Extend contract amount to \$6,056.	\$38,056	Extend contract amount to provide payroll related programming services. Originator: Mamie How
				Total= \$6,056		

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 B4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Authorization to Conduct a Study
Abroad Program Italy - Summer 2000
and to contract
(Resolution No. 990729-B4)

BACKGROUND INFORMATION:

In 1985, the Board of Trustees approved Board Resolution to contract with Opportunities in International Learning (O.I.L.) and European Studies Association (E.S.A.) in order to provide travel and educational program services for a semester program in France. In 1989, the Board of Trustees gave approval to contract with O.I.L. for a Study Abroad Program in Italy. On October 31, 1991, O.I.L. changed their name to Accent International Consortium for Academic Programs.

O.I.L./ACCENT has been successfully providing us with services for our Study Abroad Programs for twenty-seven (27) consecutive semesters for France and eighteen (18) consecutive semesters for Italy. This organization consistently receives excellent evaluations from CCSF students and Faculty participating in Study Abroad Programs in these countries.

City College is now proposing to renew its contract with Accent for the Summer of 2000. The scope of work, period of service and cost per student are as follows:

07/29/99 - B4 page 1

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1. Study Abroad Program in Italy. Accent will provide the necessary travel and educational program arrangements for CCSF's Study Abroad Programs in Italy. The dates of this program will be: Summer 2000: June 10 to July 4, 2000. Cost per student, which includes instruction, housing, student activities, excursions and ground transportation is \$2500.

The costs of these programs are to be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Accent International Consortium for Academic Programs for logistical and program arrangements to Italy, in connection with a credit program, and authorization to contract with ACCENT for travel and logistical program arrangements, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute such contract on behalf of the District to effectuate this resolution

Joanne Low, Originator

Jill Heffron, Originator

07/29/99 - B4 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

1) Amending the Adopted 1998-99 Revenue and Resources Budget; 2) Increasing the Designated Reserve and transferring funds to Restricted Programs; 3) Transferring Funds for Expenditures
(Resolution No. 990729-B5)

BACKGROUND INFORMATION:

On September 17, 1998 the Board adopted Resolution No. 980917-B2, approving adopting the Final Recommended 1998-99 Budget. The Final Recommended 1998-99 Budget for General Fund Unrestricted Revenue and Resources totaled \$127,963,147 for Revenue and \$126,961,802 for expenditures, and a Designated Reserve totaling \$3,650,000.

On November 19, 1998, Resolution No. 981119-B9 was approved increasing the General Fund Unrestricted Expenditure Appropriations by \$604,821 for 1997-98 encumbrances and \$800,000 to fund instructional departments supply allocations previously funded by one-time Block Grant Funds. These adjustments increased the Expenditure Budget from \$126,961,802 to \$128,366,621.

On February 25, 1999, Resolution No. 990225-B4 was approved, increasing the 1998-99 General Fund Unrestricted Revenue and Resources from \$127,963,147 to \$128,767,181.

07/29/99 - B5 page 1

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Adjustments must be completed to the 1998-99 Revenue and Expenditure Budgets in preparation for the year-end-closing and completion of the District's Annual Audit Report. This process requires that the Board of Trustees approve revised budgets for revenue and expenditures to equal the fiscal year projection.

Please note that the adjustments currently listed may be amended prior to the July 29, 1999 Board meeting.

After a review and analysis of the June 99 Apportionment Statement along with year-to-date expenditures and expenditures yet to be reflected as of June 30, 1999 the following budget adjustments are required:

1. Revenue and Resources:

- a. Increase General Fund Unrestricted Revenue and Resources from \$128,767,181 to \$129,757,589

2. Increase to Designated Reserve and Transfers Out for Restricted Programs:

- a. Designated Reserve \$100,000
- b. Cafeteria Fund \$_____ including \$_____ for prior years deficit and \$_____ for the 1998-99 deficit
- c. Student Health Center \$_____ including \$_____ for prior years deficit and \$_____ for the 1998-99 deficit

3. Budget Transfer for General Fund Unrestricted Expenditures:

Request to transfer salary savings to cover planned one-time equipment Expenditures (Capital Outlay), increased postage and advertising expenditures, higher maintenance costs (Other Operating Expenses), increased custodial supplies (Supplies/Materials)

Transfer From:

Certificated Salaries \$ 316,000
Classified Salaries 700,000
Other Outgo 200,000
Total Transfer From \$1,216,000

Transfer To:

Supplies/ Materials \$ 145,000
Other Operating Expenses 522,000
Capital Outlay 549,000
Total Transfer to \$ 1,216,000

RECOMMENDATION:

RESOLVED: That the 1998-99 General Fund Unrestricted Revenue and Resources Budget be amended from \$128,767,181 to \$129,757,589; 2) that Transfers from the General Fund Unrestricted Expenditure Budget be authorized for \$100,000 Designated Reserve; \$_____ Cafeteria Fund; \$_____ for the Student Health Center; 3) that \$1,216,000 in certificated/classified salary savings and Other Outgo funds be transferred to cover planned deficits in Supplies and Materials, Other Operating Expenses, and Capital Outlay, and

FURHTER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the College to effectuate this resolution.

James Kendrix, Originator

07/29/99 - B5 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND
Authorization to contract
(Resolution No: 990729-B6)

BACKGROUND INFORMATION:

City College of San Francisco has been using SCT's Banner administrative software application since July, 1994. SCT is currently offering to colleges software that would allow our City College community of Banner users the ability to customize their Web interface into Banner information. This software would allow the City College community who uses Banner the ability to customize their Web interface into Banner information. This grant sponsorship also covers all maintenance costs. At this time, City College has not implemented the Banner Web Product, which would allow students to register over the Web/, and also allow faculty the ability to access class information over the Web, and allow employees to view their employment information over the Web. The Campus Pipeline product would not be usable until Banner Web is implemented, which is projected for the 2000-2001 fiscal year. At the time that Campus Pipeline is installed and implemented, there will be a charge of \$35,000 by SCT for implementation costs. At that time, a Board resolution authorizing this expenditure will be needed.

07/29/99 - B6 page 1

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RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with SCT to license the Campus Pipeline software at no charge, under a grant sponsorship, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
Mamie How, Originator

07/29/99 - B6 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 B7

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction
Contract
(Resolution No. 990729 - B7)

BACKGROUND INFORMATION:

Project: *Phelan Campus Fiber Backbone*

The District followed the normal construction bid process, received seven bids from cabling vendors, including two Minority Business Enterprise firms and the District wishes to contract with the lowest responsible bidder, Semans Communications, Inc., for the project: Phelan Campus Fiber Backbone. This project consists of a) the installation of the fiber optics cable, originating from the main computer room in Batmale Hall and terminating to each of 13 building locations on Phelan Campus, and b) the installation of the fiber termination hardware, (including racking, cabinets, etc.) in designated telecommunication closets in the 13 buildings on Phelan Campus.

The fiber backbone will provide networking connectivity among the Phelan campus buildings. It is the first step and a crucial step in the building of the City College network infrastructure. Faculty have been planning instructional and curricular changes based on the network

07/29/99 - B7 page 1

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services that the fiber backbone project and the network infrastructure upgrade would provide. The cost of this contract is not to exceed \$450,000 (\$390,000 bid price plus 15% contingency). While Semans Communications, Inc. is not an MBE firm, they will be using an MBE electrical subcontractor, Hanson Electric. This project is funded by Prop A General Obligation Bond Funds.

RECOMMENDATION:

RESOLVED: That authorization be given to award a construction contract to Semans Communications, Inc., the lowest responsible bidder for the Project: Phelan Campus Fiber Backbone, for a cost not to exceed \$450,000 to be completed on or before April 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

Mamie How, Originator

07/29/99 - B7 page 2

DATE: July 29, 1999

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY

Authorization for six (6) Contract Modification(s) totaling \$170,774.19 for Special Services and One (1) Construction Contract Amendment (Resolution No. 990729-B8)

BACKGROUND INFORMATION:

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A 981119-B5 Science Hall Distilled Water System Replacement	Chow Engineering, Inc. (Project Engineer)	\$23,000.00	\$275.00	CM #2 - \$595.00	\$23,870.00	Lead paints sampling and testing, and additional project management for abatement work.
B 990624-B8 John Adams Campus Wrought Iron Fence Replacement	Golden Bay Fence Plus Iron Works Inc., (General Contractor)	\$43,606.00	\$0.00	\$0.00	\$43,606.00	Change of funding sources from MOCB's \$15,000 and Bond's \$28,606 to 100% by Prop A Bond's \$43,606
C 990325-B3 New Mission Theater Building Preservation Study	KKA Architects, Inc., (Project Architect)	\$25,400.00	\$10,000.00	CM #2 - \$10,445.19	\$45,845.19	Additional architectural planning services for 2000-2001 State Capital Outlay Project Proposal
D 990325-B3 Chinatown/North Beach Columbo Building Preservation Study	KKA Architects, Inc., (Project Architect)	\$17,915.00	\$678.00	CM #2 - \$22,935.00	\$35,908.00 \$41,528.04	Additional architectural planning services for 1999-2000 State Capital Outlay Project Proposal
E 980528-B37 Downtown Underground Tank Retrofit & Upgrade	SCA Environmental, Inc., (Project Engineer)	\$25,080.00	\$3,351.00	CM #3 - \$15,195.00	\$43,626.00	Additional engineering & project management services

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
F 990225-B5 Visual Arts Air Correction	YAMAS Control, Inc., (Mechanical Contractor)	\$50,100.00	\$16,400.00	CM #3 - \$5,600.00	\$72,100.00	Additional HVAC, Zone-B, handling unit control device replacement work.
G 980430-B28 Cloud Hall Remodel for Allied Health	A.R. Construction (General Contractor)	\$4,706,000.00	\$325,952.02	CM #9 - \$114,404.00	\$5,146,356.02	CO #11 for field changes due to the unforeseen site conditions.
H 981217-B21	Media Connections Group	\$10,000	0	CM #1 - \$1,600	\$11,600	Additional amount funded by GO bonds, Prop A. Review Phelan Campus fiber bid specifications for video requirements.
			Total	\$170,774.19		

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Approval for Special Services Contract
(Resolution No. 990729-B9)

BACKGROUND INFORMATION:

The Diego Rivera Mural Project wishes to produce a brochure and information key for the Diego Rivera Mural, *Pan American Unity*. The brochure will provide information about the mural and City College. The key will furnish information about each of the figures in the mural. Marshall Crossman Design, a women-owned firm in San Francisco, will provide both the professional services related to the design/coordination and production of the brochure/mural key. Marshall Crossman Design will also provide for the printing and folding of the brochure/mural key with the total production of 5000 copies. Total cost of the project will not exceed \$11,000. The funding will come from the 1999-2000 Partnership for Excellence allocation.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Marshall Crossman Design to provide services related to the production of the brochure/mural key for the Diego Rivera Mural project for the period of August 1, 1999 through August 31, 1999, in the amount not to exceed \$11,000, funded by the 1999-2000 Partnership for Excellence, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

07/29/99 - B9 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B10

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Approval to submit an application and
appropriate funds received
(Resolution No. 990729-B10)

BACKGROUND INFORMATION:

The San Francisco Solid Waste Management Program will provide funds for Waste Diversion: Education Program. These funds will allow City College of San Francisco Building and Grounds to educate CCSF staff and students about the importance of recycling. The funds will be used to hire an individual to schedule and make presentations to staff as well as set up a Recycling Information Fair. Additional funds will be provided under the Waste Diversion: Bins Program to purchase additional recycling bins.

There are no additional funds or space required. City College of San Francisco is the fiscal agent.

Income

San Francisco Solid Waste Management Program (Grant)	\$6,700
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Expenditures

Employee Salary and Benefit	\$2,175
Materials for Presentation	225
Supplies (Bins)	4,000
Other Operating Expenses	<u>300</u>
Total	\$6,700

07/29/99 - B10 page 1

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RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and to appropriate all funds receivable upon approval from the San Francisco Solid Waste Management Program to establish Waste Diversion: Education and Bins Program for the period of July 1, 1999 until May 30, 2000 in the amount not to exceed \$6,700, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

07/29/99 - B10 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Approval to submit an application and to
appropriate funds received
(Resolution No. 990729-B11)

BACKGROUND INFORMATION:

The Chancellor's Office of California Community Colleges will provide funds for a Search Engine Feasibility Study. These funds will allow the Library of City College of San Francisco to conduct a study to determine the feasibility of developing a single information access point or search engine. This search engine/access point will principally serve the libraries, media, tutorial and learning assistance programs in all of the California Community Colleges. The funds will be used primarily to pay a consultant to conduct the study.

There is no additional space required. There is a \$40,000 in-kind match required, which the Library will provide. City College of San Francisco is the fiscal agent.

Income

The Chancellor's Office of California Community	\$200,000
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Expenditures

Instructional Salaries	\$ 15,000
Noninstructional Salaries-Classified	3,000
Employee Benefits	500
Supplies and Materials	3,000
Other Operating Expenses and Services	166,500
Capital Outlay	2,000
Other Outgo	2,000
Indirect Costs	<u>8,000</u>
Total	\$200,000

07/29/99 - B11 page 1

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In-Kind Expenditures

Instructional Salaries

\$40,000

Total

\$40,000

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the Chancellor's Office of California Community Colleges to provide funds for a Search Engine Feasibility Study for the period of August 1, 1999 through July 30, 2000 in the amount not to exceed \$200,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Rita Jones, Originator

07/29/99 - B11 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B12

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Authorization to Renew Existing Grants
(Resolution No: 990729-B12)

BACKGROUND INFORMATION:

In March 1999, the California Community Colleges Chancellor's Office awarded Economic Development funding to the Office of Contract Education for the operation of the Center of Excellence (COE) for the second year. The Center will continue to provide performance consulting services and assistance to local businesses in improving their employees' skills and solving business problems. The Center will also assist other Bay Area community colleges in building partnership with their business communities.

The total project costs and the sources of funding are as follows:

Income from State Chancellor's Office

Economic Development Funds	\$178,875
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Expenditures:

Academic Salaries	\$117,921
Classified Salaries	26,672
Employee Benefits	13,736
Supplies and Materials	2,766
Other Operating Expenses & Services	10,900
Indirect Costs	<u>6,880</u>
	\$178,875

07/29/99 - B12 page 1

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Matching funds of \$178,875 in the form of the Dean and program staffs' salaries and fringes, facilities, and instructional resources and supplies will serve as in-kind match for the project. No cash match is required.

RECOMMENDATION:

RESOLVED: That the District is authorized 1) to submit a renewal application for funds, and 2) to appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office of Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1999 through June 30, 2000, not to exceed \$178,875, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

07/29/99 - B12 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B13

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Approval of Special Services Contract
(Resolution No: 990729-B13)

BACKGROUND INFORMATION:

On August 27, 1998, the Board of Trustees approved Resolution No. 980827-B13 authorizing funds from the San Francisco Airport Commission (SFAC) to provide health and safety training. The SFAC has requested a series of custodial ergonomic training workshops and refresher courses that meet the OSHA requirements from July 1, 1999 to December 31, 1999. To execute this request, City College of San Francisco needs to draw upon the expertise of specialists in this field.

The Office of Contract Education wishes to retain the special services of Dr. Patrick Cheng to provide the custodial ergonomics training and refresher courses. Dr. Cheng is a chiropractor and sports physician licensed to practice in the State of California. His expertise is injury prevention and treatment. Dr. Cheng has provided safety training to the Airport employees since FY 97-98. His service is highly appreciated by the Airport Commission, and the commission would like to retain his services through CCSF.

The special services contract for Dr. Patrick Cheng will be for 200 hours of services at the rate of \$100 per hour for a total not to exceed \$20,000. The training will be conducted during the period of August 1, 1999 to December 31, 1999.

The funds for the contract are from the SFAC Training Contract. No District matching funds are required.

07/29/99 - B13 page 1

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RECOMMENDATION:

RESOLVED: That authorization be hereby to contract with Patrick Cheng for providing the custodial ergonomics training and refresher courses to employees of SFAC during the period of August 1, 1999 to December 31, 1999, for a total of 200 hours of services at a rate of \$100 per hour for a cost not to excess \$20,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

07/29/99 - B13 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B14

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Approval of Special Services Contract
(Resolution No: 990729-B14)

BACKGROUND INFORMATION:

On May 27, 1999, the Board of Trustees approved Resolution No. 990527-B7 appropriating funds to operate the San Francisco Center for Applied Competitive Technologies (SFACT) under the Office of Contract Education. To execute this Ed>Net economic development program, City College of San Francisco needs to draw upon the expertise of specialists from this field.

The Office of Contract Education wishes to retain the special services of Ms. Wendy Baker and Ms. Amee Tsai, solely based on their experience and contacts in the apparel manufacturing industries. Ms. Baker is a specialist in writing and developing contracts with the California Employment Training Panel (ETP). Ms. Tsai specializes in Gerber Technology and CAD/CAM computer software programs.

Ms. Baker will assist the SFACT project director, writing grant proposals and reports, developing ETP contracts for small businesses, writing activity reports and updating the SFACT web site. In addition, she will provide liaison services to clients, the Advisory board, community and industry. She will provide 300 hours of services during the period of July 1, 1999 to October 31, 1999, at the rate of \$25 per hour for a total cost not to exceed \$7,500.

07/29/99 - B14 page 1

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Ms. Tsai will provide assistance in developing the Gerber Technology's Artworks, CAD/ CAM program, conducting workshops for trainees, demonstrations and outreach for the Gerber Technology programs. She will provide 390 hours of services during the period of July 1, 1999 to November 30, 1999, at the rate of \$25 per hour for a total cost not to exceed \$9,750.

The funds for the contracts are from the San Francisco Center for Applied Competitive Technologies grant. No District matching funds are required.

RESOLVED: That the District is authorized 1) to contract with Wendy Baker for providing assistance in the SFCACT Grant related activities and ETP programs for a cost not to exceed \$7,500 during the period of July 1, 1999 to October 31, 1999; and 2) to contract with Amee Tsai for providing assistant in the Gerber Technology programs for a cost not to exceed \$9,750 during the period of July 1, 1999 to November 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

07/29/99 - B14 page 2

Date: July 29, 1999

B15

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to modify existing Grants totaling \$68,329.
(Resolution NO. 990729 - B15)

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A	990429-B20	California Community Colleges/Economic Development/Job Development Incentive Training Fund/Roberto Lopez	Mar. 4, 1999 - Feb. 29, 2000	\$10,000	+\$10,000	\$20,000	To extend dates. No change in duties. To be funded by grant renewal. Originator: Phyllis G. McGuire
B	981119-B23	California Community Colleges/Economic Development/Job Development Incentive Training Fund/Matthew Burry	Nov. 1, 1998 - Aug. 31, 1999	\$9,720	+\$2,240	\$11,960	To extend dates. No change in duties. To be funded by grant renewal. Originator: Phyllis G. McGuire
C	970731-B4 990624-B17D	San Francisco Mayor's Office of Community Development/Garment 2000	Jul. 1, 1999 - June 30, 2000	\$140,000	+\$15,000	\$155,000	To increase amount of grant. Originator: Phyllis G. McGuire

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS; ORIGINATOR
D 980827-B13	San Francisco Airport Commission	July 1, 1998- June 30, 1999	\$244,450	Extend term to Dec. 31, 1999		Date change only, no change to contract amount. Originator: Judy Teng
E 980917-B9	Dr. Barton Glendhill	October 1, 1998-July 31, 1999	\$63,960	Extend contract date from Sept. 1, 1999 to Aug. 31, 2000.	\$42,696(to be disbursed in 12 monthly payments of \$3558)	Extend contract date and amount to allow Dr. Glendhill to continue to provide the National Center of Bio-Link with Special Services and advice of liaison with researchers, industry leaders and post-secondary faculty. Originator: Robert Gabriner
F 990624-B31	California State Dept. of Education/Child Development Division	July 1, 1999- June 30, 2000	\$243,438	\$5,000	\$248,438	\$5,000 additional funds will be used for classified salaries. Originator: Sandra Handler
G 980625-B15	San Jose State University (Mastep Grant)	July 1, 1998 - June 30, 1999	\$24,198	1)Grant dates 6/30/2000 2)\$36,089 added for 199/2000 work.	\$650,287	San Jose State University subcontracts to CCSF for summer and overload faculty services. Originator: Robert Manlove
H 990527-B11	Office of adolescent pregnancy prevention Alia Rovai (contractor) Elizabeth Saunders(contracto Amalia Smith (contractor	Sept. 16, 1998- Sept. 15, 1999	\$34,200	To increase each contract amount by \$2,700	\$42,300	Each contract amount should not exceed \$2,700. Originator: Bernice Brown
			Total	\$68,329		

RECOMMENDATION:

RESOLVED: That the Board authorizes the specific amendment to the resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B16

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Authorization to Enter into an Agreement
(Resolution No. 990729 - B16)

BACKGROUND INFORMATION:

The Office of Contract Education was awarded a grant from the State Chancellor's Office to establish the San Francisco Center for Applied Competitive Technologies (SFCACT). The purpose of the SFCACT is to provide technical assistance and training seminars to the apparel industry through the development of a fee-based program. On June 11, 1999 SFCACT and Esprit de Corps entered into an agreement for \$34,000 in which SFCACT is a subrecipient of Employment Training Panel funds awarded to Esprit. The purpose of the contract is to train Esprit employees on each step of apparel production from computer aided design, to patternmaking, grading, and marker making. SFCACT now wishes to amend its agreement with Esprit de Corps by increasing the contract to an amount not to exceed \$77,000. Under this augmentation, SFCACT will train 85 Esprit employees for a total of 120 hours each. The training that began on July 1 will continue through December 31, 1999.

Income from Esprit de Corps: \$77,000

Expenditures:

Academic Salaries	\$37,250
Employee Benefits	5,588
Supplies and Materials	1,200
Other Operating Expenses	30,000
Indirect Costs	<u>2,962</u>
Totals	\$77,000

07/29/99 - B16 page 1

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RECOMMENDATION:

RESOLVED: That authorization hereby be given to (1) augment an agreement and (2) appropriate all funds receivable upon approval by the Esprit de Corps to provide apparel training for its employees for the period July 1, 1999 through December 31, 1999 for an amount not to exceed \$77,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

07/29/99 - B16 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B17

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

Authorization to submit an application
for funds and appropriate all funds
receivable
(Resolution No. 990729-B17)

BACKGROUND INFORMATION:

The California Department of Education/Child Development Division has again requested that City College of San Francisco apply for funds to continue the existing center based child development program through 1999-2000. Funding for 1998-99 totaled \$384,677 and the request for 1999-00 totals \$384,677. The purpose of the center-based program is to provide center-based child development services (pre-school-3rd grade) for low income families in San Francisco County. Families must meet the state guidelines for certification. No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to submit an application for funds and appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Center-Based Child Development Program for the fiscal year 1999-2000, funding is not to exceed \$384,677, and

07/29/99 - B17 page 1

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FURTHER BE IT RESOLVED: That the Chancellor,
Vice Chancellor of Finance and Administration,
and/or their designees are hereby authorized to
execute any and all documents on behalf of the
District to effectuate this resolution.

Sandra Handler, Originator

07/29/99 - B17 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B18

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Authorization to submit an application
for funds and appropriate all funds
receivable
(Resolution No. 990729-B18)

BACKGROUND INFORMATION:

Pursuant to 1984 legislation, the California Community Colleges Chancellor's Office received an appropriation of one million to be used for a statewide Foster Care Education Program in community colleges. The state-funded program is designed to provide in-service training for individuals involved in the California Foster Care system. Approximately sixty-two colleges are providing training in fifty-one of the fifty-eight counties in the state. City College of San Francisco seeks approval to submit an application for such funds for the period July 1, 1999 through June 30, 2000.

The funds will be used to offer a Foster Parent Education Program using a variety of class formats and techniques. Participants will receive verification of training hours for each class attended. Central to the program consistent with the needs of foster parents in San Francisco will be a local advisory group that will continue to assist in the development of the program.

City College of San Francisco is requesting \$42,557 for this purpose. No general fund monies from the District are required.

07/29/99 - B18 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent Education Program, for the fiscal year 1999-2000, funding not to exceed \$42,557, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

07/29/99 - B18 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 **B19**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Authorization to submit an application
for funds and appropriate all funds
receivable
(Resolution No. 990729- B19)

BACKGROUND INFORMATON:

The California Community Colleges Foster Parent Training Program has received funding to provide training to foster parents, group home staff, social workers and youth in foster care between the ages of 16 and 19 through an interagency agreement with the State Department of Social Services and the California Community Colleges Foundation. The purpose of this Independent Living Skills training money is to better prepare adolescents for emancipation, to provide specific training for foster parents and group home staff in facilitating youths' exit from dependency, and to the extent possible, include social worker training as part of the team approach to supporting youth in the process of working toward emancipation. City College of San Francisco seeks approval to submit an application for such funds, and appropriate funds receivable to conduct a Foster Parent/Independent Living Training Program for the period July 1, 1999 through June 30, 2000.

City College of San Francisco is requesting \$13,100 for this purpose. No general fund monies from the District are required.

07/29/99 - B19 page 1

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RECOMMENDATION:

RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent Independent Living Training Program, for the fiscal year 1999-2000. Funding not to exceed \$13,100, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

07/29/99 - B19 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 B20

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANT
Authorization to contract and to
appropriate funds receivable
(Resolution No. 990729 - B20)

BACKGROUND INFORMATION:

The San Francisco Assessment Center (SFAC) was established in 1992 through a subcontract with the Private Industry Council of San Francisco (PIC). The funding originated with the Department of Labor under the Job Training Partnership Act Title III (JTPA). The original three year contract provided for career and vocational assessment services for JTPA-eligible and other low income individuals. PIC has continued to contract for these services on an annual basis.

The Private Industry Council wishes to contract with City College of San Francisco for another year of assessment services through the San Francisco Assessment Center for the period July 01, 1999 through June 30, 2000. In November 1995 the SFAC co-located with the Private Industry Council, the Employment Development Department, the Department of Human Services, the National Council on Aging and the Department of Rehabilitation to form Career Link, a One-Stop Career Center now located at 3120 Mission Street. Career Link provides multi-agency career, education, training and employment resources to job seekers and career changers. Funding for this agreement between CCSF and PIC is under JTPA Title III (40% Rapid Response) for an amount not to exceed \$80,000.

07/29/99 - B20 page 1

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Federal Income from Local Source

Private Industry Council \$80,000

Expenditures:

Academic Salaries	\$26,880
Classified Salaries	29,646
Employee Benefits	10,138
Supplies and Materials	6,936
Indirect Costs	<u>6,400</u>
Total	\$80,000

RECOMMENDATION:

RESOLVED: That authorization hereby be given (1) to contract with and (2) to appropriate funds from the Private Industry Council of San Francisco for the San Francisco Assessment Center (SFAC) to provide vocational assessment at Career Link for the period July 01, 1999 through June 30, 2000, in the amount of \$80,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

07/29/99 - B20 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 **B21**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: GRANT
Authorization to submit a continuation
application for funds and appropriate all funds
receivable
(Resolution No. 990729-B21)

BACKGROUND INFORMATION:

On October 30, 1997 the San Francisco Community College district adopted Resolution No. 971030-B36 to accept a grant from the Federal Office of Population Affairs to conduct a teen pregnancy prevention program involving peer health educators from the John Adams Campus of City College of San Francisco.

The C-CAPP provided comprehensive pregnancy prevention presentations to 3,800 SFUSD middle and high school students during the program year September 16, 1998 through September 15, 1999. At the present time, the C-CAPP peer health educators are enrolled in CCSF credit courses and will continue the matriculation process for future AA Degrees.

Federal Income:

Office of Population Affairs	250,000
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Expenditures:

Contractual Services (Salaries and Benefits for Project Director, 2 Health Education Supervisors, 4 peer health educators, and the salary for CAMI Consulting)	232,100
Operating Expenses and Equipment	17,900
Indirect Cost:	20,000
Total not to Exceed	270,000

07/29/99 - B21 page 1

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RECOMMENDATION:

RESOLVED: Authorization be hereby given to (1) submit a continuation application to renew the City College Adolescent Pregnancy Prevention Program (C-CAPP) and (2) appropriate all funds upon approval by the Office of Population Affairs to continue the City College Adolescent Pregnancy Prevention Program (C-CAPP) through the Child Development and Family Services Department and the C-CAPP will coordinate with the Independent Living Program, for the period of September 16, 1999 to September 15, 2000, in the amount not to exceed \$270,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 99-00 ends on September 15, 2000.

Sandra Handler, Originator

07/29/99 - B21 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B22

TO: Board of Trustees

FROM: Dr. Phillip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Authorization to accept a grant and
to accept a Special Services
Contract
(Resolution No. 990729-B22)

BACKGROUND INFORMATION:

The Center for Habitat Restoration at City College coordinates the work of faculty and students in addressing environmental problems in the Bay Area. In this effort, the Center assists in the development of curriculum and arranges internships and volunteer activities in cooperation with the Golden Gate National Recreation Area, the San Francisco Park and Recreation Department, the Port of San Francisco, San Francisco League of Urban Gardeners and other public agencies.

The Port of San Francisco wishes to support the Center and to utilize its personnel in the restoration of wetlands at Pier 98. To this end, the Port is awarding \$22,800 to the Center. These funds will be expended as follows:

Center Coordinator	\$ 6,000
Pier 98 Coordinators (2)	<u>16,800</u>
	\$ 22,800

This resolution also authorizes the awarding of a special services contract to David J. Munro to serve as Center Coordinator for the period July 1, 1999, to June 30, 2000, in the amount not to exceed \$6,000. The two Pier 98 Coordinators will be chosen at a later date.

07/29/99 - B22 page 1

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RECOMMENDATION:

RESOLVED: That a grant in the amount of \$22,800 be accepted from the Port of San Francisco for the support of the Center for Habitat Restoration, and

FURTHER BE IT RESOLVED: That authorization be given for a special services contract with David J. Munro to serve as coordinator of the Center for the period July 1, 1999, to June 30, 2000, in the amount not to exceed \$6,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert F. Manlove, Originator

07/29/99 - B22 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B23

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Approval of Special Services Contract
(Resolution No. 990729-B23)

BACKGROUND INFORMATION:

On March 25, 1999 the Board of Trustees approved Resolution No. 990325-B23 appropriating funds to operate the Middle College High School under the Office of the Dean of Student Affairs. To execute this project, City College needs to draw upon the expertise of a specialist from the field.

The Office of the Dean of Student Affairs wishes to retain the special services of Ms. Amy Schwimmer, based on her experience in the specialized field of Middle College High School programs. She was a founding staff member of the program and has worked as an instructor and staff leader.

Ms. Schwimmer will develop, plan, and initiate components establishing a Middle College High School program at City College of San Francisco. She will provide 720 hours of services during the period of July 1, 1999 to June 30, 2000, at the rate of \$56 per hour for a total cost not to exceed \$40,000.

The funds for the contract are from the Student Success Middle College High School Project. No District matching funds are required.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Amy Schwimmer for providing assistance in the Student Success Middle College High School Project for a cost not to exceed \$40,000 during the period of July 1, 1999 to June 30, 2000, and

07/29/99 - B23 page 1

BOARD OF TRUSTEES

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FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Frank Chong, Originator

07/29/99 - B23 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B24

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Authorization to Apply for Grant Renewal,
Appropriate Funds, and to Contract with Sub-
recipient Colleges
(Resolution No. 990729-B24)

BACKGROUND INFORMATION:

A coalition of faculty and administrators from nine Bay Area community colleges in seven different counties has established a Northern California Center for Applied Biological Technologies at City College of San Francisco. The activities of the first three years have included, (1) several conferences with industry personnel, (2) workshops and industry visitations for faculty, (3) the development of curriculum in all colleges, (4) the establishment of a communications network through the NCBC website, (5) the promotion of student internships and job placement, (6) the active participation of industry personnel on college campuses and (7) the establishment of a national biotechnology center, BIO-LINK, at City College. The Center will continue these activities in 1999-2000 with the renewal of this Economic Development Network (ED>Net) grant.

The following colleges are sub-recipients in the project: College of San Mateo, Skyline College, Laney College, Solano College, Contra Costa College, Foothill-DeAnza College, Ohlone College, Marin College and Diablo Valley College. Each sub-recipient college will receive \$3,000 for its work on the grant except Contra Costa, Solano and Skyline, which will each receive \$6000. Skyline will receive an additional 2,500 for the maintenance of the NCBC website.

07/29/99 - B24 page 1

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The total of the grant is \$178,875 for the period August 1999-July 2000. The San Francisco Community College District is required to provide an in-kind match of at least the same amount. In-kind matches are currently existing personnel, supplies, equipment, and facilities. that will support the grant project. No additional physical space is required for this project. The San Francisco Community College District is the fiscal agent.

Income:

State Chancellor's Office	<u>\$178,875</u>
ED>NET Bio. Tech. Grant	\$178,875

Expenditures:

Academic Salaries	\$ 13,440
Classified Salaries	\$ 33,080
Employee benefits	\$ 7,880
Supplies & materials	\$ 1,446
Other operating expenses & services	\$ 72,113
Capital Outlay	\$ 300
Other outgo	\$ 43,736
Total indirect costs	\$ <u>6,880</u>
 Total not to exceed	 \$ 178,875

In-Kind Match Expenditures:

City College of San Francisco	
Academic salaries not to exceed	\$ 9,703
Classified salaries not to exceed	\$ 7,536
Employee benefits not to exceed	\$ 2,590
Supplies & material not to exceed	\$ 1,500
Other operation expenses & services no to exceed	\$ 29,520
Capital outlay not to exceed	\$ 13,183
BIO-LINK-National Science Foundation Advanced (Technological Education Center Grant)	\$ <u>142,800</u>
 Total In-Kind Match not to exceed	 \$ 206,202

RECOMMENDATION:

RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to submit a renewal application for the ED>Net Biotechnology grant to the Chancellor's Office California Community Colleges for the period of June 1999 - July 2000 in the amount not to exceed \$178,875, and

FURTHER BE IT RESOLVED: That authorization hereby be given to contract with the following Community College Districts: Contra Costa Community College District, San Mateo County Community College District, (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone college), for services to provide support for the Northern California Biotechnology Center (NCBC) for the period July 1, 1999 through June 30, 2000, in the total amount not to exceed \$38,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Manlove, Originator

07/29/99 - B24 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

B25

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Authorization to Contract for Special Service Contract
(Resolution No.990729-B25)

BACKGROUND INFORMATION:

City College of San Francisco has received an extension on an already existing grant from the Chancellor's Office, California Community Colleges to maintain the Northern California Center for Applied Biological Technologies.

City College of San Francisco wishes to retain the services of Mabel Hom as Industry Liaison, as specified in the grant awarded by the State Chancellor's Office, to implement the Northern California Center for Applied Biological Technologies activities with the biotechnology industry for the period July 1, 1999 through June 30, 2000 in the amount not to exceed \$20,500.

No general matching funds are required.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Mabel Hom as Industry Liaison to implement the Northern California Center for Applied Biological Technologies activities, with the biotechnology industry for the period July 1, 1999 through June 30, 2000, in the amount not to exceed \$20,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District effectuate this resolution.

Robert Manlove, Originator

07/29/99 - B25 page 1 BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 B26

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Approval of Special Services
Contract with Dr. Norena
Badway
(Resolution No. 990729-B26)

BACKGROUND INFORMATION:

The Board of Trustees, at its June 25, 1998 meeting, authorized District participation in CalWORKs Education & Training (formerly the Office of WorkForce Education) to increase the potential for educational and employment opportunity for eligible students. CalWORKs Education & Training was established as the single point of contact for San Francisco recipients being trained for employment through City College programs and courses.

Dr. Norena Badway, Professor of Curriculum Development at University of California, Berkeley, has statewide expertise in curriculum development and design for community college programs which train people for the workforce. This contract will implement the goal of CalWORKs' June Institute of curriculum redesign. Dr. Badway and CCSF Faculty, from a variety of disciplines, will review and redesign courses and programs to meet the employment and training needs of CalWORKs participants for program implementation during the next several years.

Dr. Badway will 1) Assess needs of City College of San Francisco related to curricular reform for CalWORKs; 2) review applications for "Retooling the Curriculum" workshop submitted by faculty and counselors; 3) design materials for comprehensive career preparation at developmental, entry and

07/29/99 - B26 page 1

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post-employment levels, incorporating national exemplars; 4) provide small group and individual assistance in completing curriculum redesign project 5) review curriculum projects submitted by faculty and counselors. Funding for this contract is from the CalWORKs Grant awarded by California Community Colleges: Fund 123112-7800-6499-N, \$1,801,000

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Dr. Norena Badway for conducting a CalWORKs Curriculum Redesign Workshop for cost not to exceed \$9,920 for the period June 10 to June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Bernice B. Brown, Originator

07/29/99 - B26 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 **B27**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Approval of Special Services
Contract
(Resolution No. 990729-B27)

BACKGROUND INFORMATION:

The Board of Trustees, at its June 25, 1998 meeting, authorized District participation in CalWORKs Education & Training (formerly the Office of WorkForce Education) to increase the potential for educational and employment opportunity for eligible students. CalWORKs Education & Training was established as the single point of contact for San Francisco recipients being trained for employment through City College programs. The purpose of this contract is to implement CCSF CalWORKs off-campus Workstudy Program.

The District is authorized by the CalWORKs grant to enter into Agreements with public and private employers to place eligible students into work experiences. The City and County of San Francisco Department of Human Services (DHS) is in a position to utilize the services of eligible students for workstudy placement.

The funds for the contract are from the CalWORKs grant Workstudy program 123112-7800-7320-N. CCSF CalWORKs will pay up to 75% of students wages only, and DHS will pay a minimum of 25% of student wages including employers share of taxes, FICA, unemployment, and workman's compensation, total cost not to exceed \$200,400, for the period January 1, 1999 to June 30, 1999.

07/29/99 - B27 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the Department of Human Services (DHS) for providing off-campus Workstudy for eligible students, cost not to exceed \$200,400 for the period January 1, 1999 to June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Bernice B. Brown, Originator

07/29/99 - B27 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 B28

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Approval of Special Services
Contract with Public and Private
Agencies/Companies
(Resolution No. 990729-B28)

BACKGROUND INFORMATION:

The Board of Trustees, at its June 25, 1998 meeting, authorized District participation in CalWORKs Education & Training (formerly the Office of WorkForce Education) to increase the potential for educational and employment opportunity for eligible students. CalWORKs Education & Training was established as the single point of contact for San Francisco recipients being trained for employment through City College programs. The purpose of this contract is to implement CCSF CalWORKs off-campus Workstudy Program with public and private agencies/companies in San Francisco.

The District is authorized by the CalWORKs grant to enter into Agreements with public and private employers to place eligible students into work experiences. Public and private entities are in a position to utilize the services of eligible students for workstudy placement.

The funds for the contract are from the CalWORKs grant Workstudy program 123112-7800-7320-N. CCSF CalWORKs will pay up to 75% of students wages only, and DHS will pay a minimum of 25% of student wages including employers share of taxes, FICA, unemployment, and workman's compensation, total cost not to exceed \$50,000, for the period January 1, 1999 to June 30, 1999.

07/29/99 - B28 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Public and private entities to provide off-campus Workstudy for eligible students, cost not to exceed \$50,000 for the period January 1, 1999 to June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Bernice B. Brown, Originator

07/29/99 - B28 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 B29

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Approval of Special Services
Contract with Public and Private
Agencies/Companies
(Resolution No. 990729-B29)

BACKGROUND INFORMATION:

The Board of Trustees, at its June 25, 1998 meeting, authorized District participation in CalWORKs Education & Training (formerly the Office of WorkForce Education) to increase the potential for educational and employment opportunity for eligible students. CalWORKs Education & Training was established as the single point of contact for San Francisco recipients being trained for employment through City College programs. The purpose of this contract is to implement CCSF CalWORKs off-campus Workstudy Program with public and private agencies/companies in San Francisco.

The District is authorized by the CalWORKs grant to enter into Agreements with public and private employers to place eligible students into work experiences. Public and private entities are in a position to utilize the services of eligible students for workstudy placement.

The funds for the contract are from the CalWORKs grant Workstudy program 123112-7800-7320-N. CCSF CalWORKs will pay up to 75% of students wages only, and DHS will pay a minimum of 25% of student wages including employers share of taxes, FICA, unemployment, and workman's compensation, total cost not to exceed \$50,000, for the period July1, 1999 to June 30, 2000.

07/29/99 - B29 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Public and private entities to provide off-campus Workstudy for eligible students, cost not to exceed \$50,000 for the period July 1, 1999 to June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Bernice B. Brown, Originator

07/29/99 - B29 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B30

Subject: GRANTS
Approval of Special Services Contract
(Resolution No. 990729-B30)

BACKGROUND INFORMATION:

The Board of Trustees, at its June 25, 1998 meeting, authorized District participation in CalWORKs Education & Training (formerly the Office of WorkForce Education) to increase the potential for educational and employment opportunity for eligible students. CalWORKs Education & Training was established as the single point of contact for San Francisco recipients being trained for employment through City College programs. The purpose of this contract is to implement CCSF CalWORKs off-campus Workstudy Program.

The District is authorized by the CalWORKs grant to enter into Agreements with public and private employers to place eligible students into work experiences. The City and County of San Francisco Department of Human Services (DHS) is in a position to utilize the services of eligible students for workstudy placement.

The funds for the contract are from the CalWORKs grant Workstudy program 123112-7800-7320-N. CCSF CalWORKs will pay up to 75% of students wages only, and DHS will pay a minimum of 25% of student wages including employers share of taxes, FICA, unemployment, and workman's compensation, total cost not to exceed \$353,059, for the period July 1, 1999 to June 30, 2000.

07/29/99 - B30 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the Department of Human Services (DHS) for providing off-campus Workstudy for eligible students, cost not to exceed \$353,059 for the period July 1, 1999 to June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Bernice B. Brown, Originator

07/29/99 - B30 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 C1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment,
Supplies, Services, Etc., less
than \$3,000
(Resolution No. 990729-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 445,394.99 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 38,797.65
Purchase Orders	380,575.99
Travel/Mileage	<u>26,021.35</u>
GRAND TOTAL:	\$445,394.99

James Kendrix, Originator

07/29/99 - C1 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies ,
Services, Etc., more than \$3,000
(Resolution No. 990729-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$2,908,160.32

James Kendrix, Originator

07/29/99 - C2 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

Fund	Org	Acct	Prog	Act	Department	Vendor	Doc #	Amount	Description
UPFX	9320	6304	6120	C	Library	EBSCO Subscription Services	DP66085	8,500.00	Equipment - Library Books
UPFX	7421	6413	0500	C	Business	Sefco, inc.	PO13968	7,325.92	Equipment -
UPFX	7612	6414	1500	N	ESL	Audio Graphic Systems	PO32795	4,700.22	Equipment -
UPFX	7260	6414	1900	C	Physics	Brill Electronics	PO47660	4,767.20	Equipment -
UPFX	7538	6414	1000	C	Music	Guitar Center San Francisco	PO47835	4,112.13	Equipment -
UPFX	7538	6414	1000	C	Music	Wenger Corporation	PO47839	5,400.00	Equipment -
UPFX	7538	6414	1000	C	Music	Bronstein Music	PO47841	3,173.63	Equipment -
UPFX	7421	6413	0500	C	Business	PC & Mac Connection	PO50754	4,200.70	Equipment -
UPFX	7725	6413	1200	C	Nursing-RN	US Machinery	PO56049	10,215.28	Equipment -
UPFX	7725	6413	1200	C	Nursing-RN	California Computer Company	PO56049B	3,082.42	Equipment -
UPFX	7558	6414	4900	C	Channel 52	Snader and Associates, Inc.	PO57253	6,542.56	Equipment -
UPFX	7508	6414	0600	C	Broadcast Electronic Media Arts	Markertek Video Supply	PO57650	10,637.44	Equipment -
UPFX	7508	6414	0600	C	Broadcast Electronic Media Arts	HT Electronics	PO57654	5,192.80	Equipment -
UPFX	7508	6414	6130	C	Broadcast Electronic Media Arts	Digital System Technology, Inc.	PO57656	79,239.83	Equipment -
UPFX	7342	6413	2200	C	Social Sciences	Audio Graphic Systems	PO59759	5,972.93	Equipment -
UPFX	7612	6414	1500	N	ESL	Audio Graphic Systems	PO60119	4,924.84	Equipment -
UPFX	7756	6414	1200	C	Dept. Office-Health Care Tech	Audio Graphic Systems	PO60381	5,510.72	Equipment -
UPFX	7712	6414	1200	C	Dental Laboratory Tech	Darby Dental Lab Supply, Inc.	PO60766	5,113.88	Equipment -
UPFX	7712	6414	1200	C	Dental Laboratory Tech	Darby Dental Lab Supply, Inc.	PO60767	9,495.92	Equipment -
UPFX	7712	6414	1200	C	Dental Laboratory Tech	Darby Dental Lab Supply, Inc.	PO60768	3,610.88	Equipment -
UPFX	7708	6413	1200	C	Dental Assisting	Watson Enterprises	PO60800	4,039.16	Equipment -
UPFX	8240	6414	6010	C	Academic Admin - Southeast	Audio Graphic Systems	PO64898	4,455.02	Equipment -
UPFX	7216	6414	1900	C	Astronomy	DayStar Filters	PO65145	3,472.00	Equipment -
UPFX	7216	6414	1900	C	Astronomy	Tucker Electronics	PO65148	9,596.84	Equipment -
UPFX	7736	6414	0800	C	Physical Education	T & B Sports	PO65243	12,242.28	Equipment -
UPFX	7232	6414	1900	C	Chemistry	Precision Scientific	PO65390	3,558.25	Equipment -
UPFX	7232	6414	1900	C	Chemistry	VWR Scientific	PO65394	8,842.76	Equipment -
UPFX	7210	6413	0700	C	Computer & Information Science	Dell Computer Corp.	PO65461	10,505.57	Equipment -
UPFX	7210	6414	0700	C	Computer & Information Science	Audio Graphic Systems	PO65469	5,637.66	Equipment -
UPFX	7516	6414	1000	C	Film Production	TCL Sales & Distribution, Inc.	PO65497	3,532.12	Equipment -
UPFX	7324	6413	4900	C	Interdisciplinary Studies (IDST)	CCSF Bookstore	PO65519	3,542.43	Equipment -
UPFX	7324	6413	4900	C	Interdisciplinary Studies (IDST)	Audio Graphic Systems	PO65522	5,766.79	Equipment -
UPFX	7768	6414	0800	C	P.E. Instruction	T & B Sports	PO65597	7,757.76	Equipment -
UPFX	7504	6414	1000	C	Art	Duane Jennings and Associates	PO65961	6,406.50	Equipment -
UPFX	7421	6414	0500	C	Business	Audio Graphic Systems	PO67217	5,375.10	Equipment -
UPFX	7208	6411	0200	C	Architecture	Office Depot Inc.	PO67881	12,081.48	Equipment -

Resolution No. 990729-C2
Exhibit A

UPFX	6469	6413	6300	C	General Counseling Office	Dell Computer Corp.	PO67932	3,493.70	Equipment -
UPFX	7516	6413	1000	C	Film Production	CCSF Bookstore	PO68285	7,720.88	Equipment -
UPFX	8840	6411	6010	C	Academic Admin - John Adams	Virco Mfg Corporation	PO68403	5,331.70	Equipment -
UPFX	7421	6413	0500	C	Business	Sefco, Inc.	PO68428	15,506.82	Equipment -
UPFX	7112	6411	0900	C	Automotive	Grainger	PO68804	6,218.64	Equipment -
UPFX	7114	6414	0900	C	Trade Skills	Klein Educational Systems	PO68810	9,562.51	Equipment -
UPFX	7272	6414	1700	C	Mathematics	Snader and Associates, Inc.	PO75604B	3,184.49	Equipment -
UPFX	7116	6411	1300	C	Consumer Arts & Sciences	B & T Spray Equipment, Inc.	PO75715	8,436.14	Equipment -
UPFX	7232	6414	1900	C	Chemistry	Hewlett-Packard Co	PO75813	4,252.83	Equipment -
UPFX	7224	6414	0400	C	Biology	Technical Instruments S.F.	PO75814	20,987.83	Equipment -
UPFX	7232	6414	1900	C	Chemistry	Bio-Tek Instruments	PO75818	5,716.25	Equipment -
UPFX	7232	6414	1900	C	Chemistry	PE Biosystems	PO75819	8,674.58	Equipment -
UPFX	9320	6302	6120	C	Library	Yankee Book Peddler	TP66094	26,000.00	Equipment - Library Books
U	0070	5721	6600	S	General Counsel Office	Friends of Columbo Bldg & Montgo	DP59880	80,000.00	Judgements and Claims
U	2510	5190	6780	S	ITS - General	Angus-Hamer Networking	TP90015	101,000.00	Consulting Services
U	3522	5510	6570	S	Utilities	San Francisco Water Department	DP73117	19,432.73	Utilities
U	3522	5530	6570	S	Utilities	Cellular One	VP55984K	3,832.40	Utilities
U	3524	6414	6599	S	Other Services	Turf & Industrial Equipment Co.	PO73133	5,234.69	Equipment -
U	3524	6414	6599	S	Other Services	Club Car, Inc.	PO73133A	5,234.69	Equipment -
U	3524	6414	6599	S	Other Services	Moore Material Handling Group	PO73134	4,877.08	Equipment -
U	3524	6432	6599	S	Other Services	Club Car, Inc.	PO67731	5,234.69	Equipment -
U	3562	4303	6770	S	College Services	Office Depot Inc.	IO09642A	4,210.65	Supplies
U	3564	5350	6770	S	Mail Services	U. S. Postmaster	DP67735	40,000.00	Postage
U	3564	5350	6770	S	Mail Services	U. S. Postmaster	DP67720	5,000.00	Postage
U	3564	5350	6770	S	Mail Services	U. S. Postmaster	DP67729	5,000.00	Postage
U	3564	5350	6770	S	Mail Services	U. S. Postmaster	DP67734	3,000.00	Postage
U	3566	5632	6770	S	Public Safety	Pitney Bowes, Inc	DP56685	3,779.06	Copier Rental
U	4900	5910	6720	S	Central Services	Internal Revenue Service	DP68476	9,610.28	Tax Filing
U	4914	6413	6780	S	BANNER Implementation - DBO	Dell Computer Corp.	DP54627	3,209.48	Equipment -
U	4914	6433	6720	S	BANNER Implementation - DBO	Seni Computer Products	PO54625	3,146.50	Equipment -
Total Unrestricted								\$ 725,419.64	

750230	1110	5190	6960	S	Diego Rivera Poster	Mediatrope LLC	TP90026	40,000.00	Consulting Services
713000	1105	9113	6720	C	Federal Financial Aid- Chart 6 Misc	CCSF - Enrollment Fees	DP14307	14,034.29	Financial Aid
713000	1105	9113	6720	C	Federal Financial Aid- Chart 6 Misc	CCSF - Enrollment Fees	DP14317	10,390.22	Financial Aid
713000	1105	9113	6720	C	Federal Financial Aid- Chart 6 Misc	City College of SF	DP14317A	3,545.80	Financial Aid

611000	9900	5450	6720	S	Workers Compensation	Workers' Compensation	DP68475	136,285.37	Workers Compensation
426000	0130	7101	6720	S	Bond Administration	State Street Bank & Trust Co. of C:	DP63786	225,000.00	Debt Payment
426000	0130	7102	6720	S	Bond Administration	State Street Bank & Trust Co. of C:	DP63786	229,121.91	Debt Payment
425001	0130	6201	7100	S	Bond-Chinatown/NB Land Purch	Stubbs, Hitting & Leone	DP63770	3,854.27	Capital Outlay Project
420603	0130	6201	7100	S	SM 98-99 PH Rpr Deck Drain	Kendall Young Associates	CT41482	15,000.00	Capital Outlay Project
420604	3546	6202	7100	S	SM 97-98 PH Steam/Cndse Piplns	Department of Public Works	PO73119	49,658.00	Capital Outlay Project
420604	3546	6202	7100	S	SM 97-98 PH Steam/Cndse Piplns	Department of Public Works	PO73118	49,248.00	Capital Outlay Project
420604	3546	6202	7100	S	SM 97-98 PH Steam/Cndse Piplns	Department of Public Works	PO73120	20,359.00	Capital Outlay Project
420602	3546	6202	7100	S	SM 97-98 PH Steam/Return Lines	Department of Public Works	PO73121	37,638.00	Capital Outlay Project
412831	0130	6202	7100	S	HAZ MAT - Underground Fuel	CST Environmental, Inc.	CT41587	31,095.00	Capital Outlay Project
412817	0130	6201	7100	S	Install Roof over HVAC Fan	Kendall Young Associates	CT70007A	4,227.36	Capital Outlay Project
412816	0130	6202	7100	S	Asbestos Removal-Creative Arts	CST Environmental, Inc.	CT41587	25,992.00	Capital Outlay Project
412814	0130	6202	7100	S	Men's Gym Locker Room, Lagging	CST Environmental, Inc.	CT41587	17,640.00	Capital Outlay Project
412813	0130	6202	7100	S	Women's Gym Locker Rm, Lagging	CST Environmental, Inc.	CT41587	17,640.00	Capital Outlay Project
412810	0130	6202	7100	S	Women's Gym Mech Rm, Lagging	CST Environmental, Inc.	CT41587	3,442.00	Capital Outlay Project
412809	0130	6202	7100	S	John Adams Boiler Room, Lagging	CST Environmental, Inc.	CT41587	32,097.00	Capital Outlay Project
412808	0130	6202	7100	S	Theatre Costume Areas, Lagging	CST Environmental, Inc.	CT41587	7,056.00	Capital Outlay Project
412807	0130	6202	7100	S	Science Bldg, Rm 57 Fan, Lagging	CST Environmental, Inc.	CT41587	5,593.00	Capital Outlay Project
412806	0130	6202	7100	S	Men's Gym Boiler Rm , Lagging	CST Environmental, Inc.	CT41587	7,486.00	Capital Outlay Project
412805	0130	6202	7100	S	Theater Scene Shop, Lagging	CST Environmental, Inc.	CT41587	15,661.00	Capital Outlay Project
412804	0130	6202	7100	S	City-Arts Building/Air Quality	Yamas Controls, Inc.	CT41585	60,500.00	Capital Outlay Project
412717	7138	6202	0500	C	Smith Hall - Grill Alteration	Seto's Construction	CT60006B	15,744.25	Capital Outlay Project
412246	0130	6202	7100	S	Reroof Batmale Hall	Best Roofing & Waterproofing	CT41595	81,500.00	Capital Outlay Project
412245	0130	6202	7100	S	Reroof John Adams	California Roofing	CT41593	165,902.00	Capital Outlay Project
412243	0130	6202	7100	S	Reroof Conlan Hall	Best Roofing & Waterproofing	CT41594	110,251.00	Capital Outlay Project
412242	0130	6202	7100	S	Distilled Water System	Sonomarin, Inc.	CT41596	167,021.00	Capital Outlay Project
412040	0130	6201	7100	S	PFX-JA Child Care	TH Associates	CT41586	44,500.00	Capital Outlay Project
412035	0130	6201	7100	S	Child Care Facilities Grant	Willdan Associates	CT40822	10,000.00	Capital Outlay Project
412014	0130	6201	7100	S	Maintenance Facility	California Community Colleges	DP63787	5,904.00	Capital Outlay Project
125501	9220	5802	6820	N	Continuing Education Fees	Casey Printing	DP60695	5,353.00	Advertising - Printing
125215	7225	5190	0400	C	SF Admin/SWMP/Bus Waste	U.C. Regents	TP90020	8,185.00	Consulting Services
123881	2058	2410	6750	S	TTIP 97-98	No. CA Com. Col. Comp Consort	DP72872	4,950.00	Conference Reg Fee
123872	6110	5802	6490	N	Matriculation Non Credit 98-99	Alonzo Printing Co Inc	PO47856	8,512.92	Advertising - Printing
123872	6110	6411	6490	N	Matriculation Non Credit 98-99	Office Depot Inc.	PO60485	8,083.33	Equipment -
123872	6110	6413	6490	N	Matriculation Non Credit 98-99	Star Microsystems, Inc.	PO67937	3,153.75	Equipment -
123850	2510	6304	6120	S	Telecom & Technology 98-99	The Gale Group	PO66857	3,822.00	Equipment - Library Books
123849	7516	6414	1000	C	Instructional Equipmt Repl 98-99	Leo's Professional Audio, Inc.	PO65496	7,641.30	Equipment -

Resolution No. 990729-C2
Exhibit A

123849	7528	6414	1000	C	Instructional Equipt Repl 98-99	Morgan Graphic Supply	PO63070	16,417.71	Equipment -
123848	7736	4303	0800	C	BLK GRNT- 98-99	Micro Bio-Medics, Inc.	PO68967	4,639.55	Supplies
123604	6440	6413	6430	C	EOPS 98-99	Dell Computer Corp.	PO75760	3,090.13	Equipment -
123604	6440	7501	6430	C	EOPS 98-99	CCSF Bookstore	PO75766	54,985.45	EOPS Book Vouchers
123604	6440	7600	6430	C	EOPS 98-99	Island Advertising Specialties	PO75756	6,184.13	EOPS Supplies
123604	6440	7600	6430	C	EOPS 98-99	Island Advertising Specialties	PO75755	5,967.50	EOPS Supplies
123604	6440	7600	6430	C	EOPS 98-99	Island Advertising Specialties	PO75752	3,411.76	EOPS Supplies
123112	7800	6411	6470	N	Calworks 98-99	Virco Mfg Corporation	PO75799	5,751.61	Equipment -
123112	7800	6414	6470	N	Calworks 98-99	Audio Graphic Systems	PO76159	32,250.56	Equipment -
123005	2058	5912	6750	S	AB 1725 Staff Dev 98-99	No. CA Com. Col. Comp Consort	DP72872	6,000.00	Conference Reg Fee
122103	7174	6414	0400	C	Vatea T3e Tech Prep 98-99	Fisher Scientific	PO75823	7,333.99	Equipment -
121904	7264	5190	1700	S	CPEC Math Program 98-99	Oliver M	PS90099	15,000.00	Consulting Services
121506	7112	5190	0900	C	Vatea T2C 98-99	Florida Resource Center	TP90028	4,500.00	Consulting Services
121274	8180	4302	1500	N	Citizenship 98-99	Fairfield Technologies	PO63882	3,285.00	Supplies
121274	8180	6411	1500	N	Citizenship 98-99	Virco Mfg Corporation	PO59571	8,080.55	Equipment -
121274	8180	6411	1500	N	Citizenship 98-99	Virco Mfg Corporation	PO63875	4,626.69	Equipment -
121274	8180	6413	1500	N	Citizenship 98-99	CCSF Bookstore	PO67330	68,537.28	Equipment -
121274	8180	6413	1500	N	Citizenship 98-99	CCSF Bookstore	PO67343	68,537.28	Equipment -
121274	8180	6413	1500	N	Citizenship 98-99	Setco, Inc.	PO67348	52,855.78	Equipment -
121274	8180	6413	1500	N	Citizenship 98-99	CCSF Bookstore	PO67216	17,023.68	Equipment -
121274	8180	6413	1500	N	Citizenship 98-99	Setco, Inc.	PO67218	13,633.04	Equipment -
121274	8180	6413	1500	N	Citizenship 98-99	Dell Computer Corp.	PO66716	13,388.90	Equipment -
121274	8180	6414	1500	N	Citizenship 98-99	Arsys Innotech Corporation	PO63888	5,736.41	Equipment -
121274	8180	6414	1500	N	Citizenship 98-99	Audio Graphic Systems	PO62800	4,700.22	Equipment -
121274	8180	6414	1500	N	Citizenship 98-99	Audio Graphic Systems	PO64601	4,356.30	Equipment -
121274	8180	6414	1500	N	Citizenship 98-99	Audio Graphic Systems	PO45144	3,684.67	Equipment -
121274	8180	6414	1500	N	Citizenship 98-99	Audio Graphic Systems	PO64605	3,314.72	Equipment -
121244	8180	5190	1500	N	ABE/ESL/BASIC 98-99	Comp Adult Student Assessment	TP90027	10,000.00	Consulting Services
121181	7264	5210	0400	S	Biolink - NCBC 98-99	Bio-Link/CCSF	DP65391	3,460.00	Travel
121123	7177	5190	7030	N	DOL/ETA GARMENT 2000 98-99	Ng E	PS90018B	9,450.00	Consulting Services
121123	7177	5190	7030	N	DOL/ETA GARMENT 2000 98-99	Ng E	TP90018B	9,450.00	Consulting Services
					Total Restricted			2,182,740.68	
					Total Restricted and Unrestricted			\$2,908,160.32	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Acceptance of Gifts
Resolution No. 990729-C3

C3

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

RECOMMENDATION:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A, and

WHEREAS: Frances Lee, Vice Chancellor of Academic Affairs (Provost), declares that these gifts will enhance the instructional program of the San Francisco Community College District, and

RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

7/29/99 - C3 Page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
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DR. PHILIP R. DAY, JR., CHANCELLOR

ATTACHMENT A
RESOLUTION: 990729 - C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Knitting Machine	Michael Percy Inverness	"Apparel Art" Course	\$ 2,000.00
2) S-10 Pickup Truck	Kent Harris San Francisco	Advanced Transportation Technology Program	\$ 4,000.00
3) Cash	Calvin Hom San Francisco	Study Abroad Program in Australia	\$ 1,677.00
4) Cash	Auxiliary of Mills Hospital San Mateo	CCSF Student Margie Samayoa	\$ 1,500.00
5) Cash	National Academy Foundation New York	CCSF Student Kinh T. Ngo	\$ 998.00
6) Cash	Chamber of Commerce Daly City	CCSF Student Sandra Lo	\$ 600.00
7) Cash	Edward Dierauf, Jr. San Francisco	James E. Court Memorial Scholarship	\$ 500.00
8) Cash	William Court Santa Rosa	James E. Court Memorial Scholarship	\$ 1,000.00
9) Cash	The Episcopal Church in the Diocese of California San Francisco	Crowell & McQuiston Scholarship	\$ 1,028.80
10) Cash	Alan Margolis, M.D. Bolinas	Susan Margolis Scholarship	\$ 1,000.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 F1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Special Administrative Assignment
Acting Educational Academic
Administrator
(Resolution No. 990729 - F1)

BACKGROUND INFORMATION:

Resolution No. 990729-F1 covers a special acting educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective July 1 through July 31, 1999, *Arnulfo Cedillo* be appointed as Acting Associate Dean of Students (Office of the Vice Chancellor of Academic Affairs (Provost)). Salary shall be in accordance with the 1999/2000 Management Salary Schedule Classification B, Dean I/Associate Director.

Gary Tom, Originator

07/29/99 - F1 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 F2
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Appointment
Educational Academic Administrator
(Resolution No. 990729-F2)

BACKGROUND INFORMATION:

Resolution No. 990729-F2 covers an educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective August 1, 1999,
Dr. Veronica Hunnicutt be appointed Dean, Southeast Campus
(Office of the Vice Chancellor Academic Affairs). Salary
shall be in accordance with the 1999/2000 Management Salary
Schedule Classification B, Dean I/Associate Director.

Gary Tom, Originator

07/29/99 - F2 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999

F3

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Interim Appointment
Educational Academic Administrator
(Resolution No. 990729-F3)

BACKGROUND INFORMATION:

Resolution No. 990729-F3 covers an interim educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective August 1, 1999 through December 30, 1999 or until a permanent replacement is approved which ever occurs earlier, MaryLou Leyba-Frank be appointed Interim Associate Dean, Admissions and Records, Non-credit, Office of the Vice Chancellor Student Development. Salary shall be in accordance with the 1999/2000 Management Salary Schedule Classification B, Dean I/Associate Director.

Gary Tom, Originator

07/29/99 - F3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999 F4

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Special Administrative Assignment
Interim Educational Academic
Administrator
(Resolution No. 990729 - F4)

BACKGROUND INFORMATION:

Resolution No. 990729-F4 covers a special interim educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective August 1 through November 30, 1999, or until a permanent dean is hired, whichever occurs first, *Jorge Bell* be appointed as Interim Dean, Financial Aid (Office of the Vice Chancellor, Student Development). Salary shall be in accordance with the 1999/2000 Management Salary Schedule Classification C, Dean II/Director.

Clara Starr, Originator

07/29/99 - F4 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G13

DATE: July 29, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 990729-G1-G13)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • ANITA GRIER, VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Abel, Jennifer M	English As a Second Language	NonCredit
Accornero, Marc	Foreign Languages	Credit
+ Aguiar, Glenn E	Mathematics	Credit
Aguilar, Fernando A.	English As a Second Language	NonCredit
+ Aguirre, Patricio J	Bus/Office Tech/Small Bus	NonCredit
Alexander, Ralph E	Bus/Office Tech/Small Bus	Credit
+ Alioto, Darlene F	Social Science	Credit
Allen, Mary Ann	Computer & Information Science	Credit
Allen, Richard P	Health Care Technology	Credit
Allinger, Arlen W	Engineering & Technology(Weld)	Credit
Alvarado, Claudia Judi	Mathematics	Credit
Ancona, Patricia J	Art	Credit
Anderson, Barbara F.	Older Adults	NonCredit
+ Angeloff, Thomas	Engineering & Technology(Weld)	Credit
Aninao, Juan C	English As a Second Language	Credit
Aparicio, Hugo	Bus/Office Tech/Small Bus	Credit
Arack, Patricia G	English As a Second Language	Credit
Argenti, Mary A	Music	Credit
Arquette, Edward J	Automotive/Trade Skills	Credit
Arrigotti, Paul H	Mathematics	Credit
Arroyo-Neves, Martha E	Library Services	Credit
Ashley, Charles W	Photography	Credit
Ashton, Mary E	Biological Sciences	Credit
Atkinson, Guy Newton	Mathematics	Credit
Atkinson, Lynne A	Administration of Justice	Credit
Atkinson, Lynne A	Phys Education & Dance	Credit
Atkinson, Nathan Edwar	Graphic Communication	NonCredit
Attigbe, Kwablah J	Biological Sciences	Credit
Auyeung, Mabel K	Child Dev. & Family Studies	Credit
Avery, Franklin L	Photography	Credit
Axt, Anita A	Foreign Languages	Credit
Azarmi, Gholam Reza	Child Dev. & Family Studies	Credit
Azevedo, Neyde	Music	Credit
Badler, Randolph D	Behavioral Sciences	Credit
Baraff, Barbara E	Foreign Languages	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Barboza, Mayrand	Social Science	Credit
Bardin, Tsing T.	Physics	Credit
Barnhart, Jere L	Computer & Information Science	Credit
Barra-Salas, Adriana	English As a Second Language	NonCredit
+ Barretto, Joao Conde	Library Services	Credit
Barten, Gary	Art	Credit
Bartholomew, Muriel I	Foreign Languages	Credit
+ Barton, Gail G	Phys Education & Dance	Credit
Barton, Gary J	Health Science	Credit
+ Batty-Sylvan, John	English	Credit
Baum, Richard Harris	Social Science	Credit
Bayer, Stephen Scott	Behavioral Sciences	Credit
Beachy, Stephen Eric	Bus/Office Tech/Small Bus	NonCredit
Beales, Marcia K.	Graphic Communication	Credit
Beaumont, Richard A.	Apprenticeship	NonCredit
Begonia, Danilo T	Behavioral Sciences	Credit
Belbin, Charles Lynwoo	English As a Second Language	NonCredit
Bell, Elise J.	Computer & Information Science	Credit
+ Bell, Jorge M	Financial Aid	Credit
+ Bell, Loren	English	Credit
Bemis, Jeanette	Consumer Education	NonCredit
Benham, Ursula E	Foreign Languages	Credit
Benjamin, Joan C	Bus/Office Tech/Small Bus	NonCredit
Bennich, Agathe	Art	Credit
Benshoof-Holler, Marga	English As a Second Language	NonCredit
Benvenuto, Lilly	Consumer Arts & Sciences	NonCredit
Berkman, Mark G	Bus/Office Tech/Small Bus	Credit
Berman, Marshall P	Photography	Credit
Bernard, Barbara C.	Art	Credit
Bernstein, Paul Martin	Bus/Office Tech/Small Bus	Credit
Berston, Hyman M	Bus/Office Tech/Small Bus	Credit
Berston, Susan	Bus/Office Tech/Small Bus	Credit
Beyer, Karyn J	Broadcast Electronic Media Art	Credit
Bibliowicz, Morris	English As a Second Language	NonCredit
Birnhak, Carol M.	Labor Studies	Credit
Bivens, Gerald	Graphic Communication	Credit
Blair, Caroline M	Film Production	Credit
Block, Angela Mary	Behavioral Sciences	Credit
+ Blood, David E	Phys Education & Dance	Credit
Bloom, Harriet	Older Adults	NonCredit
Boguski, Mark E	Art	Credit
+ Bolden, Pinkie L	African-American Studies	Credit
+ Bolden, Pinkie L	Health Science	Credit
Book, Carl E	Architecture	Credit
Bornstein, Sheldon	Bus/Office Tech/Small Bus	Credit
Boufis, Christina M.	English	Credit
Boufis, Christina M.	Transitional Studies	NonCredit
Boyd, Billy Ray	English As a Second Language	NonCredit
Boyle, Robert Patrick	Hospitality Training	NonCredit
Bozina, Robert P	Music	Credit
Brady, Joyce	Health Science	Credit

Breda, Carmen	Consumer Education	NonCredit
Breyer, Jeffrey	English As a Second Language	NonCredit
+ Brickner, Margaret	Library Services	Credit
Britton, Ruth B	English As a Second Language	Credit
+ Brongel, Richard E	Engineering & Technology(Weld)	Credit
Brothers, Jo E	Consumer Education	NonCredit
Broucayet, Auguste	Environmental Hort & Floristy	Credit
Broucayet, Robert Jame	Environmental Hort & Floristy	Credit
Brouwer, Tine Marie	Library Information Technology	Credit
+ Brown III, Harold C	Phys Education & Dance	Credit
Brown, David Lawrence	Film Production	Credit
+ Brown, Jessica Janiece	English	Credit
Brown, Kathryn	Disabled Stud Prog & Services	NonCredit
Brown, Kenneth D	English As a Second Language	NonCredit
Brown, Lori L.	Library Services	Credit
Brown, Phillip K	Telecourses	Credit
Brubaker, Deborah Ann	Film Production	Credit
Brunner, Edda S	Foreign Languages	Credit
Bruvry, Patricia	Consumer Arts & Sciences	NonCredit
Bunting, Fred B.	Graphic Communication	Credit
Burick, Kathleen L	Phys Education & Dance	Credit
Burke, Timothy Brian	Behavioral Sciences	Credit
Burnick, Merle Toby	English As a Second Language	NonCredit
Butler, Terry A	English As a Second Language	NonCredit
Bykle, Tron J	Art	Credit
Byrne, Patrick F.	Computer & Information Science	Credit
Cabellon-Dever, Linda	Disabled Stud Prog & Services	NonCredit
Cabellon-Dever, Linda	Older Adults	NonCredit
+ Cabral, Barbara A	Interdisciplinary Studies	Credit
Cadoppi, Carole S	Foreign Languages	Credit
Caldwell, Danielle Lan	Bus/Office Tech/Small Bus	Credit
Camargo, Yelena	Foreign Languages	Credit
Campbell, Donald S	Social Science	Credit
Campos, Marcia	Transitional Studies	NonCredit
+ Carfantan, Gerard T	Foreign Languages	Credit
Caris, John F	English	Credit
Carlson, Lennis Jay	English As a Second Language	NonCredit
Carpenter, Janet Louis	Art	Credit
Carpenter, Willard	Social Science	Credit
Carter, Kevan Leonard	Bus/Office Tech/Small Bus	NonCredit
Casper, Harris	English As a Second Language	NonCredit
+ Castro-Gonzalez, Gonza	Mathematics	Credit
Cavanaugh, D Joy	Disabled Stud Prog & Services	NonCredit
Cavanaugh, D Joy	Older Adults	NonCredit
+ Cerone, Jack W	Bus/Office Tech/Small Bus	Credit
Cerone, Kay A	Bus/Office Tech/Small Bus	NonCredit
+ Cerone, Phillip E	Transitional Studies	NonCredit
Cerwin, Stacey Ann	English	Credit
Cham, James F	English As a Second Language	NonCredit
Chamberlain, Anne L	Film Production	Credit
Chan, Andrew K	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Chan, Gilbert G	Trade Skills	NonCredit
+ Chan, Nora L	Health Care Technology	Credit
+ Chan, P. Agnes W.	English As a Second Language	Credit
Chang, Benjamin P	English As a Second Language	NonCredit
Chang, Dorothy	Bus/Office Tech/Small Bus	Credit
Chapman, Theresa	Trade Skills	NonCredit
Charlton, Kathleen N	Health Care Technology	Credit
Chen, Cora	English As a Second Language	NonCredit
Chen, Kwan S	Mathematics	Credit
Cheng, Chih-Yih	Foreign Languages	Credit
Chidmat, Gracie S.	Bus/Office Tech/Small Bus	Credit
+ Chien, Annie	Health Science	Credit
+ Chien, Annie	Nursing	Credit
Chin, Eddie Y	English As a Second Language	NonCredit
Ching, Gary K	Architecture	Credit
Chinn, Brenda C	Concert Lecture Serice	Credit
Chinn, Garrett	Older Adults	NonCredit
Choy, Kit Hoi	Computer & Information Science	Credit
Chypyha, Elinor	Bus/Office Tech/Small Bus	Credit
Cinnater, Kathleen	Art	Credit
Clark, Dani L	English As a Second Language	NonCredit
Clark, Eva H	Transitional Studies	NonCredit
Clark, Leslie E	English As a Second Language	NonCredit
+ Clark, Robert M	Behavioral Sciences	Credit
Clark, Sally Jane	Environmental Hort & Floristy	Credit
Cline, Elissa A.	Interdisciplinary Studies	Credit
Coles, Lynn M	Older Adults	NonCredit
Collins, Henry J	Administration of Justice	Credit
+ Collins, John R	English	Credit
Collins, Warren	English As a Second Language	NonCredit
Colonnese, Victor	Bus/Office Tech/Small Bus	Credit
Colvin, Gerald S	Bus/Office Tech/Small Bus	NonCredit
+ Common, Kurt	Engineering & Technology(Weld)	Credit
Conaway, Ellen Suhr	Disabled Stud Prog & Services	NonCredit
Connell, Katherine M.	Library Services	Credit
Connors, James Michael	Fire Science	Credit
Contreras, Anthony	Social Science	Credit
Cook, Kevin M.	English	Credit
Cordova, Carlos B	Art	Credit
Cordova, Carlos B	Behavioral Sciences	Credit
Costello, Patricia A	English As a Second Language	NonCredit
Cousineau, Kathryn	Architecture	Credit
Cowan, Les A.	Graphic Communication	Credit
Cox, Carolyn L	English As a Second Language	NonCredit
Cummins, James E	English As a Second Language	NonCredit
Cunningham, Donald J	English	Credit
Cunningham, James B	Phys Education & Dance	Credit
Curl, Diana E	Child Dev. & Family Studies	Credit
Curtis-Egan, Carla A	Disabled Stud Prog & Services	NonCredit
D'Aquila, Ulysses L	English As a Second Language	NonCredit
Daddy, Kwaku	Music	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Dangelo, Jack E	Bus/Office Tech/Small Bus	Credit
Danjelic, Erica	Disabled Stud Prog & Services	NonCredit
Darck, Jeffrey L.	Mathematics	Credit
Dasilva, Jack P	Art	Credit
Datz, Alison M	English As a Second Language	NonCredit
Daubenmire, Gregory T.	Mathematics	Credit
Davis, Bob	Music	Credit
+ Davis, Richard H	Biological Sciences	Credit
+ Dawydiak, Cecile M	Nursing	Credit
Dea, Alvin M	English As a Second Language	NonCredit
Dea, Donland	Radiologic & Imaging Technolgy	Credit
Dea, Lu Marla	English As a Second Language	NonCredit
Dechant, Dorothy Eliza	Biological Sciences	Credit
DeGirolamo, Gerald I	Administration of Justice	Credit
Del-Grande, David M	Automotive/Trade Skills	Credit
Dennehy, Ann M.	English As a Second Language	NonCredit
Denney, Stephanie Erin	English	Credit
Dennis, John	Social Science	Credit
Dent, Carol J	English As a Second Language	NonCredit
DePierris, Marta S.	Foreign Languages	Credit
Derr, John A	English As a Second Language	NonCredit
Derrick, Jo A	Bus/Office Tech/Small Bus	Credit
Devereaux, Mary P	English As a Second Language	NonCredit
Devine, Annemarie V	Child Dev. & Family Studies	NonCredit
Devito, Gennaro A	Bus/Office Tech/Small Bus	NonCredit
Devone, Bess A	Child Dev. & Family Studies	NonCredit
Devoto, Donald J	Hotel & Restaurant Operation	Credit
Diaz, Edward T	Phys Education & Dance	Credit
Dierauf, Verity	Art	Credit
Dill, Robert L	English As a Second Language	NonCredit
Dimitric, Radoslav M.	Mathematics	Credit
Doane, Timotha J	English As a Second Language	Credit
Dollar, Lisa M	English As a Second Language	NonCredit
Dominguez, Robert D	English As a Second Language	NonCredit
Dove, Maggie Ecolia	Consumer Arts & Sciences	NonCredit
Drewes, Stephen R	Theater Arts	Credit
Du, Jeanette	Foreign Languages	Credit
Dubois, Marcia J	English As a Second Language	NonCredit
+ Duggan, Bradley J	Phys Education & Dance	Credit
Dulman, Marc	English	Credit
Dvorson, Betty J	English	Credit
Dye, Dora J. L	Bus/Office Tech/Small Bus	Credit
Ecton, Vicky L	Health Care Technology	Credit
Edmondson, Wilbur O	English As a Second Language	NonCredit
Edwardson, Lawrence H	English As a Second Language	NonCredit
Egan, Ross M	English As a Second Language	NonCredit
Eggers-Williams, Delor	Child Dev. & Family Studies	Credit
Eichinger, Sharon Fran	Child Dev. & Family Studies	NonCredit
Emery, Rae Ann	Trade Skills	NonCredit
Enciso, Franz J	Music	Credit
Endres, Rose M	Computer & Information Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Englander, Susan Lyn	Labor Studies	Credit
Erickson, Earl W	Bus/Office Tech/Small Bus	NonCredit
Erwin, Tracey Helen	English As a Second Language	NonCredit
Escalante, Martin P	Trade Skills	NonCredit
Esterman, Richard	Instructional Computing Lab	Credit
Fahy, Ronald David	Apprenticeship	NonCredit
Fajilan, Ann	Theater Arts	Credit
Falk, Marion L	English As a Second Language	NonCredit
Fang, Lynn L	Consumer Education	NonCredit
Fang, Lynn L	English As a Second Language	NonCredit
Fang, Lynn L	Licensed Vocational Nursing	NonCredit
Farquhar, Jennifer	Library Services	Credit
Farrow, Robert T.	Apprenticeship	NonCredit
Fazackerley, James M	Health Care Technology	Credit
Fein, Judith T	Phys Education & Dance	Credit
Fenner, Jean	Trade Skills	NonCredit
Fernandez, Germana	Foreign Languages	Credit
Fernandez, Purba	Earth Sciences	Credit
Ferraz, Steven D	Phys Education & Dance	Credit
Fietz, Bruce D	Bus/Office Tech/Small Bus	Credit
Figliuolo, Mary Catheri	Computer & Information Science	Credit
Fine, Brandon L	English As a Second Language	NonCredit
Finkelstein, Joey A	English As a Second Language	NonCredit
Finney, Edris	Bus/Office Tech/Small Bus	Credit
+ Fiore, Linda J	Health Care Technology	Credit
Firestone, Alan H.	Art	Credit
Fisher, Ian K.	Computer & Information Science	Credit
Fisher, Robert J	Automotive/Trade Skills	Credit
Fitch, Keri A	Theater Arts	Credit
Fitzgerald, Carole	Disabled Stud Prog & Services	NonCredit
Fleming, Tod N	Music	Credit
Flewellen, Olivier Yvo	Bus/Office Tech/Small Bus	NonCredit
Fong, Adrienne D	Child Dev. & Family Studies	NonCredit
Fong, Bryant	Health Science	NonCredit
Fong, Bryant	Health Science	Credit
Fong, Cynthia J	Child Dev. & Family Studies	NonCredit
Fong, Edmond	Alemany Campus	NonCredit
Foreman, Joyce E	Disabled Stud Prog & Services	NonCredit
Poston, Frances	Bus/Office Tech/Small Bus	NonCredit
Fox, Rachelle	Disabled Stud Prog & Services	NonCredit
Frahm, Janene	English	Credit
Franklin, Kim R.	English As a Second Language	NonCredit
Fredericks, Diane L.	Transitional Studies	NonCredit
Fuapopo, Sekio	Trade Skills	NonCredit
Fuentes, Juan R	Graphic Communication	NonCredit
Fujioka, Janine	Interdisciplinary Studies	Credit
Fung, Allen Q	Computer & Information Science	Credit
Gaffney, Michael J.	Computer & Information Science	Credit
Gagliardi, Frank	Trade Skills	NonCredit
Gambini, Laura	Foreign Languages	Credit
Garcia De Nixon, Pat D	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Gathegi, John N	Library Services	Credit
Gee, Janet	Women's Studies	NonCredit
Geis, Bayard	Instructional Computing Lab	Credit
Gensler, Theresa M	Phys Education & Dance	Credit
George, Kathleen M	Older Adults	NonCredit
Gilewska, Bozena	English As a Second Language	NonCredit
Giordano, Carmine	Bus/Office Tech/Small Bus	Credit
Giuliani, Charmain J	Environmental Hort & Floristry	Credit
Giusto, Thomas L	Phys Education & Dance	Credit
Givens-Tolson, Cathryn	Consumer Education	NonCredit
Glass, Meryl	Child Dev. & Family Studies	Credit
Glessner, Janet M.	Older Adults	NonCredit
Glick, Paul	Foreign Languages	Credit
Glosser, Frederick C	Phys Education & Dance	Credit
Goldthorpe, Jeffrey T	English	Credit
Good, Maral	Disabled Stud Prog & Services	NonCredit
Gordon, James C	English As a Second Language	NonCredit
Goseco, Marcia Priscil	Bus/Office Tech/Small Bus	NonCredit
Gottlieb, Maurice	English As a Second Language	NonCredit
Grab, Vera	Child Dev. & Family Studies	NonCredit
Grady, Kenneth E	Automotive/Trade Skills	Credit
+ Grady, Margaret	Phys Education & Dance	Credit
Graham, Thomas	Journalism	Credit
Grandits, Frank J	English As a Second Language	Credit
+ Green, Jacquelyn W	Foreign Languages	Credit
Greger, Christopher Ka	English	Credit
Greggains, Raymond	Phys Education & Dance	Credit
Griffin, Bernice Y	Learning Assistance	Credit
Griffin, Robert L	Phys Education & Dance	Credit
Griffiths, Robert D	English As a Second Language	NonCredit
Grimes, Paul G	English As a Second Language	Credit
Groshong, Paula F	Architecture	Credit
Grothkopp, William	Music	Credit
Gruenig, Thomas B.	Bus/Office Tech/Small Bus	Credit
+ Guichard, Margaret	Health Care Technology	Credit
Guiuan, Antonio S	Asian-American Studies	Credit
Gumina, Joseph P.	Automotive/Trade Skills	Credit
Gurney, Robert Peter	Behavioral Sciences	Credit
Guthrie, Terry W	English As a Second Language	Credit
Gutierrez, William E	Trade Skills	NonCredit
Habegger, Valerie	Transitional Studies	NonCredit
Haeg, Frank C	Bus/Office Tech/Small Bus	Credit
Haeg, Frank C	Bus/Office Tech/Small Bus	NonCredit
Haena, Calvin M	English As a Second Language	NonCredit
+ Hagiwara, Tanako	Phys Education & Dance	Credit
Hall, Thomas F	Dianostic Medical Imaging	Credit
Halperin, Douglas A.	Computer & Information Science	Credit
Halpern, Irene	Older Adults	NonCredit
Hammer, Jennifer C	English As a Second Language	NonCredit
Hanada, Violet S	Computer & Information Science	Credit
Hanak, David	Bus/Office Tech/Small Bus	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Hannah, Evelyn M	Health Care Technology	NonCredit
Hansen, Carol L	English	Credit
Hanson, Krista	Foreign Languages	Credit
Harmon, Henry M	Alemany Campus	NonCredit
+ Harris, Theresa E	Health Science	Credit
Hart, Rodney W	Labor Studies	Credit
Hasib, Shama T	English As a Second Language	NonCredit
Hauge, Scott Gordon	Bus/Office Tech/Small Bus	NonCredit
Hawthorne, Mark R	Administration of Justice	Credit
Hayes, Beverly L.	Library Services	Credit
+ Hayes, Daniel	Phys Education & Dance	Credit
Hector, Gina Wood	Bus/Office Tech/Small Bus	NonCredit
Hellerstein, Nathaniel	Mathematics	Credit
Helmy, Anna-Lisa	English As a Second Language	NonCredit
Hennessy, Kathleen M.	Journalism	Credit
+ Henning, Nancy	Nursing	Credit
Heredia, Isabel T	Foreign Languages	Credit
+ Heredia, Maria L	Counseling	Credit
+ Hess, Darrel E	Earth Sciences	Credit
Hickey, Daniel M	Bus/Office Tech/Small Bus	NonCredit
Hill, Roger W	Biological Sciences	Credit
+ Hillan, John M	Environmental Hort & Floristy	Credit
Hincapie, Marielena	Labor Studies	NonCredit
Hiraguri, Akira	Foreign Languages	Credit
+ Hirose, Lynda M	Hotel & Restaurant Operation	Credit
+ Ho, Karen	Counseling	Credit
Ho, Margaret S	Foreign Languages	Credit
Hoenisch, Charles E	Administration of Justice	Credit
Hoffman, Camille S	English As a Second Language	NonCredit
Holder, Victoria L	English As a Second Language	NonCredit
Holmes, Alton J	Apprenticeship	NonCredit
Holsten, Matthew e	English As a Second Language	NonCredit
Hom, Grace J	Dental Assisting	Credit
Hom, Melvin L	Mathematics	Credit
Hong, Patricia Y	English As a Second Language	NonCredit
Hopkins, Aisjah B	Older Adults	NonCredit
Horowitz, Manly	Library Services	Credit
Hough, Tonya C	Photography	Credit
Houghton, Shawn	Health Science	Credit
Howard, Nadereh	Photography	Credit
Howe, Genevieve	Health Science	NonCredit
Howitt, Victoria Linn	English	Credit
Hsieh, Arthur B.	Health Care Technology	Credit
Hsu, Wei-Jane	English As a Second Language	Credit
Hu, Thomas	Mathematics	Credit
Huang, Su P	English As a Second Language	NonCredit
Hudson, Julia	Bus/Office Tech/Small Bus	NonCredit
Hudspeth, Charles M	Music	Credit
Huffman, Ruth E.	Health Care Technology	Credit
Hughes, Jeanne M	Phys Education & Dance	Credit
Hughes, Patricia B	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Huizinga, Paul J	Instructional Computing Lab	Credit
Hung, Chun-Hoi	Instructional Computing Lab	Credit
Hurley, Kathleen M	Dianostic Medical Imaging	Credit
Huszagh-Lockwood, Debo	English As a Second Language	NonCredit
+ Huynh, Kim-Dung L	Southeast Campus	NonCredit
Hwang, Edwin S	Engineering & Technology(Weld)	Credit
Ingersoll, Francis	Health Science	Credit
Irvine, Jennifer Irene	English As a Second Language	NonCredit
Itelson, Steven T	Mathematics	Credit
Jackson, Ida	Bus/Office Tech/Small Bus	NonCredit
Jackson, Judith M	Consumer Arts & Sciences	Credit
Jackson, Judith M	Consumer Arts & Sciences	NonCredit
Jackson, Lawrence J	Bus/Office Tech/Small Bus	NonCredit
Jacobsen, Rodger	Art	Credit
James, Arlene	Transitional Studies	NonCredit
Janko, James Anthony	English As a Second Language	NonCredit
Janora, Thomas E.	Fire Science	Credit
Jimenez, Adoracion Y.	Foreign Languages	Credit
Johnson, Christopher P	Hotel & Restaurant Operation	Credit
Johnson, Michael S	Foreign Languages	Credit
Johnson, Robert T	Physics	Credit
Johnson, Tracy L.	Child Dev. & Family Studies	Credit
Jones, John W	Computer & Information Science	Credit
Jones, Keith D.	Bus/Office Tech/Small Bus	Credit
Jones, Rod L.	Trade Skills	NonCredit
Jordan, Linda L.	Biological Sciences	Credit
Joseph, Geraldine	Dental Assisting	Credit
Jue, Spencer	Architecture	Credit
Kadani, Terry T	Older Adults	NonCredit
Kahn, Merle Deborah	Bus/Office Tech/Small Bus	Credit
Kailath, Priya Susan	English As a Second Language	NonCredit
+ Kan, Jimmy P	Mathematics	Credit
Kaneshiro, Dawn	Art	Credit
Kappra, Richard	English As a Second Language	NonCredit
Karapetyan, Lyudmila S	Mathematics	Credit
Kasten, Angelika A	English As a Second Language	NonCredit
Kearsley, Jeanne	English As a Second Language	NonCredit
Keeley, Gloria A	English As a Second Language	NonCredit
Kelly, Colette	Bus/Office Tech/Small Bus	Credit
Kelly-Brennan, Briahn	Health Care Technology	Credit
Kemp, Kurt A	Foreign Languages	Credit
Kennedy, Matthew	Behavioral Sciences	Credit
Kerr, Kathleen A	English As a Second Language	Credit
Kerr, Keith H	Bus/Office Tech/Small Bus	Credit
Kilgariff, Martin	Administration of Justice	Credit
Killian, Dorothy Perez	English As a Second Language	NonCredit
Kimball, Charles M	Engineering & Technology(Weld)	Credit
King, Jo Liana	Graphic Communication	Credit
Kiser, Stephen Stephen	Photography	Credit
+ Kleinman, Craig Ira	English	Credit
Kline, Barbara LeBean	English As a Second Language	NonCredit

Kling, Fred	Art	Credit
Knapp, Glenn	Bus/Office Tech/Small Bus	Credit
Kobayashi, Tracey	Phys Education & Dance	Credit
Koehler, Frank H	Physics	Credit
+ Koffman, Laraine C	Computer & Information Science	Credit
Koffman, Linda Sue	English As a Second Language	NonCredit
Kolack, Stacy A.	Foreign Languages	Credit
Kolsom, Sandra	Dental Assisting	Credit
Kor, Samra Zebra	English As a Second Language	Credit
Kotler, Melinda A	English As a Second Language	NonCredit
Kox, Christopher J	Library Information Technology	Credit
Kreplin, Karl W	Behavioral Sciences	Credit
Kruckewitt, Peter Rich	Apprenticeship	NonCredit
+ Kuusisto, Sharon	Foreign Languages	Credit
Kwan, Dan Bingman	Foreign Languages	Credit
+ Kwan, Marion	Counseling	Credit
Kwok, Hon-Chung	Computer & Information Science	Credit
+ Laddin, Laurence	Interdisciplinary Studies	Credit
+ Lallas, James M	Engineering & Technology(Weld)	Credit
Lamha, Carmen	Computer & Information Science	Credit
Lampe, Jane L	Disabled Stud Prog & Services	NonCredit
Landau, Gregory P	Music	Credit
Landau, Gregory P	Social Science	Credit
Landes, David Lamont	Social Science	Credit
Landini, Louis F	Administration of Justice	Credit
Landmesser, Anton C	English As a Second Language	NonCredit
Langdon, Janice E	Consumer Arts & Sciences	NonCredit
Langholtz, Daniel J	Disabled Stud Prog & Services	NonCredit
Lannon, Albert F	Labor Studies	Credit
+ Larin, Renato A	Counseling	Credit
Lashley, Lorelei P. Br	Bus/Office Tech/Small Bus	Credit
Latham, Raymond	Hotel & Restaurant Operation	Credit
Lau, Pennie S	English As a Second Language	NonCredit
Lau, Shuk-Han	Bus/Office Tech/Small Bus	NonCredit
Laughlin, Neil T	Phys Education & Dance	Credit
+ Laughlin, Sean M	Phys Education & Dance	Credit
Laws, Alonzo C	Engineering & Technology(Weld)	Credit
Lawson, Alliene M	Career Dev & Placement Ctr	Credit
Lawson, Daniel L	Administration of Justice	Credit
Leatherman, Judith A	English As a Second Language	NonCredit
Ledford, Frances Conno	Consumer Education	NonCredit
Lee, Diana N	English As a Second Language	NonCredit
Lee, Josephine C.	Consumer Education	NonCredit
Lee, Kent Y	Engineering & Technology(Weld)	Credit
Lee, Marie M	Child Dev. & Family Studies	Credit
Lee, Susie K	English As a Second Language	NonCredit
Lee, Wayne C	English As a Second Language	NonCredit
Leech, Marla	Broadcast Electronic Media Art	Credit
Legaspi, Erlinda Espir	English	Credit
Lehane, Thomas J	Apprenticeship	NonCredit
Leiva, Jose L	Theater Arts	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Lemley, Jamiel H	Bus/Office Tech/Small Bus	Credit
Lenetaki, Sophia	Foreign Languages	Credit
Leong, Agnes Y	Nursing	Credit
Levy, Deborah Lynn	English As a Second Language	Credit
Levy, Jonathan M.	Mathematics	Credit
Lewis, Duane E	Aircraft Maintenance Tech.	Credit
Lichtenstein, Walter M	Foreign Languages	Credit
Lieberman, Caroline	Older Adults	NonCredit
Liehe, Clifford J	Bus/Office Tech/Small Bus	Credit
Lien, Steven	English As a Second Language	NonCredit
Light, Ken	Photography	Credit
Light, Laura Susan S	Foreign Languages	Credit
+ Lim, James Horn	Library Information Technology	Credit
Lindeboom, Robert T	English As a Second Language	NonCredit
Liou, Joyce L.	Foreign Languages	Credit
Lisker, David M	English As a Second Language	NonCredit
Liu, Debra R	English As a Second Language	NonCredit
Liu, Ida	Older Adults	NonCredit
Liu, Jean C	Bus/Office Tech/Small Bus	NonCredit
Lohr, Janet L	Art	Credit
Lombardi, Susanna	Art	Credit
Long, Diane Pauline	Bus/Office Tech/Small Bus	NonCredit
Long, Robert	Bus/Office Tech/Small Bus	Credit
Long, William Eugene	Health Science	Credit
Loo, Josephine S	Interdisciplinary Studies	Credit
Loomis, Craig Bailey	English	Credit
Lopez, Martha A	Older Adults	NonCredit
Louie, Margaret L	Behavioral Sciences	Credit
Louie, Van	English As a Second Language	NonCredit
Louie, Wendy T	Bus/Office Tech/Small Bus	Credit
Lozano, Albert H	Foreign Languages	Credit
Lu, Quan	English As a Second Language	NonCredit
+ Luana, . .	Phys Education & Dance	Credit
+ Lucarelli, Adam J	Phys Education & Dance	Credit
Luckey, Bernadine Cori	Child Dev. & Family Studies	NonCredit
Lutz, Robert Walter	Behavioral Sciences	Credit
Lyau, Pamela W	Phys Education & Dance	Credit
Lym, Brian K.	Library Services	Credit
Mack, Beverly K	Consumer Education	NonCredit
Maestri, Robert L	Phys Education & Dance	Credit
Mahaney, Ruth Ann	Social Science	Credit
Malachowski, Michael	Biological Sciences	Credit
Malek-Madani, Firouz	Engineering & Technology(Weld)	Credit
Mallard, Ann	Biological Sciences	Credit
Mann, Wendy Alice	Photography	Credit
Mannon, Elaine I	Scholarship	Credit
Manukova, Sophia Arcad	English As a Second Language	NonCredit
Manzano, Joseph A	Phys Education & Dance	Credit
March, Thomas	Bus/Office Tech/Small Bus	NonCredit
Marcon, Betty Lynn	Hotel & Restaurant Operation	Credit
Marinas, Marina	Mathematics	Credit

Marinoff, Joani Ellen	Health Science	Credit
Marryatt, Arthur R	Apprenticeship	NonCredit
Marshall, Robert A	Bus/Office Tech/Small Bus	Credit
Martin, Hannah	Older Adults	NonCredit
Martinez, James P	Music	Credit
Martinez, Rose M	Bus/Office Tech/Small Bus	NonCredit
Massad, Lina	English As a Second Language	NonCredit
+ Mathes, Valerie L	Social Science	Credit
Mattea, Betty	Dianostic Medical Imaging	Credit
Mattea, Betty	Radiologic & Imaging Technolgy	Credit
Mauleon-Santana, Rebec	Music	Credit
Mc Guire, John F	Phys Education & Dance	Credit
+ McAllister, Keith	Mathematics	Credit
McCabe, Donna M.	Broadcast Electronic Media Art	Credit
McCarthy, Charles J	Music	Credit
McCauley, Kerry L	Transitional Studies	NonCredit
+ McDaniel, Lillian J	Southeast Campus	NonCredit
McDonagh, Jeff T	Bus/Office Tech/Small Bus	Credit
McFadden, James L	Music	Credit
McFarland, Sheila A	Broadcast Electronic Media Art	Credit
McKay, June Rumery	English As a Second Language	Credit
McKinney, Cleveland	Bus/Office Tech/Small Bus	NonCredit
McKinney, Linda R.	Library Services	Credit
McMahan, Frank J	Health Care Technology	Credit
McNees, John A	Trade Skills	NonCredit
McRoskey, California	Environmental Hort & Floristy	Credit
McSweeney, Kathryn Mar	English As a Second Language	NonCredit
Meis, Vincent T	English As a Second Language	NonCredit
Melnick, Terri Renas	Health Care Technology	Credit
Merritt, Toney Wesley	Film Production	Credit
Mester, Toni A	Older Adults	NonCredit
Middleton, Dennis D	Bus/Office Tech/Small Bus	Credit
Mijatovic, Katarina	English As a Second Language	Credit
Milhoan, Gloria G	English As a Second Language	NonCredit
Millard, Bailey S	Trade Skills	NonCredit
Miller, David J	Bus/Office Tech/Small Bus	NonCredit
Miller, H. Brown	English	Credit
Miller, Norma A	Disabled Stud Prog & Services	NonCredit
Miller, Robert	English As a Second Language	NonCredit
Mills, Robin M	Disabled Stud Prog & Services	NonCredit
Mills, Robin M	English As a Second Language	NonCredit
Mills-Hastings, Kathy	English As a Second Language	NonCredit
Minkus, Paula K	Child Dev. & Family Studies	NonCredit
+ Mireles, Enrique	Counseling	Credit
Mitchell, Patricia	English As a Second Language	NonCredit
Mo, Sigismund	Bus/Office Tech/Small Bus	NonCredit
Mo, Sigismund	English As a Second Language	NonCredit
Moghtanei, Abbas	Computer & Information Science	Credit
Mollica, Robin	English As a Second Language	Credit
Monchatre, Jacques	English As a Second Language	NonCredit
+ Money-Collins, Holly J	Environmental Hort & Floristy	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Monroy, Maria M	Bus/Office Tech/Small Bus	NonCredit
	Montesano, Philip	Social Science	Credit
+	Moody, Cindy L	Mathematics	Credit
	Moon, Spencer	African-American Studies	Credit
	Moon, Spencer	Castro/Valencia	Credit
	Moore, Craig	Phys Education & Dance	Credit
	Moore, Mik William	Behavioral Sciences	Credit
	Moran, John	Phys Education & Dance	Credit
	Morel, Renee C	Behavioral Sciences	Credit
	Morel, Renee C	Foreign Languages	Credit
+	Moreno, Edward	Social Science	Credit
	Moreno, Renee M	Bus/Office Tech/Small Bus	NonCredit
	Morgan, Elaine	Music	Credit
	Mori, Aki	Foreign Languages	Credit
	Mori, Dennis J	Bus/Office Tech/Small Bus	Credit
	Morse, James S.	Hotel & Restaurant Operation	Credit
	Moseley, Grendl A	Graphic Communication	Credit
	Moy, Deborah L	Labor Studies	Credit
	Mueller, Gerald A	Music	Credit
	Munroe, Jeffrey Powers	Photography	Credit
	Murphy, Deborah S	English As a Second Language	NonCredit
+	Nagura, Diane	Phys Education & Dance	Credit
	Nakaji, Diane	Behavioral Sciences	Credit
+	Nance, Glenn R	Social Science	Credit
	Navarro, Francoise J	Foreign Languages	Credit
	Negrin, Alison	Hospitality Training	NonCredit
+	Nelson, Anna	Dental Assisting	Credit
	Nelson, Karin Christin	Career Dev & Placement Ctr	Credit
	Nelson, Marilyn	English As a Second Language	NonCredit
	Nelson, Robert Charles	English As a Second Language	Credit
+	Nelson-Lundy, Jessica	English	Credit
	Neumann, Robert J	English As a Second Language	NonCredit
	Ng, Anthony	Health Care Technology	Credit
	Ng, Joel K	Physics	Credit
	Ng, Marina K	Consumer Education	NonCredit
	Ng, May	Career Dev & Placement Ctr	Credit
	Nguyen, Chau B	English As a Second Language	NonCredit
	Nguyen, Minh H	Alemany Campus	NonCredit
	Nichols, Russell	English As a Second Language	Credit
	Nicholson, Joseph W	English As a Second Language	NonCredit
	Nicholson, Sachiko Yam	Foreign Languages	Credit
+	Nickliss, Alexandra	Social Science	Credit
	Nielsen, Leif	English As a Second Language	Credit
	Niemi, Gunnar W	Computer & Information Science	Credit
	Niosi, Andrea E.	Library Services	Credit
	Nishikawa, Tomoji	Asian-American Studies	Credit
	Nogara, Benito	Foreign Languages	Credit
	Nowicki, Paul	Architecture	Credit
	Nuttall, Allan P.	Bus/Office Tech/Small Bus	Credit
	Nzewi, Esther N.	Behavioral Sciences	Credit
	O'Leary, H B	Fire Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

O'Roke, Linda S.	English As a Second Language	NonCredit
O'Shaughnessy, Patrick	Bus/Office Tech/Small Bus	Credit
Oakley, John D.	Hotel & Restaurant Operation	Credit
Ochoa, Michele M	Nursing	Credit
Octavio, Arthur	Phys Education & Dance	Credit
+ Ogden, Aaron John	Hospitality Training	NonCredit
Ohy, Jorge	Bus/Office Tech/Small Bus	Credit
Olmsted, Daniel Barnett	Film Production	Credit
Omori, Emiko Christine	Film Production	Credit
Orbeck, Tanja	English As a Second Language	Credit
Orille, Shirley B	Bus/Office Tech/Small Bus	NonCredit
Osada, Luba	English As a Second Language	Credit
Osterkamp, Margaret	Consumer Arts & Sciences	Credit
Otake, Gary T.	Asian-American Studies	Credit
Ousdahl, Tracy A	English As a Second Language	NonCredit
+ Owens, Rhonella C	Matriculation	Credit
+ Owyang, Douglas	Phys Education & Dance	Credit
+ Oxsen, Richard G	Social Science	Credit
Padilla, Jose O	Apprenticeship	NonCredit
+ Padua, Joseph H	Mathematics	Credit
Paez, Ricardo	Trade Skills	NonCredit
Pahl, Leslie A	Foreign Languages	Credit
Pang, Francis W	Trade Skills	NonCredit
Pang, Siu-Mi	Licensed Vocational Nursing	NonCredit
Pang, Wilma C	Music	Credit
Papini, Rita	English As a Second Language	NonCredit
Parker, James	English As a Second Language	NonCredit
Parodi, Michael E	Phys Education & Dance	Credit
Parsley, Clifford M.	Trade Skills	NonCredit
Paul, Alan	Foreign Languages	Credit
Payton, Jeannette H	English As a Second Language	NonCredit
Pearson, Sharon S	Art	Credit
Pegues, Michael Linwoo	Engineering & Technology(Weld)	Credit
Peirce, Katrina	English As a Second Language	Credit
Peirce, Pamela K	Environmental Hort & Floristry	Credit
Pelmas, Sarah H.	English	Credit
Peltz, Robert	Bus/Office Tech/Small Bus	Credit
Perry, Kathleen C	Photography	Credit
Perryman, John	Interdisciplinary Studies	Credit
+ Phillips, Catherine	English	Credit
Phillips, Peggie	Biological Sciences	Credit
Picheny, Jacob Joel	English As a Second Language	NonCredit
Pierce, Alicia	Phys Education & Dance	Credit
Pinna, Kathryn	Biological Sciences	Credit
+ Piontkowski, Dennis	Mathematics	Credit
Platford, Olivia	English As a Second Language	NonCredit
Pogge, Crima	Biological Sciences	Credit
Pollack, Kimberly Ann	Computer & Information Science	Credit
Pon, Anderson W	Dianostic Medical Imaging	Credit
Pon, Anderson W	Radiologic & Imaging Technology	Credit
Preza, Balmore A	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Prince, Kuniko Ito	Foreign Languages	Credit
Propst, Patrick	Astronomy	Credit
Proulx, Gregory Allen	English As a Second Language	Credit
Proulx, Gregory Allen	English As a Second Language	NonCredit
+ Quadra, Indiana G	Learning Assistance	Credit
+ Quadra, Indiana G	Latin-American Studies	Credit
Quigley, Robert E	Bus/Office Tech/Small Bus	Credit
Quintana, Alejandro F	English As a Second Language	NonCredit
Rahman, David	Computer & Information Science	Credit
Rains, Neil G	Architecture	Credit
Rappaport, Stanford A.	Foreign Languages	Credit
+ Rappleyea, Annette	Physics	Credit
Raskin, Steven M	Photography	Credit
Rauchwerger, Deborah B	Bus/Office Tech/Small Bus	Credit
Rautenstrauch, Marcia	English As a Second Language	NonCredit
Rayzberg, Larisa	English As a Second Language	NonCredit
Raznick, Leonard	Social Science	Credit
Reichman, Linda K	English As a Second Language	NonCredit
Reinhard, Geoffrey G	English As a Second Language	Credit
Ren, Ming	Art	Credit
Reppun, Diane J	Phys Education & Dance	Credit
Reppun, Susan M	Phys Education & Dance	Credit
Restivo, Douglas	Art	Credit
Resus, Araceli	Interdisciplinary Studies	Credit
Resus, Araceli	Phillipine Studies	Credit
Reyes, Sonia M	Bus/Office Tech/Small Bus	NonCredit
Riggs, Charles J	English	Credit
Rittenhouse, Amanda A	Health Science	Credit
+ Rivera, Eloise W	Behavioral Sciences	Credit
Rivera, Teresa C	English As a Second Language	NonCredit
Rivkin, Irina J.	Learning Assistance	Credit
Rizzo, Severin V	Trade Skills	NonCredit
Roake, Anne Marie	Phys Education & Dance	Credit
Robbins, Jan S.	Older Adults	NonCredit
Roberts, David M	Phys Education & Dance	Credit
Roberts, Judith Ann	Behavioral Sciences	Credit
Rockwell, John Steven	Phys Education & Dance	Credit
Rodriguez-Rivera, Mari	Foreign Languages	Credit
Rokni, Mitra	Behavioral Sciences	Credit
Romaine, Dianne L	Older Adults	NonCredit
Rosen, Gertrude	Child Dev. & Family Studies	Credit
Rosenbaum, Leanna L	Instructional Computing Lab	Credit
Rosenberg, Jerrold	Social Science	Credit
Rosenberg, Stephanie C	Bus/Office Tech/Small Bus	NonCredit
Rosenthal, Alice R	English As a Second Language	NonCredit
+ Rosenthal, Nadine	Learning Assistance	Credit
Roth, Elliot	English As a Second Language	NonCredit
Rothe, Marianne	English As a Second Language	NonCredit
Rowe, Peter C	Physics	Credit
Ruane, Susan H	Child Dev. & Family Studies	Credit
Rubenstein, Deborah A	Health Care Technology	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Rubin, Stephen R	Computer & Information Science	Credit
Rudolph, Linda J	English As a Second Language	NonCredit
Rush, Helen	Bus/Office Tech/Small Bus	NonCredit
Russell, Tanya H	Labor Studies	Credit
Russo, Cathy E	Health Science	Credit
Rustigan, Hiromi	Foreign Languages	Credit
Ruud, Cornelia P	Foreign Languages	Credit
Ryan, Lawrence M	Administration of Justice	Credit
Ryter, Alan R	English As a Second Language	NonCredit
+ Saginor, Karen	Library Information Technology	Credit
Sakai, Yayoi A	Environmental Hort & Floristry	Credit
Sanford, Curt Neal	English As a Second Language	NonCredit
+ Saniee, Fariborz F	Engineering & Technology(Weld)	Credit
Sardalla, Gaspar L	Interdisciplinary Studies	Credit
Sardalla, Gaspar L	Social Science	Credit
Sato, Keiko	Foreign Languages	Credit
+ Sauve, James D	English	Credit
Savory, Joan H	Bus/Office Tech/Small Bus	NonCredit
Scanlan, Sonia S	Consumer Education	NonCredit
Schneider, Lynn	English As a Second Language	NonCredit
Schooley, George E.	English As a Second Language	NonCredit
Schug, Matthew	Trade Skills	NonCredit
Schulz, Henry William	Behavioral Sciences	Credit
Schumsky, Saul M.	Photography	Credit
Schuricht, Robert N	English As a Second Language	NonCredit
Schwartz, Marvin L	English As a Second Language	NonCredit
Sebhatu, Tekle B	Bus/Office Tech/Small Bus	Credit
Sebhatu, Tekle B	Bus/Office Tech/Small Bus	NonCredit
+ Seckman, John David	Graphic Communication	Credit
See, Diane T	Older Adults	NonCredit
Selleck, Denise F	English As a Second Language	NonCredit
Senzaki, Randall K.	Asian-American Studies	Credit
Settles, Michal F	Bus/Office Tech/Small Bus	NonCredit
Setzler, Fred B.	Environmental Hort & Floristry	Credit
Shahani, Michael	Music	Credit
Shannon, Michael J	Film Production	Credit
Shaw, Alan M	Phys Education & Dance	Credit
Shaw, Deborah A	Theater Arts	Credit
Shirk, George Richard	Journalism	Credit
Shore, Norman B	Health Care Technology	Credit
Shustoff, Mark A	Bus/Office Tech/Small Bus	Credit
Siebert, Richard	English As a Second Language	NonCredit
Silver, Elizabeth	English As a Second Language	NonCredit
Silverman, Louis J	Health Care Technology	NonCredit
Simpson-Baczek, Wanda	Earth Sciences	Credit
Skinner, James	Fire Science	Credit
Smernes, Anastasia	Health Care Technology	Credit
Smith, Frank R	English As a Second Language	NonCredit
Smith, Terrill C	Biological Sciences	Credit
Soller, Robert S	English	Credit
Sowerby, David F	Behavioral Sciences	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Spano, Giorgio	Foreign Languages	Credit
	Spears, David H	English	Credit
+	Spears, Deanne K	English	Credit
	Spingola, David C	Automotive/Trade Skills	Credit
	Spragens, Gillian A	Photography	Credit
+	Srouji, Ghassan	Mathematics	Credit
	Stanford, Darryl L	Astronomy	Credit
	Stanley, Helen	Art	Credit
	Starbird, Ellen M.	Labor Studies	Credit
	Steinmetz, Polly A	Photography	Credit
	Stellman, Christopher	Hotel & Restaurant Operation	Credit
	Stering, Edward L	Foreign Languages	Credit
	Stevenson, David R	Graphic Communication	Credit
+	Stewart, Debra M	Counseling	Credit
	Stoner, Marlene L	Bus/Office Tech/Small Bus	Credit
	Strausberg, Betsy Ruth	Health Science	Credit
	Streckfuss, Jeanne W	Phys Education & Dance	Credit
	Strid, Jerri L	English As a Second Language	NonCredit
	Stuart, John	Computer & Information Science	Credit
	Sullivan, Janice Marie	Consumer Arts & Sciences	NonCredit
	Sung-Chun, Shirley	English As a Second Language	NonCredit
	Suttle, Peter F	English As a Second Language	Credit
	Swann, Eugene	Social Science	Credit
	Swartz, Thomas J	Mathematics	Credit
+	Szombathy, Agnes L	Library Services	Credit
+	Ta, Hoa M	Asian-American Studies	Credit
	Taha, Darian R.	Computer & Information Science	Credit
	Tai, Julia M	English As a Second Language	NonCredit
	Takamatsu, Nobuko	Foreign Languages	Credit
	Tang, Alice	English As a Second Language	NonCredit
	Tang, Gayle Kit-Lim	Health Science	NonCredit
+	Tang, Paul S	Mathematics	Credit
	Tartak, Marvin H	Music	Credit
+	Taylor, Joyce T	English	Credit
	Tchikovani, Georges	Foreign Languages	Credit
+	Teti, Frederick Anthon	Interdisciplinary Studies	Credit
+	Teti, Frederick Anthon	Mathematics	Credit
	Texson-Foli, Henry T	Social Science	Credit
	Thaggert, Henry Laymel	Mathematics	Credit
	Thirtyacre, Tara Anne	English	Credit
+	Thomas, Barbara E	Learning Assistance	Credit
	Thomas, William Albert	African-American Studies	Credit
	Thompson, Eric Gregory	English	Credit
	Thompson, Gene	English As a Second Language	NonCredit
	Thormann, David G	English As a Second Language	NonCredit
	Thorn, Joe W	English	Credit
	Thorn, Joe W	Interdisciplinary Studies	Credit
	Tocchini, Ronald J	Foreign Languages	Credit
	Tom, Roland W	Bus/Office Tech/Small Bus	Credit
	Toney, Anita K	Art	Credit
	Tong, Pauline	Asian-American Studies	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Toribio, Helen C	Asian-American Studies	Credit
Torres, Edgar L	Art	Credit
Torres, Edgar L	Behavioral Sciences	Credit
+ Toruno, Javier	Foreign Languages	Credit
Townsell, Frank V	Music	Credit
Tran, Marlene	English As a Second Language	NonCredit
Travers, Anthony	Castro/Valencia	Credit
Treanor, Frank R.	Fire Science	Credit
Trego, Roland P	English As a Second Language	NonCredit
Trinh, Dinh X	Computer & Information Science	Credit
Triplett, Samuel	English As a Second Language	NonCredit
Tsui, Philip S	Behavioral Sciences	Credit
Tsui, Stephen	Bus/Office Tech/Small Bus	Credit
Turner, Holman	Photography	Credit
Tursi, Carmelita M.	Labor Studies	Credit
Tyau, Gaylore C	Bus/Office Tech/Small Bus	Credit
Uchida, Hideki R	Bus/Office Tech/Small Bus	Credit
Uchima-Decena, Akemi	Foreign Languages	Credit
Ullery, Kirk	Transitional Studies	NonCredit
Ullrich, Laurel A	Health Care Technology	Credit
Unterseher, Chris	Art	Credit
+ Valentine, Alexander M	Library Services	Credit
Valentine, Kenneth R	Film Production	Credit
Van Hasselt, Jade G	Child Dev. & Family Studies	Credit
Van Stavern, Paul D	English As a Second Language	NonCredit
Van Steen, Jeanne Mari	Hotel & Restaurant Operation	Credit
Vanoncini, John C.	Phys Education & Dance	Credit
Varner, Douglas Lee	Library Information Technology	Credit
+ Vasquez, Miguel A	Foreign Languages	Credit
Vaughn, Leslie A	English As a Second Language	NonCredit
+ Vayngortin, Lev D	Mathematics	Credit
Vazquez, Gustavo	Film Production	Credit
Vazquez, Gustavo	Broadcast Electronic Media Art	Credit
Ventura, John L	English As a Second Language	Credit
Verdeses, Roberto T	Foreign Languages	Credit
+ Verdugo, Diana L	Counseling	Credit
Viggiano, Elizabeth Mo	Graphic Communication	Credit
Viggiano, Elizabeth Mo	Graphic Communication	NonCredit
Villazana-Price, Norma	Child Dev. & Family Studies	NonCredit
Villegas, Virginia R	Labor Studies	NonCredit
Villela, Valorie L	Consumer Education	NonCredit
Viramontes, Xavier	Art	Credit
Viray, Edmund G	Computer & Information Science	Credit
Wagner, Lisa A	English As a Second Language	NonCredit
Walkup, Kathleen Ann	Graphic Communication	Credit
+ Wall, Ellen H	English	Credit
Wallis, Diane K	English As a Second Language	NonCredit
+ Walsh, Laura	English As a Second Language	Credit
Wang, Jean F	Foreign Languages	Credit
Watson, Valerie M	Phys Education & Dance	Credit
Waugh, Sandra	English	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+ Webb, Nancy J	Computer & Information Science	Credit
+ Webb, Rachel	English	Credit
Weinberg, Gary L	English As a Second Language	Credit
Weinstock, Gloria M	Theater Arts	Credit
Weintraub, David Louis	Photography	Credit
Weldon, Aubrey W	Bus/Office Tech/Small Bus	Credit
Wells, Beverly Gertrud	Health Science	NonCredit
Wells, Wallace E	Bus/Office Tech/Small Bus	Credit
Wesley, Jacqueline	Phys Education & Dance	Credit
Westerfield, Elizabeth	English As a Second Language	Credit
Westerfield, Elizabeth	English As a Second Language	NonCredit
Weston, Gary Steven	Physics	Credit
Weston, Jeffrey J	Photography	Credit
+ White, Austin	Social Science	Credit
White, Raymond R	Biological Sciences	Credit
+ Whitlatch, Norman	Physics	Credit
Whittom, Susan R	Child Dev. & Family Studies	NonCredit
Wick, Corinne S	English	Credit
Wiley, Helen L	Library Services	Credit
Wilk, John R	Theater Arts	Credit
Williams, Maria M	Bus/Office Tech/Small Bus	NonCredit
Williams, Rufus L	Bus/Office Tech/Small Bus	NonCredit
Williams, Wendy Lee	Social Science	Credit
Williamson, Kovak C	Bus/Office Tech/Small Bus	NonCredit
Williamson, Stephanie	Photography	Credit
Wilner, Lorraine	Bus/Office Tech/Small Bus	Credit
+ Wilson, Joan	English	Credit
+ Winn, Sally A	Matriculation	NonCredit
Winter, Virginia S	Consumer Arts & Sciences	Credit
Winter, Virginia S	Consumer Arts & Sciences	NonCredit
Wisnieski, Carol J	English As a Second Language	NonCredit
Withycombe, Amber E.	Graphic Communication	Credit
Womack, Christopher	English As a Second Language	Credit
Wong, Annie M	English As a Second Language	NonCredit
Wong, Doc-Fai	Health Science	NonCredit
Wong, Jane S	Computer & Information Science	Credit
Wong, Jones D	English As a Second Language	NonCredit
Wong, Oscar	Computer & Information Science	Credit
Wong, Wen Y	Foreign Languages	Credit
Woo, Lily L	English As a Second Language	NonCredit
+ Woods, Anthony D	English	Credit
Woods, William Joseph	Behavioral Sciences	Credit
Wright, Etsuko T	Foreign Languages	Credit
Wu, Jing	Foreign Languages	Credit
Wu, Lisa M.Q.	Bus/Office Tech/Small Bus	Credit
Yamashiro, Lisa	Consumer Education	NonCredit
Yan, Aimee Y	Consumer Education	NonCredit
Yang, Helen Y	English As a Second Language	NonCredit
Ye, Gordon H.	Earth Sciences	Credit
Ye, Gordon H.	Engineering & Technology(Weld)	Credit
Ye, Irene Z	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Yerushalimsky, Moishe	Radiologic & Imaging Technology	Credit
+ Yiu, Winnie Lai Fai	Financial Aid	NonCredit
Yokoyama, Elaine H	Nursing	Credit
Young, Annie M	Library Services	Credit
Yu, Tien S	Foreign Languages	Credit
Yuan, Steven	Trade Skills	NonCredit
Zahedi, Shaye Z	Interdisciplinary Studies	Credit
Zanze, Joyce M	English As a Second Language	NonCredit
Zelaya, Manuel	Bus/Office Tech/Small Bus	Credit
Zendejas, Salvador	Social Science	Credit
Zhang, Roger	English As a Second Language	NonCredit
Zimmerman, Susan Louis	English	Credit
Zindel, Laura Jean	Art	Credit
+ Zlotnick, Jan F	Health Science	Credit
Zolezzi, Charlotte Lor	Trade Skills	NonCredit
Zoll, Sharyn Lois	Transitional Studies	NonCredit
Zone, Stephanie Ann	Behavioral Sciences	Credit

G1 Fall 1999: 970

SPRING 1999

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Aguirre, Patricio J	Bus/Office Tech/Small Bus	NonCredit
+ Cerone, Jack W	Transitional Studies	NonCredit
Dennehy, Ann M.	Institute of Int'l Students	NonCredit
Dilworth, Helen	Music	Credit

G1 Spring 1999: 4

SUMMER 1999

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Aiello, Patricia Ann	Transitional Studies	Credit
Arroyo-Neves, Martha E	Library Services	NonCredit
Bar-Lev, Becky A	English As a Second Language	NonCredit
+ Barretto, Joao Conde	Library Services	NonCredit
+ Bergman, Julia E	Library Services	NonCredit
+ Bergman, Julia E	Library Services	Credit
+ Bixler, Ronald A	Human Resources	Credit
Boufis, Christina M.	Transitional Studies	NonCredit
Boyle, Robert Patrick	Hospitality Training	NonCredit
+ Bozin, Patricia R	Counseling	NonCredit
+ Brickner, Margaret	Library Services	NonCredit
Brown, Lori L.	Library Services	NonCredit
+ Cabral, Barbara A	Student Health	Credit
Cabral, Scott A.	Astronomy	Credit
Carlson, Lennis Jay	English As a Second Language	NonCredit
Chapuis, Dominique	English As a Second Language	NonCredit

+ Chen, Pearl B	Foreign Student Advising	Credit
+ Chin, Tina W	English As a Second Language	Credit
Clark, Leslie E	English As a Second Language	NonCredit
+ Clark, Robert M	Foreign Student Advising	Credit
Connell, Katherine M.	Library Services	Credit
Cook, Kevin M.	English	Credit
Dill, Robert L	English As a Second Language	NonCredit
Donovan, Sharon	Child Dev. & Family Studies	Credit
Fain, Beth H.	Library Services	Credit
+ Fan, Mark M	Human Resources	NonCredit
+ Fan, Mark M	Library Services	NonCredit
+ Fan, Mark M	Staff Development	NonCredit
Farquhar, Jennifer	Library Services	Credit
+ Few, John E	Library Services	NonCredit
+ Fracchia, Charles	Library Services	NonCredit
Gaffney, Michael J.	Computer & Information Science	Credit
Ghuman, Simrat Margot	Mathematics	Credit
+ Gratch, Bonnie Gerelyn	Library Services	Credit
+ Harris, Julie	Foreign Student Advising	Credit
Hayes, Beverly L.	Library Services	Credit
+ Hom, Calvin W	Study Abroad	Credit
Horowitz, Manly	Library Services	Credit
Irvine, Jennifer Irene	English As a Second Language	NonCredit
+ Jardim, Philip M	Biological Sciences	Credit
Jeh, Wesley M.	Mathematics	Credit
+ Jew, Carl	Foreign Student Advising	Credit
Jordan, Alfredo Jr	Foreign Languages	Credit
Kappra, Richard	English As a Second Language	NonCredit
Kline, Barbara LeBean	English As a Second Language	NonCredit
+ Larin, Renato A	Work Force Education	NonCredit
+ Lim, James Horn	Library Services	Credit
+ Lopez, Susan L	English As a Second Language	Credit
Lym, Brian K.	Library Services	Credit
Lym, Brian K.	Library Services	NonCredit
McKinney, Linda R.	Library Services	Credit
McKinney, Linda R.	Library Services	NonCredit
McNichol, Thomas p.	English As a Second Language	NonCredit
+ Meunier-Fiebelkorn, Mu	Child Dev. & Family Studies	NonCredit
+ Nance, Glenn R	Human Resources	Credit
Niosi, Andrea E.	Library Services	Credit
+ Obenchain, Cynthia	Foreign Student Advising	Credit
Parr, David J	Music	Credit
Patel, Mahendra P.	Biological Sciences	Credit
+ Paulsen, Philip W	Library Services	Credit
Quevedo, Olivia	English As a Second Language	NonCredit
Rincon, Dory P	Health Care Technology	Credit
+ Roberti, Ann R	Library Services	NonCredit
Rokni, Mitra	Behavioral Sciences	Credit
+ Saginor, Karen	Library Services	Credit
Schooley, George E.	English As a Second Language	NonCredit
+ Seymour, Sharon S	English As a Second Language	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Shore, Elisa	English As a Second Language	NonCredit
+	Smith, Leslie P	Office of Instruction	NonCredit
+	Spears, Deanne K	Matriculation	Credit
+	Szombathy, Agnes L	Library Services	Credit
+	Valentine, Alexander M	Library Services	Credit
+	Vitorelo, Joan C	Foreign Student Advising	Credit
	Wiley, Helen L	Library Services	Credit
+	Wong, Paul	Foreign Student Advising	Credit
	Young, Annie M	Library Services	Credit
	Young, Annie M	Library Services	NonCredit
	Yu, Howard K	Foreign Student Advising	Credit

G1 Summer 1999: 78

Total for G1: 1052

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Brown, Geoffrey Paul	Disabled Stud Prog & Services	DSPS - Excess Cost 99-00	Credit
Chuck, Terence Albert	Disabled Stud Prog & Services	DSPS - Excess Cost 99-00	Credit
+ Cook, Venette	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Cortez, Doris J	Matriculation	Matriculation - Credit 99-00	Credit
Duffy, Kathleen Susan	Disabled Stud Prog & Services	DSPS - Excess Cost 99-00	Credit
Legaspi, Erlinda Espiritu	Matriculation	Matriculation - Credit 99-00	Credit
Loo, Josephine S	Matriculation	Matriculation - Credit 99-00	Credit
+ Ortez, Donald J	Matriculation	Matriculation - Credit 99-00	Credit
Orzech, David	Disabled Stud Prog & Services	DSPS - Excess Cost 99-00	Credit
Parenteau, Muriel L	Disabled Stud Prog & Services	DSPS - Excess Cost 99-00	Credit
+ Phillips, Catherine	Matriculation	Matriculation - Credit 99-00	Credit
+ Roberts, Laurie	Matriculation	Matriculation - Credit 99-00	Credit
+ Rooney, Maureen Y	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Tam, Mo-Shuet	Matriculation	Matriculation - Credit 99-00	Credit
+ Tang, Paul S	Institute for Int'l Students	Matriculation Credit 98-99	Credit
+ Tang-Quan, Ethel I	Matriculation	Matriculation - Credit 99-00	Credit
+ Taylor, Joyce T	Matriculation	Matriculation - Credit 99-00	Credit
+ Zanetto, Janet S	Matriculation	Matriculation - Credit 99-00	Credit
Zimmerman, Susan Louise	Matriculation	Matriculation - Credit 99-00	Credit

G2 Fall 1999: 19

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
+ Batchelor, Karen L	Matriculation	Matriculation Credit 98-99	Credit
+ Bell, Loren	Matriculation	Matriculation - Credit 99-00	NonCredit
+ Bell, Loren	Matriculation	Matriculation Credit 98-99	Credit
+ Berkov, Kathleen M	Matriculation	Matriculation Non Credit 98-99	Credit
Blumenthal, Sheryl L	Matriculation	Matriculation Non Credit 98-99	NonCredit
Brady, Joyce	Matriculation	Matriculation Credit 98-99	Credit
+ Brinson, Rosemary	Matriculation	Matriculation Credit 98-99	Credit
+ Brown, Eleanor R	Matriculation	Matriculation - Credit 99-00	Credit
Cabading, Leon F	Matriculation	Matriculation Non Credit 98-99	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

	Cabading, Leon F	Matriculation	Matriculation Non Credit 98-99	NonCredit
	Cabading, Leon F	Matriculation	Matriculation Credit 98-99	NonCredit
	Callahan, Tamera Ann	Matriculation	Matriculation Credit 98-99	Credit
	Carlson, Jan Helene	Matriculation	Matriculation Credit 98-99	Credit
+	Chen, Pearl B	Matriculation	Matriculation - Credit 99-00	Credit
+	Chong-Delon, Patty P	Matriculation	Matriculation Credit 98-99	Credit
+	Chong-Delon, Patty P	Matriculation	Matriculation - Credit 99-00	Credit
+	Cortez, Doris J	Matriculation	Matriculation Credit 98-99	Credit
	Damato, Lawrence R.	Matriculation	Matriculation Credit 98-99	Credit
	Damato, Lawrence R.	Matriculation	Matriculation - Credit 99-00	Credit
	Doane, Timotha J	Matriculation	Matriculation Credit 98-99	Credit
	Dupre, Timothy E.	Matriculation	Matriculation Credit 98-99	Credit
+	Fregly, Carol A	Matriculation	Matriculation - Credit 99-00	Credit
+	Gee, Coleen L	Matriculation	Matriculation Non Credit 98-99	NonCredit
+	Gee, Coleen L	Matriculation	Matriculation Credit 98-99	Credit
+	Gonzalez, Jacob E	Matriculation	Matriculation - NC 99-00	NonCredit
+	Harris, Julie	Matriculation	Matriculation Credit 98-99	Credit
+	Heredia, Maria L	Matriculation	Matriculation - Credit 99-00	Credit
+	Ho, Karen	Matriculation	Matriculation Credit 98-99	Credit
+	Hock, Margaret	Matriculation	Matriculation Credit 98-99	Credit
+	Hom, Grace	Matriculation	Matriculation Non Credit 98-99	NonCredit
+	Hom, Grace	Matriculation	Matriculation - NC 99-00	NonCredit
+	Huynh, Kim-Dung L	Matriculation	Matriculation Non Credit 98-99	NonCredit
	James, Arlene	Matriculation	Matriculation Non Credit 98-99	NonCredit
	Jara, Carmen Sanchez	Matriculation	Matriculation Non Credit 98-99	NonCredit
+	Johnson, Rosemary	Matriculation	Matriculation Non Credit 98-99	NonCredit
+	Larin, Renato A	Extended Oppo Prog & Services	EOPS 98-99	Credit
	Lee, Terrence	Matriculation	Matriculation Credit 98-99	Credit
	Legaspi, Erlinda Espiritu	Matriculation	Matriculation Credit 98-99	Credit
	Loo, Josephine S	Matriculation	Matriculation Credit 98-99	NonCredit
	Martinez, Antonio E.	Matriculation	Matriculation Non Credit 98-99	NonCredit
+	McKnight, Lindy L	Matriculation	Matriculation Credit 98-99	Credit
+	McKnight, Lindy L	Matriculation	Matriculation - Credit 99-00	Credit
+	Mireles, Enrique	Matriculation	Matriculation Credit 98-99	Credit
+	Mireles, Enrique	Matriculation	Matriculation - Credit 99-00	Credit
	Montenegro, Jacqueline E	Matriculation	Matriculation Non Credit 98-99	Credit
	Montenegro, Jacqueline E	Matriculation	Matriculation - NC 99-00	Credit
+	Moriwaki, Kathleen M	Matriculation	Matriculation - Credit 99-00	Credit
+	Moriwaki, Kathleen M	Matriculation	Matriculation Credit 98-99	Credit
+	Obenchain, Cynthia	Matriculation	Matriculation Credit 98-99	Credit
+	Obenchain, Cynthia	Matriculation	Matriculation - Credit 99-00	Credit
+	Ortez, Donald J	Matriculation	Matriculation Credit 98-99	Credit
+	Osborne, Marie J	Matriculation	Matriculation Non Credit 98-99	NonCredit
+	Phillips, Catherine	Matriculation	Matriculation - Credit 99-00	Credit
+	Phillips, Catherine	Matriculation	Matriculation Credit 98-99	Credit
+	Roberts, Laurie	Matriculation	Matriculation - Credit 99-00	Credit
+	Sparks, Jack D.	Matriculation	Matriculation - Credit 99-00	Credit
+	Sparks, Jack D.	Matriculation	Matriculation Credit 98-99	Credit
+	Spingola-Connolly, Jeanni	Matriculation	Matriculation Non Credit 98-99	NonCredit
	Stanfield, Paula Kathleen	Matriculation	Matriculation Credit 98-99	Credit
+	Tam, Mo-Shuet	Matriculation	Matriculation - Credit 99-00	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

+ Taylor, Joyce T	Matriculation	Matriculation Credit 98-99	Credit
+ Thompson, Sarah	Matriculation	Matriculation Credit 98-99	Credit
+ Tragardh, Thomas	Matriculation	Matriculation - Credit 99-00	Credit
+ Tse, Annie	Matriculation	Matriculation Credit 98-99	Credit
+ Walsh, Laura	Matriculation	Matriculation - Credit 99-00	Credit
+ Webb, Rachel	Matriculation	Matriculation Credit 98-99	Credit
+ Webb, Rachel	Matriculation	Matriculation - Credit 99-00	Credit
Webster, Carlos	Matriculation	Matriculation - NC 99-00	NonCredit
+ Wilson, Joan	Matriculation	Matriculation Credit 98-99	Credit
+ Wilson, Joan	Matriculation	Matriculation - Credit 99-00	Credit
+ Wolf, Rosalie	Matriculation	Matriculation - Credit 99-00	Credit
+ Wong, Paul	Matriculation	Matriculation Credit 98-99	Credit
+ Yngojo, Marcus R	Matriculation	Matriculation Non Credit 98-99	NonCredit
Yu, Howard K	Matriculation	Matriculation Credit 98-99	Credit
Yu, Howard K	Matriculation	Matriculation - Credit 99-00	Credit
Yu, Howard K	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Zanetto, Janet S	Matriculation	Matriculation Credit 98-99	Credit
Zimmerman, Susan Louise	Matriculation	Matriculation Credit 98-99	Credit

G2 Summer 1999: 77

Total for G2: 97

Total Records: 1149

990729-G3
Amendment
to Resolution

RESOLVED: That resolution 981029-G7, Academic Employees Temporary Tenure Review Assignments for the period January 20, 1999 to May 28, 1999 be amended in part to show the following:

NAME
 Khan, Shehla

CHANGE HOURS
FROM:

TO:

ADD:
 18

990729-G4
Full-time
First Year
Contract

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
ABMA, DEANNA P.	Office of Curriculum, Tenure Review and Faculty Evaluation / Phelan	First Year Contract	NEW POSITION U-6240-1210-6020-C #FN9781	08/18/99
ASEBEDO, ANNA M.	Art / Phelan & FMAC	First Year Contract	Matthew Sugarman U-7504-1120-1000-C #FF9675	08/18/99
CHUNG, J. CHUONG ** Employee hired with degree equivalent based on adopted criteria **	Asian American Studies / Phelan	First Year Contract	NEW POSITION UPFX-7308-1120-4900-C #FF9262	08/18/99

990729-G4 (Cont.)

Full-time
First Year
Contract

CUNNINGHAM, ERIN E.	Licensed Vocational Nursing / JAD	First Year Contract	Janhavi Stewart U-7728-1120-1200-C #FF9350	08/18/99
CUTTEN, BARBARA M.	Business / Phelan	First Year Contract	Gary Schaffer U-7421-1120-0500-C #FF9702	08/18/99
DREW, GLENDA D.	IDST / Phelan	First Year Contract	NEW POSITION UPFX-7324-1120-4900-C #FF9248	08/18/99
FERGUS, BRIAN	Music / Phelan	First Year Contract	NEW POSITION UPFX-7538-1120-1000-C #FF9244	08/18/99
GREEN, HERBERT K. ** Employee hired with degree equivalent based on adopted criteria**	English / Phelan	First Year Contract	Tyra Duncan-Hall U-7512-1120-1500-C #FF9266	08/18/99
MEUNIER-FIEBELKORN, MURIEL	Child Development / Phelan	First Year Contract	Joanna McClure U-7334-1120-2100-C 80% U-7334-1120-2100-H 20% #FF9795	08/18/99
MOSTASISA, THERESA	Licensed Vocational Nursing / JAD	First Year Contract	Sandra Fredericks U-7728-1120-1200-C 50% U-7728-1120-1200-N 50% #FF9352	08/18/99
NISHIHARA, ROBERT M.	Photography / Phelan	First Year Contract	Paul Klein U-7546-1120-1000-C #FN9836	08/18/99

990729-G4 (Cont.)

Full-time

First Year

Contract

REITAN, CAROL H.

Library Services / Phelan

First Year Contract

NEW POSITION
UPFX-9330-1120-6110-C #FF9247

08/18/99

TORLAKSON, JAMES

Art / Phelan & FMAC

First Year Contract

NEW POSITION
UPFX-7504-1120-1000-C #FF9263

08/18/99

990729-G5

Full-Time

Temporary

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

NAME

DEPARTMENT/CAMPUS

STATUS

REPLACEMENT FOR

EFFECTIVE DATES

JOHNSON, RONALD

English / Phelan

Full-Time Temporary
(Long-Term Substitute)

Abdul Jabbar (F '99)
Joan Meehan (S '00)
U-7512-1129-1500-C #FS9999

08/18/99-05/26/00

MOSLEY, CHERYL E.

Licensed Vocational
Nursing / JAD

Full-Time Temporary
(Long-Term Substitute)

Ann Killebrew
U-7728-1129-1200-C #FS9999

08/18/99-05/26/00

PATEL, MAHENDRA P.

Biological Sciences /
Phelan

Full-Time Temporary
(Long-Term Substitute)

Michael Guthrie
U-7224-1129-0400-C #FS9999

08/18/99-12/22/99

PERRY, JOHN

English / Phelan

Full-Time Temporary
(Long-Term Substitute)

Carol Fregly (F '99)
Sandra Schlesinger (S '00)
U-7512-1129-1500-C #FS9999

08/18/99-05/26/00

990729-G5 (Cont.)
Full-Time
Temporary

ROWLEY, SHAUN	CDPC / Phelan	Full-Time Temporary (Long-Term Substitute)	Kathleen Mitchell U-6420-1129-6300-C #FFS9999	08/18/99-12/22/99
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990729-G6
Amendment
to Resolution

RESOLVED: That Resolution 9906224-G4 Full-Time, First Year Contract Faculty, be amended in part to show the following:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
<u>DELETE:</u> GILL, CARL	Business / Downtown	First Year Contract	Evertz, Alice U-7421-1120-0500-N #FF9697	08/18/99

990729-G7
Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
FLAGIELLO, CAROLYN C.	Nursing / JAD	17.P	08/18/99-05/26/00
GIARRACCO, JANICE L.	Photography / Phelan	17.B	08/18/99-12/22/99
SEETO, BIGGU C.	ESL / Downtown	17.P	08/18/99-05/26/00

990729-G8
Amendment
to Resolution

RESOLVED: That Resolution 990325-G2, Leave of Absence, 1999-2000, be amended in part to show the following:

<u>NAME</u> <u>CHANGE</u> <u>FROM:</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
<u>TO:</u> BRIKLEN, CHRISTINA C.	ESL / Alemany	17.P 20%	08/19/99-12/22/99
BRIKLEN, CHRISTINA C.	ESL / Alemany	17.P 60%	08/18/99-12/22/99

990729-G9
Amendment
to Resolution

RESOLVED: That Resolution 990624-G8, Leave of Absence, 1999-2000, be amended in part to show the following:

<u>NAME</u> <u>CHANGE</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
<u>FROM:</u> KNIGHT, MARLA TO: KNIGHT, MARLA	Health Care Technology / JAD	17.P 60%	08/19/99-12/22/99
	Health Care Technology / JAD	17.P 20%	08/18/99-12/22/99

RESOLVED: That effective the date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

990729-G10
Demise

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>EFFECTIVE DATE</u>
CROOKS, MACK C.	Music / Phelan	06/17/99

990729-G11
Reduced Workload
Pre-Retirement
Reduction

RESOLVED: That for the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>TERMS OF DUTY</u>	<u>EFFECTIVE DATES</u>
GIBSON, NINA G.	ESL / Phelan	Work 33.3% every Fall, and work 66.7% every Spring	Fall 1999 - Spring 2000
GRAETER, RUDOLF	Transitional Studies / JAD	Work 60% every Fall, and work 60% every Spring	Fall 1999 - Spring 2000

990729-G12
Leave of
Absence
Exchange
Teaching
Position

RESOLVED: That effective August 18, 1999 through December 22, 1999, HARRIS, JULIE, be granted a leave of absence with pay to accept an exchange position with MILLS, VODRAY, of Cape Cod Community College, West Barnstable, Massachusetts.

990729-G13
Department
Chairperson
Stipends
1999-2000

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic Year 1999-2000; payment for these responsibilities shall be the stipend amount indicated for the academic year and prorated to the days served.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>
ALIOTO, DARLENE	SOCIAL SCIENCES	7,466.00	5
ARMSTRONG, JAMES	CHEMISTRY	5,289.00	3

990729-G13 (Cont.)

Department
Chairpersons
Stipends

BEDECARRAX, EDMUND	BIOLOGICAL SCIENCES	5,910.00	5
CATE, DONALD	THEATRE ARTS	2,855.00	5
CLARK, SUNNY	STUDENT HEALTH SERVICES	4,355.00	5
COTTER, DORENE	DISABLED STUDENTS PROGRAMS & SERVICES	5,910.00	5
DAWYDIAK, CECILE	NURSING	5,910.00	5
DIAZ, JORGE	AERONAUTICS	3,111.00	1
DUGGAN, JAMES BRADLEY	PHYSICAL EDUCATION & DANCE	7,466.00	5
EBEN, JUDITH	CONSUMER ARTS & SCIENCES	1,556.00	1
ENDRES, ROSE	COMPUTER & INFORMATION SCIENCES	6,223.00	1
ESTUPINIAN, JOSEPH	AUTOWELDING/TRADE SKILLS	5,910.00	5
FEW, JOHN	LIBRARY INFORMATION TECHNOLOGY	2,855.00	5
FONG, MAY	CONSUMER EDUCATION	4,355.00	5
GRANT, FUMIKO	ASIAN STUDIES	2,545.00	4
GREEN, JACQUELYN	FOREIGN LANGUAGES	7,466.00	5
GREENE, PHILIP	FILM	1,867.00	2
GUICHARD, MARGARET	HEALTH CARE TECHNOLOGY	5,910.00	5
HALL, TERRANCE	HEALTH SCIENCE	4,355.00	5
HAMILTON, EDWARD	HOSPITALITY	2,855.00	5
HATCHER, HENRY	BUSINESS	7,466.00	5
HESS, DARREL	EARTH SCIENCES	2,855.00	5
HOENISCH, CHARLES	ADMINISTRATION OF JUSTICE/FIRE SCIENCE	2,545.00	4
HOLBERT, RAYMOND	ART	5,600.00	4
HULBERT, MICHAEL	ENGLISH	6,844.00	3
JENKINS, ALVIN	EXTENDED OPPORTUNITY PROGRAMS & SERVICES	3,423.00	2

990729-G13 (Cont.)

Department

Chairpersons

Stipends

KATZ, JONATHAN	GAY, LESBIAN & BISEXUAL STUDIES	2,855.00	5
KLOT, STEVEN (Fall semester only)	INTERDISCIPLINARY STUDIES	1,556.00	1
KOREY, SUZANNE	GRAPHIC COMMUNICATION/JOURNALISM	4,355.00	5
LAMATTERY, MARY	WOMEN'S STUDIES	1,867.00	2
LAWSON, ALLIENE	CAREER DEVEL & PLACEMENT CENTER	2,855.00	5
LUM, JERRY	ARCHITECTURE	1,556.00	1
MASSI, WOOD	OLDER ADULTS	4,044.00	4
McALLISTER, KEITH	MATHEMATICS	7,466.00	5
MONEY-COLLINS, HOLLY	ENVIRONMENTAL HORTICULTURE & FLORISTRY	2,855.00	5
MUELLER, MADELINE	MUSIC	5,910.00	5
NANCE, GLENN	AFRICAN-AMERICAN STUDIES	2,855.00	5
NELSON, ANNA	DENTAL ASSISTING	2,855.00	5
ORTEZ, DONALD	LATIN-AMERICAN STUDIES	2,855.00	5
PAZ, LEO	PHILIPPINE STUDIES	2,855.00	5
PODENSKI, FRANCINE	BROADCAST ELECTRONIC MEDIA ARTS	2,855.00	5
PORTER, EVELYN M.	VOCATIONAL NURSING	5,910.00	5
POTTER, STEVEN	DENTAL LAB TECHNOLOGY	2,855.00	5
RANDOLPH, ALVIN	COUNSELING	7,466.00	5
RICO, STEPHEN	CHILD DEVELOPMENT & FAMILY STUDIES	5,910.00	5
ROSENTHAL, NADINE	LEARNING ASSISTANCE	2,855.00	5
SANIEE, FARIBORZ	ENGINEERING & TECHNOLOGY	5,910.00	5
SCHULTZ, GABRIELLA	TRANSITIONAL STUDIES	4,978.00	2
SEYMOUR, SHARON	ENGLISH AS SECOND LANGUAGE	7,623.00	3
SHARDLOW, GEORGE	BEHAVIORAL SCIENCES	5,289.00	3

G1 to G13

07/29/99

Page 34 of 35

990729-G13 (Cont.)

Department

Chairpersons

Stipends

SHIELDS, BILL	LABOR STUDIES	2,545.00	4
STANFORD, DARRYL	ASTRONOMY	2,855.00	5
TA, MIN HOA (Fall semester only)	ASIAN-AMERICAN STUDIES	1,556.00	1
WILLE, PATRICK	HOTEL & RESTAURANT	4,044.00	4
YEE, DAVID	PHYSICS	3,423.00	2
YIM, LESLIE	RADIOLOGIC & IMAGING TECHNOLOGIES	2,855.00	5





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: July 29, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 990729-H1-H2)

BACKGROUND INFORMATION:

Resolutions 990729-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • ANITA GRIER, VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARN,
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Auyeung, Mabel K	Health Science	TANF - 99-00	Credit
Bell, Rosalyn	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
+ Buford, Sylvia Y	Child Dev. & Family Studies	Independent Living 98-99	NonCredit
Chrystal, Yolanda	Career Dev & Placement Ctr	Vatea IIC - 1999-2000	Credit
Houghton, Shawn	Health Science	TANF - 99-00	Credit
Ingersoll, Francis	Health Science	TANF 98-99	Credit
Lesser, Lee K.	Child Dev. & Family Studies	SF Foundation-Com Initiative Fund	Credit
Loo, Josephine S	Learning Assistance	CAP-Writing Success 1999-2000	Credit
Loo, Josephine S	Learning Assistance	CAP (Com Assistance Program) 98-99	Credit
Martini, Diane Chri	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
Nelson, Karin Chri	Career Dev & Placement Ctr	Vatea IIC - 1999-2000	Credit
Parcell, Celeste J	Assessment	Calworks 98-99	NonCredit
Stanfield, Paula Kath	Work Force Education	CALWORKS - 99-00	Credit
Turner, Judith A.	Child Dev. & Family Studies	State Preschool 99-00	NonCredit
Villazana-Ruiz, Maria del	Child Dev. & Family Studies	State Pre School 98-99	NonCredit
White, Eva G	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
Wilson, Emily Hope	Transitional Studies	TANF - 99-00	NonCredit
Zeiger, Margaret C.	Hospitality Training	Eco Dev - JDIT Hiring Hall 99-00	NonCredit

H1 Fall 1999: 18

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Abma, Deanna P	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
Abma, Deanna P	Vocational Education	Vatea IIC - 1999-2000	Credit
Abma, Deanna P	Vocational Education	ECO/ATTC 98-99	Credit
Antonio, Gary A.	Work Force Education	Calworks 98-99	NonCredit
+ Beasley, Willis M	Work Force Education	Calworks 98-99	NonCredit
Bell, Elise J.	Work Force Education	Calworks 98-99	NonCredit
Bell, Rosalyn	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
Bibliowicz, Morris	Work Force Education	Calworks 98-99	NonCredit
+ Bixler, Camilla	Work Force Education	Calworks 98-99	NonCredit

RESOLUTION 990729-H1		TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC		
EMPLOYEES: Categorically Funded.				
	Brown, Lori L.	Work Force Education	Calworks 98-99	NonCredit
+	Buford, Sylvia Y	Child Dev. & Family Studies	The Family School	NonCredit
+	Buford, Sylvia Y	Child Dev. & Family Studies	SFDHS-Foster Training #2	NonCredit
	Cabansag, Lori Olve	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+	Cabral, Barbara A	Project Safe	Student Health Fees	Credit
	Calvello, III, Michael A.	Computer & Information Science	TTIP 97-98	NonCredit
	Canino, Richard M.	Vocational Education	ECO/ATTC 98-99	Credit
	Carrese, John M	Contract Education	SF Airport Comm - 32	NonCredit
	Carter, Kevan Leon	Work Force Education	CALWORKS - 99-00	NonCredit
	Carter, Kevan Leon	Work Force Education	Calworks 98-99	NonCredit
+	Casscrly, John J	Work Force Education	Calworks 98-99	NonCredit
+	Chan, Nora L	Work Force Education	Calworks 98-99	NonCredit
	Chapman, Theresa	Automotive/Trade Skills	TANF 98-99	NonCredit
+	Cheng, Eva Yuen	Assessment	Americorp - 98-99	NonCredit
+	Cheng, Eva Yuen	Work Force Education	Calworks 98-99	NonCredit
+	Cheung, Margarita K	Vocational Education	Eco Dev - CACT 99-00	NonCredit
	Ching, Paul Wake	Work Force Education	Calworks 98-99	NonCredit
	Chrystal, Yolanda	Assessment	JTPA-PIC T3 Assessment 98-99	NonCredit
	Chrystal, Yolanda	Work Force Education	Calworks 98-99	NonCredit
	Chuck, Terence Albe	Work Force Education	Calworks 98-99	Credit
	Chuck, Terence Albe	Work Force Education	CALWORKS - 99-00	Credit
	Clark, Dani L	Contract Education	Dept. of Public Works - 5	NonCredit
	Clark, Leslie E	Transitional Studies	TANF - 99-00	NonCredit
	Clark, Leslie E	Work Force Education	Calworks 98-99	NonCredit
	Clark, Leslie E	English As a Second Language	TANF - 99-00	NonCredit
	Clark, Leslie E	Transitional Studies	TANF 98-99	NonCredit
	Clark, Leslie E	Work Force Education	CALWORKS - 99-00	NonCredit
	Clark, Leslie E	Teachers' Resource Center	Citizenship 98-99	NonCredit
	Clark, Leslie E	English As a Second Language	TANF 98-99	NonCredit
+	Clark, Sunny L	Project Safe	Student Health Fees	Credit
	Collins, Henry J	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
+	Common, Kurt	Engineering & Technology(Weld)	Vatea T2C 98-99	Credit
+	Common, Kurt	Work Force Education	Calworks 98-99	NonCredit
+	Conner, Constance May	Work Force Education	Calworks 98-99	NonCredit
+	Cook, Venette	Teachers' Resource Center	Citizenship 98-99	NonCredit
+	Cook, Venette	Work Force Education	Calworks 98-99	NonCredit
+	Cornejo, Lynda M	Teachers' Resource Center	Citizenship 98-99	NonCredit
	Coto, Roberto A	Work Force Education	Calworks 98-99	NonCredit
	Coto, Roberto A	Work Force Education	CALWORKS - 99-00	NonCredit
	Damato, Lawrence R.	Work Force Education	Calworks 98-99	NonCredit
	Dent, Carol J	Work Force Education	Calworks 98-99	NonCredit
+	Devine, Joanne D	Child Dev. & Family Studies	Foster Parenting 98-99	Credit
	Devoto, Donald J	Work Force Education	Calworks 98-99	NonCredit
+	Dewar, Cynthia E	Work Force Education	Calworks 98-99	NonCredit
	Eben, Judith D	Work Force Education	Calworks 98-99	NonCredit
	Eggers-Williams, Delores	Child Dev. & Family Studies	Independent Living 98-99	NonCredit
	Endres, Rose M	Computer & Information Science	TTIP 97-98	NonCredit
+	Estupinian, Joseph	Work Force Education	Calworks 98-99	NonCredit
+	Fan, Mark M	Work Force Education	Calworks 98-99	NonCredit
+	Ferrara, Lawrence	Work Force Education	Calworks 98-99	NonCredit
+	Fiore, Linda J	Work Force Education	Calworks 98-99	NonCredit

RESOLUTION 990729-H1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Fleming, Anne M	Interdisciplinary Studies	TANF 98-99	Credit
Fleming, Anne M	Interdisciplinary Studies	TANF - 99-00	Credit
Frahm, Janene	Work Force Education	Calworks 98-99	NonCredit
+ Francisco, Christine	Teachers' Resource Center	TTIP 97-98	NonCredit
Franklin, Kim R.	Work Force Education	Calworks 98-99	NonCredit
+ Gabler, Burton	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Gee, Coleen L	Contract Education	Dept. of Public Works - 5	NonCredit
Gill, Carl	Work Force Education	Calworks 98-99	NonCredit
Glines, Emily C	Assessment	Americorp - 98-99	NonCredit
Gougoutas, Anne K	Work Force Education	Calworks 98-99	NonCredit
Gougoutas, Anne K	Transitional Studies	TANF 98-99	NonCredit
Gougoutas, Anne K	Transitional Studies	TANF - 99-00	NonCredit
Griffiths, Robert D	English As a Second Language	TTIP 97-98	NonCredit
Gutierrez, William E	Work Force Education	TANF 98-99	NonCredit
Gutierrez, William E	Work Force Education	Calworks 98-99	NonCredit
Hammer, Jennifer C	Teachers' Resource Center	ABE/ESL/BASIC 98-99	Credit
Hart, Rodney W	Labor Studies	TANF 98-99	Credit
Hasib, Shama T	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Hatcher, Henry C	Work Force Education	Calworks 98-99	NonCredit
+ Haynes, Lynetta D	Bus/Office Tech/Small Bus	JTPA-PIC T3 Assessment 98-99	Credit
Hector, Gina Wood	Bus/Office Tech/Small Bus	TANF 98-99	Credit
+ Hendricks, Joann	Work Force Education	Calworks 98-99	NonCredit
+ Hillan, John M	Work Force Education	Calworks 98-99	NonCredit
Hincapie, Marielena	Labor Studies	TANF 98-99	Credit
Ho, Lillian Y	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Ho, Lillian Y	Work Force Education	Calworks 98-99	NonCredit
Howard, Lori Beth	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Husari, Nancy	Teachers' Resource Center	Citizenship 98-99	NonCredit
Ikeda, Vivian	Work Force Education	Calworks 98-99	NonCredit
+ Iles, Tandy	Work Force Education	Calworks 98-99	NonCredit
Irvine, Jennifer Iren	Teachers' Resource Center	Citizenship 98-99	NonCredit
Jacobson, Sara E	Teachers' Resource Center	Citizenship 98-99	NonCredit
Jacobson, Sara E	Work Force Education	Calworks 98-99	NonCredit
Jenkins, Alvin	Work Force Education	Calworks 98-99	NonCredit
Johnson, Christopher P.	Work Force Education	Calworks 98-99	NonCredit
Johnson, Christopher P.	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
+ Johnson, Elaine A	Biological Sciences	NSF - Biolink 98-99	Credit
Jones, Keith D.	Bus/Office Tech/Small Bus	JTPA-PIC T3 Assessment 98-99	Credit
Jones, Rod L.	Work Force Education	Calworks 98-99	NonCredit
+ Kapp, Mary J	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Kappra, Richard	Teachers' Resource Center	Citizenship 98-99	NonCredit
Karay, Dean Nich	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Kastner, Barbara J	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Khan, Shehla N	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Ko, Hoi M	Contract Education	SF Airport Comm - 33	NonCredit
+ Ko, Hoi M	Contract Education	SF Airport Comm - 32	NonCredit
+ Labrie, Portia S	Work Force Education	Calworks 98-99	NonCredit
Lamha, Carmen	Work Force Education	Calworks 98-99	NonCredit
Laroche, Randall E	Work Force Education	Calworks 98-99	NonCredit
Lau, Pennie S	Work Force Education	Calworks 98-99	NonCredit
Lawson, Alliene M	Work Force Education	CALWORKS - 99-00	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Lawson, Alliene M	Work Force Education	Calworks 98-99	NonCredit
Leyva-Cutler, Beatriz	Child Dev. & Family Studies	Calworks 98-99	NonCredit
Liu, Debra R	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Luckey, Bernadine Cori	Child Dev. & Family Studies	Foster Parenting 98-99	NonCredit
Luckey, Bernadine Cori	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
Lyau, Pamela W	Contract Education	ECO DEV-CFE 98-99	NonCredit
+ Macri, Ben R	Work Force Education	Calworks 98-99	NonCredit
+ Magee, Mary A	Work Force Education	CALWORKS - 99-00	NonCredit
Mar, Warren	Work Force Education	Calworks 98-99	NonCredit
Martinez, Rose M	Contract Education	SF Works-4	NonCredit
Martini, Diane Chri	Child Dev. & Family Studies	Foster Parenting 98-99	NonCredit
Meis, Vincent T	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Meis, Vincent T	Work Force Education	Calworks 98-99	NonCredit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	Calworks 98-99	NonCredit
Mills-Hastings, Kathy	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Mogar, Mariannina	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
+ Mogar, Mariannina	Child Dev. & Family Studies	Calworks 98-99	NonCredit
+ Mogar, Mariannina	Child Dev. & Family Studies	Foster Parenting 98-99	NonCredit
Moon, Spencer	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
Moon, Spencer	Work Force Education	CALWORKS - 99-00	Credit
Moon, Spencer	Vocational Education	M. Fitschen - Senior Citizenship	Credit
Moon, Spencer	Work Force Education	Calworks 98-99	NonCredit
+ Nakahata, Alice	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
+ Nakahata, Alice	Child Dev. & Family Studies	The Family School	NonCredit
Nguyen, Chau B	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Nirobe, Rashaida	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
+ Norris, Jennifer Ann	Vocational Education	JTPA-PIC T3 Assessment 98-99	NonCredit
+ Norris, Jennifer Ann	Work Force Education	Calworks 98-99	NonCredit
Ogrodnik, Jayne	Teachers' Resource Center	Citizenship 98-99	NonCredit
Ogrodnik, Jayne	Work Force Education	Calworks 98-99	NonCredit
+ Oldham, Mary Ther	Work Force Education	Calworks 98-99	NonCredit
+ Olsen, Judy E	Teachers' Resource Center	Citizenship 98-99	NonCredit
+ Owens, Joyce	Work Force Education	Calworks 98-99	Credit
+ Owens, Rhonella C	Work Force Education	Calworks 98-99	NonCredit
Page, Laura B.	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
Parcell, Celeste J	Assessment	JTPA-PIC T3 Assessment 98-99	NonCredit
Parcell, Celeste J	Assessment	Calworks 98-99	NonCredit
Parsley, Clifford M.	Work Force Education	Calworks 98-99	NonCredit
+ Paz, Imelda A	Work Force Education	CALWORKS - 99-00	NonCredit
+ Paz, Imelda A	Work Force Education	ECO/SBDC 98-99	NonCredit
Pegues, Michael Linw	Work Force Education	Calworks 98-99	NonCredit
+ Pon, Teresa	Teachers' Resource Center	Citizenship 98-99	NonCredit
+ Reinhertz, Tannis C	Work Force Education	Calworks 98-99	NonCredit
+ Rendon, Peggy T	Work Force Education	CALWORKS - 99-00	Credit
+ Rico, Stephen M	Child Dev. & Family Studies	Foster Parenting 98-99	Credit
+ Roaman, Chester A	Work Force Education	Calworks 98-99	NonCredit
+ Romero, Manuel G	Vocational Education	Vatea IIC - 1999-2000	Credit
+ Romero, Manuel G	Work Force Education	Calworks 98-99	NonCredit
+ Rosales-Uribe, Maria	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Rose, Arthur W	Work Force Education	CALWORKS - 99-00	NonCredit
Ryan, Thomas	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+ Scholnick, Nadia F	Teachers' Resource Center	Citizenship 98-99	NonCredit
+ Schultz, Gabriella T	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
Schuricht, Robert N	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Selleck, Denise F	Work Force Education	Calworks 98-99	NonCredit
+ Seymour, Sharon S	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Shields, William F	Work Force Education	Calworks 98-99	NonCredit
+ Shields, William F	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
+ Skolnick, Julian	Work Force Education	Calworks 98-99	NonCredit
+ Solow, Michael Alan	Chemistry	Biolink - NCBC 98-99	Credit
+ Songco, Warlita	Licensed Vocational Nursing	Vatea T2C 98-99	Credit
Speraw, Andrea Ruth	Vocational Education	Vatea IIC - 1999-2000	Credit
Stanfield, Paula Kath	Work Force Education	CALWORKS - 99-00	NonCredit
Stanfield, Paula Kath	Work Force Education	Calworks 98-99	Credit
Stanfield, Paula Kath	Work Force Education	Calworks 98-99	NonCredit
Stark, L. Susa	Vocational Education	DOL/ETA GARMENT 2000 98-99	NonCredit
Stark, L. Susa	Vocational Education	Eco Dev - CACT 99-00	NonCredit
Surrey, Keith M	Teachers' Resource Center	Citizenship 98-99	NonCredit
Sztundel, Ksiel Wolf	Work Force Education	Calworks 98-99	NonCredit
+ Tan, Bie H	Work Force Education	Calworks 98-99	NonCredit
+ Taylor, Joyce T	Work Force Education	Calworks 98-99	NonCredit
Taylor, Terri	Assessment	JTPA-PIC T3 Assessment 98-99	NonCredit
Taylor, Terri	Assessment	Calworks 98-99	NonCredit
+ Thiry, Pierre S	Work Force Education	Calworks 98-99	NonCredit
+ Thomas, Julia M	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Thornton, Kyle Rich	Work Force Education	Calworks 98-99	NonCredit
Trasvina, Nicky R	Interdisciplinary Studies	TANF 98-99	Credit
Trasvina, Nicky R	Interdisciplinary Studies	TANF - 99-00	Credit
+ Tse, Annie	Work Force Education	Calworks 98-99	NonCredit
+ Van Ecke, Yolanda H.	Interdisciplinary Studies	TANF 98-99	Credit
+ Van Ecke, Yolanda H.	Interdisciplinary Studies	TANF - 99-00	Credit
+ Van Ecke, Yolanda H.	Work Force Education	CALWORKS - 99-00	NonCredit
Van Hasselt, Jade G	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
Van Stavern, Paul D	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Vaughn, Leslie A	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Velleno, Dianne C	Work Force Education	Calworks 98-99	NonCredit
Viggiano, Elizabeth Moni	Work Force Education	Calworks 98-99	NonCredit
Wallis, Diane K	Teachers' Resource Center	Citizenship 98-99	NonCredit
+ Watkins, Judith Sass	Vocational Education	Eco Dev - CACT 99-00	NonCredit
Weinman, Donna M.	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
White, Eva G	Child Dev. & Family Studies	Calworks 98-99	NonCredit
+ White, Kathleen C	Child Dev. & Family Studies	SF Foundation-Com Initiative Fund	Credit
+ White, Kathleen C	Work Force Education	Calworks 98-99	NonCredit
Williamson, Kovak C	Work Force Education	Calworks 98-99	NonCredit
Williamson, Kovak C	Transitional Studies	TANF - 99-00	NonCredit
+ Wong, Anna Q	Work Force Education	CALWORKS - 99-00	NonCredit
Yagle-Snead, Lynn	Child Dev. & Family Studies	Foster Parenting 98-99	NonCredit
+ Young, Alfred R	Vocational Education	Eco Dev - CACT 99-00	NonCredit
Zetes, Kathleen	Child Dev. & Family Studies	SF Foundation-Com Initiative Fund	Credit
Zhang, Roger	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit

H1 Summer 1999: 211

RESOLUTION 990729-H1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Total for H1: 229

Total Records: 229

990729-H2

RESOLVED: That the following named academic employees be appointed to Categorically Funded

Categorically

Temporary Full-Time assignments pursuant to Education Code Section 87470 for the term and year shown.

Funded

Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum

Full-Time

qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical

Temporary

examination, and completion of appropriate District documents. Salary shall be in accordance with the current

Assignment

salary schedule. Categorically funded as indicated:

1999-2000

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
CANINO, RICHARD	Vocational Education	Project Coordinator	Advanced Transportation Tech (100%) 123384-7175-1220-0900-N	08/18/99-05/26/00
CHEUNG, MARGARITA	Vocational Education	Project Specialist	SFCACT (50%) 123353-9210-1220-7030-N Department of Labor (50%) 121123-7177-1220-7030-N	08/18/99-05/26/00
ELZIE, ANDREA	Child Development	Instructor	212057-7334-1120-6920-N (100%)	08/18/99-12/22/99
KOREY, SUZANNE	Vocational Education	Project Coordinator	VTEA - Contract Compliance (35%) 121507-7173-1220-6010-S VTEA - Staff Development (20%) 121507-7173-1220-6750-S Advance Transportation Tech (5%) 123384-7175-1220-0900-N	08/18/99-05/26/00

990729-H2 (Cont.)

Categorically

Funded

Full-Time

Temporary

ROMERO, M. GUILLERMO	Vocational Education	Project Coordinator	VT EA Trade Skills - Outreach (65%) 121507-7114-1220-0900-N PIC - Title III (35%) 121167-7172-1220-0500-N	08/18/99-12/22/99
SPEERAW, ANDREA	Vocational Education	Project Coordinator	VT EA - Administration (15%) 121507-7173-1220-6720-S VT EA - Contract Compliance (35%) 121507-7173-1220-6010-S VT EA - Outreach (50%) 121507-7173-1220-6470-S	08/18/99-05/26/00
VELLENO, DIANNE	Child Development	Instructor	212107-7334-1250-6920-N	08/18/99-12/22/99
WATKINS, JUDITH	Vocational Education	Project Specialist	SFC ACT (50%) 123353-9210-1220-7030-N Department of Labor (50%) 121123-7177-1220-7030-N	08/18/99-12/22/99
YOUNG, AL	Vocational Education	Project Director	SFC ACT (50%) 123353-9210-1280-7030-N Department of Labor (50%) 121123-7177-1280-7030-N	08/18/99-12/22/99





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999

L1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Authorization to amend employment
Contract(s)
(Resolution No. 990729 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those

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08/28/97 - L1 page 1 ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR

employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<u>a) INSURANCE COMPANIES</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY Amount</u>
Franklin Templeton	57017	25.00
Great American Life	56879	400.00
Merrill Lynch	52466	300.00
Met Life	57355	307.61
Met Life	21742	140.00
Met Life	54996	100.00
Met Life	56808	120.00
Safeco	56796	500.00
Security First Life	57290	300.00
Security First Life	33058	384.00
State Street Bank STRS	04140	500.00
Transamerica Life	04834	100.00
Valic	31138	300.00
Valic	56564	384.61
Valic	56562	384.61
VALIC	14530	50.00
VALIC	46196	150.00
VALIC	54711	125.00
VALIC	57355	77.00
VALIC	55865	100.00
VALIC	56144	75.00
VALIC	57260	150.00
VALIC	57090	384.00
VALIC	21248	645.00
VALIC	56802	50.00
VALIC	57621	50.00

<u>b) CUSTODIAL ACCOUNTS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Aim Fund	52662	300.00
Fidelity	12040	300.00
Fidelity	56756	200.00
Fidelity	07630	365.00
Oppenheimer Fund	01134	500.00
T Rowe Price	56313	50.00
Vanguard	55753	160.00
Vanguard	56564	866.67
Vanguard	54896	380.00
Vanguard	55296	220.61
Vanguard	55879	385.00
Vanguard	56780	800.00
Vanguard	27062	450.00

<u>c) TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity	07630	365.00
Life of SW	57017	25.00
Paul Revere	56796	150.00
Security First	56468	384.00
Security First	54996	100.00
Valic	54896	330.00

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator





HUMAN RESOURCES DEPARTMENT

33 GOUGH STREET • SAN FRANCISCO, CA 94103 • FACULTY/ADMINISTRATORS 415. 241.2246
CLASSIFIED • 415. 241.2252 • FAX: 415. 241.2335

N1

DATE: July 29, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 990729-N1)

BACKGROUND INFORMATION:

Resolutions 990729-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

N1

Page 1 of 2
17/29/99

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RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Benedict, Charles R.	Institute for Int'l Students	NonCredit
Cabansag, Lori Olvez	Institute for Int'l Students	NonCredit
Dill, Robert L	Institute for Int'l Students	NonCredit
Fiorentino, Daniel Ant	Institute for Int'l Students	NonCredit
Fontanella, Ann M.	Institute for Int'l Students	NonCredit
Goldberg, Alan H	Institute for Int'l Students	NonCredit
Hartman, Catherine Eli	Institute for Int'l Students	NonCredit
Johnson, Lisa J.	Institute for Int'l Students	NonCredit
Koffman, Linda Sue	Institute for Int'l Students	NonCredit
Lofthouse, Erin J.	Institute for Int'l Students	NonCredit
Queen, Miriam H.	Institute for Int'l Students	NonCredit
Tenge, Marijke	Institute for Int'l Students	NonCredit
Willett, John Hunter	Institute for Int'l Students	NonCredit

N1 Fall 1999: 13

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Bibliowicz, Morris	Institute for Int'l Students	NonCredit
Cot, Robert M.	Community Services	NonCredit
Fontanella, Ann M.	Institute for Int'l Students	NonCredit
Grandi, Catherine S	Community Services	NonCredit
Nguyen, Chau B	Institute for Int'l Students	NonCredit
Riga, Carol T.	Community Services	NonCredit
Schreier, Susan	Community Services	NonCredit
Shain, Allen I.	Community Services	NonCredit

N1 Summer 1999: 8

Total for N1: 21**Total Records: 21**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

P1

DATE: July 29, 1999

TO: Board of Trustees

FROM: Board of Trustees Diversity Committee: James Mayo
II, Chairperson; Lawrence Wong and Rodel Rodis,
Members

SUBJECT: Policy Manual
Notice Of Intention To Amend The San
Francisco Community College District
Policy Manual By Adding Section 7.23 -
Minority, Woman, and Local Business
Enterprises - Construction and
Construction-Related Professional
Services.
(Resolution No. 990729-P1)

BACKGROUND INFORMATION:

In 1995, the Board of Trustees of the San Francisco Community College District expressed concern that minority and women owned businesses were not receiving contracts from the District at a level consistent with their availability. After Board discussion, the Board adopted Resolution 950330-S2 which directed the administration to proceed in establishing a plan and time-line for the development and implementation of a Minority/Woman's Business Enterprise (MBE/WBE) program, if statistical evidence so permitted.

Staff then reviewed available firms to determine which firm might be retained to conduct the appropriate study. On February 22, 1996, the Board passed Resolution 960222-B4, engaging the firm of Mason-Tillman Associates, Ltd., to complete a disparity study to determine if there was evidence that barriers existed to prevent MBE/WBE firms from doing business with the District and, if appropriate, to make recommendations for the creation of an MBE/WBE program.

07/29/99 - P1 page 1

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Mason-Tillman then proceeded to gather data and analyze the agreements that the District entered into in the area of construction and construction - related services for the period July 1995 through June 1996. At the September 18, 1997 meeting of the Board, the results of this Disparity Study revealed that utilization of MBE/WBE firms in these areas fell far short of availability. Mason-Tillman then did further analyses to determine whether race neutral outreach/activities during the period July 1996 through December 1997 improved MBE/WBE participation. The data gathered and analyzed in this Updated Disparity Study still demonstrated significant underutilization of MBE/WBE firms.

On October 29, 1998, the findings of the Updated Disparity Study (known as the Study on Minority and Woman-Owned Business Utilization and Availability, dated July 1998) were formally presented to the Board. After discussion, the Board enthusiastically adopted the resolution which included certain findings and specific recommendations about the implementation of a program to increase MBE/WBE participation.

Subsequently, District staff and Mason-Tillman staff, with invaluable input from the construction and construction-related community (including MBE and WBE firms), met numerous times to craft a policy and a plan that could serve as a basis to meet this Board directive.

The resulting proposed Minority, Woman, and Local Business Enterprises Policy and Program on Construction and Construction-related Professional Services, as well as a draft working document detailing findings about Local Business Enterprises, were the subject of a Special Board Meeting hosted by the Board's Diversity Committee, held on July 14, 1999. Full and open discussion took place among the members of the Board and members of the public . Members of the public expressed their great appreciation to the responsiveness of the Board in bringing the policy/program to fruition. The Board expressed its appreciation for community input and for the exemplary work put forth by Mason-Tillman.

The Board wishes now to actually begin the program by first taking the steps necessary to adopt the proposed policy.

RECOMMENDATION:

RESOLVED: That notice is hereby given, pursuant to Section 1.05D of the San Francisco Community College District Policy Manual, that the following proposed amendment to the Policy Manual Section 7.23 - Minority, Woman, and Local Business Enterprises - Construction and Construction-Related Professional Services (and /or revisions to such amendment as directed by the Board) shall be acted upon at the next meeting of the Board of Trustees on August 26, 1999, with such amendment to be effective upon adoption. (NOTE: Additions or substitutions are indicated by ***bold italics.***)

Originators: James Haskell Mayo II
Lawrence Wong
Rodel Rodis

07/29/99 - P1 page 3

PM 7.23

MINORITY, WOMAN, AND LOCAL BUSINESS ENTERPRISES -
CONSTRUCTION AND CONSTRUCTION-RELATED PROFESSIONAL
SERVICES

It is the policy of the San Francisco Community College District to ensure full and equal business opportunities for all minority business enterprises, woman business enterprises, and local business enterprises (M/W/LBEs) wishing to do business with the District.

Prior practices by the District have resulted in significant under-utilization of minority and women's business enterprises on the District's contracts. The ultimate goal of this policy is to remedy the effects of this under-utilization by increasing the use of minority and woman owned business enterprises to parity with the availability of such businesses in the District's market area, the City and County of San Francisco. This policy will require the District to promote full and equitable participation of minority and women's business enterprises on construction and construction-related professional services contracts awarded by the District.

Local businesses that seek to enter into contracts with the District perform under a competitive disadvantage compared with businesses from other areas because of the higher costs of doing business in the City and County of San Francisco. As a result, the District hereby establishes a local business enterprise policy.

The staff of the District will take additional affirmative steps to encourage M/W/LBEs to participate in District construction and construction-related professional services work at both the prime contractor and subcontractor level. Special efforts will be taken to encourage minority, woman, and local business enterprises to participate in activities that enhance such businesses' ability to perform work. Outreach efforts will be targeted to both new businesses as well as existing businesses in the City and County of San Francisco.

07/29/99 - P1 page 4



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

Presenting the Initial Proposal of the Department Chairperson Council for a Successor Collective Bargaining Agreement, and Placing a Special Order of Business on the Agenda for a Public Board of Trustees Meeting in August 1999 for Public Response to the Initial Proposal
(Resolution No: 990729-S1)

BACKGROUND INFORMATION:

The present Collective Bargaining Agreement between the San Francisco Community College District (District) and the Department Chairperson Council (DCC) will expire on December 31, 1999. On June 3, 1999, the President of the DCC submitted to the Board of Trustees, through the Administration, DCC's Initial Proposal for a successor collective bargaining agreement for calendar years 2000, 2001, and 2002 (hereinafter "DCC Initial Proposal") (Attachment A). Government Code Section 3547 requires in relevant part that (a) all initial proposals of exclusive representatives which relate to matters within the scope of representation shall be presented at a public meeting of the public school employer and thereafter shall be public records, and (b) meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

07/29/99 - S1 page 1

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RECOMMENDATION:

RESOLVED: That the Board of Trustees of the District hereby presents DCC's Initial Proposal (Attachment A);

FURTHER BE IT RESOLVED: That a special order of business be placed on the Agenda for a public meeting of the Board of Trustees in August 1999 to enable members of the public to express themselves regarding DCC's Initial Proposal.

Lawrence C. Klein, Originator

07/29/99 - S1 page 2

Department Chairperson Council Initial Proposal
for a Successor Collective Bargaining Agreement
Calendar Years 2000, 2001, and 2002

With the District/DCC contract expiring in December 1999, the DCC formally proposes the following:

1. Extend ("roll-over") the present District/DCC contract for three (3) years with an agreement to re-open Article 15 (Stipends). The DCC wishes Article 15 to be settled BEFORE the contract expires.
2. With regard to Article 15, the DCC proposes:
 - a. the addition of a step on the stipend scale (exact amount to be determined);
 - b. a 12% across-the-board increase in stipends for the first year with re-openers on stipends in years two and three of the new contract.





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

Recommend Adopting Amended Wage Rates for Unrepresented
Classified Management, Supervisory, and Confidential
Employees for Fiscal Year 1999-2000
(Resolution No: 990729-S2)

BACKGROUND INFORMATION:

The administration maintains a record of all unrepresented classified "Management," "Supervisory," and/or "Confidential" classifications, or persons or positions within classifications (hereinafter "employees") consistent with its obligation under the Educational Employment Relations Act (EERA, Government Code Section 3540 et seq.). The Chancellor is recommending adjusting the wage rates for Fiscal Year 1999-2000 for unrepresented classified employees as set forth herein.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts and amends the wage rates for unrepresented classified employees as follows:

General Wage Increase

The off-schedule increase equal to four-tenths percent (0.4%) over the wage rates in effect for Fiscal Year 1998-1999 shall be continued across-the-board and on-schedule retroactive to July 1, 1999; and .

Effective 30 days after the District begins to receive 1999-2000 State COLA Revenue funds, wage rates shall be increased across-the-board and on-schedule two and fifty-one hundredths percent (2.51%) retroactive to July 1, 1999.

07/29/99 - S2 page 1

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FURTHER BE IT RESOLVED: That the Chancellor is authorized to further amend wage rates for Fiscal Year 1999-2000 for unrepresented classified employees in March 2000 or thereafter upon a determination by the Chancellor that a proportionate share of unrestricted new revenues, other than State COLA Revenue funds, is available for a general wage increase and/or pay equity and/or pay inequity adjustments. In determining whether a "proportionate share" of "unrestricted new revenues" is available, the Chancellor shall consider (a) the prior fiscal year's audited expenditure and revenue figures (unrestricted), and (b) unrepresented classified employees' proportionate share of salary and benefit expenditures in the base year (FY 1997-1998).

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee(s) are hereby authorized and directed to take all necessary steps to implement this Resolution.

Lawrence C. Klein, Originator

07/29/99 - S2 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999 **S3**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Authorization to contract with the Cape Cod
Community College, Hyannis, Massachusetts, for a
faculty exchange position for the Fall 1999
semester
(Resolution No. 990729-S3)

BACKGROUND INFORMATION:

Individual faculty exchanges with other colleges and universities result in mutual benefit to both institutions at no additional costs to either institution; therefore, faculty exchanges are worthy of support.

RECOMMENDATION:

RESOLVED: That the San Francisco Community College contract with the Cape Cod Community College, Hyannis, Massachusetts, for a faculty exchange position for the Fall 1999 semester, and

FURTHER IT BE RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Gary Tom, Originator

07/29/99 - S3 page1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999

S4

To: Board of Trustees

From Dr. Philip R. Day, Jr., Chancellor

Subject: ADMINISTRATIVE REGULATION
Tuition and Fees Credit
Balance regulation
(Resolution No. 990729-S4)

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58508, requires community college districts to refund upon request any enrollment fee paid by a student for program changes made during the first two weeks of instruction for a primary term-length course, or by the ten percent point of the length of the course for a short-term course.

Current institutional policy grants a 100% refund of non-resident and foreign student tuition, for program changes made during the first two weeks of instruction, for a primary term-length, or by the ten percent point of the length of the course for a short-term course. A 50% refund of non-resident or foreign student tuition is granted for program changes made during the third and fourth calendar weeks of instruction for a primary term-length course, or by thirty percent point of the length of the course for a short-term course.

If a student does not request a refund by the last day of final examinations for the school term, current policy credits the District all enrollment fees and non-resident and foreign student tuition. The College would like to establish a new policy, which would allow all enrollment fees, non-resident and foreign student tuition balances to be credited to the students' accounts, which would give the students the opportunity to utilize their credit balance to pay for enrollment fees, non-resident tuition and foreign

07/29/99 - S4 page 1

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student tuition in subsequent terms. The students' accounts will be held for a period of two years, and any balances not used during the two-year period would be credited to the District.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to establish a new regulation starting Fall semester of 1999, which would allow all enrollment fees, non-resident and foreign tuition balances to be credited to the students' accounts, which would give the students the opportunity to use their credit balance to pay for enrollment fees, non-resident tuition and foreign student tuition in subsequent terms. The accounts will be held for a period of two years, and any balances not used during the two-year period would be credited to the District.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or his designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Balestreri, Originator

07/29/99 - S4 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

S5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: ADMINISTRATION REGULATION
Administration Regulation and Procedures
(Resolution No. 990729-S5)

BACKGROUND INFORMATION:

City College currently requires students to pay their enrollment fees, non-resident and foreign student tuition and all other applicable fees at the time of registration. If fees are not paid in full by the end of the mid-term period, the student may be withdrawn from all of his/her classes.

The current fee schedule for non-resident students is \$11 enrollment fee per semester unit, plus \$130.00 non-resident tuition per semester per unit. The current fee schedule for foreign students is \$11 enrollment fee per semester unit and \$136 foreign student tuition per semester unit. The cost per semester for a full time non-resident is \$1,703 including the mandatory health fee. The cost per semester for a full time foreign student is \$1,775 including the mandatory health fee.

City College of San Francisco has kept the increase in the cost of education for non-resident and foreign students to a minimum. However, the Office of Tuition and Fees has realized a steady increase in the number of students requesting to pay on an installment basis due to many factors, such as the downward economic trends overseas. The Office of Tuition and Fees has accommodated such requests on a case by case basis depending on the economic circumstances of the student. However, there may be students who are unaware of this arrangement who curtail their studies as a result of the pressure to pay all fees in full.

07/29/99 - S5 page 1

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The College would like to implement a non-resident and foreign student installment payment plan that would allow students to pay for the cost of their education in three equal payments, thus allowing them to continue their education without undue hardship.

RECOMMENDATION:

RESOLVED: That authorization be granted to implement a Non-Resident and Foreign Student installment payment plan. The installment plan would require three equal payments. The first payment would be made at the time of registration, the second at the end of the mid-term period, and the third at the seventy-five percent point of the school term. The effective date of implementation would be the Fall 1999 School Term.

FURTHER BE IT RESOLVED: That the Chancellor and/or his designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: July 29, 1999

S6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL

Amending 1) Board of Trustees Resolution No. 981029-S4 to include the Classification of Principal Administrative Analyst (1824); and 2) authorizing the Administration to establish wage rates/premiums and benefit levels for the Classification
(Resolution No. 990730 - S6)

BACKGROUND INFORMATION:

On October 29, 1998, the Board of Trustees adopted amended wage rates and benefit levels for unrepresented classified management, supervisory, and/or confidential Classifications for Fiscal Year 1998-99. The Board of Trustees Resolution No. 981029-S4 did not include the Classification of Principal Administrative Analyst (1824). The Office of the Chancellor intends to appoint an incumbent to the Classification to serve as the Executive Assistant to the Chancellor, effective on or about August 1, 1999. In light of these actions, the Administration recommends amending: 1) Board of Trustees Resolution No. 981029-S4 to include the Classification of Principal Administrative Analyst (1824); and 2) authorizing the Administration to establish wage rates/premiums and benefit levels for the 1824 Classification commensurate with the duties and responsibilities of the position.

RECOMMENDATION:

RESOLVED: That the Board of Trustees amend: 1) Board of Trustees Resolution No. 981029-S4 to include the Classification of Principal Administrative Analyst (1824); 2) authorizes the Administration to establish the Hourly Wage Rates for fiscal year 1999-00 for the 1824 Classification be \$31.23 at Step 1; \$32.74 at Step 2; \$34.25 at Step 3; \$35.75 at Step 4; and \$37.26 at Step 5; and 3) that the Benefit Levels for the Classification be consistent with the Benefit Levels established pursuant to Board of Trustees Resolution No. 981029-S4, as appropriate;

07/29/99 - S6 page 1

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FURTHER BE IT RESOLVED: That the Chancellor and the Chief Operating Officer, and/or their designee, are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund the implementation of this resolution.

Clara Starr, Originator

07/29/99 - S6 Page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999

W1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Real Estate--Leases

Authorization to exercise options to
renew rental agreements for the use
of space by City College of San
Francisco for fiscal year 1999-2000
(Resolution No. 990729-W1)

BACKGROUND INFORMATION:

City College of San Francisco has continued to offer classes dispersed throughout San Francisco through a number of rental agreements which include all maintenance, utilities and custodial services. The agreements provide options to renew. The following lessors have agreed to authorize City College of San Francisco to renew the rental agreements under the same general conditions provided for in 1998/99.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes District Administration to enter into rental agreements at monthly rental charges listed below and for the periods indicated:

Lessor	Monthly	Period
Casa de la Raza 90 Bartlet Street San Francisco, Ca. 94110	\$1,200	8/1/99-5/30/2000
Chinese American Citizen Alliance 123 Waverly Street San Francisco, CA 94108	1,620	8/1/99-5/30/2000
Ebenezer Lutheran Church 678 Portola Dr. San Francisco, CA 94127	780	8/1/99-5/30/2000

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07/29/99 - W1 page 1 DR. PHILIP R. DAY, JR., CHANCELLOR

Lessor	Monthly	Period
Episcopal Church of Incarnation 1750-29th Avenue San Francisco, CA 94122	807	8/1/99-5/30/2000
Golden Gate Lutheran Church 601 Delores Street San Francisco, CA 94110	800	8/1/99-5/30/2000
Housing Authority 440 Turk Street San Francisco, CA 94102	1	8/1/99-5/30/2000
Mission Language Vocational School 2929- 19th Street San Francisco, CA 94110	991	8/1/99/-5/30/2000
On Lok Day Services 225-30th Street San Francisco, CA 94131	230	8/1/99-5/30/2000
Park Presidio United Methodist Church 4301 Geary Blvd. San Francisco, CA 94118	1,350	8/1/99-5/30/2000
Recreation and Park Commission McLaren Lodge Golden Gate Park San Francisco, CA 94117	625	8/1/99-5/30/200
San Francisco Airport Commission SFO-Building 928 San Francisco, CA 94128 Saint. Paul Presbyterian Church 1399-43rd Avenue San Francisco, CA 94122	1	8/1/99-5/30/2000
Telegraph Hill	1,000	8/1/99-5/30/2000
Neighborhood Center 660 Lombard Street San Francisco, CCA 94133	50	8/1/99-5/30/2000

Lessor	Monthly	Period
What a Raquet	1,160	8/11/99-5/30/2000
295 Junipero Sierra	per semester	
Daly City, CA 94015		

YMCA Chinatown	430	8/1/99-5/30/2000
855 Sacramento Street		
San Francisco, CA94108		

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator





CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: July 29, 1999

W2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Real Estate

Authorization to lease Floors 1 and 2
Of Building B at Fort Mason Center,
July 1, 1999 through June 30, 2000
(Resolution No: 990729-W2)

BACKGROUND INFORMATION:

By Board Resolution No. 950622-W1, the Board of Trustees approved a three year lease with the Fort Mason Foundation for the use of Floors 1 and 2 of Building B at Fort Mason Center. The annual increase per year was approximately 3.7%. Near the end of the lease, representatives of the Fort Mason Foundation asked the District to sign a new lease with a rent increase.

After much discussion, the Fort Mason Foundation agreed that no increase would be sought during the 1998-99 fiscal year because a number of promised safety and site improvements had not been completed. Recently, District administration met again with Fort Mason Foundation representatives and learned that in the past few months many of the unresolved safety and site improvements had been completed. Additionally, there is a commitment by the Foundation to completely renovate the bathrooms in Building B during the 1999-2000 fiscal year. All other tenants at Fort Mason pay the Foundation 68 cents per square foot. The District currently pays, and has been paying since July 1, 1997, 57 cents per square foot.

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RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes a lease with Fort Mason Foundation for the use of Floors 1 and 2 of Building B at the Fort Mason Center, which constitutes approximately 19,336 square feet, July 1 1999 through June 30, 2000, and

FURTHER BE IT RESOLVED: That the rate shall be set at 62 cents per square foot, or no more than \$11,988 per month, and

FURTHER BE IT RESOLVED: That the lease shall contain a clause to the effect that should the promised renovations of the bathrooms not occur by February 28, 2000, the District shall receive a one time rent credit of \$5,796 to compensate for the delay, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute such a lease agreement on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator



CITY COLLEGE OF SAN FRANCISCO

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INFORMATION REPORT
NO ACTION NECESSARY

DATE: 07/29/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990729 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Berman, Sherry	Part-Time	Career Link Prog.	Gough	05/28/99
Boland, Nancy J.	Part-Time	IDST	Phelan	05/14/98
Caldwell, David	Full-Time	English	Phelan	05/28/99
Henderson, Lucinda	Full-Time	ESL	John Adams	05/28/99
Vogt, Lee	Part-Time	ESL	Aleman	12/21/97

Nick Hovland, Originator

Page 1 of 2

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 07/29/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990729 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service with the Intent to Retire

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Barona, Marisa F.	Part-Time	ESL	Downtown	05/28/99
Green, Arlette M.	Part-Time	Comm Svc	Fort Mason	05/28/99
Lewis, Thelma L.	Full-Time	ESL	Mission	05/28/99

Nick Hovland, Originator

Page 2 of 2

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FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of
Contract Education, City College of San
Francisco, July 1999.

This report is for information only on contracts that the
Office of Contract Education negotiated or amended under \$50,000
for the month of July 1999.

- OpNet - Contract total \$31,480, term July 1, 1999 to December
30, 1999, for a 2-session Multimedia training program.



CHANCELLOR'S REPORT

- **Monthly Report, July 1999**
- **Background Information on State Budget**
- **Memorandum of Understanding (SF Housing Authority
and City College of San Francisco)**
- **Federal Update**

CHANCELLOR'S

REPORT

Presented to the Senate

at the Commencement Exercises

held at the University of California, Berkeley

June 1, 1964

By the Chancellor



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: July 20, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. 
Chancellor

SUBJECT: Monthly Report: July, 1999

Well the summer months are upon us but, I must say that things have not slowed down, either professionally or personally. As you know, Val's dad passed away on June 23, 1999, and our much anticipated "trip" to Maine over the last week of June and first part of July took on added import and meaning. Many thanks and the deepest sense of appreciation are extended to the Board on behalf of Val, her family and myself. Your thoughtfulness was a source of strength and support for us during this difficult time.

During our time in Maine, I wanted to assure you that I stayed in touch with the college on a regular basis and Peter did a great job of keeping us on course. His support and leadership qualities are very much appreciated.

The Governor did sign the budget bill and as I indicated to you previously, our Mission Campus project survived and the operational budget was about what we expected. I'm attaching a copy of the Governor's Budget and Veto Message for your review and consideration. The "bottom-line" for City College is that we can move ahead with our budget plan for FY2000. My intent is to implement the basic "cost-to-continue" strategy that was outlined in the budget plan approved by the Board through much of the first quarter. After the start of classes and when we get a sense of our fall enrollment status, we will (most likely) move forward on the "cost-to-continue plus" approach. Given our enrollment success this summer, I think we are going to have a good solid Fall term but I want to be a bit cautious until we see more specific numbers.

I was very pleased with the special meeting of the Diversity Committee of the Board of Trustees. The presentation made by Mason-Tillman (Dr. Ramsey, et.al) was absolutely excellent and the subsequent discussion and open hearing was very substantive. The staff has been working diligently to incorporate all of the ideas and suggestions into the plan and procedures. The current plan is to "sunshine" the Policy this month and take

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final action in July. The Program, Procedures, and Rules are being worked on by staff in conjunction with Mason-Tillman. Those elements will be complete by our August meeting. The MBE/WBE Program will need to be approved by the Board of Trustees as back-up to the Policy. However, proposed procedures and rules won't require formal board action but should nevertheless be reviewed for information purposes.

Over a period of time and consistent with our renewed efforts to outreach to our community, we have developed a strong working relationship with the San Francisco Housing Authority. As you are aware, a large number of people who interact and benefit from the services of SF Housing are also in desperate need of educational services. The attached Memorandum of Understanding reflects a collaborative approach between our respective organizations to address this "gap". I'm very excited about this new initiative. It represents a "win-win" for all parties involved but most importantly the residents of public housing.

Also attached is a copy of a federal relations update. This is periodically provided to the state community colleges by Linda Michalowski in the Chancellor's Office (Sacramento). Linda does a fine job and sits with me on the Joint Federal Relations Task Force (ACCT/AACC) at the national level.

Progress is being made with the new China program initiative, consistent with the understanding we have with the shared governance groups and in particular, the recommendations of the Academic Senate. In the near future, I will be forwarding to the Board copies of **DRAFT** Cooperative Agreements between CCSF, Peking University and Beiquing College for review and consideration. Also, as a follow-up to the visit to China that our faculty and staff made as a part of the feasibility study, both Judy Teng and George Chu of Da Tung International have proposed the idea of a trip to China for several of our Board members. It was felt that the opportunity to make an on-site visitation would assist the Board in developing first hand knowledge of the program, facilities, and resources available through this joint initiative. Suggested dates for the trip are September 8 thru September 15, 1999. Please check your schedules as to your availability. **Please be assured that no college operating funds will be utilized to subsidize this trip.** If you have an interest in going, I feel it would give you a great sense of the extraordinary potential of this programmatic initiative.

The following highlights and activities reflect the efforts of the Chancellor to address my objectives of the college's annual plan for 1998-99. Please note that I was out of the district for the first part of July so activity is somewhat limited compared to previous months.

- 1) Interviewed candidates for Dean of Southeast Campus.
- 2) Met with several representatives of the OMI Business League and the New Markets Vice-President of Wells Fargo to encourage serious consideration of locating a new

branch bank in the OMI district.

- 3) Gave opening remarks to the Orientation program for new International Students who are planning on enrolling for the Fall term.
- 4) Hosted and conducted special meeting of Administrative Evaluation Team.
- 5) Interviewed candidates for Non-Credit Associate Dean position.
- 6) Attended Diversity Committee meeting of the Board of Trustees.
- 7) Interviewed candidates for 1424 (Clerk Typist) position in Office of Chancellor.
- 8) Conducted interviews for the Interim Dean of Financial Aid.
- 9) Attended and participated in planning meeting for the One-Stop Partnership of San Francisco which includes EDD, Vocational Rehab, Mayor's Office, DHS, etc.
- 10) Met with representatives of San Francisco State University to discuss upcoming plans for a jointly sponsored special Symposia/Exhibit on RACE in cooperation with SFUSD. Please note: a special communication and update on this specific project will be forwarded under separate cover.
- 11) Attended MOU Signing Ceremony between San Francisco Housing Authority and CCSF.
- 12) Met with representatives of the faculty and staff to discuss advocacy and input into Statewide Plan for Vocational Education.

If you have any questions on the above, please don't hesitate to contact me directly.

Attachments

PRDJ:jcd

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

THE UNIVERSITY OF CHICAGO
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**BACKGROUND
INFORMATION
ON
STATE BUDGET**

BACKGROUND
INFORMATION
ON
STATE BUDGET

California

STATE BUDGET

1999-2000

GRAY DAVIS, GOVERNOR, STATE OF CALIFORNIA

This \$81.3 billion state Budget is the first to be signed into law by June 30 since 1993. It makes important new investments in public education, significantly increasing spending beyond the Proposition 98 guarantee, and fully funding the Governor's new education initiatives. The Budget also makes new investments in public works projects, natural resources protection, and the enhancement of public safety. The Budget also assists local government, provides new tax relief and provides for a prudent reserve of \$881 million for economic uncertainties.

EDUCATION

Proposition 98. Total spending is \$37.9 billion, an increase of \$2.3 billion (6.5 percent) over the current year. General fund spending is \$26.4 billion, an increase of \$1.6 billion (6.6 percent). Spending per pupil increases by more than \$274 from \$5,751 in 1998-99 to \$6,025 in 1999-00, nearly a five percent increase.

School and Student Accountability. More than \$192 million to fund newly enacted legislation to hold schools accountable for their performance and to reward high achieving and improving schools. Also included is \$2 million to develop a high school exit examination, passage of which will be required as a condition of graduation beginning in June 2004.

Improving Teacher Quality. \$50 million to provide performance incentives to teachers at low-performing schools that demonstrate significant academic improvement, as well as \$50 million in incentive funds to encourage schools to establish \$32,000 as the minimum teacher salary for fully qualified teachers.

School Safety. \$100 million to provide funding to school sites and school districts serving grades 8 through 12 for a variety of school safety measures, at school district discretion.

After School Expansion. \$35 million for 39,000 new slots in the After School Learning and Safe Neighborhoods Program for schools with high concentrations of low-income students.

State Preschool Expansion. \$23 million as the first increment of an expansion designed to reach 100,000 enrollments in state preschools by 2000-01.

Deferred Maintenance. \$143.7 million for deferred maintenance, ensuring the State's ability to fully fund the one-half of one percent state match provided for in statute.

BUDGET HIGHLIGHTS

Textbooks and Library Materials. \$134 million in one-time funding for school districts to purchase textbooks that are aligned to state content standards or, alternatively, to fund additional staff development. The Budget also provides \$25 million for school districts to purchase reading materials for kindergarten and grades 1 through 4 classroom libraries.

Discretionary Spending. Additional general purpose funding of \$455 million to school districts and county offices of education for revenue limit deficit reduction that restores purchasing power lost during the recession. These funds can be used by school districts and county offices for any purpose. When combined with the COLA of 1.41 percent, this represents a total increase in discretionary funds of approximately 3.2 percent.

HIGHER EDUCATION

Funding Increases. University of California's (UC) General Fund budget grows by \$184 million—a 7.3 percent increase—while California State University (CSU) receives a 5.9 percent General Fund increase of \$126 million. In addition, total funding for California Community Colleges grows by \$324.3 million, an increase of 6.6 percent.

Enrollment Increases. \$43.3 million to fully fund enrollment at UC, bringing total enrollment to 165,000. CSU receives \$46 million, providing full funding for a total enrollment of 279,000. The Budget provides \$117 million for 3.5 percent growth in enrollments at community colleges which is \$47 million or 68 percent higher than the statutory amount.

Student Fees. \$43 million to reduce undergraduate fees 10 percent below 1997-98 levels at UC and CSU, bringing fees to their lowest level since 1992-93. The Budget provides \$7.7 million to reduce resident graduate student fees by five percent below the fee level in 1997-98. In addition, the Budget provides an increase of \$12.9 million (Proposition 98) to reduce community college fees from \$12 to \$11 per instruction unit.

Financial Aid Expansion. \$21.5 million expansion of the Cal Grant Program—\$19.1 million to add more than 7,700 new Cal Grant A, B and C awards for financially needy students, and \$2.4 million to increase the maximum award for students attending independent institutions. In addition, 1,000 new awards are authorized for the Assumption Program of Loans for Education, which forgives student loans for individuals providing teaching services in recognized shortage areas.

INFRASTRUCTURE BANK

Infrastructure Bank. \$425 million, in addition to the \$50 million provided in the 1998-99 Budget, to capitalize the California Infrastructure and Economic Development Bank. The Bank will leverage these funds to generate about \$1.9 billion in low interest loans to local agencies to assist with needed infrastructure to support economic development. Typical projects are expected to include roadways, sewers, water treatment and delivery systems and utilities.



FINAL 1999-2000 BUDGET

(All figures represent increases over 1998-99 funding levels.)

Budget Item (all figures are increases in ongoing funds except as noted)	Community College System Budget Priorities	Conference Committee (and approved by Legislature)	Final 1999-2000 State Budget (as signed by Governor 6/29)
Growth ¹	116,685,885 (3.5%)	116,683,885 (3.5%)	116,683,885 (3.5%)
Cost-of-Living Adjustment ¹	62,547,000 (1.83%)	49,249,000 (1.41%)	49,249,000 reduced to 48,170,000 (1.41%)
Equalization	9,192,000	Not Proposed	Not Proposed
Partnership for Excellence	100,000,000	45,000,000	45,000,000
New Faculty Needs	40,000,000	10,600,000	10,600,000 (vetoed)
Academic Senate	45,200	45,000	45,000
Enhancing Transfer Effectiveness	2,455,000	2,455,000	2,455,000
Disabled Students Programs and Services	4,863,750	5,200,000	5,200,000
Puente Program	3,666,250	3,366,250	3,366,250 (vetoed)
MESA Program Expansion	1,470,000	2,000,000	2,000,000
Reading and Teacher Development	Governor's Budget Proposal	10,000,000	10,000,000
Middle Colleges	Governor's Budget Proposal	1,800,000	1,800,000
EOPS Program Expansion	Not Proposed	5,000,000	5,000,000 (vetoed)
Part-time Faculty Benefits	Not Proposed	1,000,000	1,000,000 reduced to 500,000 for office hours
CARE Program Expansion	Not Proposed	2,000,000	2,000,000 reduced to 500,000
Apprenticeship Program	Not Proposed	1,500,000	1,500,000
Copper Mountain/College of the Desert ²	Not Proposed	1,500,000	1,500,000 reduced to 1,000,000
Lease-Payment Costs (Prop. 98)	20,500,000 ³	20,500,000	20,500,000
ONGOING PROGRAMS TOTAL		257,399,335 ⁴	233,864,335 ⁴

OTHER FUNDING (NON-PROGRAM) INCREASES

Scheduled Maintenance-2:1 Match Language	Support Language	Not Proposed	Not Proposed
Student Fee Reduction Backfill (accompanied by reduction in fee revenue) (Prop. 98) ⁵	Not Proposed	12,900,000	12,900,000
Lease-Payment Costs (Prop. 98)	20,500,000 ⁶	20,500,000	20,500,000
Student Senate (non-Prop. 98)	184,000	184,000	184,000 reduced to 50,000

ONE-TIME FUNDS

One-time Block Grant ⁷	60,000,000	10,000,000	10,000,000
Copper Mountain	Not Proposed	500,000	500,000
College of the Desert ²		1,000,000	1,000,000 (vetoed)
Los Angeles Mission - Baseball Field	Not Proposed	50,000	50,000 (vetoed)
Los Angeles Valley - Media Tech Center	Not Proposed	500,000	500,000 (vetoed)
Merced College - Video Conferencing Tech.	Not Proposed	180,000	180,000 (vetoed)
Sequoias - Dairy Center at Tulare H.S.	Not Proposed	20,000	20,000 (vetoed)
Sequoias - Hanford Joint Use Facility	Not Proposed	750,000	750,000 (vetoed)
Sequoias - Staff Fingerprinting Costs	Not Proposed	20,000	20,000 (vetoed)

¹ Both the Growth and COLA allocations include base apportionments and categorical programs.

² The Copper Mountain item consists of \$1.5m of one-time and \$1.5m of ongoing funds, for a total of \$3m.

³ This is an automatic budget adjustment to pay debt service on previously issued lease-payment bonds, which were used for community college facilities in lieu of general obligation bonds in the mid-1990s.

⁴ Totals may not add up due to rounding and accounting adjustments.

⁵ The fee reduction of \$1 per unit (to \$11 per unit) is effective with the fall semester, 1999.

⁶ This is an automatic budget adjustment to pay debt service on previously issued lease-payment bonds, which were used for community college facilities in lieu of general obligation bonds in the mid-1990s.

⁷ This would provide a one-time per-FTE block grant for instructional equipment, library materials, technology infrastructure, and scheduled maintenance.

Systemwide Voter Registration	<i>Not Proposed</i>	300,000	300,000 (vetoed)
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I am deleting the \$200,000 for new engineering equipment at the Pomona campus. Although the augmentation for this equipment may be meritorious, equipment purchases for standard University use should be funded from CSU's base funding.

I am also revising Schedule (a) of this item to correct a \$100,000 understatement due to a technical error in the Budget Bill.

I am sustaining the \$360,000 legislative augmentation to fund the Royball Institute for Applied Gerontology. However, this is a one-time augmentation, and the University needs to address the need for a reliable funding source for this program.

Item 6610-002-0001—For support of California State University. I reduce this item from \$2,454,000 to \$2,314,000 by reducing:

(f) Judicial Fellows from \$341,000 to \$201,000

I am deleting the \$140,000 legislative augmentation to add five additional judicial fellows. This program currently supports five judicial fellows and there is no compelling need to expand the program at this time.

Item 6870-001-0001—For support of Board of Governors of the California Community Colleges. I reduce this item from \$11,140,000 to \$11,006,000 by reducing:

(b) 20-Special Services and Operations from \$17,332,000 to \$17,198,000.

I am reducing the legislative augmentation of \$184,000 for the Student Senate by \$134,000 including the two new permanent full time positions. I am willing to sustain \$50,000 which will double the current budget for support of student representatives in the consultation process. Noting that the other higher education segments support similar activities from voluntary student assessments, the Student Senate may wish to promote this concept at their campuses if additional support for this function is desired.

Item 6870-101-0001—For local assistance, Board of Governors of the California Community Colleges (Proposition 98). I reduce this item from \$2,259,249,000 to \$2,236,714,000 by reducing:

(e) 20.10.005-Student Financial Aid Administration from \$6,518,000 to \$6,416,000

(f) 20.10.010-Extended Opportunity Programs and Services and Special Services from \$76,577,000 to \$70,077,000

(h) 20.10.040-Fund for Student Success from \$18,578,000 to \$15,218,000

(j) 20.10.060-Foster Care Education Program from \$1,892,000 to \$1,866,000

(n) 20.20.020-Academic Senate for the Community Colleges from \$504,000 to \$497,000

(o) 20.20.040-Faculty and Staff Diversity from \$1,885,000 to \$1,859,000

(p) 20.20.050-Part-Time Faculty Health Insurance from \$1,000,000 to \$500,000

(r) 20.30.010-Faculty and Staff Development from \$5,307,000 to \$5,233,000

(s) 20.30.011-Telecommunications and Technology Infrastructure from \$28,220,000 to \$28,000,000

(y) 20.40.035-Instructional Equipment and Library Materials Replacement from \$44,620,000 to \$44,000,000.

by deleting

(dx) 10.10.055-Full-Time Faculty (\$10,600,000)

(zz) 20.40.047.002-College of the Desert (\$500,000)

and by revising Provisions 8, 10, and 18

I am deleting the legislative augmentation of \$10,600,000 in schedule (dx) for converting part-time faculty positions to full-time. While I am supportive of growth in full-time faculty, the community college system is utilizing part-time faculty in numbers consistent with the national average. Moreover, substantial growth in full-time hires is already taking place at district discretion through general purpose growth funding increases and augmentations for the Partnership for Excellence, both of which are substantially increased in this budget and which require accountability for increased student outcomes, consistent with my overall policy for the higher education segments.

I am supportive of improved working conditions for part-time faculty; therefore, I am deleting and setting aside the \$500,000 legislative augmentation in schedule (p) for the Part-Time Faculty Health Benefits program for legislation designed to improve utilization of the state health benefit incentive, targeted at those part-time faculty members who do not have access to health coverage through another existing employer

or their spouse's employer. I am also sustaining the \$500,000 augmentation for the Part-Time Office Hours program to expand teacher-student interaction at community college campuses.

I am reducing the \$2,000,000 legislative augmentation for the Cooperative Agencies Resources for Education (CARE) program in schedule (f) by \$1,500,000 because, while this program is meritorious to the target population, the magnitude of this increase is inconsistent with the growth rate in the target population eligible for these services.

I am revising Provision 8 to conform to this action in context of other actions to schedule (f) described below.

I am deleting the \$500,000 legislative augmentation for the Desert Community College District in schedule (zz). Although this additional augmentation may be meritorious, I am deleting the funding in this item to ensure the State maintains a prudent reserve.

I am deleting legislative augmentations totaling \$8,360,000 in schedules (f) and (h) for Extended Opportunity Programs and Services (\$5,000,000) and the Puente Program (\$3,360,000), respectively. Partnership for Excellence funding has already been augmented by \$45 million in this budget, which provides resources for all districts to initiate and expand these successful categorical programs or any others which increase student outcomes at their discretion.

I am revising Provisions 8 and 10 as follows to conform with these actions:

- "8. Of the funds appropriated in Schedule (f), ~~\$64,720,000~~ \$59,720,000 is for Extended Opportunity Programs and Services in accordance with Article 8 (commencing with Section 69640) of Chapter 2 of Part 42 of the Education Code; ~~\$11,857,000~~ \$10,357,000 is for funding, at all colleges, the Cooperative Agencies Resources for Education (CARE) program in accordance with Article 4 (commencing with Section 79150) of Chapter 9 of Part 48 of the Education Code. The board of governors shall allocate funds on a priority basis and to local programs on the basis of need for student services."
- "10. The funds in Schedule (h), with the exception of the funds identified in subdivisions (c) and (d) of this provision, shall be used for competitive grants to increase student success based on an analysis of student outcomes. The funds used for these grants shall be available for a limited duration, after which colleges shall institutionalize the programs within their budgets. The chancellor shall develop criteria for allocation of the competitive grants. Of the funds appropriated in Schedule (h):
 - (a) \$1,000,000 shall be available for small planning grants of up to one year duration.
 - (b) \$8,985,000 shall be available for the initial year of two or three year projects where the state share shall be no greater than 75% of the costs of the first year and no more than 25 in the last.
 - (c) Up to ~~\$4,304,000~~ \$944,000 is for the Puente Project if these funds are matched by \$100,000 of private funds and the participating community colleges and University of California campuses maintain their 1995-96 support level for the Puente Project. These funds are not required to be allocated on a temporary basis and may be allocated on a permanent basis to support a Puente Project that meets the conditions of the Puente Project contract agreement.
 - (d) Up to \$2,489,000 is for the Mathematics, Engineering and Science Achievement/Minority Engineering (MESA/MEP) Programs. These funds are not required to be allocated on a temporary basis and maybe allocated on a permanent basis provided the conditions for receipt of funds continue to be met. For each dollar allocated, the recipient district shall provide one dollar in matching funds.
 - (e) No less than \$1.8 million is reserved for expansion of middle colleges pursuant to the Governor's initiative. Of the funds provided herein, the chancellor shall have the discretion to extend the grant period beyond the

normal pattern for the Fund for Student Success as necessary to meet the goals of the initiative.

- (f) With the exception of special part-time students at the community colleges pursuant to Section 48802 of the Education Code, student workload based on participation in the Middle College High School Program shall not be eligible for community college state apportionment. As a condition of receipt of funds pursuant to Provision 15 (a) and (b), colleges must submit to the chancellor's office a yearly report including: an expenditure plan, a progress report detailing number of students served, and the ability of the college to increase student success based on an analysis of student outcomes. It is the intent that the chancellor's office submit an annual report to the Legislature and Department of Finance by November 1, of each year. The report shall include an analysis of the programs funded at each campus, including the effects on student outcomes. The chancellor shall also identify any colleges which did not continue operation of the program after state funds have ceased and the reasons therefore."

I am reducing the \$1,075,000 legislative augmentation for seven specialized categorical programs in schedules (j),(r),(n),(o),(e),(s) and (y) for cost-of-living (COLA) increases. These programs are not primarily salary nor student-growth driven and, as such, do not present a compelling case for COLA adjustments.

I am revising Provision 18 to conform to this action as follows:

- "18. (a) \$15,600,000 of the funds provided in Schedule (s) shall be for the purpose of providing allocations to all districts. It is the intent that colleges receiving these funds shall maintain all of the capabilities specified in the 1996-97, 1997-98 and 1998-99 Budget Acts for the Telecommunications and Technology Infrastructure program. The funds appropriated in this item shall be allocated by the chancellor, shall not supplant existing funds used for technology and networking purposes, and shall be subject to established fiscal controls, annual reporting and accountability requirements specified by the chancellor. It is the intent that this allocation shall enable further development of networks. Therefore, colleges shall match maintenance and ongoing costs with other funds, after installation, for the following required purposes: (1) maintenance of communication lines, software and other costs associated with connecting to the collaborative California State University/California Community College telecommunications wide area network (C Net); (2) video conference connectivity, transport, maintenance, and training; (3) local planning and development for improving library technology including library automation, connections to college local area networks and connections to external data bases; (4) digital satellite systems and the following optional purposes: (A) the development and expansion of local area networks both within and between buildings; (B) development of district-wide area networks for interconnecting multiple campuses and off-campus centers within a district; and (C) implementation of local technology applications that are intended to improve student learning and other services.

The chancellor shall allocate the ~~\$15,820,000~~ \$15,600,000 by providing ~~\$140,701~~ \$138,645 for each of the 107 colleges and \$45,000 for each of the 17 governing sites that are not colocated (sic) with the colleges. All provisions related to technology standards and telecommunication plans as specified in Provision 17(a) of Item 6870-101-0001 of Section 2.00 of the Budget Act of 1996 (Ch. 162, Stats. 1996) and Provision 14(a) of Item 6870-101-0001 of Section 2.00 of the Budget Act of 1997 (Ch. 282, Stats. 1997), shall apply.

- (b) \$6,400,000 of the funds provided in Schedule (s) of this item shall be for the purpose of supporting technical and application innovations and for coordination of activities that serve to maximize the utility of the technology investments of the community college system toward improving

learning outcomes. Allocations shall be made by the chancellor, based on criteria and guidelines as developed by the chancellor, on a competitive basis through the RFA/RFP application process as follows:

- (1) At least \$700,000 shall be available for technical and application pilot projects that improve intercollege relationships in the areas of: (a) learning and instructional services; (b) student services; and (c) administrative services, however not more than 25 percent of the amount shall be allocated for this purpose.
- (2) All provisions as specified in Provision 17(b)(2) of Item 6870-101-0001 of Section 2.00 of the Budget Act of 1996 (Ch. 162, Stats. 1996) shall apply to Provision (1) above.

Not more than \$3,700,000 shall be available for centers to provide regional coordination for technical assistance and planning, cooperative purchase agreements, and faculty and staff development. All other provisions as specified in Provision 17(b)(3) of Item 6870-101-0001 of Section 2.00 of the Budget Act of 1996 (Ch. 162, Stats. 1996) shall apply. The \$1.5 million increase from the previous year for this subdivision is intended to fund the segment's share of upgrading the 4C Net backbone from an OC-3 to an OC-12 Network and shall be matched dollar for dollar by the CSU. If this condition is not met, the chancellor shall report the reasons the expenditure should still be made on any other use of the funds using the reporting provisions of the Section 28.00 process.

- (4) \$2,000,000, or as much as necessary, shall be available for a statewide digital uplink for the purpose of delivering statewide satellite services to system colleges and districts related to instruction, student support, and administration.
- (c) \$6,000,000 of the funds provided in Schedule (s), shall be for allocations to community college districts to fund faculty and staff training in the use of technology to assist learning (including distance education and online courses), expand access, and contribute to student success. The chancellor shall develop an allocation formula that reflects the number of faculty and provides a minimum grant for small sites. The disbursement of funds shall be contingent upon inclusion of a satisfactory staff development component by each district within its telecommunications and technology use plan, as specified by the chancellor. Districts may not use these funds to supplant existing training and staff development efforts related to technology; the chancellor shall ensure that these funds are used for additional training and development in the use of technology. The use of technology training allocations shall be included in reports required for this program.
- (d) The chancellor shall submit an annual report to the Legislative Analyst, the budget and fiscal committees of the Legislature, and the Department of Finance no later than November 1, 1999, identifying any changes to the standards developed pursuant to the control provisions for this program in the Budget Act of 1997 (Ch. 282, Stats. 1997), the status of the implementation of the telecommunication and technology infrastructure program to date and any additional needs, including the reasons therefore."

Item 7980-001-0001—For support of Student Aid Commission. I reduce this item from \$9,256,000 to \$8,006,000 by reducing:

- (a) 15-Financial Aid Grants Program from \$9,302,000 to \$8,052,000, and deleting Provision 1.

I am deleting the \$250,000 legislative augmentation to fund the Commission's costs of adjusting its systems to provide Cal Grants for summer programs. I will be directing the Department of Finance to conduct a study on the feasibility and costs of year-round operations at the University of California and California State University. The study will include an analysis of the costs and benefits of fully utilizing existing facilities on a year-round basis. It would be premature to expand financial aid for year-round operations prior to completing this study. I am deleting Provision 1 to conform to this action.

MEMORANDUM
OF
UNDERSTANDING

SF Housing Authority

and

City College of San Francisco

MEMORANDUM

TO :

FROM :

SUBJECT :

DATE :

1. [Illegible text]

2. [Illegible text]

FINAL DRAFT

(7/2/99)

Memorandum of Understanding

- WHEREAS** City College of San Francisco offers a variety of education and training opportunities that address the labor force needs of almost any resident of a public housing development managed by the San Francisco Housing Authority or of private housing financed through the SFHA's "Section 8 Program"; and
- WHEREAS** the rates at which SFHA clients have sought and acquired the opportunities that are available to them at CCSF seems to be low; and
- WHEREAS** implementation of the federal *Workforce Development Act of 1998*, the CalWORKs Program and the Personal Assisted Employment Services (PAES) Program by the San Francisco Department of Human Services and others, and implementation of the HOPE VI and other self sufficiency programs by the SFHA will increase the aggregate number of education and training needs for SFHA's clientele; and
- WHEREAS** the potential choices for and benefits to SFHA's clientele would be greatly enhanced if their access to information about the education and training opportunities available at CCSF is coordinated; and
- WHEREAS** the administrations of the SFHA and CCSF are poised to collaborate much more closely than has been recently the case; and
- WHEREAS** The SFHA will work with CCSF to develop work/study opportunities for CCSF students at SFHA computer learning center sites, and this collaboration will seek to also develop (1) mentoring opportunities and (2) tutorial opportunities; and
- WHEREAS** The SFHA will continue to work with the Private Industry Council of San Francisco, Inc., SFDHS, the Employment Development Department, and CCSF to develop and implement soft skills/life skills programs for SFHA residents; and

WHEREAS

The SFHA will collaborate with CCSF to develop outreach, recruitment and retention strategies for the purpose of directing SFHA residents into the following CCSF programs and courses: trade skills programs; health science courses; business and service sector courses; early childhood development courses; computer and information science and multi-media studies courses; and

WHEREAS

The SFHA will promote ongoing staff development by publicizing CCSF continuing education courses; and

WHEREAS

The SFHA and CCSF will work to develop an integrated strategy to increase services to identified CalWORKs participants who are residents of SFHA; and

WHEREAS

All new CCSF program announcements will be directed to the SFHA's Social Services Division to enhance targeted outreach;

THEREFORE

BE IT RESOLVED

that the SFHA Commission and the CCSF:

1. establish a series of periodic meetings in which:
 - a) specific goals and objectives that are common to both organizations can be developed and proposed for adoption by their respective policy makers or, if already authorized in the organization's policies, implemented immediately;
 - b) specific areas of organizational collaboration (e.g. between the planning units and programs of each organization, between the program managers and administrators of each organization, between the management information systems units of each organization, between the data analysts and program evaluators of each organization, etc.) can be identified and specific staff assigned to implement those goals and objectives; and

- c) the procedures by which progress in achieving established goals and objectives shall be periodically reported, through the executives of each organization, to their respective advisory bodies and policy makers;
2. Determine if there are opportunities for the SFHA and CCSF to collaborate in the development of joint proposals that would benefit the clientele of both organizations and, if there are, to develop those proposals for the consideration of both sets of policy makers.

Any modification to this Memorandum of Understanding shall be in writing.

This Memorandum of Understanding may be terminated by either party upon 30 days written notice to the other party.

Ronnie Davis
Executive Director
San Francisco Housing Authority

Dr. Philip R. Day, Jr.
Chancellor
City College of San Francisco

Date Signed

Date Signed

As Approved *(date)* by the City College of San Francisco and *(date)* by the Housing Authority Commission

FEDERAL UPDATE

Courtesy of:

**Ms. Linda Michalowski
Chancellor's Office
Sacramento**

FEDERAL TRUST

CHARTER

OF THE
FEDERAL TRUST
COMPANY
INCORPORATED

Labor, HHS, Education Appropriations Mark-up Postponed Again

With debate over the size of tax cuts dominating the airwaves during the July 4th Congressional recess and continuing in party caucus rooms and committee hearings last week, appropriators in both the House and Senate again pushed back plans to tackle the practical dilemma of how to fund education and other critical domestic programs for the next federal fiscal year. Both the House and Senate Labor, Health and Human Services (HHS), and Education appropriations subcommittees have tentatively rescheduled consideration of the FY 2000 funding bills for this Wednesday, June 21, but action could be delayed until Congress returns from its month-long August recess. Work on other appropriations bills has continued; the Senate has passed seven of 11 bills advanced by its Appropriations Committee and the House has passed six bills. A total of 13 appropriations measures are needed to keep government agencies and programs operating after September 30.

Chancellor Tom Nussbaum wrote to Representatives Nancy Pelosi (D-San Francisco) and Randy "Duke" Cunningham (R-Escondido), both members of the House Labor, HHS, Education subcommittee, and to Senator Dianne Feinstein who sits on the Senate subcommittee, outlining the California Community Colleges' priorities for FY 2000 funding: financial aid grants and work study; Title III and Title V institutional development funds; institutional grants for campus child care services; and vocational education. In joining with virtually all of higher education to ask for an increase of at least 400 in the maximum Pell Grant, the Chancellor emphasized that an increase to the "tuition-sensitivity" threshold is also necessary for California's community college students to receive the full benefit of the increase. A copy of the Chancellor's letter is attached.

Ways and Means Tax Cut Bill Contains Education Provisions

On July 14, the House Ways and Means Committee completed action on the Financial Freedom Act of 1999. Included in H.R. 2488, which would reduce federal revenues by more than \$800 billion over the next fifteen years, are a number of provisions that relate to education. These include:

- Elimination of the 60-month limit on the tax deduction for student loan interest;

- Expanded education savings accounts, with contribution limits for education IRAs increased from \$500 to \$2000 per year and withdrawals permitted for public or private elementary, secondary, and homeschool educational expenses;

- Extension of the tax-deferred status of pre-paid college tuition plans for public institutions to include private colleges and universities, and a tax exemption for the earnings on tuition savings plans.

With the exception of the highly controversial K-12 Education IRA, all of these provisions are expected to also be included in the tax package that Chairman William Roth (R-DE) will present to the Senate Finance Committee on July 20. The Senate bill is also likely to include extension through the year 2003 of the Section 127 tax exemption for employer-provided education benefits for both undergraduate and graduate students.

Higher Education Act Proposed Rules Published

Last week the U.S. Department of Education (USDE) published two more packages of proposed regulations to implement provisions of the Higher Education Amendments of 1998. A Notice of Proposed Rulemaking (NPRM) in the Federal Register for July 15 addresses several institutional eligibility provisions, including Title IV certification/recertification procedures. A July 16 NPRM covers several student eligibility provisions including the treatment of home-schooling and suspension of eligibility for drug-related offenses. Representatives of a wide spectrum of higher education interests reached consensus with the USDE on both sets of proposed regulations through the negotiated rulemaking process. Both NPRMs invite public comments for 60 days. The Federal Register can be accessed on-line at: http://www.access.gpo.gov/su_docs/aces/aces140.html. Use the "browse" feature to go to the July 15 or July 16 issue, and then look for the Proposed Rules listed under the Education Department.

Representative George Brown, Jr. Dies

On the evening of July 15, Representative George E. Brown, Jr. passed away after a lengthy hospitalization due to complications following heart valve replacement surgery. At age 79, Congressman Brown was the oldest member of the House of Representatives and served a total of 18 terms. The Democrat was a member of the California State Assembly from 1958 to 1962 and was then elected to Congress from the 29th Congressional District in Los Angeles. In 1970 he waged an unsuccessful campaign for the Senate, and in 1972 was sent back to the House by voters from San Bernardino, Colton, Fontana, Rancho Cucamonga, and Ontario in the 42nd District. He was the ranking member of the House Science Committee and had chaired the Committee from 1991 through 1994.

A special election will be held to fill the 42nd District seat for the remaining 17 months of the 106th Congress. The seat is likely to be hotly contested.

Attachment:

Chancellor Nussbaum's Letter to California Members of the Labor-HHS-Education Appropriations Subcommittees

July 14, 1999

The Honorable Randy "Duke" Cunningham
United States House of Representatives
2238 Rayburn House Office Building
Washington, D.C. 20515

Dear Representative Cunningham:

As the House Appropriations Subcommittee on Labor, Health and Human Services, and Education prepares for consideration of the FY 2000 appropriations bill, I am writing to express the funding priorities of the California Community Colleges and ask you to please keep these in mind as the bill is crafted. In this time of a federal budget surplus, access to postsecondary education should continue to be one of the nation's highest priorities. The 106 California Community Colleges, serving more than 2 million students each year, are playing a vital role in California's economic and social development, training the workforce that employers need while providing educational opportunity to all sectors of California's diverse population. A few federal programs are of particularly vital importance to community colleges and our students and I want to highlight those for you. Specifically I ask your support for the following programs:

The Federal Pell Grant maximum award should be increased by at least \$400. The Pell Grant, created to serve as the foundation of need-based student aid, is the single most important program for low-income students. The \$125 increase proposed by the Administration would bring the Pell Grant to only one-third of its authorized level, leaving many students without the resources they need to succeed in their educational programs. The Pell Grant's purchasing power has been allowed to decline by 25% over the last 20 years, resulting in insufficient financial aid for many students and increased debt burden for others. A \$400 increase would be a step toward restoring the Pell Grant's value.

For California's community college students to fully benefit from a \$400 Pell grant increase, however, it will be necessary to also raise the "tuition-sensitivity" threshold that currently ties Pell Grant awards above \$2700 to the amount of tuition institutions charge. If funds are appropriated to provide a \$400 Pell Grant increase without also raising the \$2700 threshold to at least \$2925, then the increase for the very lowest-income students in the California system will be only \$297. I hope you and your colleagues will give serious consideration to fixing this problem that is unique for California students alone.

Funding for Supplemental Educational Opportunity Grants (SEOG) and the Federal Work-Study Program should be increased substantially. These programs provide the only significant source of non-loan funds to supplement the Pell Grant for the lowest income students, and current allocations to community colleges fall far short of the need. I urge you to provide an increase of \$65 million for SEOG and \$64 million for Federal Work-Study to provide an alternative to loans for more students.

Funding of at least \$45 million is needed for the Child Care Access Means Parents in School program. This new program created by the 1998 Higher Education Act reauthorization gives Congress an opportunity to assist low-income student parents in getting to college and staying enrolled. The program offers funds on a competitive basis for colleges to build or expand campus child care facilities, focusing on colleges that make a significant institutional commitment to child care and subsidize care for low-income students. Although the program received just \$5 million in FY 1999, the Administration has recommended a freeze for FY 2000. The need for expanded campus child care is enormous and growing, and I urge you to fund this program at its authorized level of \$45 million.

The Strengthening Institutions Program (Title III-A of the VTEA) should be restored to \$80 million. The Strengthening Institutions Program has been underfunded for years. This program was built on the principle that federal funds are best spent when addressing goals identified at the local level. Title III-A grants are especially important to low cost public institutions that have limited discretionary funds for program innovation, and institutional development needs have never been greater than in this era of rapid technological advancement. We appreciate and fully support the Administration's proposed increase in funding for the Title V Hispanic-Serving Institutions program, and we believe Title III-A funding should be restored as well to achieve the goal of strengthening institutions that serve low income students.

Increase funding for Vocational and Technical Education. Substantial new federal resources should follow enactment of last year's Carl D. Perkins Vocational and Technical Education Act (VTEA) reauthorization. The 1998 amendments provide a new level of state and local flexibility, coupled with strict new performance standards. Appropriations

have stagnated for the VTEA in the 1990's while the nation's need for high quality postsecondary vocational and technology education has become more critical. New funds are needed to help institutions enhance technological capabilities, provide professional development opportunities for staff, and develop mandated accountability systems. The Administration has frozen Basic State grants and given the Tech-Prep program only a modest increase. Both these programs should receive increases of more than 10% and I urge you to consider adding \$125 million for the Perkins programs in this budget.

I understand that the allocation provided to the Labor, HHS, and Education subcommittee is 12 percent below last year's funding. However, given the projected budget surpluses, it appears that the resources to adequately fund the programs under the subcommittee's jurisdiction are available as long as the spending caps are lifted. I am confident that resources will ultimately be reallocated to address critical education needs.

As always I appreciate your support for the California Community Colleges. Please feel free to call on me directly or my office if there is any way that we can help you to address these issues as the FY 2000 funding debate proceeds. You can reach Linda Michalowski, Director of Federal Relations, at (916) 327-0186 or Bob Canavan, Federal Liaison, at (202) 462-5911.

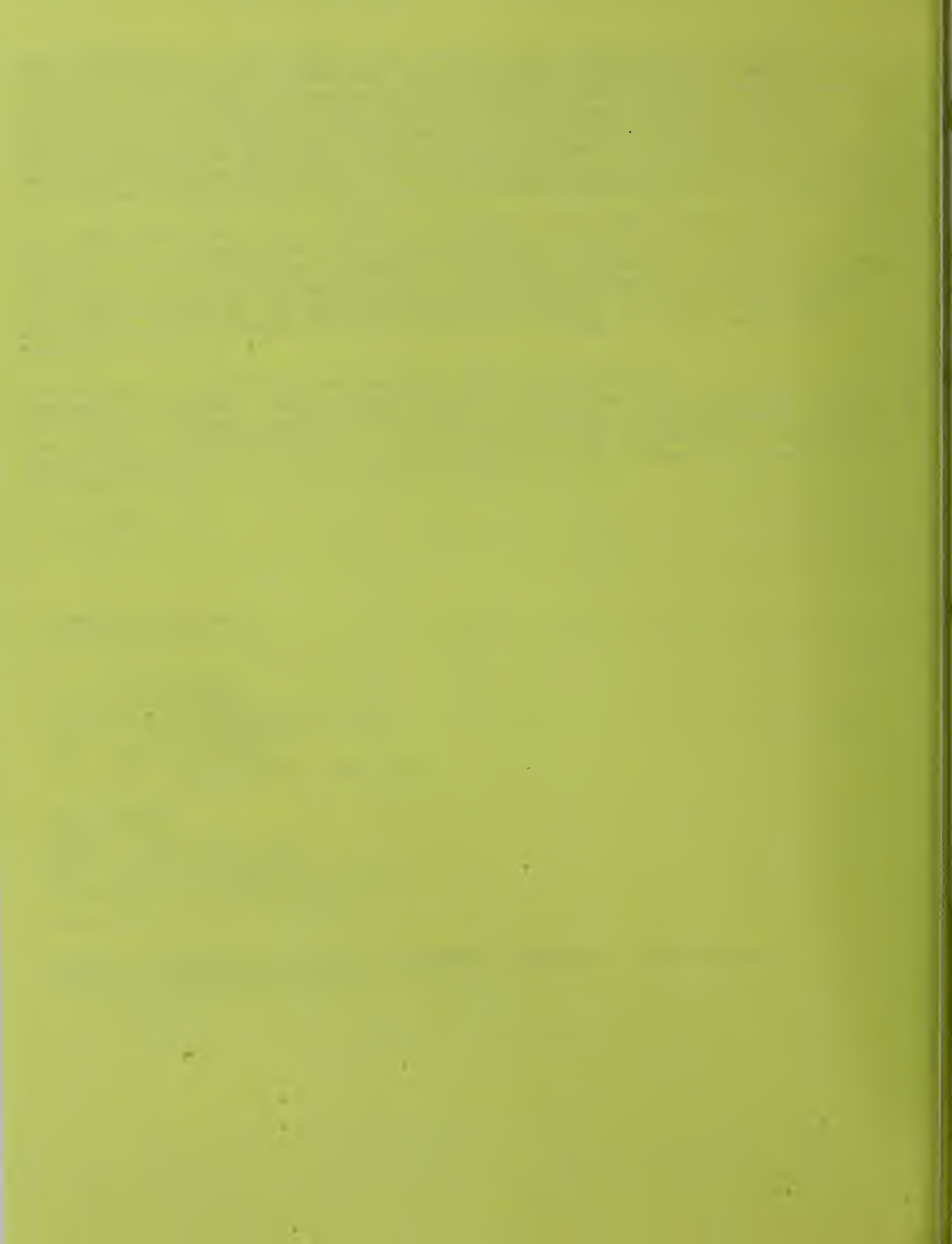
Sincerely,

Thomas J. Nussbaum
Chancellor

Linda Michalowski
Director of Federal Relations
Phone: (916) 327-0186
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[Part 2, Text/HTML (charset: ISO-8859-1 "Latin 1") 306 lines]
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OFFICE OF THE BOARD OF TRUSTEES

50 Phelan Avenue, Box E200, San Francisco, California 94112

(415) 239-3303 Fax (415) 239-3918

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES

OF

THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

District Office

33 Gough Street

San Francisco

THURSDAY August 26, 1999

5:00 P.M.

DOCUMENTS DEPT.

AUG 23 1999

I. OPEN SESSION

Announcement of Closed Session Topics

SAN FRANCISCO

PUBLIC LIBRARY

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	Evans Campus - 1400 Evans , San Francisco
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Charles Jamison
Under negotiation:	Price and terms of payment
Property:	California Book Company, 11 Phelan Avenue, San Francisco
Agency Negotiator:	Peter Goldstein for SFCCD
Negotiating parties:	PUC, California Book Company, & SFCCD
Under negotiation:	Instruction to negotiator will concern price and terms of payment.)
Property:	Property adjacent to S. Balboa Reservoir at Ocean & Phelan Avenues, San Francisco.
Agency Negotiator:	Peter Goldstein for SFCCD
Negotiating parties:	PUC & SFCCD
Under negotiation:	Instruction to negotiator will concern price and terms of payment.)

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (G.C. 54956.9(a))

1. Mandanis vs. City College of San Francisco; et al.
Northern District of California
U.S. District Court Case # C99-3673 M JJ

BOARD OF TRUSTEES

Lawrence Wong, President • Anita Grier, Vice President • Natalie Berg
Robert E. Burton • James Haskell Mayo, II • Rodel E. Rodis • Robert P. Varni
Dr. Philip R. Day, Jr., Chancellor

2. Ericson vs. City College of San Francisco, et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
3. Associated Students v. Honorable Board of Trustees of the SFCCD, et al.
Court of Appeal, First Appellate District
Case Nos. A080472 & A081725
4. SFCCD v. Kintz
San Francisco Superior Court Case # 980794
Court of Appeal No. A081378
5. SFCCD v. Doukas et al.
Case No. BAP No. NC-98-1587

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)**

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) - 3 cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) - 1 case

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Faculty members including instructors in ESL (English as a second language), Social Sciences, Art, Diagnostic Medical Imaging, EOPS, DSPS.

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

F. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Lawrence Klein, Jeffrey Sloan,
Carmen Plaza de Jennings, and
Steve Hale

Employee Organizations: Service Employees International Union (SEIU) 790,
American Federation of Teachers (AFT) 2121 & Department Chairperson Council
(DCC)

2. Agency Designated Representatives: Lawrence Klein, Jeffrey
Sloan, Carmen Plaza de Jennings and
Steve Hale

Unrepresented Employees: Gardener, Nursery Specialist, Electrician Supervisor I,
Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer,
Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated
Managers, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.



OFFICE OF THE BOARD OF TRUSTEES

50 Phelan Avenue, Box E200, San Francisco, California 94112
(415) 239-3303 Fax (415) 239-3918

**NOTICE
REGULAR MEETINGS
OF THE
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT**

LOCATION: District Office
Conference Room
33 Gough Street
San Francisco

DATE: **THURSDAY, August 26, 1999**

TIME: **5:00 PM**

This meeting is normally devoted to Closed Session Topics.

LOCATION: District Office
Auditorium
33 Gough Street
San Francisco

DATE: **THURSDAY, August 26, 1999**

TIME: **6:00 PM**

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

Lawrence Wong, President • Dr. Anita Grier, Vice President • Dr. Natalie Berg
Robert E. Burton • James Haskell Mayo, II. • Rodel E. Rodis • Robert P. Varni
Dr. Philip R. Day, Jr., Chancellor

DOCUMENTS DEPT.

AUG 23 1999

**SAN FRANCISCO
PUBLIC LIBRARY**

08-23-99A09:20 RCVD



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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

THEORY OF THE EARTH

The theory of the earth is a branch of geology which deals with the origin and development of the earth and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features.

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For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District**

**City College of San Francisco
DISTRICT OFFICE
Auditorium
33 Gough Street
San Francisco
Thursday, August 26, 1999**

08-23-99AD9:10 RCVD

Open Session - 6:00 p.m.

DOCUMENTS DEPT.

- | | | |
|-------|---|---------------------------------|
| I. | Roll Call | AUG 23 1999 |
| II. | Pledge of Allegiance | SAN FRANCISCO
PUBLIC LIBRARY |
| III. | Approval of Minutes
Regular Meeting Minutes – May 27, 1999
Regular Meeting Minutes – June 24, 1999
Regular Meeting Minutes – July 29, 1999 | |
| IV. | Public Response to the Initial Proposals of the American Federation of Teachers, Local 2121, and of the San Francisco Community College District for a Successor Collective Bargaining Agreement. | |
| V. | Adoption of Resolutions Agenda | |
| VI. | Approval of Consent Agenda Items as Listed: | |
| VII. | Special Presentations
A) Update of Technical Projects - Peter Goldstein | |
| VIII. | Monthly Financial Report – James Kendrix | |
| IX. | Action on Other Resolutions Agenda Items | |
| X. | Report from Constituent Groups | |
| | - Academic Senate - Ray Berard, President | |
| | - Associated Students - Rachel Wood, President | |
| | - Classified Senate - Alice Munoz-Shvarts, President | |

*c - It is recommended that all resolution agenda items identified with letter *c in the right hand column are eligible for consideration as Consent agenda items.

- XI. Board of Trustees' Report
- XII. Chancellor and Staff Reports
- XIII. Requests to Speak
- XIV. Adjournment

FINANCE (Pages 1- 46)

GENERAL FUND

- B1 - Authorization be given to contract with the National Association of Student Financial Aid Administrators (NASFAA) to conduct a Standards of Excellence Review for the time period of August 1, 1999 through November 30, 1999, in the amount not to exceed \$25,000. * c
- B2 - Authorization be hereby given to contract with SuperCrown Catering for mobile truck catering, August 18, 1999 through June 30, 2001 with the possibility of two one-year renewal options if mutually agreed to by District Administration and Contractor with a daily minimum guarantee to the District as follows during the academic year.
- B3 - Authorization be hereby given to contract with Aura Clendenen for court reporting services for the period August 26, 1999 through June 30, 2000 at a total cost not to exceed \$12,000. * c
- B4 - Authorization be hereby given to contract with Pacific Bell for acquisition of the newest release of the Startel system, including new computer hardware and training, as well as four years of maintenance services, thereby ensuring that all features of the Startel system will function after January 1, 2000. The total cost of this agreement shall not exceed \$30,411. * c
- B5 - Authorization be hereby given to enter into a Special Services agreement with Michael Haanen to provide assistance in coordinating the 1999 Audit Report, and the Annual 311 Report at a cost not to exceed \$20,000. * c
- B6 - Authorization be hereby given to contract with Development Institute, Inc., to provide consultation and special services defined by formal workscope for a period from July 1, 1999, through June 30, 2000, at a total contract cost not to exceed \$240,000,

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- B7 - Authorization be hereby given to contract with the Institute for Advanced Study of Human Sexuality to provide training in behavior change related to sexually transmitted disease prevention, and health to HIV/STD Prevention Educator Certificate candidates for the period August 21, 1999 through May 28, 2000, in the amount not to exceed \$3,500. * c

CAPTIAL OUTLAY

- B8 - Authorization be hereby given to contract with Best Roofing & Waterproofing, Inc., an Asian owned business enterprise, the lowest responsible bidder, at a cost of \$68,000, to be completed on or before December 31, 1999. * c
- B9 - Authorization be hereby given to contract _____, the lowest responsible bidder, at a cost of \$ _____, to be completed on or before December 31, 1999, * c
- B10 - Authorization be given to contract Synergy Environmental, Inc., the lowest responsible bidder, at a cost of \$3,780, to be completed on or before December 31, 1999. * c
- B11 - Authorization for fifteen (15) Contract Modification(s) totaling \$161,284.74 for Special Services Contract(s) and Construction Contract(s), and one (1) Board Resolution Amendment * c
- B12 - Authorization be given to contract The Kleinman Group, the lowest responsible bidder, for the project: Stadium Bleacher Seating Alternation, at a cost of \$13,000, to be completed on or before December 31, 1999. * c
- B13 - Authorization be given to contract with RGA Environmental, Inc., a certified Minority Business Firm, for special services and advice to provide the District with complete Hazardous material survey, testing, report and construction specification preparation for the District Scheduled Maintenance and Hazardous Substance Abatement projects on an as needed basis, at a cost of not to exceed \$7,500 for each project * c
- B14 - Authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of \$11,400 for the period July 1, 1999 through June 30, 2000. * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- B15 - Authorization be given to contract Fahy Tree Service, the lowest responsible bidder, at a cost of \$23,700, to be completed on or before December 31, 1999. * c
- B16 - Authorization be given to contract Swain Sports International, Inc., the lowest responsible bidder for the project: South Gymnasium Judo Floor Replacement, at a cost of \$44,221.74, to be completed on or before December 31, 1999, * c
- B17 - Authorization be given to contract Txtlcare Systems, the lowest responsible bidder, at a cost of \$_____, to be completed on or before December 31, 1999 * c
- B18 - Authorization be hereby given to contract with _____, the lowest responsible bidder, for the project: South Gymnasium Stage Purchase & Installation, at a cost of \$_____, to be completed on or before December 31, 1999, * c
- B19 - Authorization be hereby given to contract Adolph Schmidt, the lowest responsible bidder, for the project: Conlan Hall Counseling Department Alteration & Renovation, at a cost of \$15,850, to be completed on or before December 31, 1999 * c
- B20 - Authorization be hereby given to contract California Roofing Co, Inc., the lowest responsible bidder, for the project: John Adams Main Building Roof Plywood Substrate Installation, at a cost of \$65,952, to be completed on or before December 31, 1999 * c
- B21 - Authorization is hereby given to contract with Angus Hamer Networking to provide construction/project management and oversight for the City College Technology Network Project for period from July 1, 1999 through December 31, 1999 for a total contract cost not to exceed \$486,690 and will terminate two weeks after the award a long-term contract for the construction/project management of the Technology Network Project
- B22 - Authorization be given to contract Adolph Schmidt General Construction, Inc., the lowest responsible bidder, for the project: Cloud Hall Film Department Alteration & Renovation, at a cost of \$24,734, to be completed on or before December 31, 1999. * c

 * c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

GRANTS

- B23 - Authorization be hereby given to enter into a Special Services Contract with Eric Ng to provide 720 hours of training services for the SFC ACT at the rate of \$25 per hour for a total not to exceed \$18,000 during the period of July 1, 1999 to December 31, 1999 * c
- B24 - Authorization hereby be given 1) to enter into a contract with SFIA to provide consultation services for the San Francisco International Terminal activation program for a total award of \$100,000, and 2) to contract with Sue Dyer for providing these consultation services to the SFIA project for a cost not to exceed \$91,000. The program services will be conducted during the period from July 1, 1999 to June 30, 2000 * c
- B25 - Authorization be hereby given to submit an application and appropriate all funds receivable upon approval from the National Science Foundation for Bringing Systemic Change to community college chemistry for the period of July 1, 1999 until July 1, 2001 in the amount not to exceed \$14,259.88 * c
- B26 - Authorization to amend two (2) existing grants totaling \$7,804. * c
- B27 - Authorization be hereby given to conduct a Study Abroad Program to Oaxaca, Mexico in Summer 2000 and to contract with KITT for travel and logistical program arrangements to Oaxaca, Mexico in connection with a credit program * c

Equipment, Supplies & Services (Pages 47- 56)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * c
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * c

Human Resources (Pages 57- 81)

- F1 - Extending Acting Appointment Educational Academic Administrator * c
- G1-5 - Academic Employees, Credit Program, District Funded * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- | | | | |
|----|---|--|-----|
| H1 | - | Academic Employees, Credit Program,
Categorically Funded | * c |
| L1 | - | Amending employment contract for
the purpose of (a) purchasing tax sheltered annuities, (b)
contributing to tax sheltered custodial accounts, for those
employees requesting such purchases or contributions, and (c)
termination of the amendment to employment contract. | * c |
| N1 | - | Academic Employees Community Services Classes | * c |

Policy (Pages 82- 85)

- | | | |
|----|---|--|
| P1 | - | Amending The San Francisco Community College District Policy
Manual By Adding Section 7.23 - Minority, Woman, and Local
Business Enterprises - Construction and Construction-Related
Professional Services. |
|----|---|--|

Special (Pages 86- 102)

- | | | | |
|----|---|--|-----|
| S1 | - | Presenting the Initial Proposal of the Board
of Trustees for a Successor Collective Bargaining Agreement with
the Department Chairperson Council, and Placing a Special Order
of Business on the Agenda for a Public Board of Trustees Meeting
in September 1999 for Public Response to the Initial Proposal | * c |
| S2 | - | Recommend Adoption of Modified Wage
Rates for Specified Unrepresented Classified Building Trades
Supervisory and Building Trades Employees for Fiscal Year 1999-
2000. | * c |
| S3 | - | Authorizes Amendment Four to the
Master Lease by which the District will sublease the property at 11
Phelan Avenue to the Bookstore Auxiliary for a period of 7 years
starting on or before October 1, 1999 with the possibility of a two
and a half year extension at the rent payable to the Public Utilities
Commission. | * c |
| S4 | - | Approval of the Chancellor's Annual Performance Objectives for
1999-2000 | |
| S5 | - | Salute to Alex L. Pitcher, Jr., who is being honored on
September 22, 1999 at the Southeast Campus. The Southeast
Community Room will be renamed in Mr. Pitcher's behalf. | * c |
| S6 | - | Approving Change in Conceptual Design of Chinatown/North
Beach Campus | * c |

* c - It is recommended that all resolution agenda items identified with
letter * c in the right hand column are eligible for consideration as
Consent agenda items.

Real Estate (Pages 103- 106)

- W1 - Authorization to exercise options to renew rental agreements for the use of space by City College of San Francisco for fiscal year 1999-2000. * c
- W2 - Authorization to exercise options to renew rental agreements for the use of space by City College of San Francisco for fiscal year 1999-2000. * c
- W3 - Authorization to lease property located at 11 Phelan Avenue from the Public Utility Commission and to sublease the same to the San Francisco Community College Bookstore Auxiliary, on or before October 1, 1999 through September 15, 2006. * c

Information only (Pages)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **September 30, 1999**
John Adams Campus
Auditorium
1860 Hayes Street
San Francisco, Ca.

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999 **B1**

To: Board of Trustees

From: Dr. Philip R. Day, Chancellor

Subject: **GENERAL FUND**
Authorization to contract with National
Association of Student Financial Aid
Administrators (NASFAA)
(Resolution No: 990826-B1)

BACKGROUND INFORMATION:

The Office of Financial Aid provides critical services to our many financially challenged students.

The Office of Financial Aid underwent a program review in 1994 and was placed on "watch status" by the Program Review Committee. The Financial Aid program is still on "watch status" five years later.

The Office of Financial Aid is currently undergoing two major changes. The office will be moving to a new location and also will be under the leadership of a new Dean of Financial Aid.

In recognition of the college's commitment to creating a student friendly and first-rate financial aid program, Dean of Student Affairs, recommends that this is an opportune time for the National Association of Student Financial Aid Administrators (NASFAA) to conduct a Standards of Excellence Review.

A Standards of Excellence Review is a three-to-five day examination of all operational aspects of financial aid and other offices involved in the delivery of financial aid to students. Systems and technology utilization are assessed; Title IV disbursements, institutional eligibility, and financial aid policies and practices are examined; and in-depth interviews of financial aid staff, selected students, and the supervising administrator of the financial aid office are conducted. A draft report detailing good practices, recommendations for improvement, and compliance exceptions is submitted to the institution thirty (30) days following the on-site review.

The total cost of the project will not exceed \$25,000.

08/26/99 – B1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the National Association of Student Financial Aid Administrators (NASFAA) to conduct a Standards of Excellence Review for the time period of August 1, 1999 through November 30, 1999, in an amount not to exceed \$25,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Frank Chong, Originator

08/26/99 – B1 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999

B2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **GENERAL FUND**
Authorization to Contract with Super Crown Catering
(Resolution No.: 990826-B2)

BACKGROUND INFORMATION:

John Adams Campus has contracted with a mobile catering firm since 1993 to provide food and beverages to students and staff in the parking lot off of Hayes St. It has been six years since a bid process was done. Consequently an RFP was developed and advertised in the Independent and a number of other local community newspapers. Four bidders called for bid packets and two sealed bids were submitted for consideration.

A shared governance task force including two John Adams student leaders, the Dean of the campus, the Director of Administrative Services and the management assistant for the campus met and reviewed the bids.

The following two bidders submitted proposals:

Rita's Catering
SuperCrown Catering

Questions to the bidders included:

1. Proposed daily rent with minimum guarantees Monday thru Fridays, Saturdays and summer sessions?
2. Current San Francisco Locations being served?
3. Number of years in food sales and services business?
4. Gross dollar amount of food sales managed per year during past three years?
5. Any Complaints with Better Business Bureau or Health Department in past 3 years?
- 6.

08/26/99 – B2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

7. Willingness to offer District a signing bonus?
8. Pictures of other food operations
9. Proposed menu of items and prices

On the issue of proposed revenue to District, the two bidders submitted a percent of gross sales with minimum daily revenues for Monday through Thursday and a different amount for Fridays and Saturdays. The proposed revenues were as follows:

Monday-Thursday	Rita's	SuperCrown
	10% or \$35 day	10% or \$75 day
Fridays	10% or \$12 day	10% or \$50 day
Saturdays	0	10% or \$20 day
Summers		
Monday-Thursday	10% or \$25 day	10% or \$35 day

The task force reviewed compensation, as well as proposed menu and evaluated the bids on the overall presentation and answers to the questions. Both businesses are woman owned businesses.

The task force voted unanimously to recommend to the Board SuperCrown Catering.

RESOLVED: That authorization be hereby given to contract with SuperCrown Catering for mobile truck catering, August 18, 1999 through June 30, 2001 with the possibility of two one-year renewal options if mutually agreed to by District Administration and Contractor with a daily minimum guarantee to the District as follows during the academic year:

Monday-Thursdays:	10% or \$75 per day (Whichever is greater)
Fridays:	10% or \$50 per day (Whichever is greater)
Saturdays	10% or \$20 per day (Whichever is greater)
Summer	
Monday-Thursday	10% or \$5 per day (Whichever is greater), and

08/26/99 – B2 page 2

FUTHER BE IT RESOLVED: That the revenue generated from this contract be accrued to the John Adams Students Council, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator

08/26/99 – B2 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999 **B3**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Authorization to extend special services
contract with Aura Clendenen
(Resolution No. 990826 – B3)

BACKGROUND INFORMATION:

The College has contracted with Aura Clendenen (a non-registered, non-certified Woman Owned Business) for the past six years for court reporting services that produce transcripts of the meetings of the District's Board of Trustees. This resolution would extend Ms. Clendenen's contract for court reporting services on a month-to-month basis through June 30, 2000. The contract would require that the transcript for each regular meeting of the Board of Trustees be delivered to the Vice Chancellor for Finance & Administration at least two weeks prior to the subsequent regular meeting of the Board. The total cost for these services will not exceed \$12,000 and will be billed at a rate of \$ 5.00 per page.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Aura Clendenen for court reporting services for the period August 26, 1999 through June 30, 2000 at a total cost not to exceed \$12,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor for Finance & Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

08/26/99 – B3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: GENERAL FUND
Authorization to contract with Pacific Bell
(Resolution No. 990826 – B4)**

BACKGROUND INFORMATION:

The District has been using Pacific Bell's Startel software to operate its main telephone switchboard since 1994. While the software will continue to operate after January 1, 2000, some of the features of the system are not Y2K compliant. This contract would authorize the acquisition of the newest release of the Startel system, including new computer hardware and training, thereby ensuring all features of the Startel system will function after January 1, 2000. The agreement would also cover any maintenance costs through 2003. Total cost for this package will not exceed \$30,411.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Pacific Bell for acquisition of the newest release of the Startel system, including new computer hardware and training, as well as four years of maintenance services, thereby ensuring that all features of the Startel system will function after January 1, 2000. The total cost of this agreement shall not exceed \$30,411, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor for Finance & Administration, and or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

08/26/99 – B4 page 1

BOARD OF TRUSTEES

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ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR



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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999 **B5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund
Authorization for Special Services
Agreement – Michael Haanen
(Resolution No.990826-B5)

BACKGROUND INFORMATION:

Michael Haanen served as the Controller from July 1996 until August 6, 1999 when he resigned to take a similar position in the private sector. The completion of the College's 1999 Audit Report on schedule requires that Michael Haanen provide assistance to the College's auditor, Vavrinek, Trine and Day. Services to be provided are:

- Preparing 1998-99 financial statements for audit
- Completing Annual 311 Report
- Serving as liaison with external auditors, Vavrinek, Trine, Day & Co.

He may also provide some assistance on Bond accounting issues. His services will be billed on an hourly basis at a rate of \$150 per hour and the total amount will not exceed \$20,000 for the period August 9, 1999 through November 30, 1999.

RECOMMENDATION:

RESOLVED: Authorization be hereby given to enter into a Special Services agreement with Michael Haanen to provide assistance in coordinating the 1999 Audit Report, and the Annual 311 Report at a cost not to exceed \$20,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee is hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

James Kendrix, Originator

08/26/99 – B5 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND

**Approval of Special Personnel Services Contract
(Resolution No. 990826-B6)**

BACKGROUND INFORMATION:

On June 23, I sent you a written overview and rationale for contractual services with Development Institute, Inc., in which I provided detailed information, including the following key points pertaining to the role of Development Institute (DI) during this past year:

- DI's critical role in last years restructuring of the Planning and Budgeting Council, the organization of the listening sessions, annual and unit planning, integrated budgeting for 1999-2000; and
- DI's extensive role in information technology services, including technology assessment and planning, college-wide network infrastructure planning with Angus-Hamer, Inc, revamping SCT-Banner activities and schedules with SIG, Inc, restructuring the technology shared-governance process, and fostering a broader role for the Teaching and Learning Round Table in educational technology.

The above roles are two of more than 30 projects involving DI leadership and support at CCSF. There are also numerous by-products of DI involvement at CCSF, one of which is enormously significant fiscally – namely the areas in which \$2 million in savings to the college have been identified and set in motion:

- Securing a commitment from the San Francisco Unified School District to underwrite the \$800,000 cost of wiring and connectivity for the two campuses owned by SFUSD but used by CCSF;

08/26/99 – B6 page 1

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- Contributed to the process for developing a more complete and detailed set of network specifications leading to a vendor bid of approximately \$400,000 against a projected cost of \$1.1 million, which except for any change orders due to unexpected conditions will mean a savings of \$700,000; and
- Negotiating terms for the renewal of the SCT-Banner maintenance agreement and reducing the seven year costs by \$760,000, with appropriate protection in the event of termination.

In 1999-2000, we will need the continuing services of DI. In light of the current vacancies in the positions of Chief Information Services Officer, Vice-Chancellor of Student Development, Dean of Outreach and Recruitment, Dean of Financial Aid, and Dean of Counseling, it is imperative that our plans and progress in areas related to Technology and Student Support Services continue to move forward and improve. Therefore, the areas of responsibility are enumerated in the attached workscope and briefly summarized here:

- Overseeing the entire technology effort at CCSF, in counterpart with existing staff, governance groups, and contractors, an overall enterprise consuming \$14 million in annual operating budget and \$20 million of capital investment in the college-wide network;
- Providing counterpart leadership and support for the assessment, redesign, and continuous improvement for the two critical areas of student development services: enrollment development (college activities leading to the successful enrollment of students) and enrollment management (college activities related to retaining students and the achievement of successful student outcomes);
- Providing counterpart leadership and support for "developmental" initiatives currently underway or proposed, including planning/budgeting, enhanced self-study and student success for excellence, improving and achieving cost-effectiveness in critical areas of college administration; and
- Additionally, DI will be directly involved in support of the Chancellor's efforts to negotiate with AT&T/TCI, who is about to begin a re-building of their own telecommunications infrastructure, on the inclusion of CCSF's fiber optic wiring within their system. The cost-savings at this time are uncertain but if successful, will be considerable. In exchange for this "benefit", CCSF will provide, at a significantly reduced cost, training and educational services for current AT&T/TCI staff.

Under the contract with DI, the two principals to be engaged are Dr. Denton Crews and Dr. Katherine German. Denton Crews was, for many years, professor and dean of the Management School for Lesley College Graduate School in Cambridge, Massachusetts. During this period, he was also a consultant to colleges and universities, and sometimes government agencies, non-profit organizations, and developing countries, choosing to devote his attention to higher education and especially to the community colleges and forming Development Institute for this purpose. He has been called upon by college presidents to provide direct services in many areas of importance to presidents – planning, budgeting, re-accreditation, technology, management development, academic development, and institutional advancement. His doctorate is in the field of management.

Katherine German, after beginning her work in English, earned the masters and doctoral degrees in education with post doctoral study in counseling and consulting psychology. She established an array of academic programs and student support services and eventually became a dean for one of Massachusetts' most prominent community colleges. Later she became Vice President of Academic Affairs at a women's college north of Boston, taking the college into baccalaureate status. She then turned to full-time consulting, having been a business partner in Development Institute since its beginning, embracing such areas as curriculum and instructional design, academic and student services, enrollment management, and assessment and counseling with a particular interest in developmental education.

The period of the contract with DI will extend for the current year, July 1, 1999, through June 30, 2000. The total cost of the contract will not exceed \$240,000. After 1999-2000, it is expected that the proposed level of effort will decline, as the capacity of the college is expanded and the contractual activities become institutionalized.

In closing, my rationale for retaining the services of DI can be summarized as follows:

1. Critical needs, as defined in the DI workscope, will be predictably and reliably accomplished with DI as the contractor and are unlikely to be accomplished otherwise at an acceptable level since CCSF is thinly staffed administratively, being barely staffed for current operations let alone developmental projects;
2. Contracting with DI is cost-effective; current salary savings through unfilled senior-level positions more than offset the cost of the DI contract (unfilled positions include the chief position in ITS, the vice chancellor for student development, and other Dean-level positions) and financial savings already in place portend a favorable return-on-investment with Development Institute engaged at CCSF.

08/26/99 – B6 page 3

The funds for this contract will be charged to the General Fund-Unrestricted, and the full amount is contained in the 1999-2000 budget.

RECOMMENDATION:

RESOLVED: That the Chancellor, Vice Chancellor for Finance and Operations, and/or their designee are hereby authorized to contract with Development Institute, Inc., to provide consultation and special services defined by formal workscope for a period from July 1, 1999, through June 30, 2000, at a total contract cost not to exceed \$240,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor for Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Dr. Philip R. Day, Jr., Originator

08/26/99 – B6 page 4

**SCOPE OF WORK
FOR
DEVELOPMENT INSTITUTE, INC.
AT
CITY COLLEGE OF SAN FRANCISCO
DURING
JULY 1,1999 TO JUNE 30, 2000**

Summary

This agreement reflects the scope of work planned and assigned by the Chancellor of City College of San Francisco to Development Institute, Inc. for the duration of the period indicated. Additional tasks may be assigned by the Chancellor as needed and appropriate.

Scope of Work

The scope of work described below is to be carried out under the direct supervision of the Chancellor of City College of San Francisco. For some aspects of this workscope, direction shall also be provided by the appropriate senior administrator of the college.

The scope of work consists of objectives to be accomplished and specific tasks to be carried out. It is the intention of the scope of work that the contractor will be responsible to carry out the tasks and ensure that the objectives are accomplished through regular communication with the Chancellor and the applicable senior administrator regarding progress, needed support for accomplishment, and review and modification of objectives and tasks when needed. The activities under Part A below are to be carried out by Dr. Denton Crews. The activities under Part B below are to be carried out by Dr. Katherine German.

Part A: Objectives and Tasks

1. To provide technical assistance and support for college-wide *technology and telecommunications systems* development
 - a) Review and assist in coordination, development, and overall implementation for the college wide network and related network administrative activities development
 - b) Review and assist in coordination, development, and overall implementation for the SCT-Banner project
 - c) Initiate and assist in the development of a "consortium of private sector experts" (e.g., IBM, Microsoft, CISCO, Oracle, HP, etc.) who can provide continuous pro-bono assistance in advising the District on all aspects of its Technology Planning and implementation strategies.
 - d) Review and assist in planning, coordination, development, and overall implementation for academic technology development

- i) Establishment of the Educational Technology Office and integrated academic technology components
 - ii) Coordination of labs, classrooms, equipment, software, services, etc.
 - iii) Initiatives for distance learning, video, and web-based instruction
 - e) Review and assist in staff restructuring, hiring, development, and coordination for ITS staff and contractors
 - f) Review and assist in developing and maintaining a shared-governance structure for coordination and policy-development for information technology at CCSF
 - g) Review and develop a plan for telephone services at CCSF
2. To provide assistance for the development and implementation of an *integrated planning and budgeting system* at CCSF
- a) Assist in refining and implementing a comprehensive process for integrating planning and budgeting
 - i) Prepare materials for the process
 - ii) Review with constituents for consensus building in shared governance
 - iii) Facilitate sessions of the budget process, as needed
 - iv) Assess and develop improvements in the process
 - b) Assist in planning and implementing the process for assessing institutional progress and performance governance in concert with the Planning and Budgeting Council
3. To provide assistance in the *development of educational plans* and directions for the individual campuses/schools of CCSF
- a) Assist the deans in the development of a planning process designed to clarify missions and strengthen the programs and services of the campuses/schools
 - b) Assist the deans in the implementation of the planning processes
 - c) Produce plans in areas of academic development, student development, and educational technology
4. To undertake *special assignments* for Chancellor, included but not limited to the following
- a) Provide assistance in developing and maintaining an effective cabinet support structure and communications among administrators of the college
 - b) Provide assistance in reviewing and enhancing administrative practices at CCSF

- c) Provide assistance in reviewing and identifying cost-saving and efficiency opportunities at CCSF
 - d) Provide support for developing a process to enable the Board of Trustees to respond to the Self-Study Standard regarding periodic reviews of board policies and procedures
5. To provide assistance in research and preparation of *special reports* for the Chancellor of the College
- a) Provide support of the Chancellor's external and internal responsibilities as requested
 - b) Prepare materials for the Chancellor as requested
6. To provide necessary *office work* related to objectives and tasks to be carried out, including
- a) Use of word processing to prepare materials, documents, and reports
 - b) Involvement of CCSF representatives in reviewing and editing materials for use

Part B: Objectives and Tasks

1. To provide assistance with the development of a student-centered *enrollment development system* at CCSF
- a) Assist with the design and implementation of an assessment of the effectiveness and impact of all sectors of the enrollment development operation: outreach and recruitment, admissions, financial aid, assessment, orientation, counseling, and advising, and other related student support services
 - b) Facilitate the identification of major areas for improvement within the operation
 - c) Provide technical assistance for the redesign of enrollment development operation with the focus on student users
 - d) Support the implementation of the redesigned enrollment development operation
 - e) Create a continuous improvement process to ensure the ongoing refinement of the enrollment development system
2. To provide assistance with the development of a student centered *enrollment management system* at CCSF
- a) Assist with the design and implementation of an assessment of the effectiveness and impact of all sectors of the enrollment management

- operation: student advising, counseling, career planning and development, student tracking and intervention, early warning, and retention
 - b) Facilitate the identification of major areas for improvement within the operation
 - c) Provide technical assistance for the redesign of enrollment management operation with the focus on student users
 - d) Support the implementation of the redesigned enrollment management operation
 - e) Create a continuous improvement process to ensure the ongoing refinement of the enrollment management system
3. To assist with the development of a *student success program* to ensure the delivery of excellence throughout the educational program
- a) Review all available reports reflecting student achievement, persistence, and completion with academic and student development leadership
 - b) Facilitate the identification of major areas for improvement within the educational program
 - c) Provide technical assistance for the redesign of selected components of the educational program to ensure quality improvement
 - d) Serve as a resource person throughout the implementation of the redesigned components of the educational program
 - e) Create a continuous improvement process to ensure the ongoing refinement of the educational program

Agreement

The consultants are expected to be present on campus regularly to meet with the Chancellor, meet with and work with counterparts, participate in meetings, provide leadership and facilitation for tasks, prepare materials and reports, and perform related tasks. The consultants are also expected to allocate time when not on campus for research and preparation to carry out tasks and complete reports, confer by telephone and other means, and follow up with campus personnel to ensure coordination and implementation of tasks and accomplishment of objectives.

The contract for the above services is between City College of San Francisco and Development Institute, Inc.

City College of San Francisco

Development Institute, Inc.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

**Authorization to contract with the Institute for the
Advanced Study of Human Sexuality
(Resolution No. 990826-B7)**

BACKGROUND INFORMATION:

The HIV/STD Prevention Educator Certificate program wishes to contract with the Institute for Advanced Study of Human Sexuality to obtain training for its certificate candidates in techniques of behavior change related to sexually transmitted disease prevention. The certificate students will be enrolled in Health Science Classes 67:HIV/AIDS Peer Education, 68: HIV/AIDS Peer Education-Advanced Issues, and/or 69: HIV/STD Peer Education Directed Practice. The Institute is a California accredited NAPNASC Commission graduate school that provides intensive professional and paraprofessional training in sexual behavior intervention techniques and skills.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the Institute for Advanced Study of Human Sexuality to provide training in behavior change related to sexually transmitted disease prevention, and health to HIV/STD Prevention Educator Certificate candidates for the period August 21, 1999 through May 28, 2000, in the amount not to exceed \$3,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Linda Squires Grohe, Originator

08/26/99 – B7 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract to Best
Roofing & Waterproofing, Inc.,
(Resolution No. 990826-B8)

BACKGROUND INFORMATION:

Project: Airport Campus Aeronautic Building Roof Repair

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with Best Roofing & Waterproofing, Inc., an Asian owned business enterprise, the lowest responsible bidder, for the project: Airport Campus Aeronautic Building Roof Repair. This project consists of removing the existing metal roof panel fasteners and replacing with new galvanized fasteners and gaskets; installing new rain water leader system at building perimeter; replacing rusted out metal panels; and providing a new weather resistant coating.

The project is funded by the 1996-1997 State Scheduled Maintenance Grant, including a 22.22% District match, to be charged to Appropriation 412244-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Best Roofing & Waterproofing, Inc., an Asian owned business enterprise, the lowest responsible bidder, for the project: Airport Campus Aeronautic Building Roof Repair, at a cost of \$68,000, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
08/26/99 – B8 page 1

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DATE: August 26, 1999

B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract
(Resolution No. 990826-B9)

BACKGROUND INFORMATION:

Project: *Batmale Hall Building Expansion Joints Repair*
(in process of bidding)

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract _____, the lowest responsible bidder, for the project: Batmale Hall Building Expansion Joints Repair. This project consists of removing the building expansion joints materials, cleaning the expansion joint gaps and installing new expansion joint material. This work is necessary to repair the damaged and loosened building expansion joints to prevent water penetration into the interior space.

The project is funded by 1998-1999 State Scheduled Maintenance program, including a 50% District match (local bond funds), and to be charged to Appropriation 420638-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract _____, the lowest responsible bidder, for the project: Batmale Hall Building Expansion Joints Repair, at a cost of \$_____, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
08/26/99 – B9 page 1

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CITY COLLEGE OF SAN FRANCISCO

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DATE: August 26, 1999

B10

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract to Synergy
Environmental, Inc.,
(Resolution No. 990826-B10)

BACKGROUND INFORMATION:

Project: Batmale Hall HVAC Duct Lead Paint Abatement

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with Synergy Environmental, Inc., the lowest responsible bidder, for the project: Batmale Hall HVAC Duct Lead Paint Abatement. This project consists of the removal and disposal of loose and peel off lead paint at the outer surface of heating ventilation and air conditioning air ducts. This work is necessary to comply with Federal and State building codes and hazardous material abatement guidelines for building construction. This abatement work is also necessary for the new roof enclosure construction to follow.

The project is funded by 1995 State Schedule Maintenance program, including a 50% District match, and to be charged to Appropriation 412817-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract Synergy Environmental, Inc., the lowest responsible bidder, for the project Batmale Hall HVAC Duct Lead Paint Abatement, at a cost of \$3,780, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
08/26/99 – B10 page 1

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DATE: August 26, 1999

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY
Authorization for fifteen (15) Contract Modification(s) totaling \$161,284.74 for Special Services Contract(s) and Construction Contract(s), and one (1) Board Resolution Amendment (Resolution No. 990826-B11)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A	981119-B5 Science Hall Distilled Water System Replacement	Chow Engineering, Inc. (Project Engineer)	\$23,000.00	Change \$275.00 To \$1,300.00	Change CM #2 - \$595.00 To CM #3 - \$595.00	Change \$23,870.00 To \$24,895.00	Amendment to Resolution 990729-B8a ; change \$275 to \$1,300 in Previous Contract Modification Amount; change CM #2 to CM #3 in Requested Contract Modification Amount; change \$23,870 to \$24,895 in New Contract Amount
B	961024-B09 Cloud Hall Remodel for Allied Health	B/A Burtage and Associates (Project Architect)	\$260,000.00	\$122,200.00	CM #4 - \$9,350.00	\$391,550.00	Additional architectural & engineering services for user's change request; unforeseen job site conditions
C	980430-B28 Cloud Hall Remodel for Allied Health	A.R. Construction (General Contractor)	\$4,706,000.00	\$440,356.02	CM #10 - \$49,969.00	\$5,196,325.02	CO #12 for field changes due to the unforeseen site conditions.
D	980625-B11 Cloud Hall Remodel for Allied Health	Russell Hultgren (Inspector Of Record)	\$124,800.00	\$0.00	CM #1 - \$6,390.00	\$131,190.00	Additional inspection services
E	981119-B5 Science Hall Distilled Water System Replacement	Chow Engineering, Inc. (Project Engineer)	\$23,000.00	\$1,895.00	CM #4 - \$2,473.75	\$27,368.75	Asbestos flooring abatement work \$2,052; existing distilled water sampling \$766.75; credit adjustment of (\$345) from CM #2

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
F	990128-B3 Mechanical Rooms Lagging Removal & Replacement	Chow Engineering, Inc., (Project Engineer)	\$11,570.00	\$10,760.00	CM #3 - \$2,401.00	\$24,731.00	\$2,401 for additional project management and abatement monitoring
G	990128-B6 Shops & Warehouse Facilities Rescope	Acres Inc., (Project Civil Engineer)	\$6,750.00	\$7,800.00	CM #2 - \$4,500.00	\$19,500.00	Topographic survey of the Practice Field including parking lot B, sidewalk along Ocean Avenue and Library perimeter road
H	990128-B7a Airport Aeronautics Department Building Re-roof	Kendall Young Associates (Project Architect)	\$15,000.00	\$0.00	CM #1 – 10,000.00	\$25,000.00	Additional design and specification work for interior water damage repair.
I	990225-B5 Visual Arts Air Correction	YAMAS Control, Inc., (Mechanical Contractor)	\$50,100.00	\$22,000.00	CM #4 - \$7,364.47	\$79,464.47	Digital Control system upgrade for remote site monitoring
J	990325-B17 Mechanical Rooms Lagging Removal & Replacement	CST Environmental, Inc., (General Contractor)	\$168,865.00	\$0.00	CM #1 - \$ 4667	\$173,532	\$_____ for additional repair work at South Gym boiler; \$4,667 for additional abatement work at Basketball court piping
K	990325-B3 New Mission Theater Building Preservation Study	KKA Architects, Inc., (Project Architect)	\$25,400.00	\$20,445.19	CM #3 - \$39.28	\$45,8884.5	Additional architectural planning services for 2000- 2001 State Capital Outlay Project Proposal
L	990325-B3 Chinatown/North Beach Columbo Building Preservation Study	KKA Architects, Inc., (Project Architect)	\$17,915.00	\$23,610.00	CM #3 - \$43.49	\$41,571.53	Additional architectural planning services for 1999- 2000 State Capital Outlay Project Proposal
M	990429-B11 Conlan Hall Re- roofing	Best Roofing & Waterproofing (General Contractor)	\$110,251.00	\$0.00	CM #1 - \$11,680.00	\$121,931.00	\$5,379.66 for weekend work; \$6,300 for skylight replacement.
N	990429-B12 John Adams Campus Main Building Re- roofing	California Roofing Co. Inc., (General Contractor)	\$165,902.00	\$0.00	CM #1 - \$7,647.03	\$173,549.03	CO #1 – \$7,647.03 for new roof overflows;
O	990429-B8 Science Hall Distillation System Removal & Replacement	Sonomarin, Inc., (General Contractor)	\$167,021.00	\$0.00	CM #1 - \$5,713.00	\$172,734.00	CO #1, (\$2,800) credit for POU equipment; CO #2, \$7,746 for electrical conduit work; \$767 for floor seal

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
P 990624-B9 Library Learning Assistance Computer Classroom Alternation	Adolph Schmidt, Inc., (General Contractor)	\$6,420.00	\$0.00	CM #1 - \$558.00	\$6,978.00	Additional electrical switches, relocating electrical whip and furnish & install emergency exit light
			Total	\$161,284.74		

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B13

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services to RGA
Environmental, Inc.,
(Resolution No. 990826 – B13)

BACKGROUND INFORMATION:

Project: Hazardous material survey, testing, report and construction specification preparation for the District Scheduled Maintenance and Hazardous Substance Abatement projects on an as needed basis.

The District wishes to contract with RGA Environmental, Inc., a certified WBE Firm, to provide Hazardous Material survey, testing, report, construction specification writing and monitoring services for all District Scheduled Maintenance and Hazardous Substance Abatement projects on an as needed basis.

The fees for these services shall be provided from funds awarded by the State to complete the projects. Scheduled Maintenance projects required a 50% District match and Hazardous Substance Abatement projects are 100% funded by the State.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with RGA Environmental, Inc., a certified Minority Business Firm, for special services and advice to provide the District with complete hazardous material survey, testing, report and construction specification preparation for the District Scheduled Maintenance and Hazardous Substance Abatement projects on an as needed basis, at a cost of not to exceed \$7,500 for each project, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

08/26/99 – B13 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999 **B14**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Contract for Special Services
(Resolution No. 990826 – B14)

BACKGROUND INFORMATION:

The District's initial contract with Mr. Liskamm was authorized by the Board of Trustees in July 1988. This resolution is an authorization to contract with William H. Liskamm FAIA for Special Services and Advice to provide the District with various facilities planning services, for a total contract cost of \$11,400 for the period July 1, 1999 through June 30, 2000, billed at the hourly rate of \$50/hr.

The special services and advice provided by Mr. Liskamm will include specific facilities planning services to the Chancellor and/or his designated representatives, with regard to the following projects and efforts: space planning for the College Services Building; South Reservoir site planning; preparation of physical planning documents as required by various City agencies; support of the Office of Facilities Planning in the preparation of Initial and Final Project Proposals as required by the State Chancellor's Office to support the District's requests for capital improvement funding, and other assignments given by the Chancellor as necessary. Mr. Liskamm shall report directly to the Chancellor and/or his designated representatives.

This contract will be charged to Appropriation No.U-0130-5190-6600-S.

08/26/99 - B14 page 1

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RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of \$11,400 for the period July 1, 1999 through June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

08/26/99 - B14 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B15

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract to Fahy
Tree Service
(Resolution No. 990826-B15)**

BACKGROUND INFORMATION:

Project: Phelan Campus Archery Range Trees Removal

The District received several qualified cost proposals from Contractors, including Minority Business Enterprise firms, and the District wishes to contract with Fahy Tree Service, the lowest responsible bidder, for the project: Phelan Campus Archery Range Trees Removal. This project consists of removing Eucalyptus trees at Archery Range which pose health and safety issues for the students and faculties.

The project is funded by General Obligation Bond funds for North and South Gym Renovation, and to be charged to Appropriation 42002G-806-6202—7100-REN & 42002G-8064-6202-7100-REN,

RECOMMENDATION:

RESOLVED: That authorization be given to contract Fahy Tree Service, the lowest responsible bidder, for the project: Phelan Campus Archery Range Trees Removal, at a cost of \$23,700, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

08/26/99 – B15 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B16

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract to Swain
Sports International, Inc.,
(Resolution No. 990826-B16)

BACKGROUND INFORMATION:

Project: South Gymnasium Judo Floor Replacement

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with Swain Sports International, Inc., the lowest responsible bidder, for the project: South Gymnasium Judo Floor Replacement. This project consists of purchase and installation of a new Judo Floor for the South Gymnasium.

The project is funded by General Obligation Bond Fund South Gym Renovation, to be charged to Appropriation _____.

RECOMMENDATION:

RESOLVED: That authorization be given to contract Swain Sports International, Inc., the lowest responsible bidder for the project: South Gymnasium Judo Floor Replacement, at a cost of \$44,221.74, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

08/26/99 – B16 page 1

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50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B17

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract to Txtlcare Systems
(Resolution No. 990826-B17)

BACKGROUND INFORMATION:

Project: South Gymnasium Laundry Room Renovation

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms, and the District wishes to contract with Txtlcare Systems, the lowest responsible bidder, for the project: South Gymnasium Laundry Room Renovation. This project consists of renovating the existing laundry facility, purchasing and installing four (4) new washers and four (4) new dryers at South Gymnasium.

The project is funded by General Obligation Bond funds for North and South Gym renovation, to be charged to Appropriation 42005G-8064-6202-REN & 42005G-8060-6202-7100-REN.

RECOMMENDATION:

RESOLVED: That authorization be given to contract Txtlcare Systems, the lowest responsible bidder, for the project: South Gymnasium Laundry Room Renovation, at a cost of \$_____, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

08/26/99 – B17 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B18

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract
(Resolution No. 990826-B18)**

BACKGROUND INFORMATION:

*Project: South Gymnasium Stage Purchase & Installation
(in process of bidding)*

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms, and the District wishes to contract with _____, the lowest responsible bidder, for the project: South Gymnasium Stage Purchase & Installation. This project consists of purchasing new stage for athletic program use.

The project is funded by General Obligation Bond Fund, to be charged to Appropriation _____.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with _____, the lowest responsible bidder, for the project: South Gymnasium Stage Purchase & Installation, at a cost of \$_____, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
08/26/99 – B18 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B19

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract to Adolph Schmidt General Construction, Inc.,
(Resolution No. 990826-B19)

BACKGROUND INFORMATION:

Project: Conlan Hall Counseling Department Alteration & Renovation

The District received several qualified cost proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with Adolph Schmidt General Construction, Inc., the lowest responsible bidder, for the project: Conlan Hall Counseling Department Alteration & Renovation. This remodeling project is necessary to convert the existing lounge and adjacent counseling office into a new office for the Dean. Work includes demolition of existing partitions and doors per design; relocate electrical outlet, light switches, and install new flooring and painting.

The project is funded by General Obligation Bond fund, and to be charged to Appropriation _____.

RECOMMENDATION:

RESOLVED: That authorization be given to contract Adolph Schmidt General Construction, Inc., the lowest responsible bidder, for the project: Conlan Hall Counseling Department Alteration & Renovation, at a cost of \$15,850, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
08/26/99 – B19 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B20

**Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract
(Resolution No. 990826-B20)**

BACKGROUND INFORMATION:

Project: John Adams Main Building Roof Plywood Substrate Installation

The District received several qualified cost proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with California Roofing Co, Inc., the lowest responsible bidder, for the project: John Adams Main Building Roof Plywood Substrate Installation. This project is to add half-an-inch thick structural plywood as an under-laying substrate to the new roof system that is being installed. The additional structural plywood layer will provide additional building's structural integrity and to be integrated into the building seismic upgrade work. This work is necessary to be installed concurrently along with roofing work to avoid future modification work to the newly install roof.

The project is funded by General Obligation Bond fund, and to be charged to Appropriation _____.

RECOMMENDATION:

RESOLVED: That authorization be given to contract California Roofing Co, Inc., the lowest responsible bidder, for the project: John Adams Main Building Roof Plywood Substrate Installation, at a cost of \$65,952, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
08/26/99 – B20 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B21

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**SUBJECT: Capital Outlay
Approval of Special Personnel Services Contracts
(Resolution No: 990826-B21)**

BACKGROUND INFORMATION:

Angus-Hamer Networking has been providing network consulting services for City College since 1996, both in the area of operational technical consulting to the Information Technology Services Department (ITS) on the college's wide area network (WAN), and in designing the new network infrastructure. Last fall the Board contracted with Angus-Hamer Networking to produce the comprehensive CCSF network survey, which is the college's plan for building the new network infrastructure.

With the availability of the General Obligation Bond Funds, CCSF is finally able to begin construction of the college's network infrastructure. The Board of Trustees received at its May 27th meeting a presentation on this major technology undertaking --- the building of a new voice/data/video technology infrastructure connecting all campuses, including a fiber backbone for Phelan, building and office/classroom wiring, electronics, and work-stations, projected to cost approximately \$20 million.

The Information Technology Services Department (ITS), with the assistance of Dr. Denton Crews, is in the process of preparing a Request For Quotation (RFQ) to hire a construction/project management firm to oversee entire Technology Network Project which includes the data/voice/video infrastructure installation as well as design and construct the building electrical upgrades to support the new cabling infrastructure. The intent is to bring the successful candidate before the Board of Trustees for contract approval at the October Board meeting.

08/26/99 – B21 page 1

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Prior to contracting out the overall construction project management of the Technology Network Project, the ITS Department has already begun some of the bond-funded work --- the Phelan Campus Conduit Infrastructure Repair and the Phelan Campus Fiber Backbone Project, as well as the completion of the Cloud Hall Voice and Data Cabling that is part of the general Cloud Hall Remodeling Project. The Board of Trustees at its July 29, 1999 meeting approved Resolution No. 990729-B7 which authorized a contract to Semans Communications, Inc. \$450,000 to install the fiber backbone for Phelan Campus. In addition, by Resolution No. 990624-B6, the Board of Trustees has previously approved a contract with Angus-Hamer to continue to provide operational technical support to the ITS Department for the College's wide area network for the fiscal year 1999-2000 at a cost not to exceed \$101,000 which is covered by the ITS Department's general funds. As the functions, duration and funding of these two contracts are different, they will be treated as separate contracts.

This current resolution continues the contract with Angus-Hamer Networking to provide the construction/project management and oversight for these projects on a month-to-month basis until such time as an RFQ produces a long-term construction/project management award. The monthly rate for this contract is \$81,615, for a period not to exceed six months, from July 1, 1999 through December 31, 1999. This contract will terminate two weeks after the award of the contract for Technology Bond Project Management. The total contract for construction/project management will not exceed \$489,690.

The General Obligation Bonds cover the cost of this contract for network infrastructure construction/project management.

RECOMMENDATION:

RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to contract with Angus Hamer Networking to provide construction/project management and oversight for the City College Technology Network Project for period from July 1, 1999 through December 31, 1999 for a total contract cost not to exceed \$486,690 and will terminate two weeks after the award a long-term contract for the construction/project management of the Technology Network Project, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

08/26/99 – B21 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B22

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract to Adolph Schmidt General Construction, Inc.,
(Resolution No. 990826-B22)

BACKGROUND INFORMATION:

Project: Cloud Hall Film Department Alteration & Renovation

The District received several qualified cost proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with Adolph Schmidt General Construction, Inc., the lowest responsible bidder, for the project: Cloud Hall Film Department Alteration & Renovation. This remodeling project is to modify the existing Film Department office, classroom, lab, and equipment room layout to meet the current academic program needs. Work includes demolition of existing partitions and doors per design; relocate electrical outlets, switches, sprinkler heads and light fixtures; and install a new roll-up door, flooring and painting.

The project is funded by General Obligation Bond fund for Cloud Hall Renovation, and to be charged to Appropriation 42003C-8053-6202-7100-REN.

RECOMMENDATION:

RESOLVED: That authorization be given to contract Adolph Schmidt General Construction, Inc., the lowest responsible bidder, for the project: Cloud Hall Film Department Alteration & Renovation, at a cost of \$24,734, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
08/26/99 – B22 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999 **B23**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT
Approval of Special Services Contract with Eric Ng
(Resolution No: 990826-B23)

BACKGROUND INFORMATION:

On May 27, 1999, the Board of Trustees approved Resolution No. 990527-B7 appropriating funds to support the design, development, and implementation of Garment 2000 as a San Francisco Center for Applied Competitive Technologies (SFCACT) under the Office of Contract Education.

On July 29, 1999, the Board of Trustees approved Resolution No. 990729-B16 authorizing the SFCACT to enter into an agreement with Esprit de Corps for providing training courses to Esprit employees to upgrade their apparel production skills.

To execute the SFCACT program and carry out the Esprit training contract, City College needs to draw upon the expertise of a specialist from within the apparel industry. Eric Ng has extensive experience in conducting training workshops for the apparel industry. He has provided high quality training courses for the SFCACT program for the past several years.

The Office of Contract Education wishes to retain the special services of Eric Ng to provide training services for the Esprit contract, to provide assistance to the SFCACT Director to promote and to develop Gerber Technology's Cad Cam training modules, and to develop a series of bi-lingual training materials for the SFCACT. The special services contract will be for 720 hours of services at the rate of \$25.00 per hour for a total not to exceed \$18,000 during the period of July 1, 1999 to December 31, 1999.

The funding for this contract is from the California Economic Development Fund. No district match is required.

08/26/99 – B23 page 1

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RECOMMENDATION:

RESOLVED: That authorization be hereby given to enter into a Special Services Contract with Eric Ng to provide 720 hours of training services for the SFC ACT at the rate of \$25 per hour for a total not to exceed \$18,000 during the period of July 1, 1999 to December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Judy Teng

08/26/99 – B23 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B24

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **GRANTS**

**Approval of San Francisco International Airport Training Contract
and Special Services Contract with Ms. Sue Dyer.
(Resolution No: 990826-B24)**

BACKGROUND INFORMATION:

San Francisco International Airport (SFIA) is currently undergoing a major airport facility expansion, which includes the creation of a new international terminal. The SFIA is seeking external consulting services in developing an action plan to ensure that all tasks required to activate the new International Terminal are identified and assigned to responsible parties.

SFIA recommends Sue Dyer for providing this project. Ms. Dyer has over twenty years' experience in providing training services to the construction industry. She is currently working on various projects including development and implementation of strategies for organizational effectiveness at SFIA, San Jose International Airport and Oakland International Airport.

The Office of Contract Education wishes 1) to enter into a contract with SFIA to provide consultation services for the San Francisco International Terminal activation program for a total award of \$100,000, and 2) to contract with Sue Dyer for providing these consultation services to the SFIA project for a cost not to exceed \$91,000. The program services will be conducted during the period from July 1, 1999 to June 30, 2000.

The total project costs and the sources of funding are as follows:

Income

San Francisco International Airport	\$100,000
-------------------------------------	-----------

Expenditures:

Consultant Services	91,000
Indirect Cost	<u>9,000</u>
	\$100,000

No district match is required.

08/26/99 – B24 page 1

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RECOMMENDATION:

RESOLVED: That the District is authorized 1) to enter into a contract with SFIA to provide consultation services for the San Francisco International Terminal activation program for a total award of \$100,000, and 2) to contract with Sue Dyer for providing these consultation services to the SFIA project for a cost not to exceed \$91,000. The program services will be conducted during the period from July 1, 1999 to June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

08/26/99 – B24 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B25

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Approval to submit an application and appropriate funds received.

(Resolution No. 990826-B25)

BACKGROUND INFORMATION:

The National Science Foundation will provide funds for Bringing Systemic Change to Community College Chemistry through Fullerton College, Community College of Southern Nevada-Las Vegas, Albuquerque Technical Vocational Institute, City College of San Francisco, and Montgomery College-Houston (FLASH), which is a consortium of five community colleges. This project will transfer reforms in undergraduate chemistry education to community colleges by using a technical student-centered learning environment in which students are active learners and cooperative learning is supported. These chemistry reforms will be especially helpful to under-prepared community college chemistry students who are "at risk". The funds provided to CCSF will be used as stipends to develop the curriculum for the project and for computer equipment.

There is no additional space required. There is a \$3,349.94 cash match required which will be provided by Instructional Equipment Funds. Community College of Southern Nevada is the fiscal agent.

Income

National Science Foundation	\$10,909.94
CCSF Cash Match	<u>3,349.94</u>
Total	\$14,259.88

Expenditures

Instructional Salaries	\$ 7,000.00
Capital Outlay (Computers)	6,699.88
Indirect Cost	<u>560.00</u>
Total	\$14,259.88

08/26/99 – B25 page 1

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RECOMMENDATION:

RESOLVED: That authorization be hereby given to submit an application and appropriate all funds receivable upon approval from the National Science Foundation for Bringing Systemic Change to community college chemistry for the period of July 1, 1999 until July 1, 2001 in the amount not to exceed \$14,259.88, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator
Robert Manlove, Originator

08/26/99 – B25 page 2

DATE:

August 26, 1999

TO:

Board of Trustees

FROM:

Philip R. Day, Jr., Chancellor

B26

SUBJECT: GRANTS

Authorization to amend two (2) existing grants totaling \$7,804.
(Resolution No. 990826-B26)

BACKGROUND INFORMATION:

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS: ORIGINATOR</u>
A	990429-B17	Daniel Weiler Associates, Policy Research and Evaluation	May 1, 1999 to August 31, 1999	\$16,667.00	Extend contract date from September 1, 1999 to August 31, 2000	\$50,000.00 (to be disbursed in 12 monthly payments of \$4,166.67)	Extend contract date and amount to retain Mr. Weiler's services as the Bio-Link program evaluator at the national level, during the second year of the grant. Originator: Elaine Johnson
B	990729-B22	Port of San Francisco	July 1, 1999- June 30, 2000	Total Aware: \$22,800 Contract with D. Muro: \$6,000	+\$7,804	\$30,604 New Contract with D. Munro: \$ 13,200	Unspent funds rolled from previous fiscal year. Originator: R. Manlove

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendments to the resolutions as indicated in table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

B27

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS & OTHER RESTRICTED FUNDS
Authorization to Conduct a Study Abroad Program and to
Contract with Kristensen International Travel and Tours,
Ltd.
(Resolution No. 990826-B27)

BACKGROUND INFORMATION:

In February 1994, the Board of Trustees approved Board Resolution No. 940224-B8 authorizing to contract with Kristensen International Travel and Tours, Ltd. (KIT) to provide a summer Study Abroad program to Oaxaca, Mexico. Since 1994, KIT has successfully provided services for 6 consecutive summer Study Abroad programs to Oaxaca, Mexico. This organization consistently receives excellent evaluations from CCSF students and faculty participating in Study Abroad Programs in this country.

The scope of work, period of service and cost per student are as follows:

KIT will provide the necessary travel and educational program arrangements for CCSF's Study Abroad Programs in Oaxaca, Mexico. The dates of this program will be Summer 2000 - June 24 to July 18. Cost per student, which includes instruction, housing, student activities, excursions and ground transportation is \$1,862.

The cost of these programs are to be borne by the students. The District shall not expend any funds for transportation, housing, student activities, excursions and ground transportation.

City College is now proposing to renew its contract with KIT for Summer 2000.

08/26/99 – B27 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct a Study Abroad Program to Oaxaca, Mexico in Summer 2000 and to contract with KITT for travel and logistical program arrangements to Oaxaca, Mexico in connection with a credit program, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Joanne Low, Originator

08/26/99 – B27 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999 C1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **GENERAL/CAPITAL OUTLAY FUND**
Procurement of Equipment, Supplies, Services, Etc.,
less than \$3,000
(Resolution No. 990826-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 571,197.12 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 46,877.01
Purchase Orders	496,638.21
Travel/Mileage	<u>27,681.90</u>
GRAND TOTAL:	\$571,197.12

James Kendrix, Originator

08/26/99 - C1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999 **C2**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies,
Services, Etc., more than \$3,000
(Resolution No. 990826-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

Please note that some of the items represent significant expenditures but are actually annual payment encumbrances which are dispersed monthly. In some cases, these items are paid in a simple annual payment given the terms and the conditions of our vendor contracts. These items are identified for you in the attachment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$13,874,659.16

James Kendrix, Originator

08/26/99 - C2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

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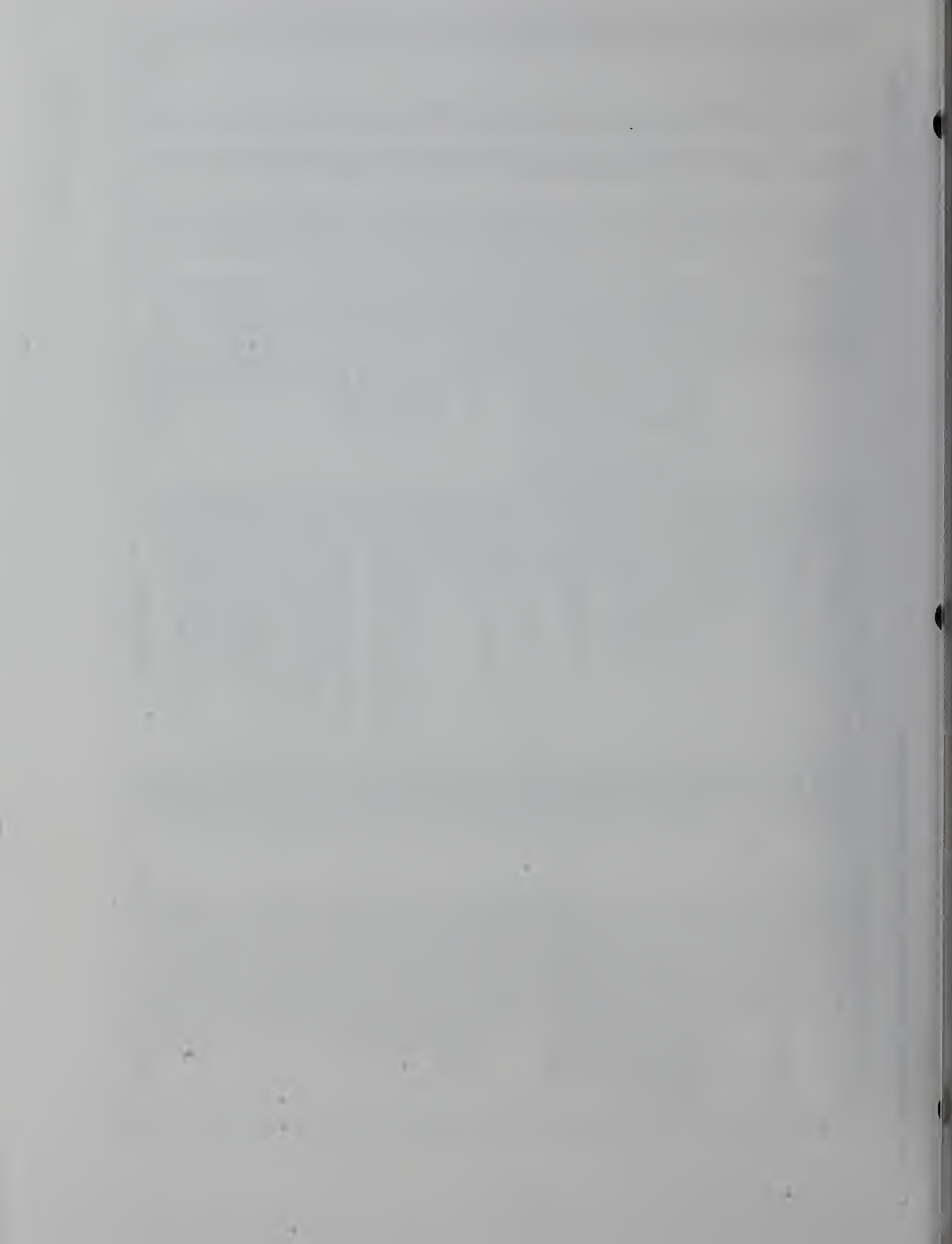
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CONTENTS OF VOLUME 100
PART 1, 1970

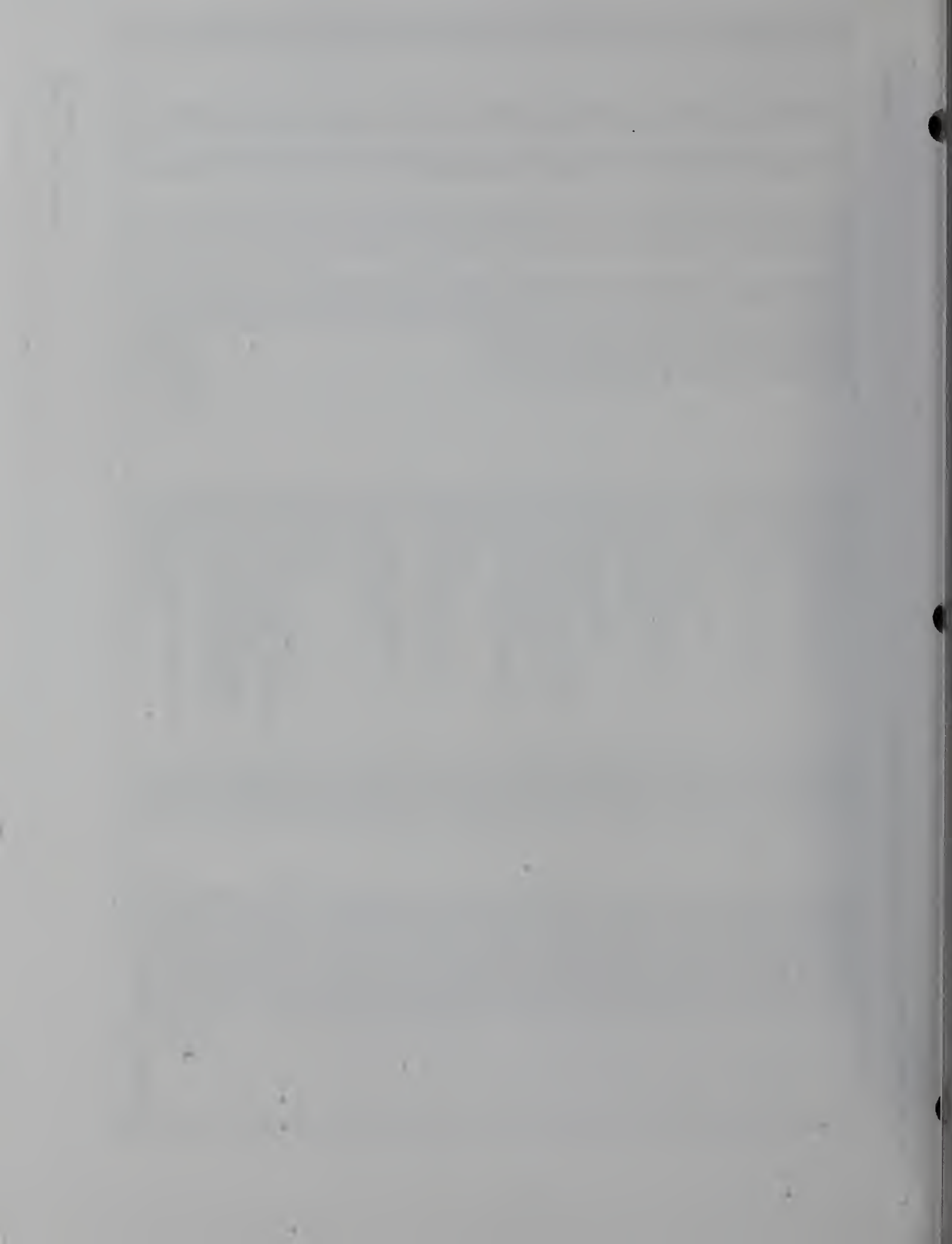
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A	B	C	D	E	F	G	H	I	J	K
Fund	Org	Acct	Prog	Act	Department	Vendor Name	Doc #	Amount	Description	
1	UPFX	0050	5190	6600	S	Partnership for Excellence	Doherty C	PS90106	5,000.00	Consulting
2	UPFX	0004	5633	6600	S	Board of Trustees	R.W. Hankins Convention Services	TP71625	12,000.00	Other Lease
3	U	0020	5631	6600	S	Chancellor's Office	GMAC (General Motors)	TP64368	7,636.32	Vehicle Lease
4	U	0040	5801	6600	C	Public Information	Century Media Network Co.	DP67132	9,360.00	Advertising
5	U	0040	5801	6600	C	Public Information	National Cinema Network	DP67138	7,488.00	Advertising
6	U	0040	5801	6600	C	Public Information	Digital City San Francisco	DP67188	4,500.00	Advertising
7	U	0040	5802	6600	C	Public Information	TDI-Transportation Displays, Inc.	DP67135	15,550.00	Advertising
8	U	0040	5802	6600	S	Public Information	Belaire Displays, Inc.	DP67191	6,561.34	Advertising
9	U	0040	5802	6600	S	Public Information	SFNNNA(SF Neighbor News Assoc.	DP67189	3,384.57	Advertising
10	U	0040	5802	6600	S	Public Information	San Francisco Independent	DP67129	3,191.76	Advertising
11	U	0040	5802	6600	C	Public Information	Curiale Dellaverson Hirschfield Kelly	TP64663	90,000.00	Legal Services
12	U	0070	5720	6600	S	General Counsel Office	Riegel V	PS64662	80,000.00	Legal Services
13	U	0070	5720	6600	S	General Counsel Office	Curiale Dellaverson Hirschfield Kelly	DP66740	10,704.00	Legal Services
14	U	0070	5720	6600	S	General Counsel Office	Curiale Dellaverson Hirschfield Kelly	DP64674	10,242.99	Legal Services
15	U	0070	5720	6600	S	General Counsel Office	Keenan & Associates	DP64670	5,183.11	Legal Services
16	U	0070	5720	6600	S	General Counsel Office	West Group	TP64664	3,000.00	Fees for Services
17	U	0074	5632	6730	S	Affirmative Action	Pitney Bowes, Inc.	TP60840	3,500.00	Equipment Lease
18	U	0078	5632	6600	S	College Development	School Services of CA, Inc.	TP49892	3,196.00	Equipment Lease
19	U	0120	5190	6600	S	COO's Office	Pitney Bowes	TP71624	5,500.00	Consulting
20	U	0120	6434	6600	S	COO's Office	Danka Office Imaging Co.	TP68298	4,200.00	Supplies
21	U	0105	5632	6720	S	Administrative Services - Regu	Xerox Corp	TP47869	5,394.00	Equipment Lease
22	U	0105	5632	6720	S	Administrative Services - Regu	Eastman Kodak Co	TP65977	4,242.00	Equipment Lease
23	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP68298	3,788.00	Equipment Lease
24	U	0105	5632	6720	S	Administrative Services - Regu	Xerox Corp	TP64360	3,000.00	Equipment Lease
25	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP65599	12,960.00	Maintenance & Repair
26	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP65978	8,000.00	Maintenance & Repair
27	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP68216	3,264.00	Maintenance & Repair
28	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP68259	3,264.00	Maintenance & Repair
29	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP64393	4,980.00	Maintenance & Repair
30	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP66724	8,642.40	Equipment Lease
31	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	PO67271	21,946.63	Supplies
32	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP67281	3,000.00	Supplies
33	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP70159	3,000.00	Supplies
34	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP67268	101,000.00	Consulting/990624-B5
35	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	DP64405	52,715.00	Consulting
36	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	DP64403	27,866.00	Consulting
37	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	DP67269	8,402.00	Maintenance & Repair
38	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.	TP67295	313,000.00	Software License Fees
39	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.			
40	U	0105	5632	6720	S	Administrative Services - Regu	Danka Office Imaging Co.			



A	B	C	D	E	F	G	H	I	J	K
41	U	2510	5656	6780	S	ITS - General	WRQ Reflections	PO70154	13,452.26	Software License Fees
42	U	2510	6413	6780	S	ITS - General	Hewlett-Packard	DP67286	253,158.16	Equipment
43	U	3000	5190	6730	S	Employee Relations	Curiale Dellaverson Hirschfield Kelly	TP54848	250,000.00	Legal Services
44	U	3000	5190	6730	S	Employee Relations	Riegel V	PS66725	10,000.00	Consulting
45	U	3522	5510	6570	S	Utilities	San Francisco Water Department	DP73137	25,346.73	Utilities
46	U	3522	5510	6570	S	Utilities	San Francisco Water Department	DP73152	16,859.79	Utilities
47	U	3522	5510	6570	S	Utilities	SF Airports Commission	TP69237	5,000.00	Utilities
48	U	3522	5520	6570	S	Utilities	PUC - Bureau of Light, Heat & Power	TP69232	695,020.00	Utilities
49	U	3522	5530	6570	S	Utilities	Pacific Bell Financial Services	TP69228	324,759.00	Telephone
50	U	3522	5530	6570	S	Utilities	Pacific Bell	TP69229	300,000.00	Telephone
51	U	3522	5530	6570	S	Utilities	Cellular One	TP69201	40,000.00	Telephone
52	U	3522	5530	6570	S	Utilities	AT & T	TP69145	30,000.00	Telephone
53	U	3522	5530	6570	S	Utilities	Pacific Bell	TP69230	25,000.00	Telephone
54	U	3522	5530	6200	S	Utilities	Pacific Bell Info Svcs	TP67520	10,000.00	Telephone
55	U	3522	5530	6570	S	Utilities	MCI Telecommunications	TP69220	7,500.00	Telephone
56	U	3522	5530	6570	S	Utilities	AT & T	TP69146	6,000.00	Telephone
57	U	3522	5530	6570	S	Utilities	Dept. of Electricity & Telecom	TP69206	5,000.00	Telephone
58	U	3522	5530	6570	S	Utilities	Pacific Bell Info Svcs	TP69227	4,560.00	Telephone
59	U	3522	5530	6570	S	Utilities	Cellular One	VP55984L	3,871.13	Telephone
60	U	3524	4303	6599	S	Other Services	Grainier	TP69123	5,000.00	Supplies
61	U	3524	4303	6599	S	Other Services	Refrigeration Supplies Distributors	TP69138	3,900.00	Supplies
62	U	3524	6411	6599	S	Other Services	Virco Mfg Corporation	PO69250	28,948.34	Equipment
63	U	3542	4303	6550	S	M&R - Buildings	Maltby Electric Supply Co., Inc	TP69130	22,500.00	Supplies
64	U	3542	4303	6550	S	M&R - Buildings	Purchasing Dept. - Central Shops	TP69134	12,000.00	Supplies
65	U	3542	4303	6550	S	M&R - Buildings	Central Builders	TP69110	11,000.00	Supplies
66	U	3542	4303	6550	S	M&R - Buildings	Clark Security Products	TP69112	10,100.00	Supplies
67	U	3542	4303	6550	S	M&R - Buildings	Cal Steam	TP69105	9,200.00	Supplies
68	U	3542	4303	6550	S	M&R - Buildings	Steam & Plumbing	TP69143	8,900.00	Supplies
69	U	3542	4303	6550	S	M&R - Buildings	Plywood & Lumber Sales	TP69133	8,000.00	Supplies
70	U	3542	4303	6550	S	M&R - Buildings	South City Lumber & Supply	TP69142	8,000.00	Supplies
71	U	3542	4303	6550	S	M&R - Buildings	Chevron USA, Inc.	TP69111	7,500.00	Supplies
72	U	3542	4303	6550	S	M&R - Buildings	Purves Supply Co Inc	TP69135	7,000.00	Supplies
73	U	3542	4303	6550	S	M&R - Buildings	Floorcraft	TP69120	5,500.00	Supplies
74	U	3542	4303	6550	S	M&R - Buildings	Allwood Door	TP69101	5,000.00	Supplies
75	U	3542	4303	6550	S	M&R - Buildings	Independent Electric Supply	TP69127	5,000.00	Supplies
76	U	3542	4303	6550	S	M&R - Buildings	Grainger	TP69123	4,500.00	Supplies
77	U	3542	4303	6550	S	M&R - Buildings	Home Depot	TP69126	4,500.00	Supplies
78	U	3542	4303	6550	S	M&R - Buildings	R & H Wholesale Supply, Inc.	TP69136	4,400.00	Supplies
79	U	3542	4303	6550	S	M&R - Buildings	Center Hardware Co	TP69109	4,000.00	Supplies
80	U	3542	4303	6550	S	M&R - Buildings	Pacific Supply	TP69132	3,500.00	Supplies

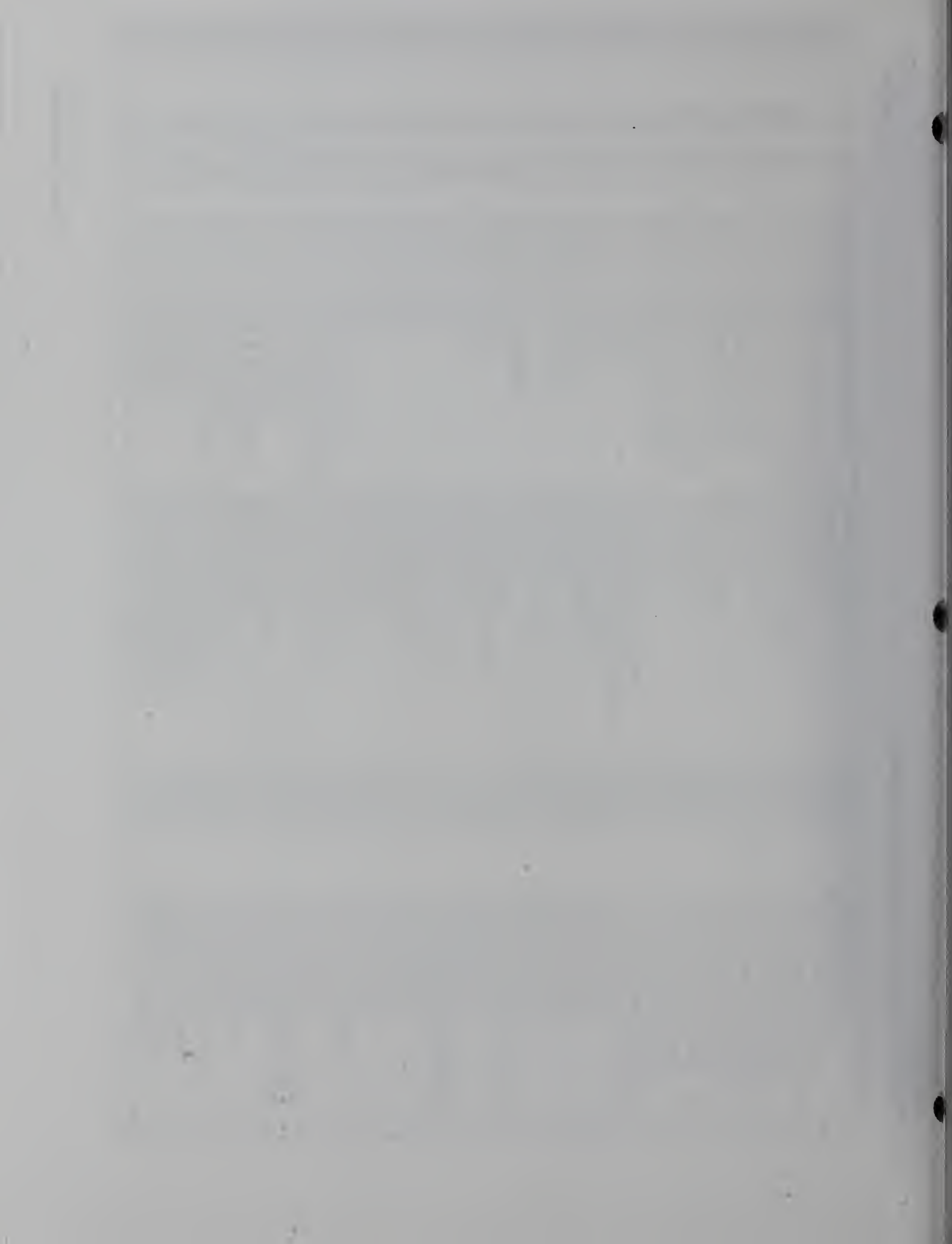


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81 U	3542	4303	6550	S	M&R - Buildings	E.B. Bradley Co.	TP669119	3,000.00	Supplies	
82 U	3542	4303	6550	S	M&R - Buildings	MacMurray Pacific	TP669129	3,000.00	Supplies	
83 U	3542	4303	6550	S	M&R - Buildings	Refrigeration Supplies Distributors	TP669138	3,000.00	Supplies	
84 U	3542	5560	6550	S	M&R - Buildings	Ecotab Pest Elimination Services	TP669212	9,121.00	Housekeeping Services	
85 U	3542	5560	6550	S	M&R - Buildings	Applied Pest Management	TP669144	4,345.00	Housekeeping Services	
86 U	3542	5640	6550	S	M&R - Buildings	Dept Of Public Works	TP669208	200,000.00	Maintenance & Repair	*
87 U	3542	5640	6550	S	M&R - Buildings	Dover Elevator Co	TP669211	64,729.00	Maintenance & Repair	*
88 U	3542	5640	6550	S	M&R - Buildings	Otis Elevator Company	TP669226	31,662.00	Maintenance & Repair	
89 U	3542	5640	6120	S	M&R - Buildings	Montgomery Kone, Inc.	TP669223	18,148.00	Maintenance & Repair	
90 U	3542	5640	6550	S	M&R - Buildings	Harry Bharuchi Ltd.	TP669216	15,000.00	Maintenance & Repair	
91 U	3542	5640	6550	S	M&R - Buildings	Thyssen Elevator Corporation	TP669243	12,164.00	Maintenance & Repair	
92 U	3542	5640	6550	S	M&R - Buildings	Montgomery Kone, Inc.	TP669224	10,327.00	Maintenance & Repair	
93 U	3542	5640	6120	S	M&R - Buildings	Yarnas Controls, Inc.	TP669246	6,175.00	Maintenance & Repair	
94 U	3542	5640	6550	S	M&R - Buildings	San Francisco Elevator Company	TP669238	5,720.00	Maintenance & Repair	
95 U	3542	5650	6550	S	M&R - Buildings	Purchasing Dept. - Central Shops	TP669235	45,000.00	Maintenance & Repair	
96 U	3542	5650	6550	S	M&R - Buildings	Yarnas Controls, Inc.	TP669245	12,943.00	Maintenance & Repair	
97 U	3542	5655	6550	S	M&R - Buildings	Purchasing Dept. - Central Shops	TP669234	35,000.00	Maintenance & Repair	
98 U	3544	5560	6550	S	M&R - Grounds	Sunset Scavenger Company	TP669242	216,000.00	Housekeeping Services	*
99 U	3544	5560	6550	S	M&R - Grounds	Golden Gate Debris Box Service	TP669215	11,088.00	Housekeeping Services	
100 U	3544	5560	6550	S	M&R - Grounds	Sunset Scavenger Company	TP669241	8,000.00	Housekeeping Services	
101 U	3544	5640	6550	S	M&R - Grounds	Recreation & Park Comm of S.F.	TP669236	10,000.00	Maintenance & Repair	
102 U	3544	5640	6550	S	M&R - Grounds	Ballesteros Landscape & Maint	TP669150	7,920.00	Maintenance & Repair	
103 U	3544	5640	6550	S	M&R - Grounds	Dept Of Public Works	TP669209	5,000.00	Maintenance & Repair	
104 U	3544	5640	6550	S	M&R - Grounds	Dept Of Public Works	TP669210	5,000.00	Maintenance & Repair	
105 U	3562	5632	6770	S	College Services	GE Capital/Savin Corp.	TP462922	6,615.12	Equipment Lease	
106 U	3562	5650	6770	S	College Services	Danka Office Imaging Co.	TP462955	28,728.00	Maintenance & Repair	
107 U	3562	5650	6770	S	College Services	Multigraphics, Inc.	TP462944	23,376.00	Maintenance & Repair	
108 U	3562	5650	6770	S	College Services	EKCC	TP462941	6,789.96	Maintenance & Repair	
109 U	3562	5650	6770	S	College Services	Graphic Equipment Company	TP46287	5,581.00	Maintenance & Repair	
110 U	3564	5633	6770	S	Mail Services	Pitney Bowes, Inc	TP677981	24,000.00	Equipment Lease	
111 U	3566	4303	6770	S	Public Safety	Butler's Uniform	TP677702	23,000.00	Supplies	
112 U	3566	4303	6770	S	Public Safety	Dept of Electricity & Telecom	TP677709	3,500.00	Supplies	
113 U	3566	5190	6770	S	Public Safety	Paul Giguere, Private Investigations	TP677713	3,000.00	Consulting	
114 U	3566	5632	6770	S	Public Safety	Pitney Bowes, Inc	TP677706	14,000.00	Equipment Lease	
115 U	3566	5632	6770	S	Public Safety	Pitney Bowes	DP56689	3,779.06	Equipment Lease	
116 U	3566	5633	6770	S	Public Safety	Airtouch Paging	TP677701	3,500.00	Other Lease	
117 U	3566	5640	6770	S	Public Safety	Sonitrol Security Systems	TP677704	98,912.00	Maintenance & Repair	*
118 U	3566	5640	6770	S	Public Safety	SecurityLink from Amertech	TP677705	15,062.00	Maintenance & Repair	
119 U	3566	5640	6770	S	Public Safety	Bay Alarm	TP677703	5,330.00	Maintenance & Repair	
120 U	3566	5650	6770	S	Public Safety	Dept. of Electricity & Telecom	TP677708	7,245.00	Maintenance & Repair	



A	B	C	D	E	F	G	H	I	J	K
121 U	3569	4303	6770	S	Custodial Services	Grainger	TP67995	50,000.00	Supplies	*
122 U	3569	4303	6770	S	Custodial Services	Rochester Midland Corp	TP67983	14,500.00	Supplies	
123 U	3569	4303	6770	S	Custodial Services	Zee Medical Service Company	TP67986	10,000.00	Supplies	
124 U	3569	4303	6770	S	Custodial Services	Easterday Janitorial Supply Co.	TP67980	5,000.00	Supplies	
125 U	3569	4303	6770	S	Custodial Services	Butler's Uniform	TP67988	5,000.00	Supplies	
126 U	3569	4303	6770	S	Custodial Services	Building Services Technicians	TP67979	3,000.00	Supplies	
127 U	3569	4303	6770	S	Custodial Services	Safety-Med Sales Co	TP67993	3,000.00	Supplies	
128 U	3569	5190	6770	S	Custodial Services	MS Environmental Solutions	TP67984	20,000.00	Consulting	
129 U	3569	5640	6770	S	Custodial Services	WWC Window Cleaning, Inc.	TP67994	10,000.00	Maintenance & Repair	
130 U	3569	5640	6770	S	Custodial Services	Lewis & Taylor	TP67992	5,000.00	Maintenance & Repair	
131 U	3569	5657	6770	S	Custodial Services	RGA Environmental, Inc.	TP67982	50,000.00	Haz Mat Maintenance	*
132 U	3569	5657	6770	S	Custodial Services	Photo Waste Recycling Co	TP67991	5,000.00	Haz Mat Maintenance	
133 U	4026	4303	6200	S	A & R Dean's Office - Credit	Alhambra Drinking Water	TP67536	4,000.00	Supplies	
134 U	4026	5190	6200	S	A & R Dean's Office - Credit	Heff Jones	TP67533	7,000.00	Consulting	
135 U	4026	5560	6200	S	A & R Dean's Office - Credit	Data Safe	TP68795	9,000.00	Housekeeping Services	
136 U	4026	5632	6200	S	A & R Dean's Office - Credit	Pitney Bowes, Inc	TP67541	7,928.00	Equipment Lease	
137 U	4026	5650	6200	S	A & R Dean's Office - Credit	BMI Imaging Systems	TP67507	7,230.00	Maintenance & Repair	
138 U	4026	5650	6200	S	A & R Dean's Office - Credit	Scantron Corp	TP67532	4,860.00	Maintenance & Repair	
139 U	4900	3426	6720	S	Central Services	Keenan & Associates	TP47275	1,807,890.97	Dental Premiums	*
140 U	4900	3426	6799	S	Central Services	Delta Dental Plan of California	TP47272	9,660.00	Dental Premiums	
141 U	4900	3441	6720	S	Central Services	Lincoln National Reassurance Com	TP47273	160,845.75	Life Insurance Premium	*
142 U	4900	3501	6770	S	Central Services	Employment Development Dept	DP68484	3,450.12	Unemployment Ins	
143 U	4900	5130	6600	S	Central Services	Community College League Of Cal	DP68587	30,753.00	Membership/Dues	
144 U	4900	5190	6600	S	Central Services	Strategic Education Services	TP71633	44,000.00	Consulting	
145 U	4900	5190	6010	S	Central Services	Western Research & Development	TP64390	36,000.00	Consulting	
146 U	4900	5190	6720	S	Central Services	Vavrinek, Trine, Day & Co. LLP	DP68486	24,690.00	Consulting	
147 U	4900	5410	6770	S	Central Services	Keenan & Associates	DP64384	365,888.00	Insurance	+
148 U	4900	5410	6770	S	Central Services	Student Insurance	DP64257	26,350.00	Insurance	
149 U	4900	5610	6770	S	Central Services	MMI Partners	TP71627	418,000.00	Facility Rental	*
150 U	4900	5610	6770	S	Central Services	City & County of San Francisco	TP71626	166,826.64	Facility Rental	*
151 U	4900	5610	6770	S	Central Services	Fort Mason Foundation	TP68068	121,236.72	Facility Rental	*
152 U	4900	5610	6770	S	Central Services	California Realty & Land Inc.	TP67367	70,000.00	Facility Rental	
153 U	4900	5610	6010	S	Central Services	California Realty & Land Inc.	TP67369	19,250.00	Facility Rental	*
154 U	4900	5610	6770	C	Central Services	Park Presidio Methodist Church	TP64490	13,500.00	Facility Rental	
155 U	4900	5610	6770	S	Central Services	Fort Mason Foundation	DP64304	11,021.52	Facility Rental	
156 U	4900	5610	6770	S	Central Services	St. Paul's Presbyterian Church	TP71678	10,000.00	Facility Rental	
157 U	4900	5610	6770	S	Central Services	Mission Language & Voc Sch	TP67224	9,918.80	Facility Rental	
158 U	4900	5610	6770	S	Central Services	Episcopal Church of the Incarnation	TP71679	8,070.00	Facility Rental	
159 U	4900	5610	6770	S	Central Services	Recreation & Park Comm of S.F.	TP71638	6,875.00	Facility Rental	
160 U	4900	5610	6770	S	Central Services	YMCA Chinatown	TP67374	4,300.00	Facility Rental	

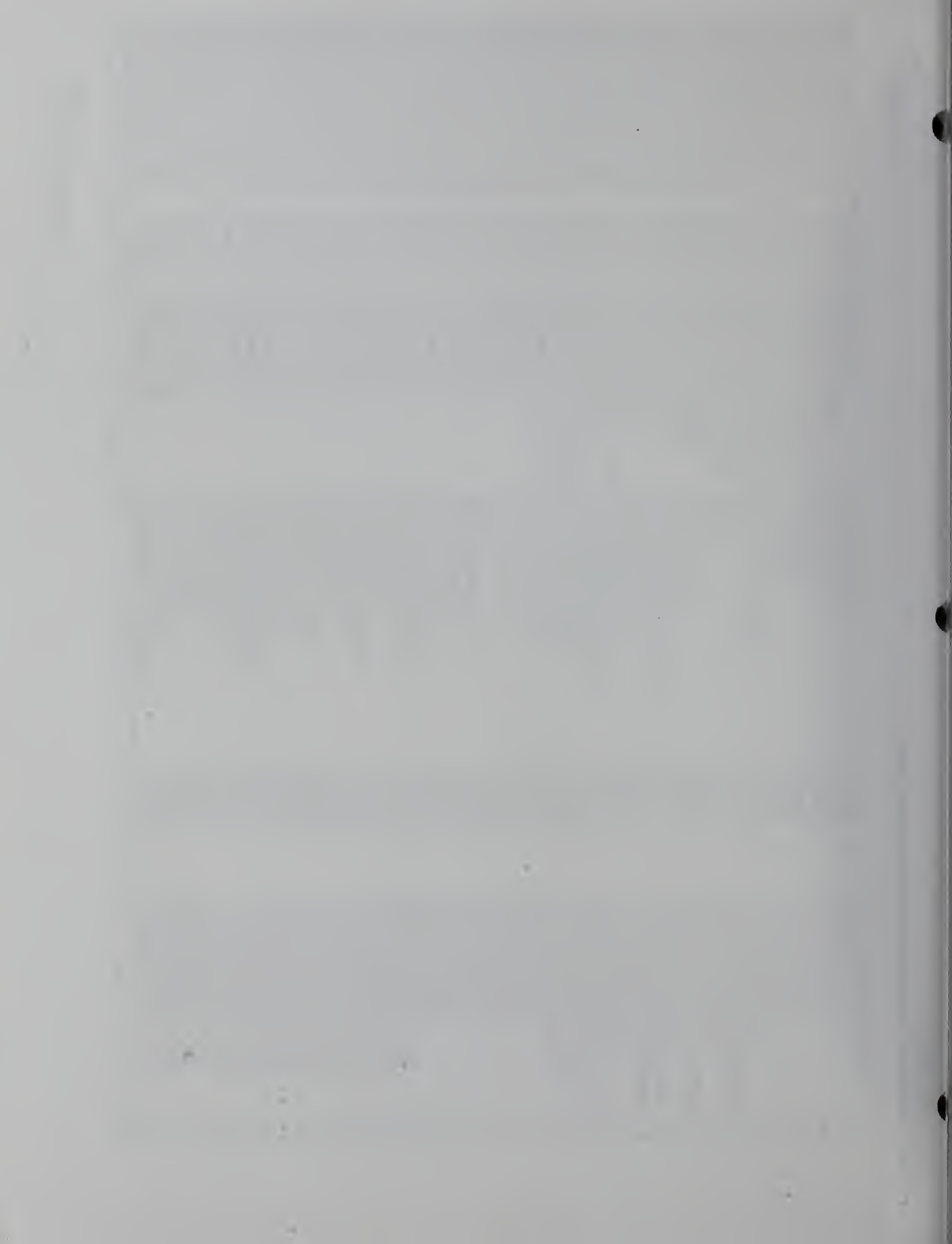
	A	B	C	D	E	F	G	H	I	J	K
161	U	4900	5620	6770	S	Central Services	San Francisco School District	TP71629	195,060.00	Facility Rental	*
162	U	4900	5620	6770	S	Central Services	San Francisco School District	TP71630	120,000.00	Facility Rental	*
163	U	4900	5620	6770	S	Central Services	San Francisco School District	DP64412	15,849.84	Facility Rental	
164	U	4900	5632	6770	S	Central Services	Eastman Kodak Credit Corp	TP64391	4,928.64	Equipment Lease	
165	U	4914	6431	6720	S	BANNER Implementation - DB	Americal Systems Inc	PO54630	5,500.26	Equipment	
166	U	5120	6414	6010	C	Summer/Intersession	Merry X-Ray Chem. Corp.	PO75557	8,680.00	Equipment	
167	U	7116	4303	1300	C	Consumer Arts & Sciences	Shanahan Market	TP75716	5,300.00	Supplies	
168	U	7138	5650	0500	C	Hotel & Restaurant	Michaels Refrigeration	TP69264	12,918.00	Maintenance & Repair	
169	U	7138	5650	0500	C	Hotel & Restaurant	GCS Service, Inc.	TP69280	6,500.00	Maintenance & Repair	
170	U	7155	4303	0100	C	Environmental Hort & Floristry	Nuckton John & Co	TP45186	3,800.00	Supplies	
171	U	7155	4303	0100	C	Environmental Hort & Floristry	Brannan Street Wholesale	TP45157	3,000.00	Supplies	
172	U	7184	5610	0900	N	Apprenticeship Program	Stationary Engineers	DP50996	10,307.47	Facility Rental	
173	U	7224	4303	0400	C	Biology	VWR Scientific	TP47678	6,500.00	Supplies	
174	U	7224	4303	0400	C	Biology	Nebraska Scientific	TP47677	3,500.00	Supplies	
175	U	7224	4303	0400	C	Biology	Applied Scientific	TP47671	3,000.00	Supplies	
176	U	7224	4303	0400	C	Biology	Ward's Natural Science	TP71857	3,000.00	Supplies	
177	U	7224	5640	0400	C	Biology	Steris Corp.	TP47670	3,765.00	Maintenance & Repair	
178	U	7224	5650	0400	C	Biology	Technical Instruments S.F.	DP47669	5,306.92	Maintenance & Repair	
179	U	7232	4303	1900	C	Chemistry	VWR Scientific	TP75840	10,000.00	Supplies	
180	U	7232	4303	1900	C	Chemistry	Aldrich Chemical Co., Inc.	TP75839	4,000.00	Supplies	
181	U	7232	5650	1900	C	Chemistry	AL-TAR Services	TP75837	3,000.00	Maintenance & Repair	
182	U	7257	4303	0900	C	Engineering Dept	Praxair, Inc.	TP59491	10,000.00	Supplies	
183	U	7504	5190	1000	C	Art	Bay Area Models Guild	TP99002	25,000.00	Consulting	
184	U	7516	4303	1000	C	Film Production	Monaco Labs	TP68289	3,000.00	Supplies	
185	U	7546	4303	1000	C	Photography	Camera Boutique Inc	PO63061	5,599.94	Supplies	
186	U	7556	4303	4900	C	Telecourses	Duplications Corporation	PO66163	3,991.68	Supplies	
187	U	7556	5656	4900	C	Telecourses	Public Broadcasting Service (PBS)	TP66168	26,000.00	Software License Fees	
188	U	7556	5656	4900	C	Telecourses	Coastline Community College	TP66173	3,100.00	Software License Fees	
189	U	8160	5632	6799	C	Institutional Sup - Alemany	Pitney Bowes, Inc	TP64492	14,115.00	Equipment Lease	
190	U	8260	5632	6799	C	Institutional Sup - Southeast	Savin Corp.	TP60170	8,515.00	Equipment Lease	
191	U	8260	5632	6799	C	Institutional Sup - Southeast	Pitney Bowes, Inc	TP60169	3,910.00	Equipment Lease	
192	U	8360	5650	6799	C	Institutional Sup - Chntwn/NB	NewCal Industries	TP67362	13,500.00	Maintenance & Repair	
193	U	8460	5632	6799	C	Institutional Sup - Mission	Savin Credit Corp.	TP67230	6,242.00	Equipment Lease	
194	U	8460	5650	6799	C	Institutional Sup - Mission	Savin Corp.	TP67227	7,800.00	Maintenance & Repair	
195	U	8560	5632	6799	N	Institutional Sup - Dwnthn	Pitney Bowes, Inc	TP66323	29,425.00	Equipment Lease	
196	U	8860	5632	6799	C	Institutional Sup - John Adams	GE Capital IT Solutions	TP69872	5,695.00	Equipment Lease	
197	U	8860	5650	6799	C	Institutional Sup - John Adams	Danka Office Imaging Co.	TP75389	19,542.00	Maintenance & Repair	
198	U	9120	5632	6010	C	Evening/Instructional Support	Pitney Bowes, Inc	TP09936	8,400.00	Equipment Lease	
199	U	9320	6414	6120	C	Library	Hewlett-Packard	DP66852	86,742.87	Equipment	+
200	U	9500	5650	6110	C	Instructional Computer Lab	Toptek Micro Center, Inc.	TP53145	4,000.00	Maintenance & Repair	



A	B	C	D	E	F	G	H	I	J	K
201 U	9500	5650	6110	C	Instructional Computer Lab	The Computer Company	TP53147	4,000.00	Maintenance & Repair	
202						Total Unrestricted		\$ 8,415,854.33		
203										
204										
205										
206										
207	736003	1130	6411	N	AS Council - Downtown	Heco Locker Company, Inc.	PO76062	5,645.82	Equipment	
208	421401	0130	6202	S	REN-Shops/Warehouse Proj	Transworld Construction, Inc.	CT41492	3,768,000.00	Capital Outlay	*
209	420602	3546	6202	S	SM 97-98 PH Steam/Return Li	Ballesteros Landscape & Maint	PO73139	10,900.01	Capital Outlay	
210	412836	0130	6202	S	HAZ-MAT 97-98 JAD AUD. LE	Precision Works, Inc.	DP41516	33,964.00	Capital Outlay	
211	412836	0130	6202	S	HAZ-MAT 97-98 JAD AUD. LE	RGA Environmental, Inc.	DP41490	8,284.00	Capital Outlay	
212	412831	0130	9704	S	HAZ MAT - Underground Fuel	Bay Pacific Pipelines, Inc.	DP64383	7,109.50	Capital Outlay	
213	412721	0130	5530	S	Telephone Registration	Pacific Bell	TP71623	65,000.00	Telephone	*
214	412721	0130	5530	S	Telephone Registration	Pacific Bell Info Svcs	TP67520	8,000.00	Telephone	
215	412244	0130	6202	S	Reroof Aeronautics Dept - Airp	Lawson Roofing Company, Inc.	PO41515	6,850.00	Capital Outlay	
216	412022	0130	6413	S	S. E. Equipment, Phase II	Arsys Innotech Corporation	PO601808	36,700.14	Equipment	
217	412022	0130	6413	S	S. E. Equipment, Phase II	Audio Graphic Systems	PO60175	10,934.66	Equipment	
218	412022	0130	6413	S	S. E. Equipment, Phase II	Virco Mfg Corporation	PO60177	9,607.42	Equipment	
219	412015	0130	6201	S	Remodel Allied Health	Freeman Beauty Holdings	TP40824	46,597.20	Capital Outlay	
220	412015	0130	6411	S	Remodel Allied Health	Virco Mfg Corporation	PO41507	25,138.04	Equipment	
221	222000	7124	4211	N	Educated Palate	Kali Distributing Co.	TP67004	13,250.00	Supplies - Food	
222	222000	7124	4211	N	Educated Palate	Birite Foodservice	TP67001	12,500.00	Supplies - Food	
223	222000	7124	4211	N	Educated Palate	A&B Produce and Egg Co.	TP57433	10,719.00	Supplies - Food	
224	222000	7124	4211	N	Educated Palate	All Seas Wholesale, Inc.	TP67011	4,966.00	Supplies - Food	
225	222000	7124	4211	N	Educated Palate	Berkeley Farms	TP57426	4,249.00	Supplies - Food	
226	222000	7124	4403	N	Educated Palate	American Linen	TP57435	5,700.00	Supplies	
227	221010	7138	3426	C	Hotel/Restaurant	Keenan & Associates	TP47275	10,109.03	Dental Premiums	
228	221010	7138	4211	C	Hotel/Restaurant	Golden Gate Meat Company	TP66773	60,000.00	Supplies - Food	*
229	221010	7138	4211	C	Hotel/Restaurant	Birite Foodservice	TP66778	50,000.00	Supplies - Food	*
230	221010	7138	4211	C	Hotel/Restaurant	Quality Fresh Produce, Inc.	TP69253	40,000.00	Supplies - Food	
231	221010	7138	4211	C	Hotel/Restaurant	Wilcox Frozen Foods	TP69260	35,000.00	Supplies - Food	
232	221010	7138	4211	C	Hotel/Restaurant	Berkeley Farms	TP66776	22,000.00	Supplies - Food	
233	221010	7138	4211	C	Hotel/Restaurant	Greenleaf Produce	TP66792	20,000.00	Supplies - Food	
234	221010	7138	4211	C	Hotel/Restaurant	Exclusive Freshness	TP66794	20,000.00	Supplies - Food	
235	221010	7138	4211	C	Hotel/Restaurant	Modesto Food Distributors	TP66799	20,000.00	Supplies - Food	
236	221010	7138	4211	C	Hotel/Restaurant	Galli Produce	TP69270	20,000.00	Supplies - Food	
237	221010	7138	4211	C	Hotel/Restaurant	Sysco Food Services of S.F., Inc.	TP69275	16,000.00	Supplies - Food	
238	221010	7138	4211	C	Hotel/Restaurant	Dispenser Juice, Inc.	TP66783	15,000.00	Supplies - Food	
239	221010	7138	4211	C	Hotel/Restaurant	North Bay Coffee	TP69256	15,000.00	Supplies - Food	
240	221010	7138	4211	C	Hotel/Restaurant	Alliant Foodservice, Inc.	TP69265	15,000.00	Supplies - Food	



A	B	C	D	E	F	G	H	I	J	K
241	221010	7138	4211	6940	C	Hotel/Restaurant	San Francisco French Bread	TP69274	15,000.00	Supplies - Food
242	221010	7138	4211	6940	C	Hotel/Restaurant	United Meat Company	TP69278	15,000.00	Supplies - Food
243	221010	7138	4211	6940	C	Hotel/Restaurant	Esteson Company	TP66790	10,000.00	Supplies - Food
244	221010	7138	4211	6940	C	Hotel/Restaurant	U.S. Foodservice	TP69277	10,000.00	Supplies - Food
245	221010	7138	4211	6940	C	Hotel/Restaurant	California Shell Fish	TP66780	7,500.00	Supplies - Food
246	221010	7138	4211	6940	C	Hotel/Restaurant	Challenge Dairy Products	TP66781	7,500.00	Supplies - Food
247	221010	7138	4211	6940	C	Hotel/Restaurant	Joseph Buchwald & Sons	TP69267	6,000.00	Supplies - Food
248	221010	7138	4211	6940	C	Hotel/Restaurant	St. Francis Pie Shop	TP69272	6,000.00	Supplies - Food
249	221010	7138	4211	6940	C	Hotel/Restaurant	Gilt Edge Creamery	TP66769	5,000.00	Supplies - Food
250	221010	7138	4211	6940	C	Hotel/Restaurant	Westco/Coast Dakota	TP69259	5,000.00	Supplies - Food
251	221010	7138	4211	6940	C	Hotel/Restaurant	Ital Foods, Inc.	TP66766	3,000.00	Supplies - Food
252	221010	7138	4211	6940	C	Hotel/Restaurant	Saag's Products, Inc.	TP69252	3,000.00	Supplies - Food
253	221010	7138	4211	6940	C	Hotel/Restaurant	Swiss Chalet Fine Foods	TP69271	3,000.00	Supplies - Food
254	221010	7138	4212	6940	C	Hotel/Restaurant	Pepsi-Cola Co.	TP69255	21,500.00	Supplies - Food
255	221010	7138	4212	6940	C	Hotel/Restaurant	California Beverage Co.	TP66779	20,000.00	Supplies - Food
256	221010	7138	4403	6940	C	Hotel/Restaurant	Complete Linen Service	TP66791	20,000.00	Supplies
257	221010	7138	4405	6940	C	Hotel/Restaurant	Birte Foodservice	TP66778	10,000.00	Supplies
258	221010	7138	4405	6940	C	Hotel/Restaurant	U.S. Foodservice	TP69277	5,000.00	Supplies
259	221010	7138	4406	6940	C	Hotel/Restaurant	Birte Foodservice	TP66778	15,000.00	Supplies
260	221010	7138	4406	6940	C	Hotel/Restaurant	Ecolab	TP66785	5,000.00	Supplies
261	221010	7138	4406	6940	C	Hotel/Restaurant	U.S. Foodservice	TP69277	5,000.00	Supplies
262	221010	7138	4409	6940	C	Hotel/Restaurant	Dispenser Juice, Inc.	TP66783	4,000.00	Supplies
263	212107	7334	5610	6920	N	State Preschool FullDay 99-00	Casa De La Raza Inc	TP67593	14,400.00	Facility Rental
264	212107	7334	5632	6920	N	State Preschool FullDay 99-00	GE Capital IT Solutions	TP67588	5,000.00	Equipment Lease
265	212107	7334	5650	6920	N	State Preschool FullDay 99-00	Danka Office Imaging Co.	TP67589	3,000.00	Maintenance & Repair
266	212106	7334	5610	6920	N	State Preschool 99-00	Golden Gate Lutheran Church	TP67591	8,000.00	Facility Rental
267	125602	7520	5802	1100	N	Continuing Education Incentive	Colour Press	PO65047	3,450.30	Advertising
268	125503	1105	5650	6950	S	Parking Fund Fees	Ventek International	TP67710	5,000.00	Maintenance & Repair
269	125503	1105	5650	6950	S	Parking Fund Fees	C.A. Robinson & Co. North, Inc.	TP67711	3,000.00	Maintenance & Repair
270	125113	1105	5190	6599	S	Mission Rental Properties	Omni Financial	TP64261	14,059.00	Consulting
271	125113	1105	5640	6599	S	Mission Rental Properties	Omni Financial	TP64260	36,000.00	Maintenance & Repair
272	125112	1105	5190	6599	S	Chinatown Rental Properties	Lim M	TP71601	40,000.00	Consulting
273	125112	1105	5640	6599	S	Chinatown Rental Properties	Lim M	TP64258	144,000.00	Maintenance & Repair
274	123849	7516	6414	1000	C	Instructional Equipt Repl 98-99	Audio Interviewal Design	PO58482	3,253.30	Equipment
275	123849	9500	6413	6780	S	Instructional Equipt Repl 98-99	WAN/LAN Solutions	PO67291	12,814.06	Equipment
276	123848	7736	4303	0800	C	BLK GRNT-TAX SHRTFALL 9	T & B Sports	PO68968	8,586.42	Supplies
277	123848	7736	4303	0800	C	BLK GRNT-TAX SHRTFALL 9	T & B Sports	PO68973	5,767.24	Supplies
278	123848	9320	4302	6120	C	BLK GRNT-TAX SHRTFALL 9	Secure-It, Inc.	PO66882	3,307.91	Supplies
279	123624	6440	7501	6430	C	EOPS/CARE - 99-00	CCSF Bookstore	TP70258	10,465.00	Financial Aid
280	123605	6440	5632	6430	C	EOPS - 99-00	Pitney Bowes, Inc	TP70256	4,000.00	Equipment Lease



Resolution No. 990826-C2
Attachment A

	A	B	C	D	E	F	G	H	I	J	K
281	123605	6440	7501	6430	C	EOPS - 99-00	CCSF Bookstore	TP70257	358,639.00	Financial Aid	*
282	123404	7264	5190	0400	C	Eco Dev - Biotech Center 99-0	Bobes M	PS99003	45,000.00	Consulting	
283	123327	7176	5190	0500	N	Eco Dev - JDIT Hiring Hall 99-	Ortega J	PS99001	30,000.00	Consulting	
284	123326	7176	5190	0500	N	Eco Dev/JDIT Hiring Hall 98-9	Local 2, Union of Hotel & Rest	TP99001	12,000.00	Consulting	
285	123112	7800	5650	6499	N	Calworks 98-99	Xerox Corp	DP76164	4,247.00	Maintenance & Repair	
286	122502	8250	5610	6830	N	Pregnancy Prevention 98-99	Makras Real Estate	TP76165	3,600.00	Facility Rental	
287	122103	7174	5803	0400	C	Vatea T3e Tech Prep 98-99	BaySCAN	DP50958	5,000.00	Advertising	
288	121507	7409	6413	0500	C	Vatea IIC - 1999-2000	Dell Computer Corp.	PO75852	7,853.79	Equipment	
289	121507	7419	6414	0500	N	Vatea IIC - 1999-2000	Comp View, Inc.	PO67652	3,156.49	Equipment	
290	121507	7708	6414	1200	C	Vatea IIC - 1999-2000	Rinn Corporation	PO60794	5,506.38	Equipment	
291	121506	7173	5802	6470	S	Vatea T2C 98-99	Graphic Communications Dept	DP50844	5,975.12	Advertising	
292							Total Restricted		\$ 5,458,804.83		
293											
294							Total Unrestricted and Restricted		\$13,874,659.16		



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999 F1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Amending effective date
Resignation with the Intent to Retire
Educational Academic Administrator
(Resolution No. 990826 - F1)

BACKGROUND INFORMATION:

The Board of Trustees adopted Resolution No. 990429 - F1 amending Mira D. Sinco's resignation with the intent to retire effective August 30, 1999. Consequently, it was determined that the effective date should be August 31, 1999. Resolution No. 990826 - F1 serves to amend the effective date to August 31, 1999.

RECOMMENDATION:

RESOLVED: That the resignation with the intent to retire of Mira D. Sinco from any and all employment with the San Francisco Community College District be amended effective close of business August 31, 1999.

Clara Starr, Originator

08/26/99 - F1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



Subscription price, Five Dollars per Annum in Advance. Single Copies, Fifteen Cents. Entered as Second-Class Matter, October 3, 1917, Post Office at Chicago, Ill., under No. 102,363. Accepted for mailing at special rate of postage provided for in Act of October 3, 1917. Authorizes sale at special rate of postage provided for in Act of October 3, 1917. Paid for postage by the publisher.

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Printed at the Chicago Press, Chicago, Ill.

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Postmaster: This publication is entered as second-class matter, October 3, 1917, under No. 102,363.

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G5

DATE: August 26, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 990826-G1-G5)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

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ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Allen, Mary J	Health Care Technology	Credit
Antonio, Gary A.	Engineering & Technology(Weld)	Credit
Argabright, Andre M	Disable Stud Prog Services	NonCredit
Arrol, Dawn M	English As a Second Language	NonCredit
Ayala, Rene	Transitional Studies	NonCredit
Barona, Marisa	English As a Second Language	NonCredit
+ Bedecarrax, Edmund	Biological Sciences	Credit
+ Berard, Raymond J	Trade Skills	NonCredit
Birmingham, Nancy L	Nursing	Credit
Blumenthal, Sheryl L	Counseling	NonCredit
Boicos, Christopher	Art	Credit
Boyle, Karen A	Nursing	Credit
Burgess, Ph.D., Alisa	Student Health	Credit
+ Butler, Rebecca Joyce	Bus/Office Tech/Small Bus	Credit
Carlson, Jan Helene	Counseling	Credit
+ Casserly, John J	Bus/Office Tech/Small Bus	Credit
+ Cerone, Lydia A	Bus/Office Tech/Small Bus	Credit
* Chan, Frances C.	Consumer Education	NonCredit
Chapuis, Dominique	English As a Second Language	NonCredit
+ Cheremeteff, Maria	Art	Credit
Ching, Paul Wakee	Engineering & Technology(Weld)	Credit
Chow, James Chinghui	Aircraft Maintenance Tech.	Credit
Chypyha, Elinor	Evening Division	Credit
+ Clark, Ophelia	Bus/Office Tech/Small Bus	Credit
+ Cochenec, Mathieu	Hotel & Restaurant Operation	Credit
Collins, Bruce K	Transitional Studies	NonCredit
+ Collins, Susan J	Interdisciplinary Studies	Credit
Dagen, Louis I.	Community Services	NonCredit
Davis, Pamela	English As a Second Language	NonCredit
DeGirolamo, Gerald I	Evening Division	Credit
+ Dewar, Cynthia E	English	Credit
Diamond, Joseph N.	English As a Second Language	NonCredit
+ Diaz, Jorge E	Aircraft Maintenance Tech.	Credit
Dominguez, Delia M	Health Science	Credit
Eben, Judith D	Consumer Arts & Sciences	Credit

Ecton, Vicky L	Health Care Technology	NonCredit
+ Emanuel, Charles Alber	Aircraft Maintenance Tech.	Credit
+ Estupinian, Joseph	Automotive/Trade Skills	Credit
Fellini-Tishler, Debor	Foreign Languages	Credit
Femenia, Carol	Nursing	Credit
Fishman, Susan J.	Health Care Technology	Credit
Forgays, Vickie L	Nursing	Credit
Gensler, Theresa M	Disabled Stud Prog & Services	NonCredit
Giudice, Maria C	Graphic Communication	Credit
Goldstein, Augusta Alc	English As a Second Language	NonCredit
+ Goodyear, William J	Counseling	Credit
Gougoutas, Anne K	Transitional Studies	NonCredit
+ Gragg, Jerry L	Bus/Office Tech/Small Bus	Credit
Grayson, Richard B	Bus/Office Tech/Small Bus	Credit
Grayson, Richard B	Bus/Office Tech/Small Bus	NonCredit
Greene, Elouise	Counseling	NonCredit
Griffis, Stanley J	Transitional Studies	NonCredit
Gutierrez, Eusebio R	Broadcast Electronic Media Art	Credit
Haas, Marcia C.	Computer & Information Science	Credit
Habersham, Ezekiel	Counseling	Credit
+ Hammerich, Keith C	Hotel & Restaurant Operation	Credit
+ Hansen, Frederick	Automotive/Trade Skills	Credit
Harrison, Lisa M.	Behavioral Sciences	Credit
+ Hatcher, Henry C	Bus/Office Tech/Small Bus	Credit
Haynes-Creswell, Sharo	Bus/Office Tech/Small Bus	NonCredit
Hector, Gina Wood	Bus/Office Tech/Small Bus	Credit
Hendricks, Helen J	Nursing	Credit
+ Hendricks, Joann	Bus/Office Tech/Small Bus	Credit
+ Hock, Margaret	Bus/Office Tech/Small Bus	Credit
+ Hsu, Hilary K	Bus/Office Tech/Small Bus	Credit
Hutton, Roscoe	Aircraft Maintenance Tech.	Credit
Ikeda, Vivian	English As a Second Language	NonCredit
* Jackson, Nicole L	Hotel & Restaurant Operation	Credit
Johnson, Daniel P	Bus/Office Tech/Small Bus	Credit
Johnson, Wilber	Broadcast Electronic Media Art	Credit
Karay, Dean Nicholas	English As a Second Language	NonCredit
King, Dennis Martin	Apprenticeship	NonCredit
+ King, William C	Mathematics	Credit
Kipp, Ana R.	Transitional Studies	NonCredit
+ Kitchin, Deborah A	Bus/Office Tech/Small Bus	Credit
+ Ko, Hoi M	Aircraft Maintenance Tech.	Credit
+ Korey, Suzanne	Graphic Communication	Credit
Kornblau, Jack	Transitional Studies	NonCredit
+ Kudsi, Omar S	English	Credit
+ Larin, Renato A	Mission Campus	Credit
Ledford, Frances Conno	Health Care Technology	NonCredit
Lee, Terrence	Counseling	NonCredit
Leiva, Jose L	Music	Credit
Leung, Bruce K	Bus/Office Tech/Small Bus	Credit
Lewis, John A	Health Care Technology	Credit
Lo, Leland	Aircraft Maintenance Tech.	Credit

+ Lynch, James B	Automotive/Trade Skills	Credit
+ Macri, Ben R	Automotive/Trade Skills	Credit
Mannu, Gianluigi Marce	Foreign Languages	Credit
Martin, Melody D	Transitional Studies	NonCredit
+ Martinez, Fred L	Bus/Office Tech/Small Bus	Credit
McCormick, Daniel	Apprenticeship	NonCredit
McDevitt, Charles D	Health Care Technology	Credit
+ McKnight, Lindy L	Matriculation	Credit
Mendonsa, George L	Bus/Office Tech/Small Bus	NonCredit
+ Millar, Stuart W	Aircraft Maintenance Tech.	Credit
Millard, Gregory A.	Gay/Lesbian & Bi-Sexual Stud.	Credit
+ Miller, David A	Automotive/Trade Skills	Credit
+ Mitchell, Tanya E	Aircraft Maintenance Tech.	Credit
+ Miyamoto, Edward	Aircraft Maintenance Tech.	Credit
Mize, Naoma L	Counseling	NonCredit
Montenegro, Jacqueline	Counseling	NonCredit
* Moore, Madeline R.	English	Credit
Muller-Moseley, Claire	Consumer Arts & Sciences	Credit
* Muradas-Casas, Maria F	Foreign Languages	Credit
Murry, Robert L	Apprenticeship	NonCredit
Nagle, Deborah J	Broadcast Electronic Media Art	Credit
Nelson, Claude Griffin	Bus/Office Tech/Small Bus	NonCredit
+ Ng, Ronald	Hotel & Restaurant Operation	Credit
Ng, Veronica	Counseling	NonCredit
* Ngo, Tai H	Computer & Information Science	Credit
Noonan, Maureen S	Nursing	Credit
+ Obenchain, Cynthia	Counseling	Credit
+ Ogden, Aaron John	Apprenticeship	NonCredit
+ Oldham, Mary Thereza	Bus/Office Tech/Small Bus	Credit
+ Padua, Joseph H	Counseling	Credit
+ Palma, Freddy	Aircraft Maintenance Tech.	Credit
Pang, Gin Y.	Asian-American Studies	Credit
Parayno, Michael Donat	Asian-American Studies	Credit
Persiko, Craig A	Computer & Information Science	Credit
+ Pirolt, Erwin	Evening Division	Credit
+ Pirolt, Erwin	Hotel & Restaurant Operation	Credit
+ Poley, James A	Bus/Office Tech/Small Bus	Credit
Potter, Elizabeth A	Transitional Studies	NonCredit
Purkiss, Nathan W	Gay/Lesbian & Bi-Sexual Stud.	Credit
Quinn, Jill H	Nursing	Credit
+ Renner, Mary L	Bus/Office Tech/Small Bus	Credit
Reynolds, Linda	Art	Credit
Reynolds, Linda	English	Credit
+ Roberts, Laurie	English As a Second Language	Credit
Rodriguez, Dora E	Disabled Stud Prog & Services	NonCredit
+ Rose, Arthur W	Bus/Office Tech/Small Bus	Credit
Rubin, Ronald S	Bus/Office Tech/Small Bus	Credit
+ Rush, George M	Phys Education & Dance	Credit
Russo, Gloria	Foreign Languages	Credit
Sagastume, Juan E	Transitional Studies	NonCredit
+ Santos, Donald A	Art	Credit

**TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted**

+ Scopazzi, John A	Hotel & Restaurant Operation	Credit
Sellin, Sandra C	Nursing	Credit
+ Shanahan, Maureen	Health Care Technology	Credit
Shannon, Michael J	Computer Information Science	Credit
+ Shoaf, William A	English As a Second Language	Credit
Shore, Elisa	English As a Second Language	NonCredit
Silverman, Herb M	Transitional Studies	NonCredit
+ Sparks, Jack D.	Counseling	Credit
+ Staff, Coni D	Phys Education & Dance	Credit
+ Stiles, Peter	Bus/Office Tech/Small Bus	Credit
+ Summers, Kathryn J	Nursing	Credit
+ Tam, Mo-Shuet	English As a Second Language	Credit
Thomas, William Albert	Behavioral Sciences	Credit
+ Thompson, Sarah	Project Safe	Credit
Tom, Perry B	Counseling	NonCredit
+ Tragardh, Thomas	English As a Second Language	Credit
Wesley, James A	Automotive/Trade Skills	Credit
+ Wetzell, Cherie L	Biological Sciences	Credit
+ White, Kathleen C	Child Dev. & Family Studies	Credit
Williams, Kevin J	Interdisciplinary Studies	Credit
Williams, Lillian	Bus/Office Tech/Small Bus	Credit
* Winfield, Robert B.	Interdisciplinary Studies	Credit
Wong, Ernest	English As a Second Language	NonCredit
+ Wong, Paul	Counseling	Credit
+ Woods, Anthony D	Bus/Office Tech/Small Bus	NonCredit
+ Wooten, Warren	Automotive/Trade Skills	Credit
Wynne, Patricia	Labor Studies	Credit
Yan, Pin	Computer & Information Science	Credit
Yee, Edmund	Automotive/Trade Skills	Credit
Yeung, Ellen L	English As a Second Language	NonCredit
+ Yngojo, Marcus R	Counseling	Credit
+ Young, Paul G	Biological Sciences	Credit
+ Zanetto, Janet S	English As a Second Language	Credit
Zemser, Amy Bronwen	English As a Second Language	NonCredit

G1 Fall 1999: 171

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Barretto, Joao Conde	Library Services	Credit
+ Brickner, Margaret	Library Services	Credit

G1 Spring 1999: 2

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Brent, Elizabeth	Southeast Campus	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+ Brinson, Rosemary	Counseling	Credit
Cabading, Leon F	Counseling	Credit
Callahan, Tamera Ann	Counseling	Credit
Carlson, Jan Helene	Counseling	Credit
+ Cheng, Eva Yuen-Wan	Counseling	Credit
Damato, Lawrence R.	Counseling	Credit
Habersham, Ezekiel	Counseling	Credit
+ Ho, Karen	Counseling	Credit
+ Hom, Grace	Counseling	Credit
+ Hom, Grace	Counseling	NonCredit
Lee, Terrence	Counseling	Credit
+ Mireles, Enrique	Counseling	Credit
+ Owens, Rhonella C	Counseling	Credit
+ Randolph, Alvin C	Counseling	Credit
+ Saniee, Fariborz F	Financial Aid	Credit
Stanfield, Paula Kathl	Counseling	Credit
Urbina, Doris	Mission Campus	NonCredit
Wells, Wallace E	Counseling	Credit
+ Yngojo, Marcus R	Counseling	Credit
Yu, Howard K	Counseling	Credit

G1 Summer 1999: 21

Total for G1: 194

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
+ Berkov, Kathleen M	Matriculation	Matriculation - NC 99-00	Credit
+ Brinson, Rosemary	Matriculation	Matriculation - Credit 99-00	Credit
+ Castro-Gonzalez, Gonzalo	Matriculation	Matriculation - Credit 99-00	Credit
+ Cerone, Phillip E	Matriculation	Matriculation - NC 99-00	NonCredit
+ Chong-Delon, Patty P	Matriculation	Matriculation - Credit 99-00	Credit
De Cordova, Andre Monserr	Extended Oppo Prog & Services	EOPS - 99-00	Credit
Delacorte, Erika C	Matriculation	Matriculation - Credit 99-00	Credit
+ Fong, Raymond	Extended Oppo Prog & Services	EOPS - 99-00	Credit
Franco, Maria Dolores	Extended Oppo Prog & Services	EOPS - 99-00	Credit
Griffin, Bernice Y	Extended Oppo Prog & Services	EOPS - 99-00	Credit
Guiuan, Antonio S	Extended Oppo Prog & Services	EOPS - 99-00	Credit
Huszagh-Lockwood, Deborah	Matriculation	Matriculation - NC 99-00	NonCredit
Jenkins, Alvin	Extended Oppo Prog & Services	EOPS - 99-00	Credit
+ Kwan, Marion	Extended Oppo Prog & Services	EOPS - 99-00	Credit
+ Labrie, Portia S	Extended Oppo Prog & Services	EOPS - 99-00	Credit
Levy, Deborah Lynn	Matriculation	Matriculation - Credit 99-00	Credit
+ Lopez, Susan L	Matriculation	Matriculation - NC 99-00	NonCredit
Michelucci, Mabel L	Extended Oppo Prog & Services	EOPS - 99-00	Credit
+ Moody, Cindy L	Matriculation	Matriculation Credit 98-99	Credit
+ Moody, Cindy L	Matriculation	Matriculation - Credit 99-00	Credit
+ Murray, Edward J	Matriculation	Matriculation - NC 99-00	NonCredit
+ Obenchain, Cynthia	Matriculation	Matriculation - Credit 99-00	Credit
+ Owens, Joyce	Extended Oppo Prog & Services	EOPS - 99-00	Credit
+ Peck, Daniel	Matriculation	Matriculation - NC 99-00	NonCredit
+ Roaman, Chester A	Matriculation	Matriculation - NC 99-00	NonCredit
+ Ta, Hoa M	Extended Oppo Prog & Services	EOPS - 99-00	Credit
+ Tan, Bie H	Matriculation	Matriculation - Credit 99-00	Credit
+ Tang, Paul S	Matriculation	Matriculation - Credit 99-00	Credit
+ Thomas, Julia M	Matriculation	Matriculation - NC 99-00	NonCredit
+ Vayngortin, Lev D	Matriculation	Matriculation - Credit 99-00	Credit

G2 Fall 1999 30

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+	Kwan, Marion	Extended Oppo Prog & Services	EOPS - 99-00	Credit
+	Owens, Rhonella C	Matriculation	Matriculation - Credit 99-00	Credit
+	Spingola-Connolly, Jeanni	Matriculation	Matriculation - Credit 99-00	Credit
	Stanfield, Paula Kathleen	Matriculation	Matriculation - Credit 99-00	Credit
+	Tang-Quan, Ethel I	Matriculation	Matriculation - Credit 99-00	Credit
+	Yngojo, Marcus R	Matriculation	Matriculation - Credit 99-00	Credit

G2 Summer 1999: 6

Total for G2: 36

Total Records: 230

990826-G2
Amendment
to Resolution

RESOLVED: That Resolution 990729-G4, Full-Time, First Year Contract faculty, be amended in part to show the following:

<u>NAME</u> <u>CHANGE</u> <u>FROM:</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
SMITH, LISA	ESL / Southeast & Phelan	First Year Contract	NEW POSITION UPFX-7612-1120-1500-N #FF9256	08/18/99
<u>TO:</u> SMITH, LIA	ESL / Southeast & Phelan	First Year Contract	NEW POSITION UPFX-7612-1120-1500-N #FF9256	08/18/99

990826-G3
Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
BELL, JORGE	Financial Aid Office / Phelan	17.B 100%	08/01/99-11/30/99

990826-G4

Academic Employees
Temporary
Appointments
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 23, 1999 through December 22, 1999, for the hours indicated. The activity is funded by the District General Fund, Appropriation # U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Adams, Mary	SOSC	7342	9	Cassery, Jack	BUSC	7421	9
Aguirre, Patricia	BUSN	7421	9	Chan, Nora	HCT	7756	9
Alioto, Darlene	SOSC	7342	36	Chang, Cordelia	ENGL	7512	9
Amsler, Mary	ENGL	7512	26	Chen, Pearl	COUNS	6469	9
Armstrong, James	CHEM	7232	9	Cheremeteff, Maria	ART	7504	9
Augustine, Henry	COUN	6469	9	Chinn-Morales, Carol	ESL	7612	9
Baird, Roger	ART	7504	9	Chun, Doris	FORL	7520	9
Baptiste, William	CIS	7210	27	Clark, Ann	COUNS	6469	17
Bass, Dana	CIS	7210	27	Clark, Robert	COUNS	6469	9
Batty-Sylvan, John	ENGL	7512	9	Collins, John	ENGL	7512	18
Beaver, William	CIS	7512	36	Conde, Marie	HCT	7756	44
Bedecarrax, Edmund	BIOL	7224	9	Conner, Constance	CIS	7210	35
Bell, Loren	ENGL	7512	9	Cook, Venette	ESL	7612	17
Bixler, Camilla	ESL	7612	17	Corbie, Terrence	BUSN	7421	9
Bloom, Harriet	OLAD	7542	9	Cornejo, Linda	ESL	7612	9
Bogatsky, Ariadna	BIOL	7224	17	Cotter, Dorene	DSPS	7320	9
Brinson, Rosemary	COUN	6469	17	Crosson, Gloria	VOCN	7728	26
Brown, Daniel	ENGL	7512	17	Curtis, Arthur	GRPH	7528	9
Brown, Eleanor	ENGL	7512	9	Dang, Lorrain	CHEM	7232	18
Brown, Harold	PE	7736	9	De Groot, Peter	SOSC	7342	35
Caldwell, Mary	BUSN	7421	9	De Girolamo, Gerald	ADMJ	7161	17
Calvello, Michael	ENGL	7512	18	Diaz, Jorge	AIRC	7108	9
Carfantan, Gerard	FORL	7520	9	Doss, Moneera	ENGL	7512	9
Cassady, Lea	VOCN	7728	9	Doyle, Terrence	ESL	7612	9

990826-G4 (Cont.)

Academic EmployeesTemporaryAppointmentsTenure Review

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Doyle, Thomas	ENGL	7512	27
Drucker, Ronald	CHEM	7232	9
Duckworth, Edwin	ASTR	7216	17
Duggan, Bradley	PE	7736	18
Dunbar, Robert	BEHV	7318	17
Dyer, Fred	ENGL	7512	18
Elzie, Andrea	CDEV	7334	9
Endres, Rose	CIS	7210	63
Fiore, Linda	HCT	7756	9
Fiorentini, Teresa	ESL	7612	9
Fisher, Paul	BUS	7421	9
Flagiello, Carol	VOCN	7728	9
Foltz, Francine	ENGL	7512	18
Fong, Lawrence	CHEM	7232	9
Fowler, Janet	ESL	7612	9
Fracchia, John	LIBR	7560	9
Frederickson, Sandra	VOCN	7728	26
Fregly, Carol	ENGL	7512	17
Fullerton, Sandra	ESL	7612	9
Gee, Coleen	COUNS	6469	17
Gentile, Pamela	ENGL	7512	18
Gibson, Kirk	CIS	7210	35
Glanzer, Carole	ESL	7612	9
Gonzales, Juan	JOUR	7534	9
Grady, Margaret	PE&D	7736	17

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Grilikes-Maxwell, Phyllis	BEHV	7318	17
Guichard, Margaret	HCT	7756	17
Guthrie, Michael	BIO	7224	9
Haas, Ursula	ESL	7612	9
Hale, Cecil	BEMA	7508	9
Hall, Terrance	HLTH	7720	9
Hatcher, Henry	BUSC	7421	18
Hayes, Daniel	PE	7736	17
Hendrickson, Dennis	ENGL	7512	18
Heredia, Maria	COUNS	6469	9
Hess, Darrell	EART	7248	9
Ho, Karen	COUNS	6469	17
Ho, Yen	BIOL	7224	9
Hock, Margaret	BUSC	7421	9
Hoenisch, Charles	ADMJ	7161	9
Holbert, Raymond	ART	7504	27
Horn, Calvin	BIOL	7224	9
Horn, Grace	COUNS	6469	17
Hulbert, Michael	ENGL	7512	81
Illick, Shirley	ENGL	7512	9
Jan, Elmer	LIBR	7560	9
Jindrich, Denise	ESL	7612	9
Johnson, Dennis R.	ESL	7612	9
Koffman, Laraine	CIS	7210	9
Kelly, Michael	CIS	7210	43

990826-G4 (Cont.)

Academic Employees

Temporary

Appointments

Tenure Review

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Gragg, Jerry	BUSC	7421	9
Gragg, Maki Ohy	BUSC	7421	9
Grant, Fumiko	FORL	7520	9
Green, Diane	BUSC	7421	9
Green, Jacquelyn	FORL	7520	9
Koffman, Laraine	CIS	7210	9
Kopriva, Mary	BUSC	7421	17
Korey, Suzanne	GRPH	7528	26
Kuhns, Craig	BUSC	7421	9
Kuizenga, Elizabeth	ESL	7612	17
Kuusisto, Sharyn	FORL	7520	17
Kwan, Marion	EOPS	6440	9
Laddin, Lawrence	BEHV	7318	17
LaMatter, Mary	ENGL	7512	9
Leber, Lorraine	GRPH	7528	35
Lee, Alfred	CHEM	7232	9
Legion, Vicki	HLTH	7720	9
Levinson, Stephen	ENGL	7512	17
Lin, Doris	CHEM	7232	17
Lopez, Susan	ESL	7612	9
Mackey, Robin	ESL	7612	9
Marion, Allan	ASTR	7216	9
Martinez, Fred	BUSC	7421	9
Mathes, Valerie	SOSC	7342	9

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Kilgariff, Martin	ADMJ	7161	9
Killebrew, Ann	VOCN	7728	9
Kitchin, Deborah	BUSN	7421	26
Klot, Stephen	IDST	7324	9
Ko, Hoi	AIRC	7108	17
Mireles, Enrique	COUN	6469	9
Mitchell, Kathleen	CDPC	6469	9
Mitchell, Tanya	AIRC	7108	9
Mogar, Mariannina	CDEV	7334	9
Morales, Leslie	BUSN	7421	17
Moreno, Edward	SOSC	7342	17
Moriwaki, Glen	ART	7504	17
Munro, Thomas	BUSC	7421	17
Nagura, Diane	PE&D	7736	9
Nakahata, Alice	CDEV	7334	35
Nakamura, Louise	DSPS	7320	17
Nance, Glenn	SOSC	7342	9
Oberchain, Cynthia	COUS	6469	9
Olivier, Diane	ART	7504	9
Oxsen, Richard	SOSC	7342	26
Palacio, Mitchell	PE	7736	9
Palma, Freddy	AIRC	7108	9
Pasquini, Philip	ART	7504	18
Perez, Linda	BUSC	7421	17

990826-G4 (Cont.)

Academic Employees

Temporary

Appointments

Tenure Review

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Mattea, Betty	RADL	7741	9
Mauzey, Karl	CIS	7210	27
McAllister, Keith	MATH	7272	9
McCarthy, Denise	ESL	7612	9
McCaughna, Jill	ENGL	7512	26
McGreevy, Abigail	VOCN	7728	9
McKinney, James	ESL	7612	9
McKnight, Lindy	COUN	6469	9
Meckler, Robert	BIOL	7224	9
Meehan, Joan	ENGL	7512	9
Metzler, Charles	CIS	7210	44
Roberti, Ann	LIBR	7560	17
Rodrigues, Richard	ART	7504	9
Rose, Arthur	BUSN	7421	9
Ross, Gordon	ENGL	7512	18
Rouder, Susan	SOSC	7342	26
Rubin, Ronald	BUSC	7421	18
Rule, Ann	CIS	7210	43
Rustigan, James	ENGL	7512	9
Scott, Diana	ART	7504	9
Shardlow, George	BEHV	7318	18
Siegel, Robert	ESL	7612	17

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Phillips, Catherine	ENGL	7512	9
Piontkowski, Dennis	MATH	7272	18
Poley, James	BUSC	7421	9
Price, Robert	CHEM	7232	17
Quadra, Indiana	COUNS	6469	9
Quezada, Olivero	ART	7504	17
Reilly, Rebecca	DSPS	7320	9
Renner, Mary	BUSC	7421	9
Rico, Stephen	CDEV	7334	26
Riordan, Mary	ENGL	7512	17
Rivera, Eloise	ENGL	7512	9
Thompson, Sarah	COUN	6469	9
Tong, Dorleen	ESL	7612	9
Torres, Chita	VOCN	7728	17
Toruno, Javier	FORL	7520	9
Tragardh, Thomas	ESL	7612	9
Trutiner, James	BEHV	7318	9
Tsao, Chi-Wing	CHEM	7232	18
Tse, Annie	HLTH	7720	9
Ubungen, Dennis	COUN	6469	9
Villalta, Hugh	BEHV	7318	9
Vitorelo, Joan	COUN	6469	9

990826-G4 (Cont.)

Academic Employees

Temporary

Appointments

Tenure Review

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Simon, Leslie	WOST	7350	17	Wall, Ellen	ENGL	7512	26
Simpson, Glen	ENGL	7512	9	Wang, Elaine	ESL	7612	9
Small, William	ESL	7612	9	Webb, Nancy	CIS	7210	9
Songo, Warita	VOCN	7728	9	White, Austin	SOSC	7342	26
Spears, Deanne	ENGL	7512	9	Wolf, Rosalie	ENGL	7512	9
Srouji, Ghassan	MATH	7272	9	Wong, Francisco	SOSC	7342	18
Stewart, Debra	COUNS	6469	17	Wong, Paul	COUN	6469	9
Szombathy, Agnes	LIBR	7560	17	Woods, Anthony	ENGL	7512	26
Tam, Mo-Shuet	ESL	7612	9	Yee, Jill	BEHV	7318	9
Tan, Bie Han	MATH	7272	17	Yim, Leslie	DML	7741	26
Taylor, Joyce	ENGL	7512	17	Yngojo, Mark	COUN	6469	9
Thiry, Pierre	CIS	7210	27	Zakus, Sharron	HLTH	7720	17
Thomas, Julie	ESL	7612	17				

11

990826-G5

Academic Employees

Temporary

Appointments

New Teacher Orientation

RESOLVED: That the following academic employees be appointed to a Staff Development assignment for New Teacher Orientation on August 17, 1999, for the hours indicated. The activity is funded by the District General Fund, Appropriation # UPFX-2058-6730-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Aguirre, Patricio	BUSN	7421	4	Kenter, Alicia	ESL	7612	4

G1 to G5

08/26/99

Page 14 of 15

990826-G5 (Cont.)

Academic Employees

Temporary

Appointments

New Teacher Orientation

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Bablon, Carlota	FORL	7520	4
Chan, Nora	HCT	7756	4
Dewar, Cynthia	ENGL	7512	8
Endres, Rose	CIS	7210	4
Fong, Raymond	EOPS	6440	4
Grant, Fumiko	FORL	7520	4
Green, Jacquelyn	FORL	7520	4
Hagiwara, Tanako	PE	7736	4
Hall, Terrence	HLTH	7720	8
Hu, Karin	BEHAV	7318	4

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
McClain, Laurene	SOSC	7342	4
Meyer, Susan	BUSN	7421	4
Nakahata, Alice	CDEV	7334	4
Owens, Rhonella	REEN	6462	8
Ortez, Donald	LAMS	7324	4
Piontkowski, Dennis	MATH	7272	4
Reinhertz, Tannis	H&R	7138	4
Tang-Quan, Ethel	ENGL	7512	8



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1

DATE: August 26, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 990826-H1)

BACKGROUND INFORMATION:

Resolutions 990826-H1 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

H1

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Abma, Deanna P	Vocational Education	Vatea T3E Tech Prep 99-00	Credit
+ Buford, Sylvia Y	Child Dev. & Family Studies	SFDHS-Foster Training #2	NonCredit
Burgess, Ph.D., Alisa S	Student Health	Student Health Fees	Credit
Carter, Kevan Leon	Bus/Office Tech/Small Bus	TANF - 99-00	NonCredit
+ Cheng, Eva Yuen	Assessment	Americorp - 98-99	Credit
+ Cheng, Eva Yuen	Learning Assistance	Americorp - 98-99	Credit
+ Cheng, Eva Yuen	Assessment	Americorp 99-00	Credit
+ Cheng, Eva Yuen	Learning Assistance	Americorp 99-00	Credit
+ Clark, Sunny L	Student Health	Student Health Fees	Credit
Conahan, Barbara J	Student Health	Student Health Fees	Credit
+ Corbie, Terrence	Contract Education	SF Public Library - 3	NonCredit
+ Devine, Joanne D	Child Dev. & Family Studies	SFDHS-Foster Training #2	NonCredit
Donovan, Sharon	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
+ Dore, David A	Human Resources	AB 1725 Staff Development 98-99	Credit
Edwards, Sam J	Student Health	Student Health Fees	Credit
Endres, Rose M	Computer & Information Science	TTIP 97-98	NonCredit
Evans, Brenda T	Student Health	Student Health Fees	Credit
Glines, Emily C	Assessment	Americorp - 98-99	NonCredit
Glines, Emily C	Assessment	Americorp 99-00	NonCredit
Houghton, Shawn	Health Science	SFDPH/SFSU Com Hlth Trng 98-99	Credit
Isensee, Rik	Student Health	Student Health Fees	Credit
* Kaye, Jeffrey S	Student Health	Student Health Fees	Credit
Luckey, Bernadine Cori	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
Marquez, Jose N.	Contract Education	OPNET	NonCredit
McCuskey, Sarah C	Student Health	Student Health Fees	Credit
McKinney, Linda R.	Library Services	TTIP 97-98	NonCredit
+ McKnight, Lindy L	Counseling	TTIP 97-98	NonCredit
Mickelson, Linda Ann	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
Moon, Spencer	Work Force Education	CALWORKS - 99-00	Credit
Okamoto, Nancy	Student Health	Student Health Fees	Credit
Parcell, Celeste J	Assessment	CALWORKS - 99-00	NonCredit
Polk, Andrea	Student Health	Student Health Fees	Credit
Redfern, Mary A	Student Health	Student Health Fees	Credit
Taylor, Terri	Assessment	CALWORKS - 99-00	NonCredit

**TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.**

Villazana-Price, Norma A
Wong, Lorena E

Child Dev. & Family Studies
Student Health

State Preschool FullDay 99-00
Student Health Fees

NonCredit
Credit

H1 Fall 1999: 36

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
Aiello, Patricia Ann	Transitional Studies	TANF - 99-00	NonCredit
Boone, Anthony G	Contract Education	ECO DEV/Workplace 1999-2000	NonCredit
+ Buford, Sylvia Y	Child Dev. & Family Studies	Foster Parenting 98-99	Credit
Canino, Richard M.	Vocational Education	Eco Dev - ATTC 99-00	NonCredit
Clark, Dani L	Contract Education	SF Dept. of Public Works - 6	NonCredit
Devine, Annemarie V	Child Dev. & Family Studies	Foster Parenting 98-99	Credit
+ Devine, Joanne D	Child Dev. & Family Studies	SFDHS-Foster Training #2	NonCredit
Ewing, Ann P	Contract Education	SF Works-4	NonCredit
+ Gee, Coleen L	Contract Education	SF Dept. of Public Works - 6	NonCredit
+ Gee, Coleen L	Assessment	CALWORKS - 99-00	NonCredit
Gill, Carl	Contract Education	SF Public Library - 3	NonCredit
Goodman, Stacey D	Interdisciplinary Studies	MOCD-Multimedia Collaborative	Credit
+ Guichard, Margaret	Work Force Education	Calworks 98-99	NonCredit
+ Irwin, Robert C	English As a Second Language	Japanese-American Internment	Credit
+ Johnson, Gregory A	Assessment	CALWORKS - 99-00	NonCredit
+ Korey, Suzanne	Vocational Education	Vatea IIC - 1999-2000	Credit
Lepori, Kathleen Loui	Contract Education	SF Airport Comm - 33	NonCredit
Loo, Josephine S	Vocational Education	Vatea T3E Tech Prep 99-00	Credit
Marinoff, Joani Elle	Health Science	Vatea T2C 98-99	Credit
Marquez, Jose N.	Contract Education	OPNET	NonCredit
McCabe, Donna M.	Title III	T3 St. Success 98-99	Credit
McNees, John A	Automotive/Trade Skills	TANF 98-99	NonCredit
Olhiser, Burt	Contract Education	SF Airport Comm - 33	NonCredit
Parcell, Celeste J	Assessment	CALWORKS - 99-00	NonCredit
+ Rico, Stephen M	Child Dev. & Family Studies	TANF - 99-00	Credit
+ Romero, Manuel G	Vocational Education	Vatea IIC - 1999-2000	NonCredit
+ Stewart, Barbara	English As a Second Language	TTIP 97-98	NonCredit
+ Willett, Janet S	Title III	T3 St. Success 98-99	Credit
+ Wostner, Ulf T	Vocational Education	Vatea IIC - 1999-2000	Credit

H1 Summer 1999: 29

Total for H1: 65

Total Records: 65



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999

L1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources

Authorization to amend employment

Contract(s)

(Resolution No. 990826 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those

08/26/99 – L1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<u>a) INSURANCE COMPANIES</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY Amount</u>
Great American Life	53650	50.00
Lincoln Life	01434	150.00
Met Life	56133	70.00
Met Life	56808	90.00
Nationwide Life	54164	495.00
Northern Life	01434	150.00
Paul Revere	24358	250.00
Paul Revere	56527	100.00
Safeco	56760	285.00
Life of Southwest	56760	285.00
State Street Bank STRS	56472	500.00
State Street Bank STRS	52266	384.00
State Street Bank STRS	48450	300.00
TIAA-CREF	07644	384.00
TIAA-CREF	04340	188.00
TIAA-CREF	54994	200.00
TIAA-CREF	55258	200.00
TIAA-CREF	76236	150.00
Valic	55399	300.00
Valic	29662	100.00
Valic	56579	150.00
VALIC	56388	225.00
VALIC	55945	384.00
VALIC	55787	50.00
VALIC	55543	399.00
VALIC	41776	100.00
VALIC	54550	500.00
VALIC	33432	500.00
VALIC	56054	75.00
VALIC	46031	700.00

08/26/99 – L1 page 2

<u>b) CUSTODIAL ACCOUNTS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity	32838	280.00
T Rowe Price	56527	100.00
T Rowe Price	44246	1060.00
Vanguard	56304	180.00
Vanguard	60234	614.00
Vanguard	55659	50.00
Vanguard	56878	100.00
Vanguard	07838	384.00

<u>c) TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
National Health	56915	300.00
Paul Revere	07838	300.00
VALIC	54957	50.00

FURTHER IT BE RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator

08/26/99 – L1 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: August 26, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 990826-N1)

BACKGROUND INFORMATION:

Resolutions 990826-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

N1

Page 1 of 3

08/26/99

BOARD OF TRUSTEES

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ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Ancona, Patricia J	Community Services	NonCredit
Attisha, Majid Boles	Community Services	NonCredit
Barhoumi, Phuong	Institute for Int'l Students	NonCredit
Berston, Hyman M	Community Services	NonCredit
Chan, Norma A	Community Services	NonCredit
Chin, Lawrence	Community Services	NonCredit
Chong, Yvonne W.	Community Services	NonCredit
Curry, Harold M.	Community Services	NonCredit
Dagen, Louis I.	Community Services	NonCredit
Dern, Marie C.	Community Services	NonCredit
Evans, Sharron L	Community Services	NonCredit
Fredenburg, Mark P.	Community Services	NonCredit
Gin, Ronald T	Community Services	NonCredit
Goodheart, Marianna R.	Community Services	NonCredit
Gould, Martha L.	Community Services	NonCredit
Grannis, Anne C	Community Services	NonCredit
Grauberger, Mary E	Community Services	NonCredit
Gray, Marion R.	Community Services	NonCredit
Hardin, Heidi A	Community Services	NonCredit
Hildebrand, Cathy	Community Services	NonCredit
Hohenstein, Charles Lo	Community Services	NonCredit
Hope, Linda M.	Community Services	NonCredit
Hsieh, Francisco H.	Community Services	NonCredit
Huddleston, Judy	Community Services	NonCredit
Jacobsen, Leah	Community Services	NonCredit
Kim, Young-Suk	Community Services	NonCredit
* Korody, Marc E.	Community Services	NonCredit
Krebs, Kathleen E	Community Services	NonCredit
Kung, Eric X	Community Services	NonCredit
Lark-Wilson, Nyia F.	Community Services	NonCredit
Laterman, Melany	Community Services	NonCredit
Lenetaki, Sophia	Community Services	NonCredit
Lieb, Reddy C	Community Services	NonCredit
Long, Electra L	Community Services	NonCredit
Maineri, MaryAnn	Community Services	NonCredit

TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES: Community Services Programs

Maubry, Michael M	Community Services	NonCredit
Moore, Rosalyn	Community Services	NonCredit
Morel, Renee C	Community Services	NonCredit
O'Connor, Larry	Community Services	NonCredit
Oxendale, Julie A.	Community Services	NonCredit
Pastine, Francesca	Community Services	NonCredit
Reisberg, Mira	Community Services	NonCredit
Reynolds, Stanislaus G	Community Services	NonCredit
Ruben, Jacqueline J	Community Services	NonCredit
Ruiz de la Pena, Marth	Community Services	NonCredit
Russo, Cathy E	Community Services	NonCredit
Sakai, Yayoi A	Community Services	NonCredit
Sandkuhler, Iris Evelyn	Community Services	NonCredit
Sawyer, Carol Jean	Community Services	NonCredit
Schreier, Susan	Community Services	NonCredit
Shain, Allen I.	Community Services	NonCredit
Siff, Jessica C.	Community Services	NonCredit
Strong, Theodore R	Community Services	NonCredit
Van der Valk, Anna-Lis	Community Services	NonCredit
White, Max L	Community Services	NonCredit
White, Mira M.	Community Services	NonCredit
Whitman, Patricia T.	Community Services	NonCredit
Whitmore, Tina	Community Services	NonCredit
Willard, Deborah A	Community Services	NonCredit
Wisniewski, Nina L.	Community Services	NonCredit
Ziemann, Mark J.	Community Services	NonCredit

N1 Fall 1999: 61

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Larson, Penelope A	Institute for Int'l Students	NonCredit

N1 Summer 1999: 1

Total Records: 62**Total for N1: 62**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

P1

DATE: August 26, 1999

TO: Board of Trustees

FROM: Board of Trustees Diversity Committee: James Mayo II,
Chairperson; Lawrence Wong and Rodel Rodis, Members

SUBJECT: Policy Manual
Amending The San Francisco Community College
District Policy Manual By Adding Section 7.23 -
Minority, Woman, and Local Business Enterprises
- Construction and Construction-Related
Professional Services.
(Resolution No. 990826-P1)

BACKGROUND INFORMATION:

In 1995, the Board of Trustees of the San Francisco Community College District expressed concern that minority and women owned businesses were not receiving contracts from the District at a level consistent with their availability. After Board discussion, the Board adopted Resolution 950330-S2 which directed the administration to proceed in establishing a plan and time-line for the development and implementation of a Minority/Woman's Business Enterprise (MBE/WBE) program, if statistical evidence so permitted.

Staff then reviewed available firms to determine which firm might be retained to conduct the appropriate study. On February 22, 1996, the Board passed Resolution 960222-B4, engaging the firm of Mason-Tillman Associates, Ltd., to complete a disparity study to determine if there was evidence that barriers existed to prevent MBE/WBE firms from doing business with the District and, if appropriate, to make recommendations for the creation of an MBE/WBE program.

Mason-Tillman then proceeded to gather data and analyze the agreements that the District entered into in the area of construction and construction - related services for the period July 1995 through June 1996. At the September 18, 1997 meeting of the Board, the results of this Disparity Study revealed that utilization of MBE/WBE firms in these areas fell far short of

08/26/99 – P1 page 1

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availability. Mason-Tillman then did further analyses to determine whether race neutral outreach/activities during the period July 1996 through December 1997 improved MBE/WBE participation. The data gathered and analyzed in this Updated Disparity Study still demonstrated significant under utilization of MBE/WBE firms.

On October 29, 1998, the findings of the Updated Disparity Study (known as the Study on Minority and Woman-Owned Business Utilization and Availability, dated July 1998) were formally presented to the Board. After discussion, the Board enthusiastically adopted the resolution which included certain findings and specific recommendations about the implementation of a program to increase MBE/WBE participation.

Subsequently, District staff and Mason-Tillman staff, with invaluable input from the construction and construction-related community (including MBE and WBE firms), met numerous times to craft a policy and a plan that could serve as a basis to meet this Board directive.

The resulting proposed Minority, Woman, and Local Business Enterprises Policy and Program on Construction and Construction-related Professional Services, as well as a draft working document detailing findings about Local Business Enterprises, were the subject of a Special Board Meeting hosted by the Board's Diversity Committee, held on July 14, 1999. Full and open discussion took place among the members of the Board and members of the public. Members of the public expressed their great appreciation to the responsiveness of the Board in bringing the policy/program to fruition. The Board expressed its appreciation for community input and for the exemplary work put forth by Mason-Tillman.

San Francisco Community College District Policy Manual Section 1.05 D reads in part as follows: "Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. . ." Notice was given at a prior meeting (July 29, 1999) of the Board of Trustees of the San Francisco Community College District that the attached amendments to the San Francisco Community College District Policy Manual would be acted upon at the next meeting of the Board of Trustees.

08/26/99 – P1 page 2

RECOMMENDATION:

RESOLVED: That the San Francisco Community College District Policy Manual be amended by adding Section 7.23 - Minority, Woman, and Local Business Enterprises - Construction and Construction-Related Professional Services, to be effective upon adoption. (Note: Additions or substitutions are indicated by ***bold italics.***)

James Haskell Mayo II, Originator
Lawrence Wong, Originator
Rodel Rodis, Originator

08/26/99 – P1 page 3

PM 7.23

**MINORITY, WOMAN, AND LOCAL BUSINESS ENTERPRISES -
CONSTRUCTION AND CONSTRUCTION-RELATED PROFESSIONAL
SERVICES**

It is the policy of the San Francisco Community College District to ensure and equal business opportunities for all minority business enterprises, woman business enterprises, and local business enterprises (M/W/LBEs) wishing to do business with the District.

Prior practices by the District have resulted in significant under-utilization of minority and women's business enterprises on the District's contracts. The ultimate goal of this policy is to remedy the effects of this under-utilization by increasing the use of minority and woman owned business enterprises to parity with the availability of such businesses in the District's market area, the City and County of San Francisco. This policy will require the District to promote full and equitable participation of minority and women's business enterprises on construction and construction-related professional services contracts awarded by the District.

Local businesses that seek to enter into contracts with the District perform under a competitive disadvantage compared with businesses from other areas because of the higher costs of doing business in the City and County of San Francisco. As a result, the District hereby establishes a local business enterprise policy.

The staff of the District will take additional affirmative steps to encourage M/W/LBEs to participate in District construction and construction-related professional services work at both the prime contractor and subcontractor level. Special efforts will be taken to encourage minority, woman, and local business enterprises to participate in activities that enhance such businesses' ability to perform work. Outreach efforts will be targeted to both new businesses as well as existing businesses in the City and County of San Francisco.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

**Presenting the Initial Proposal of the Board of Trustees for a Successor Collective Bargaining Agreement with the Department Chairperson Council, and Placing a Special Order of Business on the Agenda for a Public Board of Trustees Meeting in September 1999 for Public Response to the Initial Proposal
(Resolution No: 990826-S1)**

BACKGROUND INFORMATION:

The present Collective Bargaining Agreement between the San Francisco Community College District (District) and the Department Chairperson Council (DCC) will expire on December 31, 1999. On July 29, 1999, by Resolution No. 990729-S1, the Board of Trustees presented DCC's Initial Proposal for a successor collective bargaining agreement for calendar years 2000, 2001, and 2002 and established the August 1999 public Board of Trustees Meeting for public response to DCC's Initial Proposal. Government Code Section 3547 requires in relevant part that (a) all initial proposals of exclusive representatives and of public school employers which relate to matters within the scope of representation shall be presented at a public meeting of the public school employer and thereafter shall be public records, and (b) meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

08/26/99 – S1 page 1

BOARD OF TRUSTEES

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ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the District hereby presents its Initial Proposal for a successor collective bargaining agreement for calendar years 2000, 2001, 2002 with the DCC (Attachment A);

FURTHER BE IT RESOLVED: That a special order of business be placed on the Agenda for a public meeting of the Board of Trustees in September 1999 to enable members of the public to express themselves regarding the Board of Trustees' Initial Proposal (Attachment A).

Lawrence C. Klein, Originator

08/26/99 – S1 page 2

**San Francisco Community College District
Board of Trustees**

INITIAL PROPOSAL

**for a Successor Collective Bargaining Agreement
Calendar Years 2000, 2001, and 2002**

Department Chairperson Council

August 26, 1999

The present collective bargaining agreement between the parties consists of 22 Articles and eight Appendices. The Board of Trustees proposes that all Articles and Appendices, including any amendments in effect as of the date of this initial proposal, continue unchanged in the successor collective bargaining agreement, excluding (a) Articles and Appendices requiring date changes to coincide with the duration of the successor collective bargaining agreement, (b) Articles and Appendices requiring the deletion of obsolete language and concomitant re-numbering, and (c) the following Articles and Appendices which shall be amended through the negotiations process to address the issues identified below:

ARTICLE 8, EVALUATION

Modify Section 8.B et seq. (Non-routine Evaluation), clarifying a supervisor's obligation to cooperate in the management evaluative review.

Reevaluate Section 8.B.2.6 and 2.7 in light of existing state law pertaining to the retention of permanent records.

ARTICLE 12, ELECTION/SELECTION OF DEPARTMENT CHAIRPERSONS

Clarify the eligibility to serve and length of term for tenure-track (probationary) faculty.

ARTICLE 15, STIPENDS

Increase to be negotiated according to reasonable comparative criteria and District's ability to pay.

APPENDIX A, CITY COLLEGE OF SAN FRANCISCO DEPARTMENTS

Review and revise department names, as appropriate.

APPENDIX B, ADMINISTRATOR'S EVALUATION OF DEPARTMENT CHAIRPERSON

Review and revise this form to parallel Article 20, Duties & Responsibilities of Department Chairpersons.

APPENDIX C, FACULTY & CLASSIFIED STAFF REVIEW FORM FOR DEPARTMENT CHAIRPERSON

Review and revise this form to parallel Article 20, Duties & Responsibilities of Department Chairpersons.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: SPECIAL
Recommend Adoption of Modified Wage Rates for Specified
Unrepresented Classified Building Trades Supervisory and Building
Trades Employees for Fiscal Year 1999-2000
(Resolution No: 990826.S2)

BACKGROUND INFORMATION:

The administration has provided the non-exclusive representative of the specified "Building Trades Supervisory" and "Building Trades" employees with an opportunity to "meet and discuss" the wage and benefit issues under contemplation consistent with the Board of Trustees' obligation as a public school employer under the Educational Employment Relations Act. The administration has subsequently recommended adjusting the wage rates for "Building Trades Supervisory" and "Building Trades" employees, as set forth in Attachment 1.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts the modified wage rates for the "Building Trades Supervisory" and "Building Trades" classifications described in Attachment 1, to be effective on the date specified therein;

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund implementation of this resolution.

Lawrence C. Klein, Originator

08/26/99 – S2 page 1

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MODIFIED WAGE RATES FOR DISTRICT DESIGNATED
BUILDING TRADES SUPERVISORY AND BUILDING TRADES CLASSIFICATIONS
FOR FISCAL YEAR 1999-2000

I. CLASSIFICATIONS

The modified wage rates as set forth herein shall be applicable to the positions and/or employees designated as "Building Trades Supervisory" or "Building Trades" in the following classifications:

A. BUILDING TRADES SUPERVISORY:

7205 Chief Stationary Engineer

B. BUILDING TRADES:

7333 Apprentice Stationary Engineer

7334 Stationary Engineer

7335 Senior Stationary Engineer

II. WAGE RATES

The present biweekly wage rates for the above "Building Trades Supervisory" and "Building Trades" classifications shall be amended as follows, retroactive to August 21, 1999.

Class #	Class Title	Step 1	Step 2	Step 3	Step 4	Step 5
7205	Chief Stationary Engineer	2086.40	2190.40	2301.60	2415.20	2535.20
7333	Apprentice Stationary Engineer (A)	1312.00	1412.80	1513.60	1614.40	1714.40
7333	Apprentice Stationary Engineer (B)	1816.00	1916.00	1916.00	1916.00	1916.00
7334	Stationary Engineer	1664.80	1747.20	1832.80	1920.80	2016.80
7335	Senior Stationary Engineer	1876.00	1968.80	2066.40	2168.80	2277.60

III. INTENT

This resolution is not intended to modify any other form of compensation, benefits, or other term or condition of employment not specifically enumerated herein.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999 **S3**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Master Agreement with Bookstore
Auxiliary
(Resolution No. 990826-S3)

BACKGROUND INFORMATION:

By Board Resolution No. 950824-S8, the Board of Trustees established the San Francisco Community College District Bookstore Auxiliary and also approved its Articles of Incorporation, Bylaws, Master Agreement and Amendments to the Master Agreement. The Master Agreement, as originally adopted, was for a period of five years. By Board Resolution No. 990826-W4, the Board is authorizing a 7 year lease with the PUC and a sublease with the Bookstore Auxiliary with the possibility of an extension for two years. This resolution would extend the Master Agreement, along with Amendments One and Two between the District and the Bookstore Auxiliary for 10 years, through December 31, 2010, and be the subject of Amendment Three to the Master Agreement

It is also recommended that another Amendment be authorized, Amendment Four, by which the District would sublease the property at 11 Phelan Avenue to the Bookstore Auxiliary for the rent payable to the Public Utilities Commission.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes an extension of the Master Lease and Amendments One and Two between the District and the San Francisco Community College District Bookstore Auxiliary for a period of 10 years, through December 31, 2010 through an Amendment known as Amendment Three, and

08/26/99 – S3 page 1

BOARD OF TRUSTEES

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FURTHER BE IT RESOLVED: That the Board of Trustees authorizes Amendment Four to the Master Lease by which the District will sublease the property at 11 Phelan Avenue to the Bookstore Auxiliary for a period of 7 years starting on or before October 1, 1999 with the possibility of a two year extension at the rent payable to the Public Utilities Commission, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute all documents necessary to effectuate this resolution on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator

08/26/99 – S3 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

S4

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: SPECIAL
Approval of the Chancellor's Annual
Performance Objectives for 1999-2000
(Resolution No. 990826-S4)

BACKGROUND INFORMATION:

As prescribed in the contract of the Chancellor, the Board of Trustees must approve a statement of Annual Performance Objectives for the Chancellor which serves as a guide for his work in the upcoming year and as a basis for his subsequent evaluation. A draft of these objectives was prepared and distributed to the Board on June 9, 1999. A follow-up discussion and review of the draft was held with members of the Personnel Committee (chaired by Trustee Berg). Revisions were made based upon that discussion and a final draft was prepared for approval by the Board of Trustees.

RECOMMENDATION:

RESOLVED: That The City College District Board of Trustees approve the 1999-2000 Annual Performance Objectives of the Chancellor.

Dr. Philip R. Day, Jr., Originator

08/26/99 – S4 page 1

BOARD OF TRUSTEES

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CHANCELLOR'S GOALS AND OBJECTIVES 1999-2000

The following goals and objectives encompass the planned initiatives of the Chancellor for the academic year 1999-2000, serving as targets of achievement for the Chancellor and a basis for the annual performance evaluation conducted by the CCSF Board of Trustees. Several of the objectives are well underway as a result of initiatives taken in the past year; they are noted as *continuing* or ongoing (indicated by a bracketed C). Other objectives are either *new* or involve substantial new levels of effort (indicated a bracketed N). These objectives represent the initiatives above and beyond the Chancellor's responsibilities for the management of basic administrative operations of the college.

1. To provide leadership for updating and extending the strategic planning process to include the college community and the broader publics of the city and county of San Francisco
 - 1.1. Complete an update for the college's strategic plan, as appropriate, based upon changing environmental challenges and opportunities, including input from the community listening sessions [N]
 - 1.2. Complete a cycle of educational planning for CCSF schools, campuses and district in collaboration with the deans, their staffs, and constituencies [N]
 - 1.3. To initiate the development of an educational technology/telecommunication plan that provides a blueprint for the appropriate application and utilization of technology as a tool to support the district's teaching and learning efforts.
2. To provide leadership for the successful implementation of a cycle of annual institutional plans coupled with integrated unit plans and budgets
 - 2.1. Implement the board-approved Annual Plan for 1999-2000 (attached) [N]
 - 2.2. Develop an institutional review and unit assessment system for the evaluation of successful implementation of annual and unit plans [N]
 - 2.3. Complete a full-year cycle of institutional planning, budgeting, and assessment as begun in 1999 [C]
3. To provide leadership for the completion of an institutional self-study process leading to the re-accreditation of the college
 - 3.1. Support the coordinators and steering committee of the self-study process [C]
 - 3.2. Initiate, encourage and support an enhanced approach to the study process resulting in recommendations and actions to make substantial improvements in institutional operations and services, focusing primarily on areas of the institution affecting the quality of student success [N - To be initiated after the on-site accreditation visit]
4. To continue to provide leadership in maintaining the highest levels of commitment to diversity and equity as it relates to our college's faculty, staff, students, and the community served by CCSF [C]
5. To provide effective support for the CCSF Board of Trustees

- 5.1. Assist the board in the development of enhanced policies and procedures for effectively functioning as the primary governing body for the institution [N]
 - 5.2. Maintain effective information and response communications with the board [C]
 - 5.3. Provide the board with effective monitoring and decision making documents [C]
 - 5.4. Conduct annual planning retreat(s) and workshops for the Board, as needed.
 - 5.5. Keep the Board of Trustees updated on campus developments, issues, and events.
6. To provide leadership for completing the objectives instituted by the Chancellor's Office in prior years
 - 6.1. Develop plans and prospects for the Balboa Reservoir area [C]
 - 6.2. Support the continuing development of the Chinatown/North Beach campus site [C]
 - 6.3. Support the continuing development of the Mission campus site [C]
 - 6.4. Continue the development of other CCSF facility projects, including the gymnasium and other renovation projects supported by bond issue funding [N]
7. To provide leadership for expanded development of the college in selected areas of priority
 - 7.1. Increase the level of marketing and enrollment development [C]
 - 7.2. Increase the level of technology implementation, including the phased implementation of a comprehensive campus-wide fiber optic network [N]
 - 7.3. Pursue aggressively the recruitment and selection of individuals to fill critical administrative positions, including Vice Chancellor for Student Development, Dean of Counseling, Dean of Financial Aid, Dean of Outreach and Recruitment Services, and Dean of Development
 - 7.4. Continue to refine the organizational structure, focusing on planning/institutional advancement and workforce/economic development
8. To maintain and enhance effective and responsive communications with all internal constituencies
 - 8.1. Enhance effective communications and decision making with the shared-governance system [C]
 - 8.2. Enhance effective communications and decision making within the college's administrative organization structure [C]
9. To maintain effective relations with external constituencies and develop opportunities for partnership and collaboration
 - 9.1. Maintain effective relationships with the public school administration and specifically implement the first annual joint meeting of the SFUSD/CCSF Boards of Trustees (Educational Roundtable) [C]
 - 9.2. Maintain effective relationships with the public officials of the city [C]
 - 9.3. Maintain effective relationships with leaders of the private sector and develop an organizational response to increased workforce and economic development initiatives [C]
 - 9.4. Maintain effective relationships with the leaders of area colleges and universities [C]
 - 9.5. Initiate a series of meetings on a regular basis between the Board of Supervisors and the District Board of Trustees/Chancellor.

10. To aggressively participate in the state and federal legislative action agendas and work for an appropriate level of support for CCSF
 - 10.1. Participate in state-level activities, including those sponsored by the Chancellor for Community Colleges and the statewide Council of Presidents/Chancellors [C]
 - 10.2. Participate in national-level activities, including service on the boards of the American Association of Community Colleges (AACC) and the American Council on Education (ACE) [C]
11. To maintain professional growth and development opportunities through participation in conference presentations and publication of articles and other writings [C]

As of 8/12/99



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

S5

Subject: SPECIAL
Salute to Alex L. Pitcher, Jr.,
who is being honored on September 22, 1999
at the Southeast Campus. The Southeast
Community Room will be renamed in Mr. Pitcher's
behalf.
(Resolution No. 990826-S5)

BACKGROUND INFORMATION:

Mr. Pitcher is an outstanding community leader. He has received many plaques, awards, certificates, and other souvenirs for his outstanding achievements including proclamations and recognition from the San Francisco Mayor, Board of Supervisors, California State Assembly and Senate, and the United States Congress, among others.

Mr. Pitcher is a long-time resident of the Bayview-Hunter's Point and has served over the years on various boards and organizations concerned with the eradication of poverty and racism. He has served as the Executive Director of the San Francisco Southeast Poverty Commission and the Bayview-Hunter's Point Community Development Corporation.

Mr. Pitcher's long association with the NAACP culminated with his election as President of the San Francisco branch in 1980. For the next two years he took charge of all civil rights activities in San Francisco, directing and supervising the work of twenty-one standing committees, including housing, education, legal redress, and affirmative action. He is presently serving again as President of the San Francisco NAACP, and he was honored by the NAACP in January of 1993 for his civil rights and community involvement.

08/26/99 – S5 page 1

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He is currently Manager of Public Affairs for the San Francisco Public Utilities Commission, President of the South Bayshore Community Development Corporation, a member of several Prince Hall bodies, a member of Providence Baptist Church, and a member of numerous religious, political, social, and civic organizations.

He was honored by the Leslie Urguhart Foundation in 1995 for his outstanding contributions to society and received the Image award for community service in 1997 from the Delta Sigma Theta Sorority, Inc. Alex Pitcher is an outstanding individual who has unselfishly dedicated his life to serving others.

RECOMMENDATION:

RESOLVED: That the Board of Trustees honor Alex L. Pitcher, Jr. with a proclamation from the Board of Trustees on September 22, 1999 at the Southeast Campus at the renaming of the Community Room and rededication ceremony in his honor.

FURTHER BE IT RESOLVED: That the Board of Trustees are invited to participate in the rededication ceremony on September 22, 1999 at the South East Campus.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Veronica Hunnicutt, Originator

08/26/99 – S5 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999

S6

TO: Board of Trustees

FROM: Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Approving Change in Conceptual Design of
Chinatown/North Beach Campus
(Resolution No. 990826-S6)

BACKGROUND INFORMATION:

As a result of the June 4, 1999 settlement ending the lawsuit filed against the District's proposal for a new Chinatown/North Beach Campus, an addendum to the EIR for the project is needed. This addendum will complete the EIR process for the project and will include the process for determining the final design for the project.

WHEREAS, on July 21, 1998 the San Francisco Community College District ("District") approved the acquisition and future development of property for a new Chinatown/North Beach Campus ("the project"); and

WHEREAS, the District prepared an Environmental Impact Report ("EIR") in accordance with the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA") for the project, and on July 21, 1998 the District certified that the EIR complied with CEQA; and

WHEREAS, a lawsuit was filed challenging the District's approval of the project and certification of the EIR; and

WHEREAS, on June 4, 1999 all parties to the lawsuit entered into a settlement agreement that included the preservation of the Colombo Building, and as a result, changes to the conceptual design of the project and a process for determining the final design of the project; and

WHEREAS, the District prepared an Addendum to the Final EIR ("Addendum") pursuant to California Code of Regulations, Title 14, section 15164 that describes the changes to the design of the project and any changes to the EIR as a result of such modified design; and

WHEREAS, the District has considered the Addendum together with the EIR;

08/26/99 – S6 page 1

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RECOMMENDATION:

RESOLVED: That the District approves the changes to the conceptual design of the project and the process for establishing the final design of the project as described in the Addendum;

FURTHER BE IT RESOLVED: That the District determines that no supplemental or subsequent EIR is needed pursuant to Public Resources Code section 21166, or California Code of Regulations, Title 14, sections 15162 or 15163 because since certification of the EIR:

1. There have not been any substantial changes to the project which require major revisions to the EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of effects identified as significant in the EIR; and
2. No substantial changes have occurred with respect to the circumstances under which the project is undertaken which will require major revisions to the EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of effects identified as significant in the EIR; and
3. No new information of substantial importance has become available, which was not known and could not have been known with the exercise of reasonable diligence at the time the EIR was certified, that shows any of the following:
 1. That the project will have one or more significant effects not discussed previously in the EIR;
 2. That significant effects previously examined will be substantially more severe than shown in the EIR;
 3. That mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project; or

4. That mitigation measures or alternatives which are considerably different from those analyzed in the EIR would substantially reduce one or more significant effects on the environment, but the District declines to adopt the mitigation measure or alternative.

FURTHER BE IT RESOLVED: That the District finds that as a result of the changes in the conceptual design of the project and the process established for determining the final design of the project, the project will not have a significant impact on architectural resources associated with the Colombo Building, and thus as a result, the mitigation measure identified as AR-1 in Exhibit 2 to Resolution No. 980721-S5 adopted by the District July 21, 1998 is no longer necessary and is hereby deleted.

Peter Goldstein, Originator

08/26/99 – S6 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999 **W1**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Real Estate--Leases
Authorization to rent 1798 San Jose Avenue from
Makas Real Estate
(Resolution No. 990826-W1)

BACKGROUND INFORMATION:

City College of San Francisco has continued to offer classes and educational programs dispersed throughout San Francisco through a number of rental agreements which include all maintenance, utilities and custodial services. The agreements provide an option to renew. Makras Real Estate has agreed to enter into a rental agreement with City College of San Francisco for the fiscal year 1999-2000 for a property located at 1798 San Jose Avenue, San Francisco, CA 94112, for a pregnancy prevention office.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes district administration to enter into a rental agreement with Makras Real Estate at a monthly rental charge of \$900 per month, for the period July 1 to September 30th 1999, for a property located at 1798 San Jose Avenue, San Francisco, CA 94112, to be paid out of a Federal Grant from the Department of Human Services-City College Adolescent Pregnancy Prevention Program (FOAPAL 122502-8250-5610-68300-N), and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen Herman, Originator

08/26/99 – W1 page 1

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ROYAL ANTHROPOLOGICAL INSTITUTE
VOLUME XLII
PART I
1911

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 26, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

W2

Subject: Real Estate--Leases
Authorization to renew a rental agreements with
Chinese for Affirmative Action
(Resolution No. 990826-W2)

BACKGROUND INFORMATION:

City College of San Francisco has continued to offer classes dispersed throughout San Francisco through a number of rental agreements which include all maintenance, utilities and custodial services. The agreements provide an option to renew. Chinese for Affirmative Action has agreed to enter into a rental agreement with City College of San Francisco for the fiscal year 1999-2000 for a property located at 17 Walter U. Lum Place, San Francisco, CA 94108, for English as a Second Language classes.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes district administration to enter into rental agreements at a monthly rental charge of \$150 per month, for the period July 1, 1999 to May 30, 2000 with Chinese for Affirmative Action for a property located at 17 Walter U. Lum Place, San Francisco. CA 94108, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen Herman, Originator

08/26/99 – W2 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 26, 1999
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

W3

Subject: Real Estate
Authorization to lease property located at 11 Phelan Avenue from the Public Utility Commission and to sublease the same to the San Francisco Community College Bookstore Auxiliary, on or before October 1, 1999 through September 15, 2006
(Resolution No: 990826-W3)

BACKGROUND INFORMATION:

In 1996, the owner of CalBooks, asked the District to purchase his business located at 11 Phelan Avenue. In 1998 an agreement was reached between CalBooks and the Bookstore Auxiliary, but was not executed because the Public Utilities Commission, upon whose land the business operates, would not commit to a lease.

Recently, the District has worked with staff from the Public Utilities Commission and an agreement has been reached for a lease between the Public Utilities Commission and the District with a sublease to the Bookstore Auxiliary for a period of seven years with the possibility of a single extension for two years, starting on or before October 1, 1999. This agreement is subject to approval by the Public Utilities Commission and the Directors of the Bookstore Auxiliary.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes a lease with the Public Utilities Commission for the property located at 11 Phelan Avenue and a sublease with the SFCCD Bookstore Auxiliary, starting on

08/26/99 – W3 page 1

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or before October 1, 1999 at a rent of \$59,305.68 per year with a CPI escalator each July 1 of the lease term, and

Further Be It Resolved: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute such lease and sub-lease agreements on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator

08/26/99 – W3 page 2

DOCUMENTS DEPT.

AUG 23 1999

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CHANCELLOR'S REPORT

- Monthly Report, August 1999
- China Project
- School-To-Career Partnerships

CHANCELLORS

REPORT

THE CHANCELLORS
OF THE UNIVERSITY OF
CAMBRIDGE
FOR THE YEAR 1900-1901




OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: August 12, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. 
Chancellor

RE: Chancellor's Monthly Report - August

Well, things are starting to "heat up" after a rather reasonably paced July. Students are showing up looking to be admitted and registered. Faculty and counselors are in the process of returning from their summer vacation and efforts are being made to have a successful start to our Fall semester. I should add that I had the chance to carefully observe and evaluate the "ebb and flow" of our business during this summer, and see areas in which we can make some significant improvement in our services for students. I'll be sharing these thoughts and ideas with you as we move into the next academic year.

The legislative session is working on a number of important issues, particularly AB420, which is the so-called "Equal Pay for Equal Work" bill. The bill has sparked a high degree of controversy and tension around the state particularly from those districts that feel they would be significantly hurt by the bill, given their current status with part-time faculty. We are working behind the scenes to insure that language is included that guarantees (if there is such a thing) that the bill does not become an unfunded mandate; that rewards/pays back districts like San Francisco who have achieved a high degree of equity already; and, provides the necessary funds to effectively implement the intent of the bill. Recently, I have been discussing a strategy to broker some type of compromise between the League, (which opposes the Bill), the Chancellor's Office/State Board (who has not been very "engaged" on the Bill), and key constituent groups to create a possible "win-win" scenario for all parties. Like it or not, City College is viewed as the leader in the state on these issues and it is important that we provide leadership in seeking a short and long-range solution to this critically important issue. I'll keep you posted on this matter as we move forward.

Other activities that I have been involved with this month include the following:

- 1) Met with several students to help resolve their problems with CalWorks student employment and payroll.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

- 2) Met with Trustee Mayo and a minority businessman to discuss architectural/engineering selection procedures.
- 3) Met with Interim Superintendent Linda Davis to discuss a number of issues and future cooperative efforts.
- 4) Hosted the meeting of the Chancellor's Cabinet.
- 5) Met with Mayor Brown to update him on selected projects of the college.
- 6) Met with representatives of the Academic Senate and Judy Teng, to review and revise draft agreements for China Project.
- 7) Met in Sacramento with Dale Shimasaki and Bill Chavez of Strategic Education Services to discuss outcomes to date of our legislative efforts, future considerations; and preliminary plans for 2000-2001 legislative action plan.
- 8) Met with Self-Study Project Director to review and discuss Fall semester flex days and preparation for site visit scheduled for February, 2000.
- 9) Met with representatives of United Artists to discuss current status of Balboa Reservoir.
- 10) Met with Mayor and representatives of the OMI Ocean Avenue Renaissance Committee to discuss Muni Rail Replacement Project, Balboa Reservoir (PUC/CCSF) Project; and the Ocean Avenue Revitalization effort.
- 11) Met with representatives of the Department of Human and Social Services to discuss One Stop Center and plans for implementation of the new Workforce Development Act in San Francisco.
- 12) Met with Steve Arcelona, Executive Director of new Treasure Island Job Corp to discuss training partnership efforts with City College.
- 13) Spoke to employees at New Employee Orientation Session.
- 14) Hosted College Agenda Review meeting to prepare final agenda for August Board meeting.
- 15) Hosted meeting between SFUSD, SFSU and City College to discuss plans for upcoming Symposia/Workshop on Race.
- 16) Addressed the College-wide faculty and staff to officially open Flex days.
- 17) Hosted first Fall meeting of Planning and Budgeting Council.

- 18) Met with representatives of various non-profits, EDD; Mayor's Office; DHS and private sector to discuss implementation of the new Workforce Investment Act.
- 19) Met with leadership of AFT2121 to discuss current plans and issues.
- 20) Met with Dr. David Viar, Executive Director of Community College League to discuss legislative agenda, and stateside community college issues.
- 21) Met with Academic Senate Officers to discuss current plans and issues.
- 22) Attended statewide Funding Formula Task Force meeting in Sacramento.
- 23) Co-hosted Welfare-to-Work Conference with Networks/AACC in San Francisco.

If you have any questions on the above items and activity, please call me directly at your earliest convenience. Thanks for your continuing support.

Attachments

PRDJ:jcd

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS AND ARCHITECTURE

THE HISTORY OF ARTS AND ARCHITECTURE

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OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: August 12, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. 
Chancellor

SUBJECT: China Project

Attached for your review and for information purposes only are the draft agreement that have been developed as a part of our planned effort in China and specifically, the collaboration with Da Tung International/Beiqing College. Both Frances Lee and I have reviewed these documents. I personally was involved with the leadership of Academic Senate who helped edit and draft the proposed agreement.

The agreement is worded in a manner that is consistent with the motion approved by the Academic Senate. It limits this phase of the project to the non-credit area. It reflects a firm expectation that no state appropriated dollars will be utilized to support the effort. Further, our moving ahead in the credit area is clearly contingent upon a successful pilot for non-credit and continued financial support by Da Tung.

Also attached are copies of proposed cooperative agreements with Peking University and Shanghai University. The principal and cooperative efforts here relate primarily to both faculty exchange and study abroad opportunities. The agreements are non-financial and represent a very unique opportunity for our faculty and staff to be linked with two of the most prestigious universities in the world and likewise for our Chinese partners. The Academic Senate was directly involved in drafting the agreements.

Again, these items are for information purposes. A final negotiated agreement will be brought back to the Board for final acceptance but it is expected that a

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

"ceremonial signing" will occur during our upcoming visit (Sept. 8 - Sept. 15). If the wording of the agreements change between now and the time our Board meeting takes place, I will bring these revisions to your attention. At this time, the Da Tung Group has not had a chance to review our changes but I don't expect a problem in this regard.

Thanks for your support and consideration of these matters. If you have any questions please don't hesitate to contact me directly.

Attachments

Cooperative Agreement

Between

City College of San Francisco and Da Tung International Group

Preamble

Da Tung International Group (Da Tung) and City College of San Francisco (CCSF) herein agree to enter into a cooperative partnership agreement. The overall goal is to promote the educational, cultural, technology development between United States of America (USA) and the People's Republic of China (PRC).

Short Term Objectives (Pilot Phase January 1, 2000 to December 31, 2000)

1. CCSF will exclusively cooperate with Da Tung to offer non-credit English as a second language or other CCSF classes and courses in PRC.
2. CCSF agrees to participate in the screening and selection of all incoming students to ensure academic qualifications. Da Tung agrees to obtain the applicants' national test scores.
3. Da Tung agrees to recruit students to matriculate at Beijing College or other colleges established by Da Tung in China and participate in its program offerings.
4. Da Tung and CCSF agree to cooperatively recruit and organize CCSF students and other American students to study Chinese Language, History, or other courses in PRC.
5. CCSF agrees to issue Foreign Student Visas (I-20) to qualified Beijing College or other colleges established by Da Tung in China transfer students who elect to pursue the Associate of Arts or Associate of Science Degree at CCSF in San Francisco.

If the short-term pilot program is successful, Da Tung and CCSF agree to work towards the achievement of the following long-term goals

1. To collaborate with Beijing College to offer American style lower division credit instruction leading to an Associate of Arts or Associate of Science Degree.

2. To offer lower division, credit courses that will meet CCSF graduation requirement for an Associate of Arts or Associate of Science degree. The credits successfully completed are also transferable to Peking University or other colleges and universities.
3. To offer specific training and skills development courses (eg. technology, telecommunication, computer applications, multi-media) to help bridge the skills gap of Chinese corporations and multi-national employees.
4. To facilitate additional China-US education, cultural and business exchanges.

Delineation of Responsibilities

Da Tung and CCSF will work collaboratively to achieve the short-term and long-term goals. Each party shall have the following primary responsibilities to fulfil the obligations.

Da Tung International Group will,

1. Secure the necessary funding to implement all projects and support all aspects of this agreement.
2. Conduct market analysis and feasibility studies.
3. Obtain necessary permits and business licenses from government agencies to conduct business in PRC.
4. Serve as liaison between US and Chinese government entities, companies and foundations.
5. Assess training needs for multi-national corporation employees working in PRC.
6. Serve as on-site project manager in PRC.

City College of San Francisco will,

1. CCSF will not utilize any California State public tax payer dollars to support or implement this agreement.
2. Offer and deliver an array of course work in credit and non-credit to achieve the long-term and short-term goals of this agreement.

3. Develop specific course for the multi-national employees working in PRC.
4. Select and assign trainers and instructors in accordance with Board policies, procedures and contracts.
5. Select, provide and be responsible for all instructional materials, software required for the courses.
6. Responsible for resolving instructional issues such as copyrights, software licensing, content or issues related to instructional materials.
7. Responsible to the awarding of CCSF Certificate of Completion or Associate of Arts, or Associate of Science degrees for successful program participants.

Term:

Provided the pilot phase is deemed successful, this agreement is for three (3) years beginning September 13, 1999. The terms and condition shall continue if both parties do not file for dissolution. Each party upon sixty (60) days written notice to the other party may terminate this Agreement.

Mutual Indemnification

Each party agrees that it will indemnify and hold harmless the other party against any and all suits, claims, liabilities, losses, damages, costs and expenses incurred by the other party arising from personal or body injuries, property damage or otherwise that may arise for any reason from or during the term of this agreement and be alleged to be caused by the other party.

Conflict of Interest

(Ron Lee will provide the legal language for this section)

IN WITNESS WHEREOF, the parties hereto executive this Agreement in triplicate on the date specified immediately adjacent to their respective signatures below.

REPRESENTED DA TUNG INTERNATIONAL GROUP:

Mr. George Chu
Chairman, CEO
Da Tung International Group

Executed on _____

REPRESENTING CITY COLLEGE OF SAN FRANCISCO (CCSF):

Mr. Lawrence Wong
President
Board of Trustees
San Francisco Community College District

Executed on _____

Dr. Philip R. Day, Jr.
Chancellor
City College of San Francisco

Executed on _____

Draft (for discussion only)

Intercollegiate and Cooperative Agreement

Between
Peking University
and
City College of San Francisco

This agreement formalizes the relationship of City College of San Francisco (CCSF) of the United States of America, with Peking University () of the People's Republic of China.

The purpose of this cooperative educational agreement is to establish the following:

1. Peking University agrees to reserve up to two hundred (200) special admissions slots per year for City College of San Francisco students and staff to study Chinese Language, History, Anthropology, Arts and study other Chinese subjects.
2. Peking University and CCSF's Study Abroad Program agree to assist each other to offer educational programs in Beijing, China and San Francisco, USA.
3. Upon confirming with appropriate academic department, Peking University and CCSF will articulate up to a maximum of fifteen (15) units/credits of lower division courses. This articulation will enable students from either institution to transfer units/credits to meet graduation requirements.
4. Professors of Peking University Business School and CCSF Business School agree to collaborate and develop cross-national courses in subjects such as International Business, Marketing, Supervision and Management, Finance, Accounting and Business Computer Applications. As the need arises, other discipline may be considered for cross-national collaboration.
5. CCSF and Peking University libraries agree to work together to support the faculty and students involved in this cooperative effort including specialized course in bibliographic and research instruction.
6. CCSF faculty members teaching in Beijing College will receive in full privileges as visiting scholars and will be granted access to Peking University libraries and other facilities.
7. Peking University and CCSF agree to explore international faculty exchange, curricula exchange and student exchange to enhance faculty and instructional material development opportunities.

8. Peking University and CCSF agree to explore organizing an international conference on US-China Higher Education Conference for the 21st Century in Beijing and San Francisco.

Terms and Conditions

The term of this agreement shall commence on September 13, 1999 and shall terminate in three (3) years on September 12, 2002. The terms and condition shall continue if both parties do not file for dissolution.

Termination

Each party upon sixty (60) days written notice to the other two parties may terminate this Agreement.

Development of Materials

All materials used and/or developed by CCSF and Peking University are the sole property of the joint project and may not be reproduced without CCSF and Peking University permission.

REPRESENTING PEKING UNIVERSITY

By

Professor Chen Jiaer
President
Peking University

Professor Ren Yanshen
Party Secretary, Vice President
Peking University

Executed on _____

Executed on _____

REPRESENTING CITY COLLEGE OF SAN FRANCISCO

By

Mr. Lawrence Wong
President
Board of Trustees
San Francisco Community
College District for
City College of San Francisco

Dr. Philip R. Day, Jr.
Chancellor
City College of San Francisco

Executed on _____

Executed on _____

Draft (for discussion only)

Intercollegiate and Cooperative Agreement

Between
Shanghai University
and
City College of San Francisco

This agreement formalizes the relationship of City College of San Francisco (CCSF) of the United States of America, with Shanghai University of the People's Republic of China.

The purpose of this cooperative educational agreement is to establish the following:

1. Shanghai University agrees to reserve special admissions slots per year for City College of San Francisco students and staff to study Chinese Language, History, Anthropology, Arts and study other Chinese subjects.
2. Shanghai University and CCSF's Study Abroad Program agree to assist each other to offer educational programs in Shanghai, China and San Francisco, USA.
3. Shanghai University and CCSF will explore an articulation agreement. The articulation will enable students from either institution to transfer units/credits to meet graduation requirements.
4. Professors of Shanghai University Business School and CCSF Business School agree to collaborate and develop cross-national courses in subjects such as International Business, Marketing, Supervision and Management, Finance, Accounting and Business Computer Applications. As the need arises, other disciplines may be considered for cross-national collaboration.
5. CCSF and Shanghai University libraries agree to work together to support the faculty and students involved in this cooperative effort.
6. Shanghai University and CCSF agree to explore international faculty exchange, curricula exchange and student exchange to enhance faculty and instructional material development opportunities.

Terms and Conditions

The term of this agreement shall commence on September 10, 1999 and shall terminate in three (3) years on September 9, 2002. The terms and condition shall continue if both parties do not file for dissolution.

Termination

Each party upon sixty (60) days written notice to the other two parties may terminate this Agreement.

Development of Materials

All materials used and/or developed by CCSF and Shanghai University are the sole property of the joint project and may not be reproduced without CCSF and Peking University permission.

REPRESENTING SHANGHAI UNIVERSITY

By

Mr. XXX
President
Shanghai University

Executed on _____

Executed on _____

REPRESENTING CITY COLLEGE OF SAN FRANCISCO

By

Mr. Lawrence Wong
President
Board of Trustees
San Francisco Community
College District for
City College of San Francisco

Dr. Philip R. Day, Jr.
Chancellor
City College of San Francisco

Executed on _____

Executed on _____

Proposed Itinerary (Revised)

for

CCSF Board of Trustees and Chancellor Philip R. Day, Jr.

to

Beijing and Shanghai, PRC

From September 8 – September 15, 1999

September 8, 1999 Wednesday	SFO – Shanghai (China Eastern) San Francisco International Airport 1:30 p.m.: Check in 3:00 p.m. Departure
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September 9, 1999 Thursday	Arrive in Shanghai Airport around 9:45 p.m. local time Check in Holiday Inn Crowne Plaza
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September 10, 1999 Friday	
10:00 a.m.	City tour
12:00 p.m.	Lunch with China Eastern Airlines
1:30 p.m.	Tour Pudong Economic Development Zone/Visit Pudong International Airport
5:00 – 6:30 p.m.	Conversation with American corporations in Shanghai: United Airlines, Pricewaterhouse Coopers or Arthur Andersen Visit the US Chamber of Commerce in Shanghai
7:00 p.m.	Signing MOU between CCSF and Shanghai University. Dinner with Shanghai Higher Education Commission and Shanghai University.

September 11, 1999 Saturday	Visit various historical/cultural and business institutions Take the last flight to Beijing Check in Beijing Resource Hotel
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September 12, 1999 Sunday	
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8:00 a.m.	Meeting with George Chu, President of Da Tung International Group
10:00 a.m.	Visit various historical/cultural and business institutions
12:00 p.m.	Lunch
1:30 p.m.	Visit various historical/cultural and business institutions
7:00 p.m.	Dinner with George Chu

September 13, 1999
Monday

9:00 a.m.	US Embassy briefing
11:00 a.m.	Tour Peking University and Qing Hua Universities
12:30 p.m.	Lunch
2:00 p.m.	Signing Ceremony: -Peking University and CCSF -Beijing College and CCSF - CCSF and Da Tung International
4:00 p.m.	Roundtable Forum with educational and business leaders at Peking University
7:00 p.m.	Dinner hosted by Peking University

September 14, 1999
Tuesday

11:00 p.m.	Visit Beijing Municipal Government
12:00 p.m.	Lunch with Beijing's city officials
3:00 p.m.	Visit Haidian District Government's officials
4:00 p.m.	Visit and tour Stone Group, an Economic Development project of Peking University in Silicon Valley of China
5:30 - 7:00 p.m.	Dinner/banquet

September 15, 1999
Wednesday

Check out at Beijing Resources Hotel Arrive SFO on 9/15, around 1:00 p.m.
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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

MEMORANDUM

DATE: August 11, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. 
Chancellor

SUBJECT: School-To-Career Partnerships

Attached for your review and consideration is a copy of the Quarterly Report for the School-To-Career Partnership effort that is a joint effort between CCSF, SFUSD, The Chamber, Mayor's Office and others. Bob Gabriner is our liaison officer for operational aspects of the effort and I sit on the Board of Directors.

This is just another example of the fine work we are doing in cooperation with our partners. Thanks! This is strictly for information purposes only and NO action is required. If you have any questions, please don't hesitate to contact either Bob or myself directly.

cc: Bob Gabriner

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San Francisco School-to-Career Partnership

Quarterly Report (April 1 – June 30, 1999)

The quarter ending June 30, 1999 was very active and productive. Progress was made in site plan development, curriculum development, connecting activities amongst the partners, and clarity of roles and responsibilities. Challenges still face us, as in any major change endeavor involving this many institutions and individuals, but a good foundation is developing for our critical second year. Listed below are some of the major accomplishments for this quarter.

Professional Development & Curriculum Development

The School-to-Career Curriculum Development Committee (STC CDC) was reorganized with representation from SFUSD's Curriculum Development personnel, CCSF, SFSU, Employers (from Pathway Boards), Teachers, Partnership Staff, and an SFUSD Principal. Two major tasks were taken on: 1. Setting Objectives for continued implementation of curriculum development and associated professional development of staff, and 2. Specifically near term implementation of the 1999 Summer Institute as a part of those goals.

1. The objectives for the STC CDC are:

- Including and utilizing Mentor Teachers from SFUSD
- Increasing the Articulation between CCSF and SFUSD, between CCSF and 4-year colleges and between the 4-year colleges and SFUSD
- Increasing the Concurrent Enrollment between SFUSD and the 2- and 4-year colleges
- Increasing the connection between Pathway Boards and the STC CDC to improve the integration of work-based learning and classroom learning
- Continuing development of course, scope and sequences for each pathway
- Including and better utilizing Regional Support
- Extending the continuum and enhancing continuity by introducing Career Activities for Middle School students
- Improving and Increasing the integration of SCANS into curriculum and instructional pedagogy (a part of this is a "Train the Trainers" mentoring project between SFUSD and CCSF that the Partnership is helping to broker and sponsor)
- Emphasizing the importance of Project Based Learning
- Increasing the professional development opportunities for teachers and counselors (this is being planned in three ways: The first is district-wide professional development regarding STC principals; the second is site-specific and related to the school site's plan; and the third is tied to the pathways—teachers involved in pathways with regard to skills/scans incorporation into both core and elective courses)
- Coordinate the FOLLOW THROUGH coming out of the Summer Institute

2. The Summer Institute was an impressive success at implementing our objectives and at bringing partners together. Below is inserted a summary:

The 1999 School-to-Career Summer Institute focused on the development of a School-to-Career system through the implementation of career pathways. Objectives planned for and accomplished at the institute included: workshops on standards for career pathways, workshops on project-based learning with employer/educator teams producing project ideas, design time for school site action plans, networking opportunities and forums for sharing best practices.

128 individuals attended this Institute: 64 Teachers and Instructors from SFUSD and CCSF; 20 Administrators/Leaders from SFUSD and the Partnership; 4 from SFUSD Curriculum & Professional

San Francisco School-to-Career Partnership

Quarterly Report (April 1 – June 30, 1999)

Development Dept.; 24 People from the employer and CBO community; 5 individuals from four-year schools; 5 students; 4 Partnership staff; and 2 California State STC Office personnel. John Ferrandino, President of National Academy Foundation delivered the Keynote Address.

Educator/employer teams worked on industry standards for pathways and created project ideas in the context of pathways. Each school site produced an action plan, in collaboration with leaders from the business community and a number of CBOs. These plans are being pursued during the summer and into the new school year. School Sites included McAteer, Balboa, O'Connell, Mission, International Studies Academy, Galileo, Marshall and CCSF.

People from noted groups in attendance at various points in the Institute:

CIPD: Bess Ricketts, Waltraud Nguyen, Bernard Farges, Joan Hepperly

Management: Linda Davis, Bob Gabriner, Dana Serleth, Mike Zito, Suzanne Goldstein, Larry Del Carlo, Steve Hirabayashi, Tom Latham, Joe Baker, Sally Chow, Richard Maggi, Sam Butscher, Anita Lau, John Quinn, Althea Foster, Mari Grace Cohen, Cam Nguyen, George Sloan, Maria Santos, Dr. Philip Day Jr.

Other Schools: Heald—Sat Sundi Khalsa; SFSU—Charlotte Ferretti; UCSF—Lindsey Bloor; Jennifer Anderson (UCSF Center for Health Professions)

Other Organizations: SF Promise, Community Ed Services, Partners in School Innovations, Airport Commission; Autodesk, Chamber of Commerce, BaySCAN, Schwab, Bank of America, McKinsey*, IBM, Stupski Foundation, Responsible Technology*, SFUSD School Board (Frank Chung), Global Learning Resources*, and Friedman, Ross, & Hersh*.

(Note: Four of the above with asterisks represented four pathways)

Pathway Development/Work Based Learning

- Pathway Board Conveners participated in the Summer Institute, as did a number of individual employers from the boards
- Pathway Boards have been very active in developing summer internship opportunities (approximately 350 to 380) as well as opportunities for the approaching academic year including shadows, speaking engagements, teacher externships, student tours, & mentors)
- Health and IT pathways conducted surveys amongst their industry peers that validated the initial labor market data collected in the spring
- Individuals from the IT pathway volunteered to work with students to establish an STC Partnership Web Page
- SF STC Partnership Steering Committee has initiated a task force to clarify Pathway Board representation, structure, roles and responsibilities. This is being done to maximize the effectiveness and impact of the planning, activity, and resources of the Pathway Boards. Current Pathway participants are being included in this activity
- The collaboration between SF STC Partnership and Montgomery Watson has resulted in 34 current internships with another 20 projected throughout the summer (included in the number above). These WBL opportunities are from Montgomery Watson and their supplier chain. This has been an excellent model for sustainable activity
- Every Child Can Learn Foundation awarded 43 students with a \$1,000 School-to-Career scholarship so they can continue their education in support of career aspirations identified while in high school STC activity
- Through the San Francisco Foundation and the SF Chamber of Commerce, the Essey family has sponsored twenty (20) subsidized internships with public/private non-profit organizations (also included in the numbers above)

San Francisco School-to-Career Partnership Quarterly Report (April 1 – June 30, 1999)

- The SFUSD School-to-Career Office has placed approximately 760 students in public sector opportunities this summer through SYETP, STEP, SJP, and Severely Disabled components of School-to-Career. Of these work based learning opportunities, approximately 390 are also involved in an educational components sponsored by the San Francisco Private Industry Council. The personnel involved in placing private sector WBL opportunities are learning a great deal from collaborating with this effort.
- Approximately 30 to 40 STC students will also be placed through collaboration with Jobs For Youth and approximately 270 students are being placed in wbl opportunities through Youth Works (Mayor's Office). Jobs for Youth, in their efforts to place youth this summer anticipate placing over 600 students. In all three efforts, students' name and experiences will be shared with the school sites, teachers and pathway organizations in order to facilitate follow through during the approaching academic year.
- To summarize: over 2,000 students will be placed in one form or another of work based learning through the combined efforts of the partners in San Francisco. Of these students approximately 760 students are involved in work based learning where the company has agreed to not only supervise, but mentor the student, the student is in an educational component directly connected to the summer work and the experiences of the summer will be fed into the school site the student attends in the coming academic year. The balance of the students are not in as structured a plan, but to varying degrees will be able to learn from the work based experience and broaden their horizons in terms of recognizable opportunity. They also will have their experience fed into the school site for the approaching academic year.

Staffing and Linking

Aside from the pathway boards, committee work, and collaborative efforts discussed above, a major linking event was held in May, 1999: After a hiatus due to funding issues and Executive Director turn over, semi-annual meetings of the Collaborative Assembly (the Partnership's policy decision-making body) were resumed. Over 35 partner organizations participated, discussed the vision, mission, and strategy of our effort in San Francisco, and indicated their interest in continued committee work as well as collaboration on pathway boards and in-school activity. There will be two meetings a year of the collaborative assembly; while on-going committee and pathway board participation will ensure continuous participation by our partners.

San Francisco State University and the San Francisco Central Labor Council were added to the steering committee of the partnership. The addition of these two important organizations to the steering committee will enhance their participation and influence in the Collaborative Assembly and will bring a number of important programs closer to the STC Partnership, such as: Health Career Opportunity Program, programs in the SFSU College of Education, Technical Assistance to teachers, collaboration on preparing for and, upon award, implementation of the Urban and Rural Opportunities Grant (UROG) which was lead by CCSF, industry apprenticeship programs, work based learning opportunities in skilled trades, and increased potential for participation on pathway boards.

SFUSD STC Office and Partnership staff have continued to build their collaboration regarding internships, support for youth with special needs, and information exchange.

San Francisco School-to-Career Partnership

Quarterly Report (April 1 – June 30, 1999)

CCSF and Partnership staff have also used the Summer Institute and the summer internship program to improve the ties between partners.

A comprehensive Communications plan is being developed for implementation. Spearheaded by the SF Chamber of Commerce and in collaboration with BaySCAN the actions will include the production of a multi-level power point presentation and other instruments/approaches that can be used by a variety of partners to address specific constituents needs and issues. Other informational and engagement activities are also included.

Organization and System Building

The Partnership steering committee is planning a full day retreat to discuss and decide a number of organizational and systems issues. Starting with a discussion of the current conditions and the environment in which we are operating, progressing to reaching concurrence on a robust vision, the group will solidify its view of strategic imperatives and operational action plans. This will lead to concrete goals and actions for working committees, staff and partners. More discussion will be included in the next quarterly report.

Student Receives National Award

Chantelle Brooks, a 1997 graduate of ISA in San Francisco, and the Academy of Business & Finance, was recognized as Alumnus of the Year by the National Academies Foundation at its national conference in Los Angeles July 8, 1999. Chantelle was presented the award by a host of dignitaries including the President of the United States, California's Governor, the Secretary of Labor, and Jesse Jackson. She is attending Spellman College in Atlanta and has continued to work for Charles Schwab since her first internship in 1996. Chantelle spoke eloquently at our Summer Institute in San Francisco, giving adults in attendance concrete reinforcement for their efforts in STC and giving the students present a realistic vision in which to believe.





OFFICE OF THE BOARD OF TRUSTEES

50 Phelan Avenue, Box E200, San Francisco, California 94112
(415) 239-3303 Fax (415) 239-3918

DOCUMENTS DEPT.

NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SEP 27 1999

SAN FRANCISCO
PUBLIC LIBRARY

09-27-2000 11:00 AM

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: JOHN ADAMS CAMPUS
CONFERENCE ROOM - 202
1860 HAYES STREET, SAN FRANCISCO

DATE: THURSDAY, September 30, 1999

TIME: 5:00 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: JOHN ADAMS CAMPUS
AUDITORIUM
1860 HAYES STREET, SAN FRANCISCO

DATE: THURSDAY, September 30, 1999

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

Lawrence Wong, President • Dr. Anita Grier, Vice President • Dr. Natalie Berg
Robert E. Burton • James Haskell Mayo, II. • Rodel E. Rodis • Robert P. Varni
Dr. Philip R. Day, Jr., Chancellor

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF THE BOARD OF TRUSTEES

50 Phelan Avenue, Box E200, San Francisco, California 94112
(415) 239-3303 Fax (415) 239-3918

**AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT**

**JOHN ADAMS CAMPUS
1860 Hayes Street
San Francisco
THURSDAY September 30, 1999
5:00 P.M.**

09-27-99A10459 RCM

DOCUMENTS DEPT.

SEP 27 1999

**SAN FRANCISCO
PUBLIC LIBRARY**

I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	Evans Campus - 1400 Evans , San Francisco
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Charles Jamison
Under negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (G.C. 54956.9(a))

1. Save our Landmark Theaters v. SFCCD
San Francisco Superior Court Case # 997441
2. Mandanis vs. City College of San Francisco; et al.
Northern District of California
U.S. District Court Case # C99-3673 M JJ
3. Ericson vs. City College of San Francisco, et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
4. Associated Students v. Honorable Board of Trustees of the SFCCD, et al.
Court of Appeal , First Appellate District
Case Nos. A080472 & A081725

BOARD OF TRUSTEES

Lawrence Wong, President • Dr. Anita Grier, Vice President • Dr. Natalie Berg
Robert E. Burton • James Haskell Mayo, II. • Rodel E. Rodis • Robert P. Varni
Dr. Philip R. Day, Jr., Chancellor

5. SFCCD v. Kintz
San Francisco Superior Court Case # 980794
Court of Appeal No. A081378
6. SFCCD v. Doukas et al.
Case No. BAP No. NC-98-1587

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)**

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) - 3 cases

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. 54957)

Title: Chancellor

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

F. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Lawrence Klein, Jeffrey Sloan,
Carmen Plaza de Jennings, and
Steve Hale

Employee Organizations: Service Employees International Union (SEIU) 790,
American Federation of Teachers (AFT) 2121 & Department Chairperson Council
(DCC)

2. Agency Designated Representatives: Lawrence Klein, Jeffrey
Sloan, Carmen Plaza de Jennings and
Steve Hale

Unrepresented Employees: Gardener, Nursery Specialist, Electrician Supervisor I,
Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer,
Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated
Managers, Supervisors, and Confidential Classifications.

III. EDUCATION CODE SECTION 72122

Student Discipline

IV. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

REVISED 09/24/99

Regular Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
JOHN ADAMS CAMPUS
Auditorium
1860 Hayes Street
San Francisco
Thursday, September 30, 1999

Open Session - 6:00 p.m.

09-27-99A10:59 8090

DOCUMENTS DEPT.

SEP 27 1999

SAN FRANCISCO
PUBLIC LIBRARY

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – August 26, 1999
- IV. Public response to the Initial Proposal of the Board of Trustees of the San Francisco Community College District for a Successor Collective Bargaining Agreement with the Department Chairperson Council.
- V. Adoption of Resolutions Agenda
- VI. Approval of Consent Agenda Items as Listed:
- VII. Special Presentations
 - a) **Diego Rivera Mural – Portable Photo Exhibits**
- VIII. Monthly Financial Report – James Kendrix
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate - Ray Berard, President
 - Associated Students - Rachel Wood, President
 - Classified Senate - Alice Munoz-Shvarts, President

*c - It is recommended that all resolution agenda items identified with letter *c in the right hand column are eligible for consideration as Consent agenda items.

- XII. Board of Trustees' Report
- XII. Chancellor and Staff Reports
- XIII. Close Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak
- XV. Adjournment

FINANCE (Pages 1- 50)

GENERAL FUND

- B1 - Authorization to hereby given to enter into an agreement with SCT Corporation for the licensing of the Banner Web software, for Student, Faculty, Employee and Executive, at a cost not to exceed \$320,000 with payments spread over the fiscal years 1999-2000 (\$100,000), 2000-2001 (\$100,000), 2001-2002 (\$120,000). This contract also includes a five-year software maintenance support for \$274,000 annually with no additional annual increase. Subject to Board approval, an extension of the maintenance agreement beyond year 5 would cap the annual rate of increase would not exceed at 4%.
- B2 - Authorization be herby given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, \$54,723.00. * c
- B3 - Adoption of Final 1999-2000 Budget. * c
- B4 - Authorization be hereby given to approve any two (2) of the following persons to sign on behalf of the District checks, or other banking documents to transfer funds within and between District accounts held at Wells Fargo Bank. * c
- B4a - Authorization be hereby given to contract with Interpreters to provide services for students with disabilities during any given academic year, total cost not to exceed \$175,000 for any given academic year. * c

 * c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

Introduction	1
Chapter I	10
Chapter II	20
Chapter III	30
Chapter IV	40
Chapter V	50
Chapter VI	60
Chapter VII	70
Chapter VIII	80
Chapter IX	90
Chapter X	100

The first part of the work is devoted to a general survey of the subject. It is divided into two main sections. The first section deals with the history of the subject, and the second section deals with the present state of the subject. The first section is divided into three parts. The first part deals with the history of the subject from its origin to the present time. The second part deals with the history of the subject from its origin to the present time. The third part deals with the history of the subject from its origin to the present time.

The second part of the work is devoted to a detailed study of the subject. It is divided into two main sections. The first section deals with the theory of the subject, and the second section deals with the practice of the subject. The first section is divided into three parts. The first part deals with the theory of the subject from its origin to the present time. The second part deals with the theory of the subject from its origin to the present time. The third part deals with the theory of the subject from its origin to the present time.

The third part of the work is devoted to a detailed study of the subject. It is divided into two main sections. The first section deals with the theory of the subject, and the second section deals with the practice of the subject. The first section is divided into three parts. The first part deals with the theory of the subject from its origin to the present time. The second part deals with the theory of the subject from its origin to the present time. The third part deals with the theory of the subject from its origin to the present time.

The fourth part of the work is devoted to a detailed study of the subject. It is divided into two main sections. The first section deals with the theory of the subject, and the second section deals with the practice of the subject. The first section is divided into three parts. The first part deals with the theory of the subject from its origin to the present time. The second part deals with the theory of the subject from its origin to the present time. The third part deals with the theory of the subject from its origin to the present time.

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CAPTIAL OUTLAY

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| B5 | - | Authorization be given to contract with Levy Design, a certified Women Owned Business and Local Business Enterprise (Caucasian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Cloud Hall Window Replacement at a cost of \$25,000, to be completed on or before December 31, 2000. | * c |
| B6 | - | Authorization be given to contract with Gelfand RNP, a certified Woman Owned Business Enterprise, for special services and advice to provide the District with complete architectural and construction administration services, for the Project: District wide Emergency Eye Wash & Shower Drainage Plumbing Installation at a cost of \$30,000 to be completed on or before December 31, 2000 | * c |
| B7 | - | Authorization be given to contract with Barcelona & Jang, a certified Woman Owned Business and Local Business Enterprise (Asian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Downtown Educated Palate Relocation and Renovation at a cost of \$41,667, to be completed on or before December 31, 2000 | * c |
| B8 | - | Authorization be given to contract with Noll & Tam, a certified Minority Business and Woman Owned Business Enterprise (Asian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Downtown Campus Fire & Life Safety System Upgrade and Replacement at a cost of \$32,000, to be completed on or before December 31, 2000 | * c |
| B9 | - | Authorization be given to contract with City and County of San Francisco Bureau of Construction Management, for site survey services to the District, for the Project: Extended Opportunity Program & Services (EOPS) Facility and the Archery Range at a cost of \$10,000, to be completed on or before December 31, 1999. | * c |
| B10 | - | Authorization be given to contract with Adrienne Wong, Landscape Architect, a certified Woman Owned Business Enterprise (Asian), for special services and advice to provide the District with architectural landscaping services, for the Project: Extended Opportunity Program & Services (EOPS) Facility at a cost of \$16,000, to be completed on or before June 30, 2000 | * c |
| B11 | - | Authorization be given to contract with City and County of San Francisco Bureau of Engineering, for Structural, Electrical, Mechanical and Civil engineering services to the District, for the Project: Extended Opportunity Program & Services (EOPS) Facility at a cost of \$25,000, to be completed on or before December 31, 2000. | * c |

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

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- B12 - Authorization be given to contract with Marcy Li Wong Architects, a certified Minority Business Enterprise and Woman Owned Business Enterprise (Asian) for special services and advice to provide the District with complete architectural and construction administration services, for the project: Stadium Field House Facility at cost not to exceed of \$42,300, * c
- B13 - Authorization be given to Contract with Inspection Consultants, Inc., a certified Minority Business and Local Business Enterprise (Latin), to provide for materials testing and special inspection services for the Project: Central Shops and Warehouse Facility, at a cost not to exceed \$38,539. This contract will be completed prior to December 31, 2000. * c
- B14 - Authorization be given to contract The Folding Bleacher Company, the lowest responsible bidder, at a cost of \$79,544, to be completed on or before December 31, 1999 * c
- B15 - Authorization be given to contract with Global Project Management, a Woman Owned Business Enterprise (Caucasian), for special services and advice to provide the District with construction management services, for the Project: Central Shops & Warehouse Facility at a cost of \$5,000, to be completed on or before December 31, 2000. * c
- B16 - Authorization be given to contract with Hamilton Aitken, a certified Women Owned (Caucasian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Bookstore Renovation at a cost of \$_____, to be completed on or before December 31, 2000 * c
- B17 - Authorization for eleven (11) Contract Modification(s) totaling \$55,572.53 for Special Services Contract(s) and Construction Contract(s); two (2) Contract Amendment(s) * c

GRANTS

- B18 - Authorization to modify six existing Grants totaling \$16,860. * c
- B19 - Authorization be hereby given to submit an application for funds and appropriate all funds receivable upon approval by the Community College Foundation, under the San Francisco Department of Human Services Independent Living Skills Program, for the fiscal year 99-2000, at a cost not to exceed \$31,650. * c
- B20 - Authorization be hereby given to submit an application for funds and appropriate all funds receivable upon approval by the California State Department of Education, Office of Food and * c

 * c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

Nutrition Services for the period of October 1, 1999 to September 30, 2000, in the amount not to exceed to \$175,000.

- B21 - Authorization be given to contract with Kristin Hershbelle to analyze and summarize the result of the Survey for the CCSF Bio-Link in the amount not to exceed \$5,077.00. * c
- B22 - Authorization be hereby given to enter into an Agreement with 1) Robert Baillie, total not to exceed \$87,120; 2) Christina Serrano, total not to exceed \$39,930; 3)Antoinette Ortiz,total not to exceed, \$18,150; 4) Alia Rovai, total not to exceed \$13,500; 5) Elizabeth Saunders, total not to exceed \$13,500; 6) Amallia Smith, total not to exceed \$13,500. To provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP), funded by the U.S. Department of Health and Human Services Office of Population Affairs, beginning September 16, 1999, total not to exceed \$185,700. * c
- B23 - Authorization be hereby given to appropriate the City College Adolescent Pregnancy Prevention Program grant of \$270,000 from the U.S Department of Health and Human Services Office of Population Affairs to the City College of San Francisco, through the Child Development and Family Services Department for contractual services, purchase of materials, supplies, equipment, telephone services, office space, etc. The C-CAPP will coordinate with the CCSF Independent Living Skills Program, for the period of September 16, 1999 through September 15, 2000, in the amount not to exceed \$270,000. The C-CAPP funding for the fiscal year 1999-2000 ends September 15, 2000. * c
- B24 - Authorization be hereby given to enter into a service agreement with Anthony Wong for the period of September 15, 1999 to March 31, 2000 for a total not to exceed \$22,000. * c
- B25 - Authorization be given to enter into a contract with the City and County of San Francisco, Office of District Attorney, to provide a customer service and ergonomics training program during the period of August 16, 1999 to June 30, 1999 for a total not to exceed \$51,000. * c
- B26 - Authorization be hereby given to submit a request to the San Francisco Department of Human Services for a grant of \$68,000 to match CalWORKs work study student wages and for Lab Aide support for PAES students for the period of July 1, 1999 through June 30, 2000. * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

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- B27 - Authorization is hereby given to accept funds in the amount of \$8,491.00 for instructional materials and supplies for Grace Child Development Center for the period July 1, 1999 through June 30, 2000. * c
- B28 - Authorization be hereby given to contract with Adrian Griffin to provide special services to all CCSF INVEST computer labs for the period of July 1, 1999 through June 30, 2000 in the amount not to exceed \$20,250. * c
- B29 - Authorization be hereby given for a contract with Peggy Doherty to assist the CCSF Transitional Studies Department in planning to redesign the CCSF Transitional Studies Department High School program for the time period of October 1, 1999 through May 31, 2000, in the amount not to exceed \$10,000. * c
- B30 - Authorization be and is hereby given for approval to contract with Every Child Can Learn Foundation to assist the CCSF Transitional Studies Department in planning to redesign the CCSF Transitional Studies Department High School program for the time period of October 1, 1999 through May 31, 2000, in the amount not to exceed \$10,500. * c
- B31 - Authorization be hereby given to enter into an agreement with LIFETIME to employ CalWORKs students for the period of September 4, 1999 through June 30, 2000 in the amount not to exceed \$4,500. * c
- B32 - Authorization is hereby given to appropriate all funds allocated by the San Francisco Board of Supervisors to the City College Student Health Services to augment the HIV/STD Counseling and Testing training program with a service component for the amount of \$35,000. * c
- B33 - Authorization is hereby given to (1) submit an application for a grant and (2) appropriate funds upon approval by Campus Compact for funding of Service Learning with interested CCSF instructional departments for the period of September 1, 1999 to June 30, 2000 in the amount not to exceed \$3,500. * c

Equipment, Supplies & Services (Pages 51- 57)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * c
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * c

 * c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

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C3 - Acceptance of Gifts * c

Human Resources (Pages 58-78)

G1-11 - Academic Employees, Credit Program, District Funded * c

H1-2 - Academic Employees, Credit Program, Categorically Funded * c

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * c

N1 - Academic Employees Community Services Classes * c

Special (Pages 79-110)

S1 - Adopting the Initial Proposal of the Board of Trustees for a Successor Collective Bargaining Agreement with the Department Chairperson Council, After Public Comment. * c

S2 - Recommend Adoption of Modified Wage Rates for Specified Unrepresented Classified Building Trades Employees for Fiscal Year 1999-2000. * c

S3 - Recommendation of Expulsion of Student. * c

S4 - Recommendation of Expulsion of Student. * c

S5 - Establish Community Service governing fees for the Institute for International Students commencing with the Summer 2000 program. * c

S6 - Commitment to the advancements of the SouthEast Communities. * c

S7 - Adopting Findings Concerning The Costs Of Doing Business In San Francisco; Adopting A Minority/Woman/ Local Business Enterprise Program Concerning Construction And Construction-Related Services.

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- S8 - Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Benefits Analyst (1210) * c
- S9 - Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Architect (5268). * c
- S10 - Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Municipal Stadium Groundskeeper (3419) * c
- S11 - That the District Board of Trustees ratify the cooperative agreements that have been signed by the Board President and the Chancellor with Peking University, Beijing Union University, Shanghai University and Da Tung International/Beiqing College.

Real Estate (Pages 111-112)

- W1 - Authorization to lease property from Koochworks Productions, Inc. and authorization to enter into a Memorandum of Understanding with Freeman Beauty Holdings dba Pure Beauty * c

Information only (Pages 113)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **October 28, 1999**
Downtown Campus
800 Mission Street
San Francisco, Ca.

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 3, 1862. It is a very important document, as it contains the President's views on the state of the Union and the progress of the war.

2. The second part of the document is a report from the Secretary of the War Department, dated January 10, 1862. It contains a detailed account of the military operations of the Army during the year 1861.

3. The third part of the document is a report from the Secretary of the Navy Department, dated January 15, 1862. It contains a detailed account of the naval operations of the Navy during the year 1861.

4. The fourth part of the document is a report from the Secretary of the Treasury Department, dated January 20, 1862. It contains a detailed account of the financial operations of the Government during the year 1861.

5. The fifth part of the document is a report from the Secretary of the Interior Department, dated January 25, 1862. It contains a detailed account of the land and mineral operations of the Government during the year 1861.

6. The sixth part of the document is a report from the Secretary of the War Department, dated February 1, 1862. It contains a detailed account of the military operations of the Army during the year 1862.

7. The seventh part of the document is a report from the Secretary of the Navy Department, dated February 5, 1862. It contains a detailed account of the naval operations of the Navy during the year 1862.

8. The eighth part of the document is a report from the Secretary of the Treasury Department, dated February 10, 1862. It contains a detailed account of the financial operations of the Government during the year 1862.

9. The ninth part of the document is a report from the Secretary of the Interior Department, dated February 15, 1862. It contains a detailed account of the land and mineral operations of the Government during the year 1862.

10. The tenth part of the document is a report from the Secretary of the War Department, dated February 20, 1862. It contains a detailed account of the military operations of the Army during the year 1862.

**Regular Meeting of the
Board of Trustees of the
San Francisco Community College District**

**City College of San Francisco
JOHN ADAMS CAMPUS
Auditorium
1860 Hayes Street
San Francisco
Thursday, September 30, 1999**

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting Minutes – August 26, 1999
- IV. Public response to the Initial Proposal of the Board of Trustees of the San Francisco Community College District for a Successor Collective Bargaining Agreement with the Department Chairperson Council.
- V. Adoption of Resolutions Agenda
- VI. Approval of Consent Agenda Items as Listed:
- VII. Special Presentations
- VIII. Monthly Financial Report – James Kendrix
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate - Ray Berard, President
 - Associated Students - Rachel Wood, President
 - Classified Senate - Alice Munoz-Shvarts, President
- XII. Board of Trustees' Report

*c - It is recommended that all resolution agenda items identified with letter *c in the right hand column are eligible for consideration as Consent agenda items.

- XII. Chancellor and Staff Reports
- XIII. Close Session Announcements - Legal Counsel Ronald Lee
- XIV. Requests to Speak
- XV. Adjournment

FINANCE (Pages 1- 50)

GENERAL FUND

- B1 - Authorization to hereby given to enter into an agreement with SCT Corporation for the licensing of the Banner Web software, for Student, Faculty, Employee and Executive, at a cost not to exceed \$320,000 with payments spread over the fiscal years 1999-2000 (\$100,000), 2000-2001 (\$100,000), 2001-2002 (\$120,000). This contract also includes a five-year software maintenance support for \$274,000 annually with no additional annual increase. Subject to Board approval, an extension of the maintenance agreement beyond year 5 would cap the annual rate of increase would not exceed at 4%.
- B2 - Authorization be hereby given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, \$54,723.00. * c
- B3 - Adoption of Final 1999-2000 Budget. * c
- B4 - Authorization be hereby given to approve any two (2) of the following persons to sign on behalf of the District checks, or other banking documents to transfer funds within and between District accounts held at Wells Fargo Bank. * c
- B4a - Authorization be hereby given to contract with Interpreters to provide services for students with disabilities during any given academic year, total cost not to exceed \$175,000 for any given academic year. * c

CAPTIAL OUTLAY

- B5 - Authorization be given to contract with Levy Design, a certified Women Owned Business and Local Business Enterprise (Caucasian), for special services and advice to provide the District with complete architectural and construction administration * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

services, for the Project: Cloud Hall Window Replacement at a cost of \$25,000, to be completed on or before December 31, 2000.

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| B6 | - | Authorization be given to contract with Gelfand RNP,
a certified Woman Owned Business Enterprise, for special services and
advice to provide the District with complete architectural and construction
administration services, for the Project: District wide Emergency Eye Wash
& Shower Drainage Plumbing Installation at a cost of \$30,000 to be
completed on or before December 31, 2000 | * c |
| B7 | - | Authorization be given to contract with Barcelona & Jang,
a certified Woman Owned Business and Local Business Enterprise
(Asian), for special services and advice to provide the District with
complete architectural and construction administration services, for the
Project: Downtown Educated Palate Relocation and Renovation at a cost
of \$41,667, to be completed on or before December 31, 2000 | * c |
| B8 | - | Authorization be given to contract with Noll & Tam, a certified
Minority Business and Woman Owned Business Enterprise (Asian), for
special services and advice to provide the District with complete
architectural and construction administration services, for the Project:
Downtown Campus Fire & Life Safety System Upgrade and Replacement
at a cost of \$32,000, to be completed on or before December 31, 2000 | * c |
| B9 | - | Authorization be given to contract with City and County
of San Francisco Bureau of Construction Management, for site survey
services to the District, for the Project: Extended Opportunity Program &
Services (EOPS) Facility and the Archery Range at a cost of \$10,000, to
be completed on or before December 31, 1999. | * c |
| B10 | - | Authorization be given to contract with Adrienne Wong,
Landscape Architect, a certified Woman Owned Business Enterprise
(Asian), for special services and advice to provide the District with
architectural landscaping services, for the Project: Extended
Opportunity Program & Services (EOPS) Facility at a cost of
\$16,000, to be completed on or before June 30, 2000 | * c |
| B11 | - | Authorization be given to contract with City and County
of San Francisco Bureau of Engineering, for Structural, Electrical,
Mechanical and Civil engineering services to the District, for the Project:
Extended Opportunity Program & Services (EOPS) Facility at a cost of
\$25,000, to be completed on or before December 31, 2000. | * c |
| B12 | - | Authorization be given to contract with Marcy Li Wong
Architects, a certified Minority Business Enterprise and Woman
Owned Business Enterprise (Asian) for special services and advice
to provide the District with complete architectural and construction
administration services, for the project: Stadium Field House Facility
at cost not to exceed of \$42,300, | * c |

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- B13 - Authorization be given to Contract with Inspection Consultants, Inc., a certified Minority Business and Local Business Enterprise (Latin), to provide for materials testing and special inspection services for the Project: Central Shops and Warehouse Facility, at a cost not to exceed \$38,539. This contract will be completed prior to December 31, 2000. * c
- B14 - Authorization be given to contract The Folding Bleacher Company, the lowest responsible bidder, at a cost of \$79,544, to be completed on or before December 31, 1999 * c
- B15 - Authorization be given to contract with Global Project Management, a Woman Owned Business Enterprise (Caucasian), for special services and advice to provide the District with construction management services, for the Project: Central Shops & Warehouse Facility at a cost of \$5,000, to be completed on or before December 31, 2000. * c
- B16 - authorization be given to contract with Hamilton Aitken, a certified Women Owned (Caucasian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Bookstore Renovation at a cost of \$_____, to be completed on or before December 31, 2000 * c
- B17 - Authorization for eleven (11) Contract Modification(s) totaling \$55,572.53 for Special Services Contract(s) and Construction Contract(s); two (2) Contract Amendment(s) * c

GRANTS

- B18 - Authorization to modify six existing Grants totaling \$16,860. * c
- B19 - Authorization be hereby given to submit an application for funds and appropriate all funds receivable upon approval by the Community College Foundation, under the San Francisco Department of Human Services Independent Living Skills Program, for the fiscal year 99-2000, at a cost not to exceed \$31,650. * c
- B20 - Authorization be hereby given to submit an application for funds and appropriate all funds receivable upon approval by the California State Department of Education, Office of Food and Nutrition Services for the period of October 1, 1999 to September 30, 2000, in the amount not to exceed to \$175,000. * c
- B21 - Authorization be given to contract with Kristin Hershbelle to analyze and summarize the result of the Survey for the CCSF Bio-Link in the amount not to exceed \$5,077.00. * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- B22 - Authorization be hereby given to enter into an Agreement with 1) Robert Baillie, total not to exceed \$87,120; 2) Christina Serrano, total not to exceed \$39,930; 3)Antoinette Ortiz,total not to exceed, \$18,150; 4) Alia Rovai, total not to exceed \$13,500; 5) Elizabeth Saunders, total not to exceed \$13,500; 6) Amallia Smith, total not to exceed \$13,500. To provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP), funded by the U.S. Department of Health and Human Services Office of Population Affairs, beginning September 16, 1999, total not to exceed \$185,700. * c
- B23 - authorization be hereby given to appropriate the City College Adolescent Pregnancy Prevention Program grant of \$270,000 from the U.S Department of Health and Human Services Office of Population Affairs to the City College of San Francisco, through the Child Development and Family Services Department for contractual services, purchase of materials, supplies, equipment, telephone services, office space, etc. The C-CAPP will coordinate with the CCSF Independent Living Skills Program, for the period of September 16, 1999 through September 15, 2000, in the amount not to exceed \$270,000. The C-CAPP funding for the fiscal year 1999-2000 ends September 15, 2000. * c
- B24 - Authorization be hereby given to enter into a service agreement with Anthony Wong for the period of September 15, 1999 to March 31, 2000 for a total not to exceed \$22,000. * c
- B25 - Authorization be given to enter into a contract with the City and County of San Francisco, Office of District Attorney, to provide a customer service and ergonomics training program during the period of August 16, 1999 to June 30, 1999 for a total not to exceed \$51,000. * c
- B26 - Authorization be hereby given to submit a request to the San Francisco Department of Human Services for a grant of \$68,000 to match CalWORKs work study student wages and for Lab Aide support for PAES students for the period of July 1, 1999 through June 30, 2000. * c
- B27 - Authorization is hereby given to accept funds in the amount of \$8,491.00 for instructional materials and supplies for Grace Child Development Center for the period July 1, 1999 through June 30, 2000. * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- B28 - Authorization be hereby given to contract with Adrian Griffin to provide special services to all CCSF INVEST computer labs for the period of July 1, 1999 through June 30, 2000 in the amount not to exceed \$20,250. * c
- B29 - Authorization be hereby given for a contract with Peggy Doherty to assist the CCSF Transitional Studies Department in planning to redesign the CCSF Transitional Studies Department High School program for the time period of October 1, 1999 through May 31, 2000, in the amount not to exceed \$10,000. * c
- B30 - Authorization be and is hereby given for approval to contract with Every Child Can Learn Foundation to assist the CCSF Transitional Studies Department in planning to redesign the CCSF Transitional Studies Department High School program for the time period of October 1, 1999 through May 31, 2000, in the amount not to exceed \$10,500. * c
- B31 - Authorization be hereby given to enter into an agreement with LIFETIME to employ CalWORKs students for the period of September 4, 1999 through June 30, 2000 in the amount not to exceed \$4,500. * c
- B32 - Authorization is hereby given to appropriate all funds allocated by the San Francisco Board of Supervisors to the City College Student Health Services to augment the HIV/STD Counseling and Testing training program with a service component for the amount of \$35,000. * c
- B33 - Authorization is hereby given to (1) submit an application for a grant and (2) appropriate funds upon approval by Campus Compact for funding of Service Learning with interested CCSF instructional departments for the period of September 1, 1999 to June 30, 2000 in the amount not to exceed \$3,500. * c

Equipment, Supplies & Services (Pages 51- 57)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * c
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * c
- C3 - Acceptance of Gifts * c

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

Human Resources (Pages 58-78)

- | | | |
|---------|--|-----|
| G1-11 - | Academic Employees, Credit Program, District Funded | * c |
| H1-2 - | Academic Employees, Credit Program, Categorically Funded | * c |
| L1 - | Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. | * c |
| N1 - | Academic Employees Community Services Classes | * c |

Special (Pages 79-110)

- | | | |
|------|--|-----|
| S1 - | Adopting the Initial Proposal of the Board of Trustees for a Successor Collective Bargaining Agreement with the Department Chairperson Council, After Public Comment. | * c |
| S2 - | Recommend Adoption of Modified Wage Rates for Specified Unrepresented Classified Building Trades Employees for Fiscal Year 1999-2000. | * c |
| S3 - | Recommendation of Expulsion of Student. | * c |
| S4 - | Recommendation of Expulsion of Student. | * c |
| S5 - | Establish Community Service governing fees for the Institute for International Students commencing with the Summer 2000 program. | * c |
| S6 - | Commitment to the advancements of the SouthEast Communities. | * c |
| S7 - | Adopting Findings Concerning The Costs Of Doing Business In San Francisco; Adopting A Minority/Woman/ Local Business Enterprise Program Concerning Construction And Construction-Related Services. | |
| S8 - | Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Benefits Analyst (1210) | * c |

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

- S9 - Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Architect (5268). * c
- S10 - Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Municipal Stadium Groundskeeper (3419) * c
- S11 - That the District Board of Trustees ratify the cooperative agreements that have been signed by the Board President and the Chancellor with Peking University, Beijing Union University, Shanghai University and Da Tung International/Bei Qing College.

Real Estate (Pages 111-112)

- W1 - Authorization to lease property from Koochworks Productions, Inc. and authorization to enter into a Memorandum of Understanding with Freeman Beauty Holdings dba Pure Beauty * c

Information only (Pages 113)

- XII. Requests to Speak
- XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **October 28, 1999**
Downtown Campus
800 Mission Street
San Francisco, Ca.

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**SUBJECT: Approval of Software Purchase and Multi-Year
Maintenance Contract
(Resolution No: 990923-B1)**

BACKGROUND INFORMATION:

City College of San Francisco entered into a contract with SCT Corporation to purchase their Banner administrative software for Finance and Human Resources in June 1993. By July 1994, the College was in production with the Finance module. Subsequently, the Financial Aid and Student modules were purchased. In November 1997, the Student module was ready for registration of students for Spring 98. In Fall 1998, the Financial Aid module came on-line. Finally, this July 1999, the last piece of Banner Payroll was fully implemented. Now all of the College's major administrative systems are on Banner.

With the widespread use of the Internet, a number of colleges have been providing access, where appropriate, to their student information system via the Worldwide Web. SCT has a product that will allow City College this same capability. When implemented, students would be able to register, and view their academic records via the Web; instructors would be able to submit grades and employees would be able to view employee records via the Web.

When Banner was first purchased in 1993, the College had a year-to-year contract with SCT to cover the maintenance and support of the software. At the current cost of \$283,794 per year with a 10% annual increase, over the next seven years the college would be paying \$3,245,421. Dr. Denton Crews has negotiated a package with SCT which would allow the College to realize substantial cost savings on annual maintenance costs and in addition purchase the Banner Web Product with the cost savings. SCT has proposed to the College an offer to roll back the annual maintenance fees to \$274,000, waive the

09/30/99 – B1 page 1

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annual 10% increase over the next five years and limit the annual increase to 4% in years 6 and 7 , if the College purchases SCT's Banner Web Product (Student, Faculty, Employee, and Executive). SCT has agreed not to charge for maintenance for the Web products (normally 15% of the license cost or \$48,750 per year). The maintenance cost for the Web products will be included under the current continuing SCT maintenance agreement. The new seven-year maintenance cost would be \$1,975,540, resulting in savings of \$1,269,881. The cost to the College for the Banner Web products would be \$325,000, with payments spread over three fiscal years.

Maintenance costs for the SCT Banner software are covered in the ITS operational budget with unrestricted general funds. The cost for the SCT Banner Web Software, due this fiscal year, will be charged to the General Funds-Unrestricted, and the amount is contained in the ITS 1999-2000 operational budget.

RECOMMENDATION:

RESOLVED: That authorization to hereby given to enter into an agreement with SCT Corporation for the licensing of the Banner Web software, for Student, Faculty, Employee and Executive, at a cost not to exceed \$320,000 with payments spread over the fiscal years 1999-2000 (\$100,000), 2000-2001 (\$100,000), 2001-2002 (\$120,000). This contract also includes a five-year software maintenance support for \$274,000 annually with no additional annual increase. Subject to Board approval, an extension of the maintenance agreement beyond year 5 would cap the annual rate of increase would not exceed at 4%, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Operations, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

09/30/99 – B1 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B2**

TO: Board of Trustees

FROM: Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUNDS

**Authorization to accept and appropriate all funds
receivable**

(Resolution No. 990930- B2)

BACKGROUND INFORMATION:

The City and County of San Francisco gives a portion of the TCI Cablevision franchise fee to support operations of Educational Access Television, Cable Channel 52, currently operated by City College of San Francisco. These funds are given by the City College of San Francisco to the Educational Access Television, Cable Channel 52 account of the Foundation of City College of San Francisco. The funds are restricted to pay any operating expenses of Educational Access Television, Cable Channel 52.

The Foundation of City College of San Francisco will donate a total of \$54,723.00 to pay operating expenses for Educational Access Television, Cable Channel 52.

WHEREAS: The educational access channel offers students important distance-education opportunities, as well as a range of valuable educational services to the College and the San Francisco Community, and

WHEREAS: The City and County of San Francisco has given \$54,723.00 to the Foundation of City College of San Francisco for the purpose of operating Educational Access Television Cable Channel 52 to assist students and provide educational programming for the City of San Francisco, and

09/30/99 - B2 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, \$54,723.00, and

THEREFORE BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Foundation of City College of San Francisco in the administration of said program.

Bruce Smith, Originator

09/30/99 - B2 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B3**

TO: Board of Trustees

FROM: Dr. Phillip R. Day, Jr., Chancellor

**Subject: General Fund
Adoption of Final 1999-2000 Budget
(Resolution No. 990930- B3)**

BACKGROUND AND INFORMATION:

On June 24, 1999 Resolution No. 990624-B4 was approved adopting: 1) the Tentative Budget for 1999-2000 (Cost-to-Continue Budget); 2) a recommendation for the Final Budget for 1999-2000 (Cost-to-Continue Plus Budget) totaling \$132,942,190 to be adjusted based upon completion of the state budget.

Upon completion of the state budget, adjustments to the District's revenue and expenditure budgets have been reviewed in comparison to the proposed Cost-to-Continue Plus Budget, as recommended by the Chancellor and the Planning/Budgeting Council, and submitted to the Board of Trustees at the September 24, 1998 meeting. The final budget is projected at \$132,942,190 and would include the additional priorities recommended by the Chancellor and the Planning/Budgeting Council.

The recommended Final 1999-2000 Budget, as proposed by the Chancellor and submitted to the Board of Trustees for approval, is as follows.

RESOLVED: That In accordance with Title 5, California Code of Regulations, Section 58196 the Board of Trustees of the San Francisco Community College District hereby adopts the Cost-to-Continue Plus Budget for 1999-2000, hereinafter termed the Final Budget of the San Francisco Community College District, as detailed on Community College District forms and summarized by fund, purpose, and amount as follows:

09/30/99 – B3 page 1

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General Fund - Unrestricted Total	
Estimated Revenues	130,358,133
Add Beginning Balance	2,883,000
Total Estimated Revenue	133,241,133
General Fund-Unrestricted Expenditure	
Appropriations	
Estimated Expenditures	134,242,190
Less: Anticipated Savings	1,300,000
Total Estimated Expenditures	132,942,190
Projected 6/30/00 unrestricted ending balance	298,943
Current Board Designated Reserve	3,750,000
Planned Board Designated Reserve 6/30/00	3,750,000
Restricted Funds:(Revenue and Expenditures)	
State	7,331,927
Local,Fee + Service Based	4,406,543
Child Development	671,044
Capital Outlay	0
Total Restricted	12,409,514

AND FURTHER BE IT RESOLVED: That Sections 2-7 of Part 1: Adoption of the Budget; Section 1 of Part: General Fund Restricted; and Section 1 Part 3: Child Development Fund as stated in the Annual Budget, 1999-2000, Tentative Version dated June 24, 1999 are hereby incorporated within this resolution as if specified in detail, and

AND FURTHER BE IT RESOLVED: That if additional revenue and or resources become available exceeding the Cost-to-Continue Plus projection then the current Board Designated Reserve may be increased by up to \$750,000.

Originator – James Kendrix

09/30/99 – B3 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: September 30, 1999

B4

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

**Subject: GENERAL FUNDS/ ALL FUNDS
Amending Signators for District Bank Accounts
(Resolution No. 990930- B4)**

BACKGROUND INFORMATION:

By Resolution No. 920625-B16 the Board of Trustees on June 25, 1992 authorized contracting with Wells Fargo Bank for banking services covering a four year period beginning August 1, 1992.

Subsequently, by Resolution No. 930722-B1, 940524-B23 and 940623-B15 any of the two following persons were authorized to sign checks, drafts, and other orders on various accounts with Wells Fargo Bank:

Peter Goldstein, Vice Chancellor of Finance and Administration
James Kendrix, Chief Financial Officer
Stephen J. Herman, Director, Administrative Services
Silvino Timbol, Head Accountant
Amy Sandro-Recio, Senior Accountant

Since June of 1994 the District's bank accounts have been reduced from a total of 18 accounts in to five operating accounts 1) Commercial Revolving Fund; 2) Payroll; 3) Tuition; 4) Financial Aid; 5) Bookstore

The District's banking applications have been significantly enhanced through the use of technology to the point that the number of signators needed for District banking services has changed.

RECOMMENDATION:

RESOLVED: Authorization be hereby given to approve any two (2) of the following persons to sign on behalf of the District checks, or other banking documents to transfer funds within and between District accounts held at Wells Fargo Bank;

09/30/99 – B4 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

Peter Goldstein, Vice Chancellor of Finance and Administration
James Kendrix, Chief financial Officer
Stephen J. Herman, Director, Administrative Services

FURTHER BE IT RESOLVED: That the positions of Controller and Head Account will have the responsibility of day-to-day liaison for activities involving the District's Wells Fargo Bank Accounts, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Operations, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

James Kendrix, Originator

09/30/99 – B4 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: September 30, 1999 **B4a**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: **GENERAL FUNDS**
Authorization to Contract with Various Interpreters for the Deaf
(Resolution No.: 990930-B4a)

BACKGROUND INFORMATION:

The District is seeking approval to contract with Interpreters who will be working for Disabled Students Services. Total expenditures for services will not exceed \$175,000 for any fiscal year and funding will come from the DSP&S Restricted Budget #123204-7320-5190-6420.

DSP&S will be hiring Interpreters on an "as needed" basis, as it is not possible to predict with accuracy the number of Interpreters or interpreting hours needed each semester for students who are deaf. Student interpreting needs change continuously due to add/drop and open enrollment.

The District needs to have a large pool of qualified Interpreters who can work at short notice. There is a shortage of Interpreters in the state and Interpreters usually have contracts at other institutions and, therefore, are not always available for us when needed. It is important that a flexible method of hiring Interpreters be in place so that the needs of students who are deaf can be met in a timely manner and the District can be in ADA compliance.

Hourly rates per individual are based on length of experience, skills and comparable rates of pay at other Bay Area Community Colleges.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Interpreters to provide services for students with disabilities during any given academic year, total cost not to exceed \$175,000 for any given academic year, and

09/30/99 – B4a page 1

BOARD OF TRUSTEES

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FURTHER BE IT RESOLVED, That the funding for these services shall come from DSP&S Restricted Budget #123204-7320-5190-6420, and

AND FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman, Originator

09/30/99 – B4a page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: CAPITAL OUTLAY
Authorization to Award Special Services to Levy Design
(Resolution No. 990930 – B5)**

BACKGROUND INFORMATION:

Project: Cloud Hall Window Replacement

The District received qualified proposals to the advertised request for qualifications including MBE, WBE and LBE firms for architectural services for Capital Outlay Improvement projects. The District wishes to contract with Levy Design, a certified Women Owned Business and Local Business Enterprise (Caucasian), to provide architectural services, for the Project: Cloud Hall Window Replacement located at the Phelan Campus. The scope of work will include: designing and specifying window replacement, securing Division of the State Architect (formal Office of Regulation Services) review and approval, preparing construction documents for bidding, administering the bid process, and performing Construction Administration during construction.

This project is funded by the 1997 State Deferred Maintenance program with a 50% District match (General Obligation Bond Fund), to be charged to Appropriation 420609-0130-6201-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Levy Design, a certified Women Owned Business and Local Business Enterprise (Caucasian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Cloud Hall Window Replacement at a cost of \$25,000 to be completed on or before December 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B5 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services to Gelfand RNP
(Resolution No. 990930 – B6)

BACKGROUND INFORMATION:

Project: Districtwide Emergency Eye Wash & Shower Drainage Plumbing Installation

The District received qualified proposals to the advertised request for qualifications including MBE, WBE and LBE firms for architectural services for Capital Outlay Improvement projects. The District wishes to contract with Gelfand RNP, a certified Woman Owned Business Enterprise, to provide architectural services, for the Project: District wide Emergency Eye Wash & Shower Drainage Plumbing Installation. The scope of work will include: designing and specifying eyewash drainage system to tie in with the existing building plumbing system, securing Division of the State Architect (formal Office of Regulation Services) review and approval, preparing construction documents for bidding, administering the bid process, and performing Construction Administration during construction.

This project is funded by 1998 State Deferred Maintenance grant with 50% District Match (General Obligation Bond Fund), to be charged to Appropriation 420648-0130-6201-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Gelfand RNP, a certified Woman Owned Business Enterprise (Caucasian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: District wide Emergency Eye Wash & Shower Drainage Plumbing Installation at a cost of \$30,000 to be completed on or before December 31, 2000

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B6 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services to Barcelona & Jang
(Resolution No. 990826 – B7)

BACKGROUND INFORMATION:

Project: Downtown Educated Palate Relocation and Renovation

The District received qualified proposals to the advertised request for qualifications including MBE, WBE and LBE firms for architectural services for Capital Outlay Improvement projects. The District wishes to contract with Barcelona & Jang, a certified Woman Owned Business and Local Business Enterprise (Asian), to provide architectural services, for the Project: Downtown Educated Palate Relocation and Renovation located at the Downtown Campus. The scope of work will include: design services for relocating existing Educated Palate dining room, counseling services and campus bookstore, securing Division of the State Architect (formal Office of Regulation Services) review and approval, preparing construction documents for bidding, administering the bid process, and performing Construction Administration during construction.

This project is funded by Partnership for Excellence grant, to be charged to Appropriation 412038-0310-6201-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Barcelona & Jang, a certified Woman Owned Business and Local Business Enterprise (Asian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Downtown Educated Palate Relocation and Renovation at a cost of \$41667, to be completed on or before December 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
09/30/99 – B7 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services to Noll & Tam
(Resolution No. 990930 – B8)

BACKGROUND INFORMATION:

Project: Downtown Campus Fire & Life Safety System Upgrade and Replacement

The District received qualified proposals to the advertised request for qualifications including MBE, WBE and LBE firms for architectural services for Capital Outlay Improvement projects. The District wishes to contract with Noll & Tam, a certified Minority Business and Woman Owned Business Enterprise (Asian), to provide architectural services, for the Project: Downtown Campus Fire & Life Safety System Upgrade and Replacement located at the Downtown Campus. The scope of work will include: designing and specifying window replacement, securing Division of the State Architect (formal Office of Regulation Services) review and approval, preparing construction documents for bidding, administering the bid process, and performing Construction Administration during construction.

This project is funded by 1998 State Deferred Maintenance grant with 50% District Match (General Obligation Bond Fund), to be charged to Appropriation 420639-0130-6201-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Noll & Tam, a certified Minority Business and Woman Owned Business Enterprise (Asian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Downtown Campus Fire & Life Safety System Upgrade and Replacement at a cost of \$32,000, to be completed on or before December 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B8 page 1

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THE UNIVERSITY OF CALIFORNIA, BERKELEY
DEPARTMENT OF CHEMISTRY
BERKELEY, CALIFORNIA 94720-1480
TEL: (415) 845-5111
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1. The first part of the experiment is the preparation of the reagents. This is done by the reaction of the starting materials with the appropriate reagents. The reaction is carried out in a round-bottomed flask equipped with a magnetic stirrer and a reflux condenser. The reaction mixture is stirred for 24 hours at 60°C. The reaction is then quenched with water and the mixture is extracted with diethyl ether. The organic layer is dried with anhydrous sodium sulfate and the solvent is removed by rotary evaporation. The residue is purified by column chromatography on silica gel using a gradient of 0 to 10% ethyl acetate in hexanes. The pure product is obtained as a white solid.

2. The second part of the experiment is the synthesis of the target compound. This is done by the reaction of the intermediate with the appropriate reagents. The reaction is carried out in a round-bottomed flask equipped with a magnetic stirrer and a reflux condenser. The reaction mixture is stirred for 24 hours at 60°C. The reaction is then quenched with water and the mixture is extracted with diethyl ether. The organic layer is dried with anhydrous sodium sulfate and the solvent is removed by rotary evaporation. The residue is purified by column chromatography on silica gel using a gradient of 0 to 10% ethyl acetate in hexanes. The pure product is obtained as a white solid.

3. The third part of the experiment is the synthesis of the target compound. This is done by the reaction of the intermediate with the appropriate reagents. The reaction is carried out in a round-bottomed flask equipped with a magnetic stirrer and a reflux condenser. The reaction mixture is stirred for 24 hours at 60°C. The reaction is then quenched with water and the mixture is extracted with diethyl ether. The organic layer is dried with anhydrous sodium sulfate and the solvent is removed by rotary evaporation. The residue is purified by column chromatography on silica gel using a gradient of 0 to 10% ethyl acetate in hexanes. The pure product is obtained as a white solid.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services to City and County
of San Francisco Bureau of Construction Management
(Resolution No. 990930 – B9)

BACKGROUND INFORMATION:

Project: Extended Opportunity Program & Services (EOPS) Facility

The District wishes to contract with City and County of San Francisco Bureau of Construction Management to provide site survey services, for the Project: Extended Opportunity Program & Services (EOPS) Facility and the Archery Range located at the Phelan Campus. The scope of work will include: topographic survey of the future site's existing condition for the new Extended Opportunity Program & Services administrative and counseling offices facility design study.

This project is funded by State Partnership for Excellence Grant, to be charged to Appropriation 412039-0130-6201-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with City and County of San Francisco Bureau of Construction Management, for site survey services to the District, for the Project: Extended Opportunity Program & Services (EOPS) Facility and the Archery Range at a cost of \$10,000, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B9 page 1

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Date: September 30, 1999

B10

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services Contract to
Adrienne Wong Landscape Architect
(Resolution No. 990930 – B10)

BACKGROUND INFORMATION:

Project: Extended Opportunity Program and Services (EOPS) Facility

The District wishes to contract with Adrienne Wong, Landscape Architect, a certified Woman Owned Business Enterprise (Asian), to provide architectural landscaping services, for the Project: Extended Opportunity Program & Services (EOPS) Facility located at the Phelan Campus. Under this contract, the landscape architect will provide landscaping design and coordination services with civil engineer that are needed for Project Management to perform in-house design of the new facility. The scope of work will include: landscaping designing and specifying for new facility, securing review and approval, preparing construction documents for bidding, administrating the bid process, and performing Construction Administration during construction.

This project is funded by the Partnership for Excellence Grant, to be charged to Appropriation 412039-0130-6201-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Adrienne Wong, Landscape Architect, a certified Woman Owned Business Enterprise (Asian), for special services and advice to provide the District with architectural landscaping services, for the Project: Extended Opportunity Program & Services (EOPS) Facility at a cost of \$16,000, to be completed on or before June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B10 page 1

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DATE: September 30, 1999

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services to City and County
of San Francisco Bureau of Engineering
(Resolution No. 990930 – B11)

BACKGROUND INFORMATION:

Project: Extended Opportunity Program & Services (EOPS) Facility

The District wishes to contract with City and County of San Francisco Bureau of Engineering to provide engineering services, for the Project: Extended Opportunity Program & Services (EOPS) Facility located at the Phelan Campus. Under this contract, the Bureau of Engineering will provide Structural, Electrical, Mechanical, and Civil engineering services that are needed for Project Management to perform in-house design of the new facility.

This project is funded by the Partnership for Excellence Grant, to be charged to Appropriation 412039-0130-6201-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with City and County of San Francisco Bureau of Engineering, for Structural, Electrical, Mechanical and Civil engineering services to the District, for the Project: Extended Opportunity Program & Services (EOPS) Facility at a cost of \$25,000, to be completed on or before December 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B11 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B12

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services to Marcy Li
Wong Architects
(Resolution No. 990930 – B12)

BACKGROUND INFORMATION:

Project: Stadium Field House Facility

The District received qualified proposals to the advertised request for qualifications including MBE, WBE and LBE firms for architectural services for Capital Outlay Improvement projects. The District wishes to contract with Marcy Li Wong Architects, a certified Minority Business Enterprise and Woman Owned Business Enterprise (Asian) to provide architectural services, for the project: Stadium Field House Facility. The scope of work will include: designing and specifying field house facility, securing Division of the State Architect (formal Office of Regulation Services) review and approval, preparing construction documents for bidding, administering the bid process, and performing Construction Administration during construction.

This project is funded by the General Obligation Bond Fund, to be charged to Appropriation 42012P-8060-6201-7100-REN and 42012P-8064-6201-7100-REN.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Marcy Li Wong Architects, a certified Minority Business Enterprise and Woman Owned Business Enterprise (Asian) for special services and advice to provide the District with complete architectural and construction administration services, for the project: Stadium Field House Facility at cost not to exceed of \$42,300, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

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09/30/99 – B12 page 1
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Date: September 30, 1999

B13

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services Contract to
Inspection Consultants, Inc.,
(Resolution No. 990930 – B13)

BACKGROUND INFORMATION:

Project: *Central Shops and Warehouse Facility*

The District received qualified proposals to the advertised request for qualifications including MBE, WBE and LBE firms for as needed materials testing and specials inspections services for construction projects. The District wishes to contract with Inspection Consultants, Inc., a certified Minority Business and Local Business Enterprise (Latin) for the Central Shops and Warehouse Facility project. Materials testing and construction inspection are services required by the Office of Regulation Services, Division of the State Architect. These services include such things as materials testing for compliance with bid documents, concrete sampling and testing, inspecting soil back-fill and compaction, and other special inspections as directed by the Project Inspector of Record.

This project is 100% funded by State Capital Outlay, to be charged to Appropriation _____.

RECOMMENDATION:

RESOLVED: That authorization be given to Contract with Inspection Consultants, Inc., a certified Minority Business and Local Business Enterprise (Latin), to provide for materials testing and special inspection services for the Project: Central Shops and Warehouse Facility, at a cost not to exceed \$38,539. This contract will be completed prior to December 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator
09/30/99 – B13 page 1

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DATE: September 30, 1999

B14

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Construction Contract
(Resolution No. 990930-B14)

BACKGROUND INFORMATION:

Project: South Gymnasium Telescopic Folding Bleacher Replacement

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms, and the District wishes to contract with The Folding Bleacher Company, the lowest responsible bidder, for the project: South Gymnasium Telescopic Folding Bleacher Replacement. This project consists of bleacher seating replacement located at South Gymnasium Basketball court.

The project is funded by General Obligation Bond fund, to be charged to Appropriation 42006C-8063-6202-7100-REN.

RECOMMENDATION:

RESOLVED: That authorization be given to contract The Folding Bleacher Company, the lowest responsible bidder, at a cost of \$79,544, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B14 page 1

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Date: September 30, 1999

B15

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services Contract to Global
Project Management
(Resolution No. 990930 – B15)

BACKGROUND INFORMATION:

Project: Central Shops & Warehouse Facility

The District wishes to contract with Global Project Management, a Woman Owned Business Enterprise (Caucasian), to provide construction management services on an as needed basis, for the Project: Central Shops & Warehouse Facility located at the Phelan Campus and Carroll Avenue. This service is necessary to assist District's project manager with project cost control and construction schedule monitoring during the course of construction. The scope of work will include reviewing and recommending to the District's project manager on contractor's initial and monthly schedule updates, contractor's change order cost proposals and other services directed by District's project manager.

This project is 100% funded by State Capital Outlay Fund, and to be charged to
Appropriation _____.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Global Project Management, a Woman Owned Business Enterprise (Caucasian), for special services and advice to provide the District with construction management services, for the Project: Central Shops & Warehouse Facility at a cost of \$5,000, to be completed on or before December 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B15 page 1

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CITY COLLEGE OF SAN FRANCISCO

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DATE: September 30, 1999

B16

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services to Hamilton Aitken
(Resolution No. 990930 – B16)

BACKGROUND INFORMATION:

Project: *Bookstore Renovation*

The District received qualified proposals to the advertised request for qualifications including MBE, WBE and LBE firms for architectural services for Capital Outlay Improvement projects. The District wishes to contract with Hamilton & Aitken, a certified Woman Owned Business Enterprise (Caucasian), to provide architectural services, for the Project: Bookstore Renovation. The scope of work will include: designing and specifying, securing Division of the State Architect (formal Office of Regulation Services) review and approval, preparing construction documents for bidding, administering the bid process, and performing Construction Administration during construction.

This project is funded by the _____ Fund, to be charged to Appropriation _____.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Hamilton Aitken, a certified Women Owned (Caucasian), for special services and advice to provide the District with complete architectural and construction administration services, for the Project: Bookstore Renovation at a cost of \$_____, to be completed on or before December 31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

09/30/99 – B16 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

DATE: September 30, 1999

B17

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **CAPITAL OUTLAY**
Authorization for eleven (11) Contract Modification(s) totaling \$55,572.53 for Special Services Contract(s) and Construction Contract(s); two (2) Contract Amendment(s)
(Resolution No. 990930-B17)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(S) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A	990826-B12 Stadium Bleacher Seating Alteration	Change Kleinman Group to Rycap Construction (General Contractor)	\$13,000.00	\$0.00	\$0.00	\$13,000.00	Amendment to Resolution 990826-B12 Kleinman Group submitted bid on behalf of Rycap Construction
B	990826-B17 South Gymnasium Laundry Room Renovation	Change Txticare Systems To Grisworld Electric & Machinery	\$37,500.00	\$0.00	\$0.00	\$37,500.00	Amendment to Resolution 990826-B17 Txticare Systems is equipment provider, Grisworld Electric & Machinery is the responsible installer
C	990826-B19 Conlan Hall Counseling Department Alteration & Renovation	Adolph Schmidt General Construction, Inc., (General Contractor)	\$15,850.00	\$0.00	CM #1 - \$ 1,580.00	\$17,430.00	Additional electrical outlets.
D	990826-B17 South Gymnasium Laundry Room Renovation	Grisworld Electric & Machinery (General Contractor)	\$37,500.00	\$0.00	CM #1 - \$3,500.00	\$41,000.00	Additional cost for upgrading dryers from gas to electric.
E	990826-B8 Airport Campus Aeronautic Building Roof Repair	Best Roofing & Waterproofing, Inc., (General Contractor)	\$68,000.00	\$0.00	CM #1 - \$4,200.00	\$72,200.00	Additional roof gutter replacement.

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
F	990826-B7 Cloud Hall Film Department Alteration & Renovation	Adolph Schmidt General Construction, Inc., (General Contractor)	\$24,734.00	\$0.00	CM #1 - \$1,400.00	\$26,134.00	Modification of existing interior office wall for ventilation.
G	981119-B5 Science Hall Distilled Water System Replacement	Chow Engineering, Inc. (Project Engineer)	\$23,000.00	\$4,368.75	CM #5 - \$2,570.00	\$29,938.75	Additional design services for ORS review and approval on the anchor bolts and power usage monitoring
H	990225-B5 Visual Arts Air Correction	YAMAS Control, Inc., (Mechanical Contractor)	\$50,100.00	\$29,364.47	CM #5 - \$2,335.53	\$81,800.00	Additional work for temperature devices wiring, air duct and louver cleaning
I	990429-B11 Conlan Hall Re- roofing	Best Roofing & Waterproofing (General Contractor)	\$110,251.00	\$11,680.00	CM #2 - \$5,591.00	\$127,522.00	\$271 for drain domes replacement, \$1,020 for gravel stop fascias painting, \$1,250 for roof drain clamps replacement, \$1,850 for window waterproofing seal painting, \$500 for wood nailer replacement, \$300 for lead separator between galvanize and copper metals.
J	990429-B12 John Adams Campus Main Building Re- roofing	California Roofing Co. Inc., (General Contractor)	\$165,902.00	\$7,647.03	CM #2- \$7,802.00	\$181,351.03	\$840 for penthouse louver painting, \$6,962 for five skylight replacement
K	990128-B5 Central Shops & Warehouse Facilities	Geo Resource (Soil Engineering)	\$10,000.00	\$10,000.00	CM #2 - \$15,000.00	\$35,000.00	Additional construction administration services
L	990429-B8 Science Hall Distillation System Removal & Replacement	Sonomarin, Inc., (General Contractor)	\$167,021.00	\$5,713.00	CM #2 - \$9,094.00	\$181,828.00	\$3,110 for seismic bracing of tanks, \$2,017 for POU units steel stands installation, \$1,722 for PVC piping removal and replacement with steel piping
M	961024-B09 Cloud Hall Remodel for Allied Health	B/A Burlage and Associates (Project Architect)	\$260,000.00	\$131,550.00	CM #5 - \$2,500.00	\$391,550.00	Additional architectural & engineering services for user's change request; unforeseen job site conditions
				Total	\$55,572.53		

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

B18

DATE: September 30, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to modify six existing Grants totaling \$16,860
(Resolution No.990930-B18)

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS; ORIGINATOR
A 990729-B29	Special Services Contract with Public and Private Agencies/Companies Continental Appliance	July 1, 1999 - June 30, 2000	\$50,000	-\$16,400	\$33,600	75% of the wages for three students will be paid from the CalWORKs grant during the academic year and the 25% match will be paid by the agency. Originator: Bernice B. Brown
B 990729-B28	Special Services Contract with Public and Private Agencies/Companies Buckhorn	July 1, 1999 - June 30, 2000	\$50,000	-\$30,000	\$20,000	75% of the wages for three students will be paid from the CalWORKs grant during the academic year and the 25% match will be paid by the agency. Originator: Bernice B. Brown

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS; ORIGINATOR
D 990729-B22 990826-B26	Port of San Francisco / David J. Munro	July 1, 1999 - June 30, 2000	\$13,200	+\$500	\$13,700	Additional funds received from grantor. Originator: Robert Manlove
F 971120-B8	Bio-Link, City College of San Francisco	August 1, 1998-July 31,2003	\$4,983,072	Allow budget carry over for national Center and subcontracted regions ,as per NSF guidelines set down in Grant Proposal Guide 99-2.	The total amount of the grant has not changed.	Allow flexibility provided by budget carryovers, as long as reasonable progress for the project can be demonstrated, and carryovers are not allowed to build overtime. Monitoring is built into the system, which requires that grantees provide written rationales for carryovers in excess of 20%. Originators: Elaine Johnson
				Total - \$ 16,860		

Recommendation:

Resolved: That the Board authorizes the specified amendments to the resolutions as indicated in table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B19

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Approval to submit an application and appropriate funds received
(Resolution No. 990930-B19)

BACKGROUND INFORMATION:

The California Community College Foundation has received funding to provide training to foster parents, group home staff, social workers and youth in foster care between the ages of 16 and 19 through an interagency agreement with the State Department of Social Services and the San Francisco Department of Human Services. The purpose of this Independent Living Skills training money is to better prepare adolescents for emancipation, to provide five training modules for foster youth in facilitating their exit from dependency, and to the extent possible, include social worker training as part of the team approach in supporting youth on their caseload who are in the process of working toward emancipation. City College of San Francisco seeks approval to submit an application for such funds, and appropriate funds receivable to conduct an Independent Living Training Program for the period July 1, 1999 through June 30, 2000.

City College of San Francisco is requesting \$31,650 for this purpose. No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to submit an application for funds and appropriate all funds receivable upon approval by the Community College Foundation, under the San Francisco Department of Human Services Independent Living Skills Program, for the fiscal year 1999-2000, at a cost not to exceed \$31,650, and

09/30/99 – B19 page 1

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FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

09/30/99 – B19 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B20**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Authorization to submit an application and appropriate funds received
(Resolution No. 990930-B20)

BACKGROUND INFORMATION:

For 1998-99 the San Francisco Community College District contracted with the Department of Education, State of California, for a special Food Service Program for children conducted by the City College of San Francisco Campuses. This agreement provided funds for SFCCD to purchase food for supplemental meals for children enrolled in the State Preschool and Grace Child Development Center Programs. The SFCCD wishes to continue participation in this program for 1999-2000.

No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to submit an application for funds and appropriate all funds receivable upon approval by the California State Department of Education, Office of Food and Nutrition Services for the period of October 1, 1999 to September 30, 2000, in the amount not to exceed to \$175,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

09/30/99 – B20 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B21**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Approval of Special Services Contract
(Resolution No. 990923-B21)

BACKGROUND INFORMATION:

Bio-Link at City College is funded by a National Science Foundation Grant to be the Advanced Technological Education Center for Biotechnology. Bio-Link, the National Center, needs the services of a qualified professional to analyze and summarize the results of the Bio-Link survey developed in partnership by the Northern California Biotechnology Center (NCBC) and WestEd to document the successes and characteristics of biotechnology programs, faculty and students nationwide. To provide this professional assistance, Bio-Link wishes to retain the services of Kristin Hershbell of WestEd. She will review all received responses to the Survey, perform limited data entry in collaboration with Bio-Link staff, analyze the data (statistically and otherwise), review and interpret the results of analysis, and summarize the analysis in report form. Throughout the contract period, Ms. Hershbell will communicate with Bio-Link staff as necessary with respect to data entry, and report formatting.

There is no additional space or in-kind match required. The Bio-Link grant will provide the funding for Ms. Hershbell's services.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Kristin Hershbell to analyze and summarize the result of the Survey for the CCSF Bio-Link in the amount not to exceed \$5,077.00 and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Elaine Johnson, Originator

09/30/99 – B21 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B22**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: GRANT
Special Services Contract
(Resolution No. 990930-B22)**

BACKGROUND INFORMATION:

The City College Adolescent Pregnancy Prevention Program provided comprehensive pregnancy prevention presentations to 3,800 SFUSD middle and high school student during the program year September 16, 1998 through September 15, 1999. At the present time, the C-CAPP peer health educators and the health education supervisors are enrolled in CCSF credit courses and will continue the matriculation process for future AA Degrees. The C-CAPP is requesting authorization to contract with the six individuals listed below to continue providing special services for the Adolescent Pregnancy Prevention grant.

1. Robert Baillie. The current project director has developed, implemented, coordinated, supervised, and administered the C-CAPP for the second program year. For the third program year, Mr. Baillie will develop and implement pregnancy prevention services for participants in the CCSF Independent Living Program. Mr. Baillie will also continue to provide pregnancy prevention advice and referral services for at-risk SFUSD students. Not to exceed \$87,120.
2. Christina Serrano. The current health education supervisor will continue to recruit, train, and supervise CCSF students as peer health educators providing pregnancy prevention health education services for SFUSD middle and high school student. Not to exceed \$39,930.
3. Antoinette Ortiz. An additional health education supervisor who will continue to provide pregnancy prevention presentations, risk assessment, and referral services to SFUSD middle and high school students. Not to exceed \$18,150.

09/30/99 - B22 page 1

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4. Alia Rovai. A current peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed \$13,500.
5. Elizabeth Saunders. A current peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed \$13,500.
6. Amallia Smith. A current peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed \$13,500.

On July 29, 1999 the San Francisco Community College District adopted Resolution No. 990729-B21 to (1) submit a continuation application and (2) accept all funds receivable upon approval of the U.S. Department of Health and Human Services, Office of Population Affairs to continue the C-CAPP through the CCSF Child Development and Family Services Department and the C-CAPP will coordinate with the CCSF Independent Living Programs, for the period of September 16, 1999 through September 15, 2000, in the amount not to exceed \$270,000.

RECOMMENDATION:

RESOLVED: Authorization be hereby given to enter into a contract with 1) Robert Baillie, total not to exceed \$87,120; 2) Christina Serrano, total not to exceed \$39,930; 3)Antoinette Ortiz, total not to exceed, \$18,150; 4) Alia Rovai, total not to exceed \$13,500; 5) Elizabeth Saunders, total not to exceed \$13,500; 6) Amallia Smith, total not to exceed \$13,500. These six individuals will provide pregnancy prevention education and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP), funded by the U.S. Department of Health and Human Services Office of Population Affairs, beginning September 16, 1999, total not to exceed \$185,700, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

09/30/99 - B22 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B23

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: GRANT
Special Services Contract
(Resolution No. 990930-B23)**

BACKGROUND INFORMATION:

The U.S Department of Health and Human Services, Office of Population Affairs has awarded a continuation grant to City College of San Francisco, John Adams Campus, through the Child Development and Family Services Department in the amount of \$270,000 for contractual services, purchase of materials, supplies, equipment, office space, for the third year of operation of the City College Adolescent Pregnancy Prevention Program. The C-CAPP is a teen pregnancy prevention program that recruits and trains teen parents as peer health educators providing education, pregnancy prevention presentations, risk assessment, and referral services to students attending SFUSD middle and high schools. Currently, both health education supervisors and peer health educators are enrolled in CCSF credit courses with the goal of obtaining their AA Degrees.

The C-CAPP will coordinate pregnancy prevention services with the CCSF Independent Living Skills Programs' staff and foster children

The following are partners in the project: San Francisco Unified School District, Youth Guidance Center, and San Francisco Department of Human Services.

Federal Income

Office Of Population Affairs

\$ 270,000

09/30/99 – B23 page 1

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Expenditures:

Project Director Consultant Management/Coordinator	\$87,120
2 Health Education Supervisors	63,000
4 Peer Health Educators	63,480
CAMI Consulting	13,500
Department Program Coordinator	<u>5,000</u>
TOTAL Contractual Services:	\$232,100
Operating Expenses and Equipment	17,900
Indirect Cost	<u>20,000</u>
Total not to Exceed	\$270,000

RECOMMENDATION:

RESOLVED: That authorization be hereby given to appropriate the City College Adolescent Pregnancy Prevention Program grant of \$270,000 from the U.S Department of Health and Human Services Office of Population Affairs to the City College of San Francisco, through the Child Development and Family Services Department for contractual services, purchase of materials, supplies, equipment, telephone services, office space, etc. The C-CAPP will coordinate with the CCSF Independent Living Skills Program, for the period of September 16, 1999 through September 15, 2000, in the amount not to exceed \$270,000. The C-CAPP funding for the fiscal year 1999-2000 ends September 15, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

09/30/99 - B23 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B24**

TO: Board of Trustees

FROM: Dr. Philip R. Day Jr. Chancellor

Subject: GRANTS
Approval of special services contract with
Anthony Wong
(Resolution No. 990930-B24)

BACKGROUND INFORMATION:

The Hiring Hall Project of City College of San Francisco is a partnership between C.C.S.F. & Local 2 Union of Hotel and Restaurant Employees and the SF. Multi-Employer Group. It was established to train hotel employees through short-term, on-site training courses at hotels. The project would like to contract Anthony Wong as Program Developer at Local 2. Mr. Wong will coordinate all non-training activities at the hiring hall.

Mr. Wong will also assist the project coordinator and project liaison in training, will help carry out recommendations and will conduct program evaluations.

This contract will begin on September 15, 1999, and continue through March 31, 2000. The total budget (wages only) is not to exceed \$22,000.

Funding is 123326-7176-5190-0500-N. This is the Hiring Hall Project, a grant from the Chancellor's Office, California Community Colleges.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to enter into a contract with Anthony Wong for the period of September 15, 1999 to March 31, 2000 for a total not to exceed \$22,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

09/30/99 – B24 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B25**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **GRANT**
Approval of Training Contract with the Office of District Attorney
(Resolution No. 990923-B25)

BACKGROUND INFORMATION:

The Office of Contract Education hosted an Industrial Breakfast in March 1999 as a marketing tool to introduce the concepts of customer service to all the Departments of the City and County of San Francisco. Surveys and follow-ups are conducted following the event. The meeting has generated high interest from many City Departments. The Office of Contract Education is in the process of arranging performance-based assessments with various City Departments to identify each Department's unique training needs and provide the needed training for the improvement of overall internal and external customer services.

The Office of District Attorney, Family Support Bureau, has requested the Office of Contract Education to provide a customer service and ergonomics training program to its employees. The program will consist of curriculum design and modification, training workshops, project management, evaluation and instructional materials. The training will be conducted during the period of August 16, 1999 to June 30, 2000. The total award for this contract is \$51,000.

The total project costs and the sources of funding are as follows:

<u>Income</u>	
City and County of San Francisco, Office of District Attorney	\$51,000
<u>Expenditures:</u>	
Academic Salaries	36,000
Employee Benefits	3,600
Consultant	3,000
Supplies and Materials	8,400
	<u>\$51,000</u>

No district match is required.

RECOMMENDATION:

RESOLVED: That authorization be given to enter into a contract with the City and County of San Francisco, Office of District Attorney, to provide a customer service and ergonomics training program during the period of August 16, 1999 to June 30, 2000 for a total not to exceed \$51,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

09/23/99 – B25 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B26

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Approval to submit a request for funds from San Francisco Department of Human Services (DHS) to provide matching dollars for work study for CalWORKs eligible CCSF students.

(Resolution No. 990930-B26)

BACKGROUND INFORMATION:

California state funding for work-study for CalWORKs (California Work Opportunity and Responsibility to Kids) eligible students requires a 25% match for all wages paid to students from the state grant. The matching dollars can come from any source other than CalWORKs or TANF(Temporary Aid to Needy Families) funds. The San Francisco Department of Human Services (DHS) has agreed to provide a grant to CCSF to provide matching dollars for CalWORKs work-study participants. Additionally, CCSF will enter into a contract with DHS to employ CalWORKs students in an off campus work-study program. These CalWORKs participants will be employed with DHS as Public Service Trainees. By enrolling CalWORKs students in the work-study program and utilizing the matching dollars, DHS is able to increase the number of CalWORKs students they can employ.

This increase in the number of CalWORKs students who are served through college work-study and the fact that DHS dollars reach more needy students is seen as a benefit to the CalWORKs program overall. Further, the CalWORKs students who participate in either on-campus or off-campus work study programs will not have their welfare cash aid reduced by the work study funds they earn.

09/30/99 – B26 page 1

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Therefore, DHS is requested to provide a grant of \$68,000 for the CCSF CalWORKs work-study program. The funds will be used to provide the required 25% match for CalWORKs work-study student wages and for lab aide wages for PAES (General Assistance recipient) students who are ineligible for CalWORKs.

No general fund money is required to implement this program.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to submit a request to the San Francisco Department of Human Services for a grant of \$68,000 to match CalWORKs work study student wages and for Lab Aide support for PAES students for the period of July 1, 1999 through June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Bernice B. Brown, Originator

09/30/99 – B26 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B27

SUBJECT: GRANTS

**Authorization to accept one-time only grant for
purchase of instructional materials and supplies**

BACKGROUND INFORMATION:

The California Department of Education, Child Development Division, has notified the Child Development and Family Studies Department that it is eligible to receive a one-time only grant of \$8,491.00 on behalf of Grace Child Development Center for purchase of instructional materials and supplies. This is a one-time-only grant available through the 1999 Budget Act from Child Care Development General Fund encumbered but unexpended monies (carryover). It is in effect from July 1, 1999 through June 30, 2000. No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to accept funds in the amount of \$8,491.00 for instructional materials and supplies for Grace Child Development Center for the period July 1, 1999 through June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

09/30/99 – B27 page 1

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50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B28

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

**Authorization to contract with Adrian Marie Griffin
(Resolution No. 990930-B28)**

BACKGROUND INFORMATION:

CalWORKs Office of Education and Training has established computer instructional labs at all of the CCSF campuses for the purpose of providing instructional support to CalWORKs students preparing to enter the workforce. The special "INVEST Destinations 2" software program installed on the computers requires that instructors receive special training and instruction in using the program with students. Faculty and staff at each of the five campuses where the computers and software were installed receive technical support to be able to fully utilize the unique, self paced and individualized job training and academic skills.

Adrian Griffin formerly served as a trainer for the INVEST company. She is knowledgeable, experienced and able to work well with the diverse faculty, staff and student population at the various campuses where the labs are installed.

In February 1999, the INVEST company went out of business. The contract for some of the support services has expired and additional support services are no longer available through the company. However, CCSF faculty and students are pleased with the Destinations software program and feel it had been quite successful with the target population of welfare-to-work recipients. The faculty and staff who were previously trained in the use of the program have expressed great satisfaction with the training they have received and the ongoing support

09/30/99 – B28 page 1

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that has been made available through the CalWORKs office. Ms. Griffin has conducted staff development training for faculty and classified staff at the Mission, Southeast, John Adams, Chinatown-North Beach and Evans campuses. The Alemany and Phelan campus labs have not been in operation during the past year. Installation of the hardware and software programs is now complete at both sites. Faculty and staff must be trained in order to maximize the use of the program.

Ms. Griffin will continue to provide on site training, trouble shooting and monitoring for the INVEST program at all of the campuses. She will also conduct additional training for instructors and staff on a scheduled and as needed basis.

This contract will be fully funded by the CalWORKs and TANF Grants. No additional funding or matching money is required for this contract.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Adrian Griffin to provide special services to all CCSF INVEST computer labs for the period of July 1, 1999 through June 30, 2000 in the amount not to exceed \$20,250, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Bernice B. Brown, Originator

09/30/99 – B28 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B29**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Authorization to Contract with Peggy Doherty
(Resolution No. 990930-B29)

BACKGROUND INFORMATION:

Peggy Doherty, is a former faculty member and Administrator. Transitional Studies Department is planning to redesign the City College of San Francisco Transitional Studies Department High School program and wishes to contract with Ms. Doherty. The total contract cost is \$10,000, paid by Partnership for Excellence. The contract is for the period of October 1, 1999 through May 31, 2000.

The special services provided by Peggy Doherty will include the following: develop curriculum for the program by working with the curriculum committee and CCSF faculty; improve and update assessment system for placement, proficiency, and classroom assessment; review high school diploma requirements of adult high school programs in Bay Area, and develop new high school diploma requirement; revise high school Math and English course outlines to incorporate SCANS competencies, and identify and address basic employability skills components.

RECOMMENDATION:

RESOLVED: That authorization be hereby given for a contract with Peggy Doherty to assist the CCSF Transitional Studies Department in planning to redesign the CCSF Transitional Studies Department High School program for the time period of October 1, 1999 through May 31, 2000, in the amount not to exceed \$10,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

09/30/99 – B29 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B30

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Authorization to Contract with Every Child Can Learn
Foundation
(Resolution No. 990930-B30)**

BACKGROUND INFORMATION:

Every Child Can Learn Foundation, a San Francisco organization provides support for educational projects for both K-12 and postsecondary institutions. Transitional Studies Department is planning to redesign the City College of San Francisco Transitional Studies Department High School program and wishes to contract with Every Child Can Learn Foundation. The total contract cost is not to exceed \$10,500, paid by Partnership for Excellence. The contract is for the period of October 1, 1999 through May 31, 2000.

The special services provided by Every Child Can Learn Foundation will include the following: identify key employability skills and integrate into Transitional Studies high school curriculum; identify key enhancement activities to add to the high school program and develop implementation process; develop plan to implement entry level industry competency requirements into curriculum; develop performance indicators for high school program; identify and help develop other resources to support pilot activities; provide management and coordination in the design phase of the project. .

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Every Child Can Learn Foundation to assist the CCSF Transitional Studies Department in planning to redesign the CCSF Transitional Studies Department High School program for the time period of October 1, 1999 through May 31, 2000, in the amount not to exceed \$10,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

09/30/99 – B30 page 1

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CONTENTS
ORIGINAL ARTICLES
The Effect of the Diet on the Blood Sugar in the Normal Individual
The Effect of the Diet on the Blood Sugar in the Diabetic Individual
The Effect of the Diet on the Blood Sugar in the Obese Individual

REPORTS
The Effect of the Diet on the Blood Sugar in the Normal Individual
The Effect of the Diet on the Blood Sugar in the Diabetic Individual
The Effect of the Diet on the Blood Sugar in the Obese Individual

DISCUSSION
The Effect of the Diet on the Blood Sugar in the Normal Individual
The Effect of the Diet on the Blood Sugar in the Diabetic Individual
The Effect of the Diet on the Blood Sugar in the Obese Individual

CONCLUSIONS
The Effect of the Diet on the Blood Sugar in the Normal Individual
The Effect of the Diet on the Blood Sugar in the Diabetic Individual
The Effect of the Diet on the Blood Sugar in the Obese Individual

REFERENCES
The Effect of the Diet on the Blood Sugar in the Normal Individual
The Effect of the Diet on the Blood Sugar in the Diabetic Individual
The Effect of the Diet on the Blood Sugar in the Obese Individual

REMARKS
The Effect of the Diet on the Blood Sugar in the Normal Individual
The Effect of the Diet on the Blood Sugar in the Diabetic Individual
The Effect of the Diet on the Blood Sugar in the Obese Individual

APPENDIX
The Effect of the Diet on the Blood Sugar in the Normal Individual
The Effect of the Diet on the Blood Sugar in the Diabetic Individual
The Effect of the Diet on the Blood Sugar in the Obese Individual



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **B31**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization Contract with LIFETIME
(Resolution No. 990930- B31)

BACKGROUND INFORMATION:

The CCSF CalWORKs Office of Education and Training is funded to provide work-study employment for CalWORKs recipients who are enrolled as students at the college. The purpose of this funding is to provide work opportunities that will enable CalWORKs students to meet work requirements while pursuing an educational program. The funding is also intended to provide students with work experience that will make them more marketable when they complete their educational programs. Additionally, the funding is intended to provide students with an additional source of income within the requirements of the CalWORKs program. 75% of the student's wages will be paid from the CalWORKs grant with the 25% match provided by the agency.

When possible students are encouraged to obtain employment off campus to demonstrate their ability to function in a more traditional work environment.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to enter into an agreement with LIFETIME to employ CalWORKs students for the period of September 4, 1999 through June 30, 2000 in the amount not to exceed \$4,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Bernice B. Brown

09/30/99 – B31 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999
TO : Board of Trustees
FROM: Philip R. Day, Jr., Chancellor

B32

Subject: GRANTS
Special Services Contract
(Resolution No. 980827-B32)

BACKGROUND INFORMATION:

In the past academic year, a successful training program was piloted as a collaborative effort between the San Francisco AIDS Office, City College's Project SAFE and Student Health Services. During the 1998-99 Academic Year some of the Project SAFE students were trained to become HIV/STD risk assessment and testing counselors. At the same time these PEERS in training were successful in providing HIV/STD risk assessments and testing for over 450 students. In recognition of the success of this program, Supervisors Tom Ammiano and Mabel Teng, along with their colleagues on the Board of Supervisors, allocated \$35,000 to this program as well as waived the fees for HIV tests for City College students through the San Francisco AIDS Office.

In accepting the \$35,000, City College will continue to support the Project SAFE's training and testing program. This program will provide counseling and testing to nearly 450 students and train 12 students this year to become effective counselors in performing HIV/STD risk assessment and testing. This amount will allow for the augmentation of the current staff and provide supplies for this program.

No general fund monies from the District are required as matching funds.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to appropriate all funds allocated by the San Francisco Board of Supervisors to the City College Student Health Services to augment the HIV/STD Counseling and Testing training program with a service component for the amount of \$35,000, and

09/30/99 – B32 page 1

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FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Frank Chong, Originator

09/30/99 – B32 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

B33

TO: Board of Trustees

FROM: Philip R. Day, Jr., Chancellor

Subject: **GRANT**
Authorization to contract with Campus Compact
(Resolution No. 990930-B33)

BACKGROUND INFORMATION:

Interested City College of San Francisco faculty will be asked to incorporate service learning pedagogy into existing courses. Service learning engages students in active learning through service to community and reflection on their experience. Students will provide a minimum of fifteen hours per semester in services of benefit to the Oceanview-Merced-Height-Ingleside Community Action Organization (OMI-CAO).

Income

Campus Compact	\$ 3500
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Expenditure

Faculty Salaries and Benefits	\$ 2780
Travel	<u>720</u>
Total	\$ 3500

There is no additional space required. In-kind match will be provided the form of salaries, student workers, travel not to exceed \$5,810. City College of San Francisco is the fiscal agent. The OMI-CAO and San Francisco Foundation will be our partners in this project.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to (1) submit an application for a grant and (2) appropriate funds upon approval by Campus Compact for funding of Service Learning with interested CCSF instructional departments for the period of September 1, 1999 to June 30, 2000 in the amount not to exceed \$3,500, and

09/30/99 – B33 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator

09/30/99 – B33 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **C1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies,
Services, Etc., less than \$3,000
(Resolution No. 990930-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 282,980.53 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 40,498.28
Purchase Orders	227194.01
Travel/Mileage	<u>15,288.24</u>
GRAND TOTAL:	\$282,980.53

James Kendrix, Originator

09/30/99 - C1 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: September 30, 1999
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

C2

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies ,
Services, Etc., more than \$3,000
(Resolution No. 990930-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$1,849,410.73

James Kendrix, Originator

09/30/99 - C2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

	A	B	C	D	E	F	G	H	I	J	K
	Fund	Orgn	Acct	Prog	Act	Department	Vendor	Doc #	Amount	Description	
1	UPFX	0050	5190	6600	S	Partnership for Excellence	Marshall Crossman Design	TP99008	11,000.00	Services by Contract	
2	UPFX	6430	6202	6110	C	Partnership for Excellence	Adolph Schmidt General Contractors	DP63791	6,420.00	Capital Outlay	
3	UPFX	6500	4102	6450	C	Partnership for Excellence	CCSF Bookstore	TP68686	8,000.00	Supplies	
4	U	0020	5632	6600	S	Chancellor's Office	Pitney Bowes, Inc	TP64376	5,544.00	Equipment Lease	*
5	U	0040	5802	6600	C	Public Information	SFNA(SF Neighbor News Assoc.	DP67155	4,614.30	Advertising	
6	U	0070	5720	6600	S	General Counsel Office	Stubbs & Leone	DP64678	5,497.07	Legal Fees	
7	U	2010	6414	6730	S	Human Resources - General	Dell Computer Corp.	PO72607	3,569.66	Equipment	
8	U	2510	5190	6780	S	ITS - General	Strata Information Group	TP67294	216,500.00	Services by Contract	*
9	U	2510	5190	6780	S	ITS - General	SCT Corp	TP70176	64,500.00	Services by Contract	*
10	U	2510	5650	6780	S	ITS - General	Hewlett-Packard	DP70170	96,923.35	Maint & Repair Equipment	
11	U	3522	5530	6570	S	Utilities	Cellular One	DP73170	4,968.94	Telephone	
12	U	3524	6411	6599	S	Other Services	Virco Mfg Corporation	PO73164	5,483.61	Equipment	
13	U	3542	5560	6550	S	M&R - Buildings	Floorcraft	DP69551	10,903.76	Maintenance & Repair	
14	U	3542	5560	6550	S	M&R - Buildings	Floorcraft	PO73169	3,360.26	Maintenance & Repair	
15	U	3542	5640	6550	S	M&R - Buildings	Grinnell Fire Protection Systems	TP69247	8,035.00	Maint & Repair Bldgs	*
16	U	3542	5640	6550	S	M&R - Buildings	El Camino Refrigeration Inc	TP69248	6,174.00	Maint & Repair Bldgs	*
17	U	3542	5640	6550	S	M&R - Buildings	Automatic Door Systems	TP69149	5,000.00	Maint & Repair Bldgs	*
18	U	3562	4301	6770	S	College Services	Office Depot Inc.	OD09644	10,776.22	Supplies	
19	U	3562	4303	6770	S	College Services	Scantron Corp	PO46309	15,205.55	Supplies	
20	U	3564	5350	6770	S	Mail Services	U. S. Postmaster	DP67748	7,000.00	Postage	
21	U	3569	5640	6770	S	Custodial Services	Aramark Uniform Services, Inc.	TP67747	4,000.00	Maint & Repair Bldgs	
22	U	4024	6414	6200	S	A & R - NonCredit	Applied Microfilm Systems, Inc.	PO70069	10,720.02	Equipment	
23	U	4026	4301	6200	S	A & R Dean's Office - Credit	Herff Jones	PO70333	5,142.91	Supplies	
24	U	4026	5190	6200	S	A & R Dean's Office - Credit	ImageMax, Inc., California	TP67519	75,000.00	Services by Contract	*
25	U	4026	5190	6200	S	A & R Dean's Office - Credit	Prestige Graphics, Inc.	TP70307	45,000.00	Services by Contract	
26	U	4026	6000	6200	S	A & R Dean's Office - Credit	Virco Mfg Corporation	PO70323	9,794.19	Equipment	
27	U	4042	5190	6460	S	Financial Aid Office	AFSA Data Corporation	TP47883	28,000.00	Services by Contract	
28	U	4900	5130	6770	S	Central Services	Accrediting Com Comm. & Jr Col	DP69554	6,437.00	Memberships/Dues	
29	U	4900	5130	6770	S	Central Services	Commission on Athletics	DP64396	5,129.00	Memberships/Dues	
30	U	4900	5130	6770	S	Central Services	California Campus Compact	DP69553	5,090.00	Memberships/Dues	
31	U	4900	5410	6770	S	Central Services	Keenan & Associates	DP69557	7,500.00	Insurance	
32	U	4900	5610	6770	S	Central Services	Chinese American Citizen Alliance	TP67677	16,200.00	Facility Lease	*
33	U	4900	5610	6770	S	Central Services	Ebenezer Lutheran Church	TP71641	7,800.00	Facility Lease	*
34	U	4900	5610	6770	S	Central Services	What A Racquet	TP71643	3,480.00	Facility Lease	*
35	U	4900	5620	7100	S	Central Services	San Francisco School District	DP69558	25,592.00	Facility Lease	
36	U	4900	5903	6720	S	Central Services	Brink's Incorporated	TP99005	10,000.00	Miscellaneous	*
37	U	4900	6411	6600	S	Central Services	Dell Computer Corp.	PO65767	3,399.31	Equipment	
38	U	4900	7101	6770	S	Central Services	West America Bank	TP64399	177,524.97	Debt Retirement	*
39	U	4900	7101	6770	S	Central Services	West America Bank	TP71635	141,961.77	Debt Retirement	*
40	U	4900	7101	6770	S	Central Services	West America Bank				

	A	B	C	D	E	F	G	H	I	J	K
41	U	4900	7101	6770	S	Central Services	West America Bank	TP64400	60,632.73	Debt Retirement	
42	U	4900	7102	6770	S	Central Services	West America Bank	TP64399	45,946.19	Debt Retirement	
43	U	4900	7102	6770	S	Central Services	West America Bank	TP71635	31,996.31	Debt Retirement	
44	U	4900	7102	6770	S	Central Services	West America Bank	TP64400	19,538.75	Debt Retirement	
45	U	5120	6413	6460	C	Summer/Intersession	Arsys Innotech Corporation	PO68237	6,036.94	Equipment	
46	U	7534	4301	0600	C	Journalism	Grant Printing	TP75400	12,000.00	Supplies	*
47	U	7534	4301	0600	C	Journalism	Howard Quinn Printing	TP57453	4,000.00	Supplies	*
48	U	8460	5650	6799	C	Institutional Sup - Mission	Xerox Corp	TP67244	3,584.00	Maint & Repair Equipment	
49							Total Unrestricted		1,270,981.81		
50											
51											
52	713000	1105	9113	6720	C	Federal Financial Aid	CCSF - Enrollment Fees	DP14318	8,867.25	Financial Aid Payment	
53	611000	9900	5450	6720	S	Workers Compensation	The Workers' Compensation Div.	DP73403	102,072.22	Insurance	
54	425002	8410	6201	7100	S	Bond-Mission Land Purchase	KKA Architects	CT41575	10,445.19	Capital Outlay	
55	425001	8310	6201	7100	S	Bond-Chinatown/NB Land Purch	KKA Architects	CT41566	22,935.00	Capital Outlay	
56	412817	0130	6204	7100	S	Install Roof over HVAC Fan	Synergy Environmental, Inc.	DP41229	3,790.00	Capital Outlay	
57	412015	0130	6411	7100	S	Remodel Allied Health	OP Contract	PO41538	67,722.91	Equipment	
58	412015	0130	6411	7100	S	Remodel Allied Health	DentalEZ Group	PO41532	19,663.68	Equipment	
59	412015	0130	6411	7100	S	Remodel Allied Health	MG West	PO41527	15,248.53	Equipment	
60	412015	0130	6411	7100	S	Remodel Allied Health	American Blinds and Draperies	PO41528	6,595.30	Equipment	
61	221010	7138	8891	6940	C	Hotel/Restaurant	Hart C	DP69300	5,000.00	Cafeteria Change Fund	
62	129991	9210	4302	7010	S	Contract Ed Expenses	CCSF Bookstore	DP66819	6,447.07	Supplies	
63	129991	9210	5210	7010	S	Contract Ed Expenses	Teng J	TO11331	12,974.00	Travel - Contract Ed	
64	129991	9210	5210	7010	S	Contract Ed Expenses	China Eastern Airlines	DP70114	4,565.80	Travel - Contract Ed	
65	123864	6110	5632	6490	C	Matriculation - Credit 99-00	Savin Corp.	TP47935	5,716.00	Equipment Lease	*
66	123849	9500	6413	6780	S	Instructional Equipt Repl 98-99	ND Technology	PO70156	13,673.18	Equipment	
67	123848	9320	5190	6120	C	BLK GRNT-TAX 98-99	OCLC, INC.	TP66886	26,000.00	Services by Contract	*
68	123848	9320	5632	6120	C	BLK GRNT-TAX 98-99	IKON Office Solutions	TP66896	13,000.00	Equipment Lease	*
69	123848	9320	5650	6120	C	BLK GRNT-TAX 98-99	3M TBY8248 (RS)	TP66861	7,790.00	Maint & Repair Equipment	*
70	123848	9320	5650	6120	C	BLK GRNT-TAX 98-99	Pacific Bell	TP66867	3,230.33	Maint & Repair Equipment	*
71	123511	6210	5190	6499	S	Eco Dev/FSS-MCHS 99-00	Schwimmer A	PS99012	40,000.00	Services by Contract	
72	123404	7264	5190	0400	C	Eco Dev - Biotech Ctr 99-00	Hom M	PS99006	20,500.00	Services by Contract	
73	123353	9210	5190	7030	N	Eco Dev - CACT 99-00	Tsai A	PS99010	9,750.00	Services by Contract	
74	123353	9210	5190	7030	N	Eco Dev - CACT 99-00	Baker W	PS99011	7,500.00	Services by Contract	
75	123327	7176	5190	0500	N	Eco Dev - JDIT Hiring Hall 99-00	Lopez R	PS99009	10,000.00	Services by Contract	
76	123113	7800	4302	6470	N	CALWORKS - 99-00	Invest Learning Corp.	DP66868	22,350.00	Supplies	
77	123113	7800	5190	6499	N	CALWORKS - 99-00	Invest Learning Corp.	DP66868	12,000.00	Services by Contract	
78	123113	7800	7702	7320	N	CALWORKS - 99-00	Buckhorn Restaurant	TP99006	46,800.00	Student Work Study	
79	123113	7800	7702	7320	N	CALWORKS - 99-00	Continental Appliance Co.	TP99007	24,960.00	Student Work Study	
80	121507	7413	6413	0500	C	Vatea IIC - 1999-2000	Arsys Innotech Corporation	PO69856	7,819.60	Equipment	

	A	B	C	D	E	F	G	H	I	J	K
81	121314	5152	6414	6010	S	T3 Support System 98-99	Insight Direct, Inc.	PO71617	11,321.71	Equipment	
82	121191	5153	5210	6020	S	NSF - Biolink 98-99	U.C. Regents	DP66144	4,414.78	Travel	
83	121167	7172	4102	0500	N	JTPA Title III Edwaa 99-00	Intl Thomson Publishing	PO59445	5,276.37	Supplies	
84							Total Restricted		578,428.92		
85											
86							Total Unrestricted and Restricted		1,849,410.73		



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30 ,1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

C3

**Subject: GRANTS
Acceptance of Gifts
Resolution No. 990930-C3**

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

RECOMMENDATION:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Vice Chancellor of Academic Affairs, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

9/30/99 - C3 Page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

**ATTACHMENT A
RESOLUTION: 990930 — C3**

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Cash	National Trust Office Washington, D.C.	CCSF Student Lawanna Bracy	\$ 750.00
2) Cash	Calif.-Hawaii Elks Association Fresno, CA	CCSF Student Margie Samayoa	\$1,000.00
3) Cash	S.F. Alliance Of Black School Educators San Francisco, CA	CCSF Student Kamesha Spires	\$ 500.00
4) Cash	The Vaccarezza-Murdaca Family Foundation Lodi, CA	CCSF Student Dion Bornett	\$ 500.00
5) Cash	Martial Arts Institute Daly City, CA	CCSF Student Ai Lin Morten	\$ 300.00
6) Cash	Confederated Tribes of Grand Ronde Grand Ronde, Oregon	CCSF Student Athena Torres	\$2,000.00
7) Cash	Every Child Can Learn Foundation San Francisco, CA	CCSF Students (\$500.00 each): Gloria Gonzalez, Derek Han, Michael Lei and Eduardo Martinez	\$2,000.00
8) Cash	Every Child Can Learn Foundation San Francisco, CA	CCSF Students (\$1,000.00 each): Maurice Evans, Maria Jimenez, Sokeng Lim, Svetlana Shvartsburg, Sammy Wong and Yu Zi Ye	\$6,000.00
9) Cash	Sandra H. Cohen Bank of America Foundation Western Region San Francisco, CA.	Restoration of Diego Rivera Mural	\$7000.00

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Cash	National Trust Office Washington, D.C.	CCSF Student Lawanna Bracy	\$ 750.00
2) Cash	Calif.-Hawaii Elks Association Fresno, CA	CCSF Student Margie Samayoa	\$1,000.00
3) Cash	S.F. Alliance Of Black School Educators San Francisco, CA	CCSF Student Kamesha Spires	\$ 500.00
4) Cash	The Vaccarezza-Murdaca Family Foundation Lodi, CA	CCSF Student Dion Bornett	\$ 500.00
5) Cash	Marital Arts Institute Daly City, CA	CCSF Student Ai Lin Morten	\$ 300.00
6) Cash	Confederated Tribes of Grand Ronde Grand Ronde, Oregon	CCSF Student Athena Torres	\$2,000.00
7) Cash	Every Child Can Learn Foundation San Francisco, CA	CCSF Students (\$500.00 each): Gloria Gonzalez, Derek Han, Michael Lei and Eduardo Martinez	\$2,000.00
8) Cash	Every Child Can Learn Foundation San Francisco, CA	CCSF Students (\$1,000.00 each): Maurice Evans, Maria Jimenez, Sokeng Lim, Svetlana Shvartsburg, Sammy Wong and Yu Zi Ye	\$6,000.00
9) Cash	Sandra H. Cohen Bank of America Foundation Western Region San Francisco, CA.	Restoration of Diego Rivera Mural	\$7000.00
10) Equipment/Materials	Mr. & Mrs. Harold Abbott San Francisco, CA.	CCSF Music Department	\$4,000.00



HUMAN RESOURCES DEPARTMENT

33 GOUGH STREET • SAN FRANCISCO, CA 94103 • FACULTY/ADMINISTRATORS 415. 241.2246
CLASSIFIED • 415. 241.2252 • FAX. 415. 241.2335

G1-G11

DATE: September 30, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 990923-G1-G11)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

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ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Ahn, Soon Chris	ARCH Architecture	Credit
Argabright, Andre Mari	Disabled Stud Prog & Services	NonCredit
Artiga, Antonio	Counseling	NonCredit
+ Augustine, Henry L	African-American Retention	Credit
Baldocchi, Marta	Foreign Languages	Credit
Beisbier, Beverly	English As a Second Language	Credit
+ Brent, Elizabeth	African-American Retention	Credit
+ Brent, Elizabeth	Counseling	Credit
Brouwer, Tine Marie	Library Services	Credit
+ Brown, Brenda M	African-American Retention	Credit
+ Brown, Brenda M	Counseling	Credit
Cabading, Leon F	Counseling	Credit
Cabading, Leon F	Counseling	NonCredit
Cabahug, Elma P	English As a Second Language	Credit
* Caldararo, Niccolo Leo	Biological Sciences	Credit
Calija, Augustine D	Journeyman-Training	NonCredit
Calija, Augustine D	Trade Skills	NonCredit
Callahan, Tamera Ann	Counseling	Credit
Canepa, Joseph C	Bus/Office Tech/Small Bus	Credit
Carrillo, Ricardo	Health Science	Credit
Casper, Andrew Charles	Apprenticeship	Credit
Cedillo, Arnulfo	Mission Campus	Credit
Cepeda, Memphis Aureli	Engineering & Technology(Weld)	Credit
Cereghino, Kenneth R	Apprenticeship	Credit
+ Cheng, Eva Yuen-Wan	Counseling	NonCredit
+ Clark, Ann T	Counseling	Credit
Cole, Josephine	Southeast Campus	Credit
* Colson, Michael J	English	Credit
+ Conner, Constance May	Computer & Information Science	Credit
Cross, Kevin P	English As a Second Language	NonCredit
Cutten, Barbara M	Bus/Office Tech/Small Bus	Credit
Damato, Lawrence R.	Counseling	Credit
Delgado, John F	English	Credit
+ Devine, Joanne D	Child Dev. & Family Studies	NonCredit
Drury, William Louis	Apprenticeship	NonCredit

Elliott, Robert Keith	English As a Second Language	NonCredit
Espinosa, Maria	English As a Second Language	NonCredit
Faus, Lynn	Older Adults	NonCredit
Fisher, Robert J	Apprenticeship	Credit
Fong, Raymond H	Chemistry	Credit
Fordyce, Niall A.	Community Services	NonCredit
Franco, Maria Dolores	Counseling	Credit
Franeta, Sonja	English As a Second Language	NonCredit
+ Fried-Lee, Lauri	English As a Second Language	Credit
* Friend, Nicholas E	Graphic Communication	Credit
Fronek, Tim J	Apprenticeship	NonCredit
George, Kathleen	Office of Cont. Education	NonCredit
* Gibraltarik, Roberto E	Foreign Languages	Credit
* Gibson, Susan Jane F	English	Credit
Ginsberg, Elaine B	Art	Credit
Goldwach, Richard	Office of Cont. Education	NonCredit
Grady, Kenneth E	Engineering & Technology(Weld)	Credit
Grillo, Arthur A	English	Credit
Harb, Kamal M	Health Science	Credit
+ Haynes, Lynetta D	Bus/Office Tech/Small Bus	NonCredit
Heffron, Jill Andrea	Study Abroad	Credit
Hernandez, Linda T	Foreign Languages	Credit
+ Hom, Grace	Counseling	NonCredit
Hughes, Patrick Magill	Chinatown/NB	NonCredit
+ Iqbal, Mohammed	English As a Second Language	Credit
Jeh, Wesley M.	Mathematics	Credit
+ Johnson, Elaine A	Biological Sciences	Credit
Klein, Russel V	Apprenticeship	NonCredit
Klein, Russel V	Journeyman-Training	NonCredit
Knoop, Michelle Deya	English As a Second Language	NonCredit
+ Leber, Lorraine Louise	Graphic Communication	Credit
Lewis, Christa M	English As a Second Language	NonCredit
Long, James B	English As a Second Language	Credit
Lucas-Clark, Joyce E.	Earth Sciences	Credit
MacAndrew, Ann L	English As a Second Language	NonCredit
+ Maestre, Jose M	Bus/Office Tech/Small Bus	NonCredit
Maher, Elizabeth	English As a Second Language	NonCredit
Marks, Shirley M.	English As a Second Language	NonCredit
Martinez, Antonio E.	Counseling	Credit
Marymont, Robin L.	Earth Sciences	Credit
Mason, Larry Eugene	Journeyman-Training	NonCredit
Mason, Larry Eugene	Apprenticeship	NonCredit
McCarthy, Cornelius	Apprenticeship	NonCredit
McCloskey, Jr., John F	Apprenticeship	Credit
McDonald, Stephanie R	Library Services	Credit
+ McKnight, Lindy L	Counseling	Credit
* Miller, Donald M	Consumer Arts & Sciences	NonCredit
* Mlodzik, David M	Engineering & Technology(Weld)	Credit
* Mockus, Martha S	Music	Credit
Mulholland, Patrice	Foreign Student Advising	Credit
+ Munro, Thomas G	Bus/Office Tech/Small Bus	Credit

	Murphy, Chester F	Apprenticeship	NonCredit
+	Nakahata, Alice	Child Dev. & Family Studies	NonCredit
	Nakatani, Sharon S	Engineering & Technology(Weld)	Credit
	Nelson, Karin Christin	Learning Assistance	Credit
*	Neranchi, George A	Bus/Office Tech/Small Bus	Credit
	Norton, Daniel M	Journeyman-Training	NonCredit
	Noto, Robert	Apprenticeship	NonCredit
+	O'Hare, Melanie B	English As a Second Language	Credit
	Osborne, Elliott Claud	Counseling	Credit
+	Owens, Rhonella C	Learning Assistance	Credit
	Pasquinelli, Robert V	Apprenticeship	NonCredit
	Pengra, John R	Graphic Communication	NonCredit
	Pong, Lawrence W	Biological Sciences	Credit
	Pretel, Herbert F.	Graphic Communication	Credit
	Punsalan, Douglas	Film Production	NonCredit
	Raber, Melissa Ana	English As a Second Language	NonCredit
+	Randolph, Alvin C	Counseling	Credit
	Revlock, Theodore F.J.	Architecture	Credit
	Rogers, Robert L	Apprenticeship	NonCredit
	Romano, Lisa Cheng	Counseling	Credit
+	Rosales-Uribe, Maria	Transitional Studies	NonCredit
	Sappington, Jerry B.	Journeyman-Training	NonCredit
	Savory, Joan H	Transitional Studies	NonCredit
	Schembri, Peter Joseph	Apprenticeship	Credit
	Seid, Melvyn L	Trade Skills	NonCredit
	Seid, Melvyn L	Journeyman-Training	NonCredit
	Shannon, Michael J	Computer & Information Science	Credit
	Sheffield, Eugene	Apprenticeship	NonCredit
	Silver, Dale L.	English As a Second Language	NonCredit
+	Sparks, Jack D.	Learning Assistance	Credit
	Starelli, John D	Journeyman-Training	NonCredit
	Stein, Ron R.	English As a Second Language	Credit
	Stenger, Julianne P	ENGN Engineering & Tech	Credit
+	Stewart, Debra M	African-American Retention	Credit
	Stewart, Elizabeth W	Learning Assistance	Credit
	Stoops, Barbara J.	English As a Second Language	Credit
	Strasser, Dharma C	Art	Credit
*	Szajko, Lidia	Film Production	Credit
+	Tan, Bie H	Mathematics	Credit
+	Tragardh, Thomas	Matriculation	Credit
	Trinh, Dinh X	Computer & Information Science	Credit
	Udell, Simon M	Architecture	Credit
	Valesco, Frances K.	Older Adults	NonCredit
+	Van Ecke, Yolanda H.	Behavioral Sciences	Credit
	Wallace, Susan Ann	English As a Second Language	NonCredit
	Walsh, William T	English	Credit
	Webster, Carlos	Counseling	Credit
	Weinstein, Robert J	Apprenticeship	NonCredit
	Wenzel, Dawne R.	English As a Second Language	NonCredit
	Wesley, James A	Apprenticeship	NonCredit
+	Wilde, John W	Learning Assistance	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC

EMPLOYEES: General Fund, Unrestricted

Wobogo, Vulindela I	Transitional Studies	NonCredit
Wong, James Z M	Counseling	Credit
Wong, Manuel K	Child Dev. & Family Studies	Credit
Wyld, Ernest A	Journeyman-Training	NonCredit
+ Yee, Sue L	Counseling	NonCredit
+ Young, Joan H	English As a Second Language	Credit
Yu, Howard K	Counseling	Credit
Zahedi, Shaye Z	Biological Sciences	Credit
+ Zanetto, Janet S	Matriculation	Credit
* Zotman, Mikhail	Journeyman-Training	NonCredit

G1 FALL 1999: 147

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Fong, Raymond	Chemistry	Credit
* Stenger, Julianne P	Engineering & Technology(Weld)	Credit

G1 SPRING 1999: 2

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Gerard, David Anthony	Contract Education	NonCredit
Odell, John Mainard	Broadcast Electronic Media Art	Credit
+ Osborne, Marie J	Counseling	NonCredit
+ Roberts, Laurie	Matriculation	Credit

G1 Summer 1999: 4

Total for G1: 153

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Fowler, Janet E	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Goldston, Stephen W	Matriculation	Matriculation Non Credit 98-99	NonCredit
Habegger, Valerie	Transitional Studies	Matriculation - NC 99-00	NonCredit
+ Hock, Margaret	Matriculation	Matriculation - Credit 99-00	Credit
+ Keech, Gregory	Matriculation	Matriculation - NC 99-00	NonCredit
McCauley, Kerry L	Transitional Studies	Matriculation - NC 99-00	NonCredit
+ O'Hare, Melanie B	Matriculation	Matriculation - Credit 99-00	Credit
+ Tse, Annie	Matriculation	Matriculation - Credit 99-00	Credit
Wilson, Emily Hope	Transitional Studies	Matriculation - NC 99-00	NonCredit

G2 Fall 1999: 9

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Brady, Joyce	Matriculation	Matriculation - Credit 99-00	Credit
Jenkins, Alvin	Extended Oppo Prog & Services	EOPS - 99-00	Credit

G2 Summer 1999: 2

Total for G2: 11**Total Records: 164**

990930-G3

Full-time

First Year

Contract

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
DAMATO, LAWRENCE	Counseling / John Adams	First Year Contract	NEW POSITION U-6469-1240-6300-C 50% U-6469-1240-6300-N 50% #FN9724	08/30/99
FRANCO, MARIA	Counseling / Various	First Year Contract	Nicholar Chang U-6469-1240-6300-C 50% U-6469-1240-6300-N 50% #FN9920	08/30/99
MARTINEZ, ANTONIO	Counseling / Various	First Year Contract	NEW POSITION U-6469-1240-6300-N 50% U-6469-1240-6300-C 50% #FN9723	08/30/99
OSBORNE, ELLIOTT	Counseling / Various	First Year Contract	Lulann McGriff U-6469-1240-6300-N 50% U-6469-1240-6300-C 50% #FN9902	08/30/99
ROMANO, LISA	Counseling / Phelan	First Year Contract	Gordon Poon U-6469-1240-6300-N 50% U-6469-1240-6300-C 50% #FN9944	08/30/99

G3 to G11

09/30/99

Page 7 of 11

990930-G4
Full-Time
Temporary

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
BLUMENTHAL, SHERYL	Counseling / Various	Full-Time Temporary (Long-Term Substitute)	Lindy McKnight (F '99) Maria Heredia (S '00) U-6469-1129-6300-C #FS9999	08/30/99-05/26/00

990930-G5
Transfer

RESOLVED: That effective October 1, 1999, GOODYEAR, William be transferred from full-time, Tenure-Track academic position in the Counseling Department to the Office of Admissions and Records as a Veteran's Counselor/Transfer Center Counselor.

990930-G6
Amendment
to Resolution

RESOLVED: That Resolution 980625-G9, Reduced Load Pre-Retirement reduction, be amended in part to show the following:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>TERMS OF DUTY</u>	<u>EFFECTIVE DATES</u>
<u>CHANGE</u> <u>FROM:</u>			
KURILOFF, EFFIE H.	Child Development / JAD	Work 80% every Fall, and work 80% every Spring	Fall 1998 - Spring 2003

CHANGE

TO:

KURILOFF, EFFIE H.

Child Development / JAD

Work 80% Fall 98, and work 80% Spring 99
Work 68% Fall 99 through Spring 2003

Fall 1998 - Spring 2003

990930-G7

Amendment
to Resolution

RESOLVED: That Resolution 990729-G11, Reduced Load Pre-Retirement reduction, be amended in part to show the following:

NAME

DEPARTMENT/CAMPUS

TERMS OF DUTY

EFFECTIVE DATES

CHANGE

FROM :

GIBSON, NINA

ESL / Phelan

Work 33.3% every Fall, and work 66.7% every Spring

Fall 1999 - Spring 2004

CHANGE

TO:

GIBSON, NINA

ESL / Phelan

Work 100% every Fall, and work 100% every Spring

Fall 1999 - Spring 2004

990930-G8 **RESOLVED:** That effective date shown, the demise of the following named academic personnel be noted for the purpose of record clearance::

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>EFFECTIVE DATES</u>
ATKINSON, GUY	MATH / Phelan	7/13/99

990930-G9 **RESOLVED:** That resolution 990729-G13 Department Chairperson Stipends 1999-2000, be amended in part to show the following:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>	<u>EFFECTIVE DATES</u>
CHANGE FROM: PORTER, EVELYN M.	VOCATIONAL NURSING	5,910.00	5	08/18/99-05/26/2000
TO: PORTER, EVELYN M.	VOCATIONAL NURSING	5,910.00	5	08/18/99-09/03/1999

990930-G10 **RESOLVED:** That resolution 990429-G7, Leave of Absence, be amended in part to show the following:

<u>NAME</u>	<u>DEPARTMENT CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
CHANGE FROM: OLSEN, JUDY	ESL / TRC (Gough)	17.B	09/22/99-10/29/99
TO: OLSEN, JUDY	ESL / TRC (Alemany / Gough)	17.B	09/15/99-10/07/99

990930-G11

Reassignment

RESOLVED: That effective August 18, 1999 through May 26, 2000, WONG, ANNA, to be temporarily reassigned (100%) workload from Schedule I full-time academic position in ESL Department to Work Experience Education Coordinator, Vocational Education and Calworks Education & Training and salary allocations be as follows:

<u>Grant Title</u>	<u>Budget #</u>	<u>Percent</u>
School of Applied Science & Tech.	U-7104-1322-6010-N	40%
VATEA II-C	121507-7173-1322-1200-S	10%
TANF/CALWORKS	123805-7800-1322-6499-S	50%



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: September 30, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 990923-H1-H2)

BACKGROUND INFORMATION:

Resolutions 990923-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Calvello, III, Michael A.	Information Technology Svcs	TTIP 97-98	NonCredit
+ Crosson, Gloria H	Information Technology Svcs	TTIP 97-98	Credit
Endres, Rose M	Information Technology Svcs	TTIP 97-98	NonCredit
Gaetano De Primo	Mathematics	Eisenhower Math Grant	Credit
Giuliani, Charmain J	Environmental Hort & Floristry	Vatea IIC - 1999-2000	Credit
Johnson, Elaine A.	Biology	Bio-Link (NSF)	Credit
+ Johnson, Gregory A	Counseling	JTPA Title III Assessment 99-00	NonCredit
Krost, Mary Robe	Contract Education	SF Airport Comm - 33	NonCredit
+ Leber, Lorraine Loui	Information Technology Svcs	TTIP 97-98	NonCredit
+ Lim, James Horn	Information Technology Svcs	TTIP 97-98	NonCredit
Louie, Henry M	Contract Education	SF Works-4	NonCredit
+ Mogar, Mariannina	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
Norton, Daniel M	Apprenticeship	State Preschool 99-00	NonCredit
Saunders, Katharine Gove	Information Technology Svcs	TTIP 97-98	NonCredit
+ Seckman, John Davi	Information Technology Svcs	TTIP 97-98	NonCredit
Spears, Patricia F	Contract Education	ECO DEV/Workplace 1999-2000	NonCredit
+ Thiry, Pierre S	Information Technology Svcs	TTIP 97-98	NonCredit
Trasvina, Nicky R	Assessment	TANF - 99-00	NonCredit
Yagle-Snead, Lynn	Child Dev. & Family Studies	State Preschool 99-00	NonCredit

H1 Fall 1999: 19

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Bergin, Rosemary	Nursing	Vatea IIC - 1999-2000	Credit
Berston, Hyman M	Bus/Office Tech/Small Bus	CA REAL ESTATE TEST FEES 98-99	Credit
+ Bixler, Camilla	Work Force Education	CALWORKS - 99-00	NonCredit
Brown, Lori L.	Library Services	Goldman - SE Summer MS Program	NonCredit
+ Fan, Mark M	Staff Development	AB 1725 Staff Development 99-00	NonCredit
+ Fiore, Linda J	Work Force Education	CALWORKS - 99-00	NonCredit
Grose, Jacqueline Stam	Contract Education	ECO/DEV WRKPLACE L C 98-99	NonCredit
+ Guichard, Margaret	Work Force Education	CALWORKS - 99-00	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Gutierrez, Marcos	BCST/ Liberal Arts	VTEA 1-C	Credit
Hohenstein, Charles Loui	Contract Education	SF Works-3	NonCredit
John O. Odell	BEMA	TTIP	NonCredit
Jones, Rod L.	Work Force Education	CALWORKS - 99-00	NonCredit
Leech, Maria	Broadcast Electronics Media Art.	TTIP	NonCredit
Legion, Vicki	Health Science Department	RHORC Grant	Credit
Loo, Josephine S	Learning Assistance	Vatea IIC - 1999-2000	Credit
+ Martinez, Fred L	Bus/Office Tech/Small Bus	CA REAL ESTATE TEST FEES 98-99	Credit
Nairobi, Rashaida	Hospitality	Hiring Hall Project	NonCredit
+ Norris, Jennifer Ann	Work Force Education	CALWORKS - 99-00	NonCredit
Orgrodnik, Jayne	Teacher Resource Center	321 Adult Basic Education/ESL	NonCredit
Parsley, Clifford M.	Work Force Education	CALWORKS - 99-00	NonCredit
+ Roaman, Chester A	Work Force Education	CALWORKS - 99-00	NonCredit
+ Romero, Manuel G	Work Force Education	CALWORKS - 99-00	NonCredit
+ Seymour, Sharon S	Work Force Education	CALWORKS - 99-00	NonCredit
+ Stewart, Barbara	Information Technology Svcs	TTIP 97-98	NonCredit
Sztundel, Ksiel Wolf	Work Force Education	CALWORKS - 99-00	NonCredit

H1 Summer 1999: 25

Total for H1: 44

Total Records: 44

990930-H2

Categorically

Funded

Full-Time

Temporary

Assignment

1999-2000

RESOLVED: That the following named academic employees be appointed to Categorically Funded Temporary Full-Time assignments pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
LEE, CAMILLA	Contract Education	Economic Development Liaison	123501-9210-1322	08/18/99-05/26/00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **L1**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Authorization to amend employment Contract(s)
(Resolution No. 990930 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403 (b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

09/30/99 – L1 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Board of Trustee of the San Francisco Community College amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403 (b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<u>a) INSURANCE COMPANIES</u>	<u>I. D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Aetna Life	56983	200.00
Great American Life	56892	200.00
Met Life	57323	35.00
Met Life	56127	100.00
Met Life	55085	35.00
Met Life	45974	100.00
Met Life	57361	100.00
Resources Trust	55962	400.00
Safeco Life	55296	300.00
Security First	55088	60.00
State Street Bank STRS	54625	475.00
TIAA-CREF	05366	600.00
USG Annuity Life	41938	146.00
VALIC	54550	400.00
VALIC	56878	50.00
VALIC	60446	200.00
VALIC	14042	300.00
VALIC	34636	384.00
VALIC	55874	600.00
VALIC	56015	155.00
VALIC	60910	384.61
VALIC	50346	500.00

b) <u>CUSTODIAL ACCOUNTS</u>	<u>I. D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity	54930	100.00
Fidelity	54560	500.00
Fidelity	10054	459.31
Life of Southwest	56277	500.00
Oppenheimer	57436	125.00
Security First	55984	260.00
T. Rowe Price	56976	60.00
Vanguard	10346	150.00
Vanguard	60426	150.00
Vanguard	56864	200.00

c) <u>TERMINATION/CANCELLATIONS</u>	<u>I. D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Safeco	10346	100.00
Safeco	55984	200.00
VALIC	22038	436.55
VALIC	37962	150.00
VALIC	34636	384.00
Vanguard	56784	1.050.00

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator

09/30/99 – L1 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: September 30, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 990923-N1)

BACKGROUND INFORMATION:

Resolutions 990923-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Bhushan, Chandra	Community Services	NonCredit
Chang, Alexander Pon-C	Institute for Int'l Students	NonCredit
Cowan, Keta J.	Community Services	NonCredit
+ Graeter, Rudolf A	Community Services	NonCredit
+ Huynh, Kim-Dung L	Community Services	NonCredit
Klaassen, Jacqueline	Community Services	NonCredit
+ Larson, Penelope A	Institute for Int'l Students	NonCredit
Mahoney, Vincent W	Community Services	NonCredit
Morlan, Joseph	Community Services	NonCredit
Re, Maria G	Community Services	NonCredit

N1 Fall 1999: 10

SUMMER 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Reynolds, Stanislaus G	Community Services	NonCredit

N1 Summer 1999: 1

Total for N1: 11**Total Records: 11**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **S1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
**Adopting the Initial Proposal of the Board of Trustees for a
Successor Collective Bargaining Agreement with the Department
Chairperson Council, After Public Comment**
(Resolution No: 990930-S1)

BACKGROUND INFORMATION:

The present Collective Bargaining Agreement between the San Francisco Community College District (District) and the Department Chairperson Council (DCC) will expire on December 31, 1999. On July 29, 1999, by Resolution No. 990729-S1, the Board of Trustees presented DCC's Initial Proposal for a successor collective bargaining agreement for calendar years 2000, 2001, and 2002 and established the August 1999 public Board of Trustees Meeting for public response to DCC's Initial Proposal. On August 26, 1999, by Resolution No. 990826-S1, the Board of Trustees presented its Initial Proposal for a successor collective bargaining agreement for calendar years 2000, 2001, and 2002 and established the September 1999 public Board of Trustees Meeting for public response to the Board of Trustees' Initial Proposal. Government Code Section 3547 requires in relevant part that (a) all initial proposals of exclusive representatives and of public school employers which relate to matters within the scope of representation shall be presented at a public meeting of the public school employer and thereafter shall be public records, (b) meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer, and (c) after the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the District hereby adopts its Initial Proposal (Attachment A).

Lawrence C. Klein, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG

ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR

09/30/99 - S1 Page 1

**San Francisco Community College District
Board of Trustees**

INITIAL PROPOSAL

**for a Successor Collective Bargaining Agreement
Calendar Years 2000, 2001, and 2002**

Department Chairperson Council

August 26, 1999

The present collective bargaining agreement between the parties consists of 22 Articles and eight Appendices. The Board of Trustees proposes that all Articles and Appendices, including any amendments in effect as of the date of this initial proposal, continue unchanged in the successor collective bargaining agreement, excluding (a) Articles and Appendices requiring date changes to coincide with the duration of the successor collective bargaining agreement, (b) Articles and Appendices requiring the deletion of obsolete language and concomitant re-numbering, and (c) the following Articles and Appendices which shall be amended through the negotiations process to address the issues identified below:

ARTICLE 8, EVALUATION

Modify Section 8.B et seq. (Non-routine Evaluation), clarifying a supervisor's obligation to cooperate in the management evaluative review.

Reevaluate Section 8.B.2.6 and 2.7 in light of existing state law pertaining to the retention of permanent records.

ARTICLE 12, ELECTION/SELECTION OF DEPARTMENT CHAIRPERSONS

Clarify the eligibility to serve and length of term for tenure-track (probationary) faculty.

ARTICLE 15, STIPENDS

Increase to be negotiated according to reasonable comparative criteria and District's ability to pay.

APPENDIX A, CITY COLLEGE OF SAN FRANCISCO DEPARTMENTS

Review and revise department names, as appropriate.

APPENDIX B, ADMINISTRATOR'S EVALUATION OF DEPARTMENT CHAIRPERSON

Review and revise this form to parallel Article 20, Duties & Responsibilities of Department Chairpersons.

APPENDIX C, FACULTY & CLASSIFIED STAFF REVIEW FORM FOR DEPARTMENT CHAIRPERSON

Review and revise this form to parallel Article 20, Duties & Responsibilities of Department Chairpersons.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

S2

SUBJECT: SPECIAL

**Recommend Adoption of Modified Wage Rates for
Specified Unrepresented Classified Building Trades
Employees for Fiscal Year 1999-2000
(Resolution No: 990930-S2)**

BACKGROUND INFORMATION:

The administration has provided the non-exclusive representative of the specified "Building Trades" employees with an opportunity to "meet and discuss" the wage and benefit issues under contemplation consistent with the Board of Trustees' obligation as a public school employer under the Educational Employment Relations Act. The administration has subsequently recommended adjusting the wage rates for "Building Trades" employees, as set forth in Attachment 1.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts the modified wage rates for the "Building Trades" classifications described in Attachment 1, to be effective on the date specified therein;

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee(s) are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund implementation of this resolution.

Originator: Lawrence C. Klein

09/30/99 – S2 page 1

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09/30/99 - S2 Page 1

DR. PHILIP R. DAY, JR., CHANCELLOR

MODIFIED WAGE RATES FOR DISTRICT DESIGNATED
BUILDING TRADES CLASSIFICATIONS
FOR FISCAL YEAR 1999-2000

I. CLASSIFICATIONS

The modified wage rates as set forth herein shall be applicable to the positions and/or employees designated as "Building Trades" in the following classifications:

BUILDING TRADES:

7355 Truck Driver (Heavy, Light, Medium)

II. WAGE RATES

The present biweekly wage rates for the above "Building Trades" classifications shall be amended as follows, retroactive to August 21, 1999.

Class #	Class Title	Step 1	Step 2	Step 3	Step 4	Step 5
7355	Truck Driver (Heavy)	1828.00	2015.20	2015.20	2015.20	2015.20
7355	Truck Driver (Light)	1583.20	1743.20	1743.20	1743.20	1743.20
7355	Truck Driver (Medium)	1702.40	1872.80	1872.80	1872.80	1872.80

III. INTENT

This resolution is not intended to modify any other form of compensation, benefits, or other term or condition of employment not specifically enumerated herein.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **S3**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Chancellor

Subject: SPECIAL
ADOPTION OF FINDINGS OF FACT
Recommendation of Expulsion of Student
(Resolution No: 990930-S3)

BACKGROUND INFORMATION:

On July 13, 1999, a hearing was held before a District hearing officer in the question of the suspension/expulsion of a student case no.: 990000001. The hearing officer prepared a report with Findings of Fact and Conclusions. The College administration reviewed the report and recommended expulsion to me. I confirmed the interim suspension and have recommended expulsion of the student.

The Board of Trustees at its closed session of September 30, 1999, confirmed my recommendation.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco community College District hereby adopts the Findings of Fact and Conclusions of the hearing Officer, dated July 15, 1999 and Recommendation of the Chancellor dated August 13, 1999; and

FURTHER BE IT RESOLVED: That pursuant to Education Code Sections 72122 and 76030 the student, Case #990000001 be and is hereby expelled as a student of the San Francisco Community College District effective September 30, 1999, for cause, including (1) Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity or the open and/or persistent abuse of, District personnel or officials acting in the performance of their duties; (2) Assault or battery, abuse, extortion, or any threat of force or violence directed toward any member of the District community or District visitor engaged in authorized activities; (3) Obstruction or disruption of classes, administration, disciplinary procedures, governance processes, or authorized activities; (4) Violation of District rules and regulations including those

09/30/99-S3 Page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

concerning student organizations, the use of college facilities, or the time, place and manner of public expression or distribution of materials; (5) Gambling, disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District's primary educational responsibility; (6) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in the performance of their duties; (7) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; (8) City College of San Francisco Sexual Harassment Policy; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Frank Chong, Originator

09/30/99-S3 Page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **S4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Chancellor

Subject: SPECIAL
ADOPTION OF FINDINGS OF FACT
Recommendation of Expulsion of Student
(Resolution No: 990930-S4)

BACKGROUND INFORMATION:

On July 22, 1999, a hearing was held before a District hearing officer in the question of the suspension/expulsion of a student case no.: 990000002. The hearing officer prepared a report with Findings of Fact and Conclusions. The College administration reviewed the report and recommended expulsion to me. I confirmed the interim suspension and have recommended expulsion of the student.

The Board of Trustees at its closed session of September 30, 1999, confirmed my recommendation.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco community College District hereby adopts the Findings of Fact and Conclusions of the hearing Officer, dated August 9, 1999 and Recommendation of the Chancellor dated August 23, 1999; and

FURTHER BE IT RESOLVED: That pursuant to Education Code Sections 72122 and 76030 the student, Case #990000002 be and is hereby expelled as a student of the San Francisco Community College District effective September 30, 1999, for cause, including (1) Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity or the open and/or persistent abuse of, District personnel or officials acting in the performance of their duties; (2) Assault or battery, abuse, extortion, or any threat of force or violence directed toward any member of the District community or District visitor engaged in authorized activities; (3) Dishonesty, such as cheating or plagiarism, knowingly furnishing false information to the District, or forgery, alteration, or misuse of District documents, records, or identification; (4) Obstruction or disruption of classes, administration, disciplinary procedures, governance processes, or authorized

activities; (5) Violation of District rules and regulations including those concerning student organizations, the use of college facilities, or the time, place and manner of public expression or distribution of materials; (6) Gambling, disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District's primary educational responsibility; (7) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in the performance of their duties; (8) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; (9) City College of San Francisco Sexual Harassment Policy; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Originator: Frank Chong

09/30/99-S4 Page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **S5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Establish Community Service governing fees for the Institute for International Students commencing with the Summer 2000 program (Resolution No. 990930-S5)

BACKGROUND INFORMATION:

In the Fall of 1991, City College of San Francisco began offering a new community services program consisting of intensive ESL classes to foreign students under the auspices of the International Education Program. The offerings are for students from abroad who wish to study English and are willing to pay for this education in conformance with SB 432 of 1987, and California Education Code Section 78300. It was anticipated that there was a substantial market for this program in San Francisco which has proved to be the case. Enrollment has gone from 25 in the Fall of 1991 to more than 200 in the Fall of 1999. The Institute is fully self-supporting.

Resolution No. 910425 -S4 authorized an original fee of \$1,400 per semester. Resolution No. 941205-S2 authorized an increase in fees for Spring 1995. Fees were increased to \$1,695 per semester and \$900 per nine week program. In April 1996, fees were increased to \$1,795 per semester and \$950 per nine week program.

Due to rising costs of faculty and staff salaries, increased demand on the Institute's resources by other International programs, and general increases in overall costs, it is necessary to increase the fee charged to the students.

09/30/99- S5 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That in accordance with California Education Code Section 78300, the community service class fee charged to all students enrolled be adjusted as follows:

- A. For a program offered through the Institute for International Students, of an eighteen week duration, \$1,950 per semester program;
- B. For a program offered through the Institute for International Students, of a nine week duration, \$1,040 per nine week program;
- C. For the Summer Session programs offered through the Institute for International Students of four or eight weeks duration, \$495 per four weeks or \$950 per eight weeks; and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Joanne Low, Originator

09/30/99-S5 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999 **S6**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Commitment to the advancements of the
SouthEast Communities.
(Resolution No. 990930-S6)

BACKGROUND INFORMATION:

The Southeast Corridor of San Francisco is an area targeted by the Mayor's Office in partnership with both public and private sector entities for major redevelopment. The corridor extending from the China Basin through the Bay View/Hunter's Point area and further beyond to Visitation Valley is an area of vital interest to the future of this City. Long overlooked by the benefits of the booming economy and growth of the region, the region includes large numbers of people still living on the brink of poverty; where unemployment is still widespread; and the need for the type and level of economic development and growth that benefits the neighborhoods of this area is overwhelming. In the middle of this mix of both constraints and opportunities are the Southeast and Evans Campuses of the City College of San Francisco. Using these two quality institutions as a "hub" for both community and economic renewal through the provision of quality educational opportunities is consistent with the mission of our Community College District and commitment of the Board of Trustees and the Administration of City College.

RECOMMENDATION:

WHEREAS, the City College of San Francisco prides itself on improving the lives of the citizens of San Francisco through education, and,

WHEREAS, the College can contribute to an increase in the lifelong earning capacity of students, and,

09/30/99 – S6 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

WHEREAS, it is commonly accepted that an increase in the educational level of a community adds to the economic development of the community and leads to a higher level of personal satisfaction of its citizens, and

WHEREAS, the passage of Propositions D and F promises to join with the City of San Francisco in the economic revitalization of the Bayview and Hunter's Point communities, and

THEREFORE BE IT RESOLVED: That the Administration is directed to review the curriculum and services for congruence with, and advancement of current and proposed economic development activities in the Southeast communities, in conjunction with the Provost and the Chancellor and report to the Board on an annual basis.

Trustee James Haskell Mayo, II, Originator
President Lawrence Wong,
Vice President Anita Grier,

09/30/99 – S6 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

S7

DATE: September 30, 1999

TO: Board of Trustees

FROM: Board of Trustees Diversity Committee: James Mayo II, Chairperson; Lawrence Wong and Rodel Rodis, Members

SUBJECT: Special
Adopting Findings Concerning The Costs Of
Doing Business In San Francisco; Adopting A
Minority/Woman/ Local Business Enterprise
Program Concerning Construction And
Construction-Related Services.
(Resolution No. 990930-S7)

BACKGROUND INFORMATION:

In 1995, the Board of Trustees of the San Francisco Community College District expressed concern that minority and women owned businesses were not receiving contracts from the District at a level consistent with their availability. After Board discussion, the Board adopted Resolution 950330-S2 which directed the administration to proceed in establishing a plan and time-line for the development and implementation of a Minority/Woman's Business Enterprise (MBE/WBE) program, if statistical evidence so permitted.

Staff then reviewed available firms to determine which firm might be retained to conduct the appropriate study. On February 22, 1996, the Board passed Resolution 960222-B4, engaging the firm of Mason-Tillman Associates, Ltd., to complete a disparity study to determine if there was evidence that barriers existed to prevent MBE/WBE firms from doing business with the District and, if appropriate, to make recommendations for the creation of an MBE/WBE program.

09/30/99 - S7 page 1

BOARD OF TRUSTEES

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Mason-Tillman next proceeded to gather data and analyze the agreements that the District entered into in the area of construction and construction - related services for the period July 1995 through June 1996. At the September 18, 1997 meeting of the Board, the results of this Disparity Study revealed that utilization of MBE/WBE firms in these areas fell far short of availability. Mason-Tillman later did further analyses to determine whether race neutral outreach/activities during the period July 1996 through December 1997 improved MBE/WBE participation. The data gathered and analyzed in this Updated Disparity Study still demonstrated significant underutilization of MBE/WBE firms.

On October 29, 1998, the findings of the Updated Disparity Study (known as the Study on Minority and Woman-Owned Business Utilization and Availability, dated July 1998) were formally presented to the Board. After discussion, the Board enthusiastically adopted the resolution which included certain findings and specific recommendations about the implementation of a program to increase MBE/WBE participation.

Subsequently, District staff and Mason-Tillman staff, with invaluable input from the construction and construction-related community (including MBE and WBE firms), met numerous times to craft a policy and a plan that could serve as a basis to meet this Board directive.

The resulting proposed Minority, Woman, and Local Business Enterprises Policy and Program on Construction and Construction-related Professional Services, as well as a draft working document detailing findings about Local Business Enterprises, were the subject of a Special Board Meeting hosted by the Board's Diversity Committee, held on July 14, 1999. Full and open discussion took place among the members of the Board and members of the public. Members of the public expressed their great appreciation to the responsiveness of the Board in bringing the policy/program to fruition. The Board expressed its appreciation for community input and for the exemplary work put forth by Mason-Tillman.

At the regular Board Meeting of July 29, 1999, the Board gave notice that it would amend its Policy Manual on August 26, 1999 by adding a policy statement regarding Minority, Woman and Local Business Enterprises. It did so on that date. To implement the policy, however, requires that the Board adopt a specific program. Since part of this program involves a preference for Local Business Enterprises, the Board should also adopt findings pertaining to the costs of doing business in San Francisco.

09/30/99 - S7 page 2

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby adopts the findings and conclusions contained in the document entitled Administrative Costs of Doing Business in San Francisco, which concludes that San Francisco-based business labor with higher rents and higher wages than businesses located outside City and County boundaries. And reports that in an analysis of unit labor costs, energy costs, tax burdens and office rents, San Francisco ranked the highest of 17 other cities in California. And reports that the City and County of San Francisco has itself determined that San Francisco businesses have higher costs in taxes, rent, wages, and insurance. A copy of this document is on file with the Secretary to the Board and is hereby incorporated by reference into this resolution;

AND FURTHER BE IT RESOLVED: That the Board of Trustees hereby declares that the Disparity Study which demonstrated significant under-utilization of minority and women owned business enterprises in construction and construction-related services was the result of discriminatory practices;

AND FURTHER BE IT RESOLVED: That the Board of Trustees declares its obligation to take measures to remediate the discriminatory practices, by adopting the Minority/Woman/Local Business Enterprises Program, a copy of which is on file with the Secretary to the Board and which is hereby incorporated by reference into this resolution.

James Haskell Mayo II , Originator
Lawrence Wong, Originator
Rodel Rodis, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

S8

Subject: Special
Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Benefits Analyst (1210) (Resolution No.990930-S8)

BACKGROUND INFORMATION:

The Administration intends to appoint an incumbent to the classification of Benefits Analyst (1210) effective on or about October 15, 1999. The 1210 classification has not previously been utilized by the District. Therefore, the Administration recommends that the Board of Trustees authorize the Administration to establish wage rates/premiums and benefit levels for the 1210 classification.

RECOMMENDATION:

RESOLVED: That the Board of Trustees: (1) authorizes the Administration to establish the hourly wage rates for fiscal year 1999-2000 for the 1210 classification as follows: \$19.48 at Step 1; \$20.43 at Step 2; \$21.43 at Step 3; \$22.50 at Step 4; and \$23.63 at Step 5, and (2) authorizes the Administration to establish benefit levels for the 1210 classification consistent with the benefit levels provided in the current Collective Bargaining Agreement between Service Employees International Union, Local 790, and the District, as appropriate;

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee, are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund implementation of this resolution.

Clara Starr, Originator

09/30/99 - S8 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999

S9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Special

Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Architect (5268)
(Resolution No. 990930-S9)

BACKGROUND INFORMATION:

The Administration intends to appoint an incumbent to the classification of Architect (5268) effective on or about October 15, 1999. The 5268 classification has not previously been utilized by the District. Therefore, the Administration recommends that the Board of Trustees authorize the Administration to establish wage rates/premiums and benefit levels for the 5268 classification.

RECOMMENDATION:

RESOLVED: That the Board of Trustees: (1) authorizes the Administration to establish the hourly wage rates for fiscal year 1999-2000 for the 5268 classification as follows: \$31.59 at Step 1; \$33.18 at Step 2; \$34.83 at Step 3; \$36.58 at Step 4; and \$38.40 at Step 5, and (2) authorizes the Administration to establish benefit levels for the 5268 classification consistent with the benefit levels provided to other unrepresented classified management, supervisory and confidential employees, as appropriate, and

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee(s), are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund implementation of this resolution.

Clara Starr, Originator

09/30/99 - S9 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 30, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

S10

Subject: Special
Recommend authorizing the administration to establish wage rates/premiums and benefit levels for the classification of Municipal Stadium Groundskeeper (3419)
(Resolution No. 990930-S10)

BACKGROUND INFORMATION:

The Administration intends to appoint an incumbent to the classification of Municipal Stadium Groundskeeper (3419) effective on or about October 15, 1999. The 3419 classification has not previously been utilized by the District. Therefore, the Administration recommends that the Board of Trustees authorize the Administration to establish wage rates/premiums and benefit levels for the 3419 classification.

RECOMMENDATION:

RESOLVED: That the Board of Trustees: (1) authorizes the Administration to establish the hourly wage rates for fiscal year 1999-2000 for the 3419 classification as follows: \$19.57 at Step 1; \$20.53 at Step 2; \$21.54 at Step 3; \$22.61 at Step 4; and \$23.74 at Step 5, and (2) authorizes the Administration to establish benefit levels for the 5268 classification consistent with the benefit levels provided to other unrepresented "Building Trades Supervisory" and "Building Trades" classifications, as appropriate;

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/or their designee(s), are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund implementation of this resolution.

Clara Starr, Originator

09/30/99 - S10 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 21, 1999 **S11**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Cooperative Agreements
(Resolution No. 990930-S11)

BACKGROUND INFORMATION:

At last month's Board meeting, the Chancellor provided an overview of the status of the China Project. Consistent with that report and the plans included within, four Board members, the Chancellor, Vice Chancellor of Finance and Administration, Vice-President of the Academic Senate, The Dean of Contract Education and the Coordinator of Study Abroad Program traveled to Shanghai and Beijing to visit various universities (Peking University, Shanghai University, Beijing Union University and Qing Hua University) Da Tung International Group and the Beijing municipal government.

Included in the Chancellor's Report last month were drafts of cooperative agreements with the above-referenced groups and organizations. Attached are copies of the final drafts that have been agreed to by both sides and they are consistent with the drafts previously provided. The only exception is the cooperative agreement with Peking University. Instead of two separate agreements with the Peking University, the administration prefers one umbrella agreement between Peking University Continuing Education Department and City College of San Francisco. This one agreement will enable them to implement all objectives through the Continuing Education Department. It is fully expected that ultimately, the cooperative agreement between City College and Peking University will be implemented but over a period of time. The wording of said agreement has not changed, only the referenced partners. The proposed agreement with Da Tung International/Beiqing College has not changed from the earlier draft.

09/30/99 – S11 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the District Board of Trustees ratify the cooperative agreements that have been signed by the Board President and the Chancellor with Peking University, Beijing Union University, Shanghai University and Da Tung International/Beiqing College, and

FURTHER BE IT RESOLVED: That the Chancellor and the Administration are hereby authorized to execute any and all documents, plans and programs to effectuate this resolution.

Chancellor Philip R. Day, Jr., Originator

09/30/99 – S11 page 2

Memorandum of Understanding

Between

Beijing Union University

And

City College of San Francisco

This agreement formalizes the relationship of City College of San Francisco (CCSF) of the United States of America, With Beijing Union university of the People's Republic of China.

The purpose of this Memorandum of Understanding is to establish the following:

- 1.Beijing Union University and CCSF agree to assist each other to offer educational programs in Beijing, China and San Francisco, USA.
- 2.Beijing Union University agrees to offer Study Abroad program with emphasis American students in Beijing, China.

Others

- 1.Implementation plan and details will be listed on a separate addendum. The addendum shall include comprehensive program design, curricula, and budget. Each party shall responsible for the selection of students who enroll into the program.
- 2.Each party will be responsible for its own administrators, faculty and staff international transportation fares.

Terms and Conditions

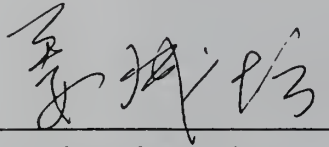
The term of this agreement shall commence on October 1,1999 and shall terminate in four(4) years on October 31,2003. The terms and condition shall continue if both parties do not file for dissolution.

Termination

Each party upon ten(10)months written notice to the other two parties may terminate this Agreement.

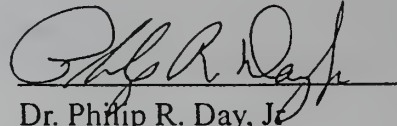
Development of Materials

All materials used and/or developed by CCSF and Beijing Union University are the sole property of the joint project and may not be reproduced without CCSF and Beijing Union University permission.



Mr. Jiang Cheng Tan
Vice President
Beijing Union University

Executed on 9/14/99

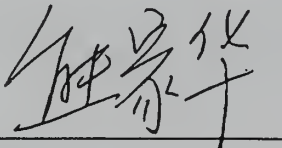


Dr. Philip R. Day, Jr.
Chancellor
City College of San Francisco

Executed on 9/14/99

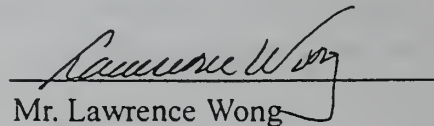
Witnesses

By



Mr. Xiong Zong Hua
President
Beijing Union University

Eecuted on 9/14/99



Mr. Lawrence Wong
President
Board of Trustees
San Francisco Community College
District

Executed on Sept 17, 1999

Intercollegiate and Cooperative Agreement

Between
City College of San Francisco
And
Shanghai University

This agreement formalizes the relationship of City College of San Francisco (CCSF) of the United States of America, with Shanghai University (SU) of the People's Republic of China.

The purpose of this cooperative educational agreement is to establish the following:

1. Shanghai University agrees to reserve special admissions slots each year for City College of San Francisco students and staff to study Chinese Language, History, Anthropology, Arts and other Chinese subjects.
2. SU's School of International Exchange and CCSF's Study Abroad Program agree to assist each other to offer educational programs in Shanghai, China and San Francisco, USA.
3. SU's School of Continuing Education and CCSF Office of Contract Education agree to establish a Training Center in Shanghai to train the employers working in foreign invested /joint venture enterprises. The detailed agreement for Training Center project will be signed separately.
4. SU and CCSF will explore an articulation agreement. This articulation agreement will enable students from either institution to transfer units/credits to meet graduation requirements.
5. Professors of SU School of International Business & Management and CCSF Business School agree to collaborate and develop cross-national courses in subjects such as International Business, Marketing, Supervision and Management, Finance, Computerized Accounting and Business Computer Applications. As the need arises, other disciplines may be considered for cross-national collaboration.
6. CCSF and SU libraries agree to work together to support the faculty and students involved in this cooperative effort.
7. SU and CCSF agree to explore international faculty exchange, curricula exchange and student exchange to enhance faculty and instructional material development opportunities.

Terms and Conditions

The terms of this agreement shall commence on September 10, 1999 and shall terminate in three (3) years on September 9, 2002. The terms and conditions shall continue if both parties do not file for dissolution.

Termination

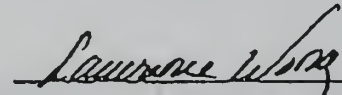
Each party upon sixty (60) days written notice to the other two parties may terminate this Agreement.

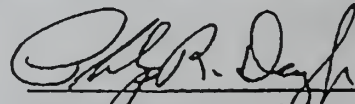
Development of Materials

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REPRESENTING CITY COLLEGE OF SAN FRANCISCO

By

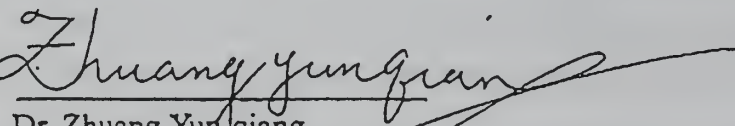

Mr. Lawrence Wong
President
Board of Trustees
San Francisco Community
College District for
City College of San Francisco


Dr. Philip R. Day, Jr.
Chancellor
City College of San Francisco

Executed on Sept. 10, 1999 Executed on Sept 10, 1999

REPRESENTING SHANGHAI UNIVERSITY

By


Dr. Zhuang Yunqiang
Vice President
Shanghai University

Executed on Sept. 10, 1999

上海大学与旧金山市立大学合作协议

此协议旨在确立中国上海大学与美国旧金山市立大学间的合作关系。

双方拟就教育合作事宜签定如下协议：

1. 上海大学将为旧金山市立大学的教师及学生在学习中国语言，历史，人文学，艺术，及其他中文学科提供相应的机会。
2. 上海大学国际交流学院与旧金山市立大学海外学习中心互相帮助在中国上海和美国旧金山开展教学项目。
3. 上海大学成人教育学院与旧金山市立大学合约教育办公室拟共同筹建成人教育中心，向在华外资/合资企业的员工提供培训。此项合作将另行签定实施细则。
4. 上海大学与旧金山市立大学将共同寻求一个合作协议。此项合作将使对方学校的学生可在两校间交流，互相承认学分，并达到毕业要求。
5. 上海大学国际工商与管理学院的教授与旧金山市立大学商学院的教授将共同合作开发在国际贸易、市场学、管理学、经济学、会计学、商业计算机应用等课程上的跨国合作。若有需要，其它专业的跨国合作也将予以考虑。
6. 上海大学与旧金山市立大学的图书馆将提供合作，以支持参加本合作项目的教师与学生的需要。
7. 上海大学与旧金山市立大学将在教师，学生的交流，课程交流等方面进行合作，以加强教师及教学资源上的开发

期限:

本条款将于 1999 年 9 月 10 日生效, 有效期为三年, 至 2002 年 9 月 9 日。若双方无终止意向, 本协议将继续有效。

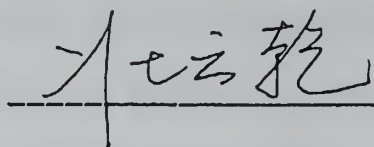
终止:

双方需在终止协议前 60 天以书面的形式通知对方。

资源的开发:

所有由上海大学与旧金山市立大学使用与开发的资源都将是本合作项目的双方共同资产, 未经上海大学与旧金山市立大学同意不得使用或翻版。

签字:



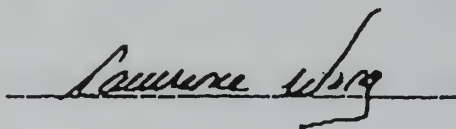
壮云乾

上海大学副校长

日期:

1999. 9. 10

签字:

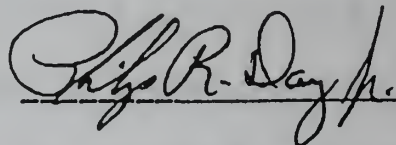


Mr. Lawrence Wong

旧金山社区学院董事会主席

日期:

Sept. 10, 1999



Dr. Philip R. Day, Jr.

旧金山市立大学校长

日期:

Sept. 10, 1999

Memorandum of Understanding

**Between
Continuing Education Department
Of
Peking University
And
San Francisco Community College District
City College of San Francisco**

This agreement formalizes the relationship of City College of San Francisco (CCSF) of the United States of America, with Peking University of the People's Republic of China.

The purpose of this Memorandum of Understanding is to establish the following:

1. Peking University Continuing Education Department and CCSF agree to assist each other to offer educational programs in Beijing, China and San Francisco, USA.
2. Peking University Continuing Education Department and CCSF agree to explore international faculty exchange, curricula exchange and student exchange to enhance faculty and instructional material development opportunities.
3. Peking University Continuing Education Department under the support of administration authority agrees to offer language, history and culture classes to CCSF faculty and students and other American students in Beijing, China.
4. City College of San Francisco agrees to offer English, history, economics, social science, information technology and culture classes to Peking University faculty and students and Chinese students in San Francisco, USA.
5. To implement items 1 to 4, both party agree to sign a separate cooperative agreement.

Terms and Conditions

The term of this agreement shall commence on October 1, 1999 and shall terminate in four(4) years on October 31, 2002. The terms and condition shall continue if both parties do not file for dissolution.

Termination

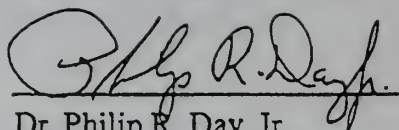
Each party upon sixty (60) days written notice to the other two parties may terminate this Agreement.

Development of Materials

All materials used and/or developed by CCSF and Peking University are the sole property of the joint project and may not be reproduced without CCSF and Peking University permission.

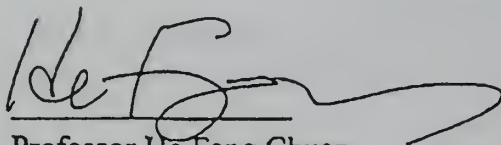


Professor Li Guo Bin
Director, Continuing Education
Department
Executed on _____



Dr. Philip R. Day, Jr.
Chancellor
City College of San Francisco
Executed on 9/13/99

Witnesses



Professor He Fang Chuan
Vice President
Peking University

Executed on _____



Mr. Lawrence Wong
President
Board of Trustees
San Francisco Community College
District

Executed on Sept. 13/99

Cooperative Agreement

Between

San Francisco Community College District

And

Da Tung International Group

Preamble

Da Tung International Group (Da Tung) and City College of San Francisco (CCSF) herein agree to enter into a cooperative partnership agreement. The overall goal is to promote the educational, cultural, technology development between United States of America (USA) and the People's Republic of China (PRC).

Short Term Objectives (Pilot Phase January 1,2000 to December 31,2000)

1. CCSF will exclusively cooperate with Da Tung to offer non-credit English as a second language or other CCSF classes and courses in PRC.
2. CCSF agrees to participate in the screening and selection of all incoming students to ensure academic qualifications. Da Tung agrees to obtain the applicants' national test scores.
3. Da Tung agrees to recruit students to matriculate at Beijing College or other colleges established by Da Tung in China and participate in its program offerings.
4. Da Tung and CCSF agree to cooperatively recruit and organize CCSF students and other American students to study Chinese Language, History, or other courses in PRC.
5. CCSF agrees to issue Foreign Student Visas(I-20) to qualified Beijing College or other colleges established by Da Tung in China transfer Students who elect to pursue the Associate of Arts or Associate of Science Degree at CCSF in San Francisco.

If the short-term pilot program is successful, Da Tung and CCSF agree to work towards the achievement of the following long-term goals.

1. To collaborate with Beijing College to offer American style lower division credit

instruction leading to an Associate of Arts or Associate of Science Degree.

2. To offer lower division, credit courses that will meet CCSF graduation requirement for an Associate of Arts or Associate of Science degree. The credits successfully completed are also transferable to Peking University of other colleges and universities.
3. To offer specific training and skills development courses(eg. technology, telecommunication, computer application, multi-media) to help bridge the skills gap of Chinese corporations and multi-national employees.
4. To facilitate additional China-US education, cultural and business exchanges.

Delineation of responsibilities

Da Tung and CCSF will work collaboratively to achieve the short-term and long-term goals. Each party shall have the following primary responsibilities to fulfil the obligations.

Da Tung International Group will,

1. Secure the necessary funding to implement all projects and support all aspects of this agreement.
2. Conduct market analysis and feasibility studies.
3. Obtain necessary permits and business licenses from government agencies to conduct business in PRC.
4. Serve as liaison between US and Chinese government entities, companies and foundation.
5. Assess training needs for multi-national corporation employees working in PRC.
6. Serve as on-site project manager in PRC.

City College of San Francisco will,

1. CCSF will not utilize any California State public tax payer's dollars to support or implement this agreement.
2. Offer and deliver an array of course work in credit and non-credit to achieve the long-term and short-term goals of this agreement.

3. Develop specific course for the multi-national employees working in PRC.
4. Select and assign trainers and instructors in accordance with Board policies, procedures and contracts.
5. Select, provide and be responsible for all instructional materials, software licensing, content or issues related to instructional materials.
6. Responsible for resolving instructional issues such as copyrights, software licensing, content or issues related to instructional materials.
7. Responsible to the awarding of CCSF Certificate of Completion or Associate of Arts, or Associate of Science Degrees for successful program participants.

Term:

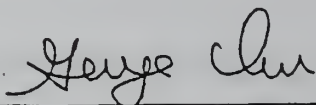
Provided the pilot phase is deemed successful, this agreement is for three (3) years beginning September 13, 1999. The terms and condition shall continue if both parties do not file for dissolution. Each party upon sixty (60) days written notice to the other party may terminate this Agreement.

Mutual Indemnification

Each party agrees that it will indemnify and hold harmless the other party against any and all suits, claims, liabilities, losses, damages, costs and expenses incurred by the other party arising from personal or body injuries, property damage or otherwise that may arise for any reason from or during the term of this agreement and be alleged to be caused by the other party.

IN WITNESS WHEREOF, the parties hereto execute this Agreement in triplicate on the date specified immediately adjacent to their respective signatures below.

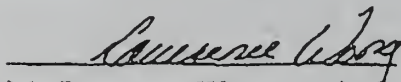
PEPRESENTED DA TUNG INTERNATIONAL GROUP:



Mr. George Chu
Chairman, CEO
Da Tung International Group

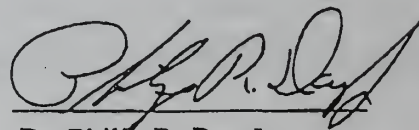
Executed on 9/13/99

REPRESENTING CITY COLLEGE OF SAN FRANCISCO(CCSF):



Mr. Lawrence Wong
President
Board of Trustees
San Francisco Community College District

Executed on Sept. 13, 1999



Dr. Philip R. Day, Jr
Chancellor
City College of San Francisco

Execute on 9/13/99



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: September 30, 1999 **W1**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE
Authorization to lease property from Koochworks Productions, Inc. and authorization to enter into a Memorandum of Understanding with Freeman Beauty Holdings dba Pure Beauty (Resolution No: 990930-W1)

BACKGROUND INFORMATION:

The Board of Trustees authorized a sublease at 2200 Palou Avenue Freeman Beauty Holdings dba Pure Beauty, San Francisco, Inc. through Board Resolution #980528-W1 starting June 8, 1998 for a period of five years, for the sum of \$41,760 per year with an annual increase of 3%. Pure Beauty would like to expand its operation in the present space the District is using for bond project surge-storage space. Pure Beauty has asked the District to relocate and is willing to pay for moving costs, renovation of a new site to accommodate the District's needs and the difference in the rent for the square footage currently under sublease.

The present warehouse is 5,800 square feet and the new warehouse will be 7,500 square feet. The present monthly lease is \$3,700, and the new monthly lease will cost \$6,000 per month. The new lease is at eighty cents per square foot and the current lease is at sixty five cents per square foot. In addition to moving and renovation costs, Pure Beauty will pay the District \$38,280 as a lump sum to cover the fifteen cents difference on 5,800 square feet of the new lease for the remainder of the term of the sublease, through June, 2003.

09/30/99 – W1 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • DR. ANITA GRIER, VICE PRESIDENT • DR. NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

The Facilities Planning Office and Buildings and Grounds feel the present space is too small and recommends a lease running five years from today. Both Facilities and Planning and Buildings and Grounds believe the new space is bigger and better for the District's needs. The new location is close to the District's Carrol Avenue warehouse.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes a lease with Koochworks Productions, Inc. at 5700 Third Street, San Francisco, CA 94124 on or before October 15, 1999 through September 30, 2004 for approximately 7,500 square feet at eighty cents per square foot with a CPI escalator each July 1 starting July, 2000, and

Further Be It Resolved: That the Board of Trustees authorizes an Memorandum of Understanding with Pure Beauty by Pure Beauty agrees to pay for moving and renovation costs in addition to a one-time lump sum payment of \$38,280 to cover part of the additional rental costs incurred in the new lease with Koochworks Productions, Inc., and

Further Be It Resolved: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute such lease agreement and Memorandum of Understanding on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator

09/30/99 – W1 page 2



HUMAN RESOURCES DEPARTMENT

33 GOUGH STREET • SAN FRANCISCO, CA 94103 • FACULTY/ADMINISTRATORS 415. 241.2246
CLASSIFIED • 415. 241.2252 • FAX. 415. 241.2335

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 09/30/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990930 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Greenfield, Terri A.	Full-Time	English	Phelan	5/28/99
Reneau, Ingrid M.	Part-Time	English	Phelan	5/28/99

Nick Hovland, Originator

Page 1 of 1

BOARD OF TRUSTEES

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ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR

CHANCELLOR'S REPORT

DOCUMENTS DEPT.

SEP 27 1999

SAN FRANCISCO
PUBLIC LIBRARY

- **Monthly Report – September 1999**
- **Legislative Overview/Status Report**
- **Preliminary Notes of Exit Interview of National
Association of Student Financial Aid Administrators
“Standards of Excellence Program Review”**

CHANGELING'S

REPORT

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OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: September 22, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. 
Chancellor

SUBJECT: Chancellor's Report – September

The month of September has proven to be an extraordinary month not only in terms of a busy (if not hectic) schedule of day-to-day activities but also because of the China trip and other related developments at the state level. However, the wonders of technology, E-mail and phone-mail always makes you feel that much closer regardless of how far away you are from the district. "Staying in touch" has new meaning and added significance.

The legislative session has been wrapping-up most of its business in late August/early September in anticipation of their recess. SB420, the Part-time Faculty "Equal Pay for Equal Work" bill was finally passed (albeit in a significantly different form than the original bill) despite enormous opposition from the districts around the state, the California League of Community Colleges, and little or no support coming from the Chancellor/State Board. The final bill provides for a study of part-time employment, including information from comparable states, to be conducted by the California Post-Secondary Education Commission; expansion of part-time faculty health insurance program; and expansion of the part-time faculty office hours program. Because of the broad-based opposition, the original bill (City College was one of a few community college districts that supported it and worked for its passage) was altered significantly in the spirit of compromise by Assemblyman Scott Wildman. Because of his efforts, we at least got something out and passed. It is now on the Governor's desk waiting for his signature. Attached for your review is a copy of my letter to the Governor voicing our support; a copy of my letter to Sherrill Amador, President of Cuyamaga Community College and current President/Chair of the Council for Chief Executive Officers for California Community Colleges urging her to also support the signing of the bill; and finally, the latest status report on key legislative bill that have some relevance to community colleges.

On the capital outlay side, I have been working on getting the revised draft of the Chinatown/North Beach campus building project through the approval/review process of the State Chancellor's Office. Once we have the project listed as an "approved" project, we can then aggressively pursue private sector support to help us defray some of the cost; **and**, if we can convince our legislative delegation to push the project as a "Members Request" (as we were able to do for the Mission campus), then we can work to get it into the pipeline for planning funds, as

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

well. Actually, I want to push to receive a commitment for both the Chinatown and the Phelan Gym Project together for initial planning funds now rather than later. Total funds needed to do both would approximate \$3 – 3.5 million which represents a very modest commitment to support one of the state's largest districts and most vital communities. By getting funds to support the planning now, it would put us in a better position to take full advantage of the next major Higher Education Capital Outlay Bond. Otherwise, if we wait, we wouldn't have construction dollars available until sometime after 2005-2006, and frankly, we can't wait that long.

At last month's meeting the Board approved a \$25,000 resolution to contract with the National Association of Student Financial Aid Administrators (NASFAA) to conduct a performance/programmatic review of our financial aid operations. This review, called the "Standards for Excellence Review" is a new service provided by NASFAA and as far as I know, we are the only college on the West Coast to utilize it for purposes of self-evaluation and improvement, to date. The visiting team was on-campus from September 8 – 10 and interviewed staff (both financial aid and others), students (two separate panels) and administrators; reviewed policy and procedures; systems approaches and applications; and evaluated our compliance efforts with DOE regulations and federal law. I talked directly with the Chair of the Team, Dr. Claire "Micki" Roemer prior to my departure for China and upon my return. We expect to get a complete report back to the campus by mid-October and I will share that report with you at that time. In the meantime, the visiting team did conduct an "exit interview" and I am providing you a summary of the notes (see attached) from that meeting and a preliminary list of their findings, recommendations, and commendations. I caution you that there are just notes and not the full and complete report. They do provide an excellent sense of the "scope" of their effort and the amount of work we need to do to bring our financial aid operations up to "standards". This is simply the first step.

Special recognition and support and appreciation needs to be extended to both Dr. Don Griffin and Interim Dean Jorge Bell who have logged extensive hours in getting our operation turned around and moving in the right direction. From all front, the differences in the service, the effort of the financial aid staff and the streamlining of our services, has been noted by students, faculty, and staff as significantly improved over last year. Lines are a lot shorter; student complaints are fewer; and most importantly, more students are being served. It has been a complete turn-around but as the notes suggest and the report will indicate, there is still much work to be done. Additionally, special thanks for the efforts of Frank Chong, Rod Santos and others in helping us organize and get ready for the NASFAA visit.

I won't say too much about the China visit because I fully expect that each of the Board members who went on the trip will share their thoughts and reactions. It was an extraordinary trip on all fronts. Elsewhere in your agenda packet, you will note a resolution (S11) that requests that the Board "ratify" the cooperative agreements that had been distributed in August. Those should be self-explanatory. I would like to say that City College is faced with an unbelievable opportunity which can be of tremendous benefit to our students, faculty, and our institution. The partnership envisioned with Da Tung/Beiquing College, and the flagship universities of China (Peking University, Qing Hua University – generally referred as the equivalent in this country of Harvard, MIT, Yale, Stanford/or U/CAL Berkeley -, Shanghai University and finally Beijing Union University) is unique and opens the door to an array of teaching and learning opportunities that

are unlimited and exciting. I strongly believe that it is our best interest to pursue these partnership opportunities. It will add an important and new dimension to our already rich portfolio of programs, offerings, and services that we can provide our faculty and students.

Other activities that I have been involved with this month include the following:

- 1) Met with our consulting architect (Bill Liskamm) to discuss follow-up plans to our meeting with the Mayor and the Oceanside Renaissance Committee.
- 2) Coordinated and hosted (with the Board and Mayor) the Haidian (Beijing) District delegation from China who toured our campus, various agencies in San Francisco, and Silicon Valley.
- 3) Met with AS students to discuss status of our discussions on the Bookstore lawsuit.
- 4) Met with selected staff to coordinate our follow-up capitol projects planning effort for the New Mission Campus.
- 5) Chaired the meeting of the College Advisory Council and discussed a number of college issues and plans.
- 6) Chaired College/Board Agenda Review meeting with leaders of shared governance constituent groups.
- 7) Hosted and conducted meeting of the College Council (all department chairs, administrators, and shared governance leaders) and reviewed status on current City College projects and plans.
- 8) Met with the Chair of Board's Personnel Committee to review faculty evaluations of the Chancellor.
- 9) Attended and greeted the graduates of the College's Citizenship Preparation Classes at Chinese-Americans Citizen's Alliance building in Chinatown.
- 10) Met with the Chancellor of the Contra Costa Community College District to discuss potential new funding legislation.
- 11) Met with the self-study Steering Committee to review current status.
- 12) Met with the Funding Formula Task Force in Sacramento.
- 13) Met with the City College Foundation Board of Directors.
- 14) Met with representatives of the ESL Department to discuss Early Tenure Review and Hiring procedures.

- 15) Interviewed candidates for the Dean of CalWorks Education and Training position.
- 16) Attended and participated in ribbon-cutting opening of new Learning Assistance Computer Lab in Rosenberg Library (with Trustee Wong).
- 17) Worked with Vice Chancellor Goldstein throughout the month in preparing for final appropriations hearing on local bond funds before the Finance Committee of the Board of Supervisors (held on September 22nd).
- 18) Met with Academic Senate Executive Committee.
- 19) Met with Nick Chang and others regarding status of our GED testing and preparation effort/offerings.
- 20) Attended special recognition ceremony honoring Alex Pitcher at the Southeast Campus.
- 21) Hosted planning meeting of faculty and staff to discuss ideas for Special Board meeting on Teacher Review Website.
- 22) Hosted first fall meeting of the Planning and Budgeting Council.
- 23) Attended my first Advisory Committee on Legislation and Finance for the California League for Community Colleges in Sacramento.
- 24) Attended (with spouse) Gloria Barcojo's retirement party with a number of faculty and staff.
- 25) Attended City College's home football game.
- 26) Attended meeting of San Francisco Consortium on Higher Education.
- 27) Met with leadership of AFT 2121 to discuss current issues and plans.
- 28) Hosted meeting of the Campus Advisory Committee for the Mission Campus.
- 29) Met with leadership of SEIU Local 790 to discuss current issues and plans.
- 30) Spoke to business group in the Mission Campus at the invitation of Trustee Varni.
- 31) Met with Executive Committee of the Administrator's Association to discuss current plans and issues.

If you have any questions on the above items and activity, please call me directly at your earliest convenience. Thanks for your continuing support.

Attachments
PRDJ:jcd



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239 3303 • FAX 415. 239.3918

September 21, 1999

The Honorable Gray Davis
Governor
State Capitol
Sacramento, CA 95814

**AB 420
Support**

Dear Governor Davis:

I am writing this letter to urge you to sign AB420. City College of San Francisco is in support of AB 420 (Wildman) as amended. It is our understanding that Assembly Member Wildman has modified his original bill significantly to accommodate the very points of view of those who were critical of the initial draft and its intent. In this regard, he has demonstrated a reasonable and highly adaptive position. In my opinion this is a bill that we can work with to insure that our part-time faculty begin to receive, on a pro-rated basis, the same benefits as full-time.

- **Health Insurance for Part-time Faculty**

Providing health coverage for faculty should not be contingent upon the number of districts a faculty member teaches in. All faculty should have access to health care; when faculty are absent for health reasons, it is the students who lose.

- **Office Hours**

When students sign up for a course, they do not know whether a faculty member is part-time or full-time and their access to a faculty member should not be determined by that faculty members' employment status. The expansion of the current part-time faculty office hour fund only strengthens our institutions and the learning experiences and opportunities of our students.

- **A CPEC Study**

Over the years there have been many attempts to address equity issues surrounding the community college reliance on part-time faculty. A CPEC study is a very moderate step forward to document the facts surrounding the issue.

Part-time faculty are important members of our community colleges and should be recognized for their contributions and commitment to both the students and the colleges. City College of San Francisco supports AB 420 (Wildman) and encourages you to sign it into law.

Sincerely,

Dr. Philip R. Day, Jr.
Chancellor

cc: Assembly Member Wildman

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September 21, 1999

Sherrill Amador
President
CEOCCC
Community College League of California
2017 O Street
Sacramento, CA 95814

Dear Sherrill:

I am writing regarding the CEOCCC/League's current position – no position – on AB 420. In its current form, we should be supporting AB 420. The bill is significantly different from its original form. The faculty and the legislature listened to our concerns and removed all of the local mandates. What is left – expansion of incentive funds for office hours and health benefits and a study – represents a fair compromise. The CEO's must be able to demonstrate the ability to compromise, at the appropriate time on the right issues, if we are ever to succeed as a system in our advocacy efforts.

The only way the community colleges can ever garner our fair share of the state's resources is for the entire system to work together towards the same end. Nobody can win every issue in every battle. We need to fight for what we think is best, but at the end of the day we all have to work together. I think we can show some leadership and statesmanship in the final days of this issue and urge the Governor to sign AB 420 into law

AB 420 makes no mandates on the local districts. A compromise has been put forth that has removed all of the sections to which we previously objected. Everybody wins! It is time to bury the hatchet and move on. There will be many battles to be fought in the upcoming year in which we will fare much better with strong faculty support, and the support of legislators. To be an effective system, we must be perceived as consistent and cohesive, and at the same time demonstrate flexibility. Let's write a letter to the Governor urging his signature on AB420 because it is equitable to the faculty and it benefits the institution and the students as well. I already have.

Sincerely,

Dr. Philip R. Day, Jr.
Chancellor

cc: Tom Nussbaum
David Viar

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Legislative Information

LegInfo: First Monday Report

Adobe Acrobat (PDF) Version

Past Issues

First Monday Report

September, 1999

In this issue:

Legislation | Adult Education Task Force | Joint Committee on the Master Plan
Legal Update | Little Hoover Commission | Citizens' Commission on Higher
Education
Legislative Analyst (LAO) Opposes UC/CSU Compact | March 2000 Ballot
Measures
Staffing Changes

I. **Legislation** -- <http://www.ccleague.org/leginfo/bills/> - *Numerous bills will be amended throughout this week, the last week of the legislative session. To receive more comprehensive information, visit the bills section of the League web site, cited above.*

- **AB 420 (Wildman): Part-time faculty employment and compensation** -- AB 420 was scheduled to be amended September 7, removing the requirement that districts publish a uniform salary schedule for all academic employees. The resulting bill provides for a study of part-time faculty employment, including data from comparable states, to be conducted by the California Postsecondary Education; expansion of the part-time faculty health insurance program; and, expansion of the part-time faculty office hours program. For more information, visit:
<http://www.ccleague.org/leginfo/alerts/ab420/>.
- **AB 164 (Romero): Voter Registration** -- In a surprise action to supporters, Governor Davis vetoed AB 164 stating opposition to imposing a state mandated cost on the California Community college districts. The veto message referred to Governor Davis' previous action blue penciling funding included in the State Budget to implement campus voter registration requirements. The Governor further stated that he continued to believe that it is not necessary to provide funding for an activity that could easily be undertaken by campus groups or other civic groups. In addition, the message stated that the AB 164 prescribed distribution methods which would restrict respective campuses' flexibility to utilize methods that would be more suitable to local circumstances.

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Similar language to AB 164 is included in other pending legislation, **SB 86 (Murray)**, which Senator Murray intends to continue its progress toward the Governor desk.

- **AB 94 (Cedillo): BOGCCC Classified Member** – Legislation to reduce the number of public members of the BOGCCC appointed by the Governor by one member, and add none member designated for a CCC classified employee, was withdrawn from the Governor's desk and returned to the Assembly. It is rumored that Governor Davis indicated displeasure with the legislation and is reported to be in the process of appointing a classified employee to the BOGCCC.
 - Governor did sign legislation (**AB 213 Romero**) sponsored by the California State Student Association (CSSA) that provided an additional student representative on the CSU Board of Trustees. Supported by CSU, the legislation requires the Governor to appoint two student trustees instead of one. While only the senior student will have voting privileges, the second student will be able to participate in all meetings.
- **AB 422 (Steinberg): Instructional Materials for Disabled Students** – Legislation has been forwarded to Governor Gray Davis to require a publisher or producer of printed or non-printed material for students attending the CCC, CSU and UC, to provide the material at no cost in electric format for the use by disabled students. The material would be provided to the college upon written request from the college. Materials are to be provided in a timely manner and at no additional cost. Authorizes the CCC, CSU, and UC to establish centers to process requests and to establish various related procedures. It is expected that if signed by the Governor, the cost and time relative to transcribing textbooks for disabled students would be substantial reduced. AB 422 is supported by the League, several colleges, and groups representing disabled students.
- **AB 1376 (Reyes and Ducheny): Community College Funding** – Following the summer recess, legislation was amended to include funding to restore augmentations to EOPS and Puente programs that were vetoed by Governor Davis upon approval of the State Budget.. AB 1376, now stalled in the Senate Appropriations Committee, would have appropriated an additional \$4.2 million for EOPS and \$3.36 million for Puente. Although supported by CCCCCO, faculty and CCLC, the legislation was held on the Senate committee's "Suspense file". There are still discussions among legislators to send a comprehensive budget restoration to the Governor, which may include some additional funding for student services and outreach.
- **SB 358 (Ortiz): Community College Temporary Staff** – Every end-of-session is filled with "gut and amended" stories where lobbyist amend a bill to remove original contents and replace different language and content as a means to circumvent the legislative process with issues that were unsuccessful in other committees. SB 358, legislation requiring all CCC staff to be fingerprinted, was a victim of gut and amend in the Assembly Appropriations Committee, to instead limit the use of temporary employees by community colleges. The bill now limits the use of temporary employee to 260 days in a three-year

THE HISTORY OF THE
CITY OF BOSTON
FROM THE FIRST SETTLEMENT
TO THE PRESENT TIME
BY
JOHN HUTCHINGS

The first settlement of the city of Boston was made in the year 1630, by a company of Puritan settlers, who came from England, and were led by John Winthrop. They founded the city on the site of the present city, and named it Boston, in honor of the Earl of Boston, who had been one of the first to settle in the colony. The city grew rapidly, and by the year 1680 it had become one of the most important cities in the colony. It was the seat of the colonial government, and the center of the colony's commerce and industry. The city was also the site of many important events in the history of the colony, including the Boston Tea Party and the Battle of the Clouds.

The city of Boston was the center of the colony's commerce and industry, and it was also the seat of the colonial government. The city was the site of many important events in the history of the colony, including the Boston Tea Party and the Battle of the Clouds. The city was also the site of the first settlement of the colony, and it was the center of the colony's growth and development. The city was the seat of the colonial government, and it was the center of the colony's commerce and industry. The city was the site of many important events in the history of the colony, including the Boston Tea Party and the Battle of the Clouds.

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period. Full analysis of the newly amended bill has not been completed because the bill is "not in print" and copy of amendments not available. Similar legislation, SB 360 (Solis) held in the Senate Appropriations Committee, would have limited the use to 130 days in a 12 month period.

- **AB 667 (Romero): CCC Transfer** – Requires the CCC, CSU, and request the UC and independent colleges, to collaboratively undertake several efforts to improve the transfer of students and to determine the numbers of students transferring and specified information, including transfer patterns. Collaborative efforts will be required to develop a plan to increase the number of CCC students that transfer to four-year institutions. The Legislature and Governor Davis are extremely concerned about the apparent low numbers CCC transfer rates to UC. AB 667 awaits action on the Senate Floor, and must further be concurred by the Assembly before passage to Governor Davis.

II. Adult Education Task Force

- The joint Board of Education/Board of Governors Adult Education Task Force has been reconstituted and includes the following members: Board of Education members Yvonne Larsen, Carl Jenkins, and Monica Lozano; and Board of Governors members Irene Menegas, Vishwa More, and Pat Siever.

III. Joint Committee on the Master Plan

- The new legislative committee charged with developing a K-16 master plan held its first meeting August 24. The committee invited representatives of the past four master plan reviews to provide information on their activities, successes and failures, and proposals for the new committee. Among the major points of interest for community colleges were the following:
- Clark Kerr, originator of the 1960 Master Plan, referred to the transfer rate from community colleges to CSU/UC as a "disgrace"; he also referred to the disparity between colleges in transfer (and cited them as ranging from a college which transfers 700 students per year to another that has transferred two students in the last six years) as a "disgrace";
- Lee Kerschner indicated his (1986) Commission had failed in its efforts to strengthen the BGCCC to enable it to compete with the CSU Board of Trustees. He therefore urged the new committee to "resolve the community college governance issue." It is "not clear that community college governance can be solved." It remains an issue, but the system functions better than in the past, he stated.
- Brian Murphy said that during the Joint Legislative Committee's work in the 80's, they did not – "but maybe should have" -- raised the contradiction of the California system of higher education which includes both the "single most elite and restrictive institution in the United States" and the "most complete and open-access system in the United States," which are held together solely by transfer. But, the tendency "which we failed to examine" is the state's continued extra funding for the most advantaged with far less money for the less advantaged – so the juxtaposition grows greater. "This committee

should address the question: 'Are we well-served by a system funded that well while community colleges with such great promise are so underfunded?'"

- Murphy said that despite the efforts of Gary Hart, the effect on transfer rates has been minimal, and "nowhere near the numbers we had fantasized."
- In his opening remarks, Assemblyman Ted Lempert, one of the co-vice chairs, stated "community colleges deserve more of our attention."

IV. Legal Update

- The California Supreme Court has voted to hear the appeal of a Sixth District Court of Appeal of a case challenging the ability of the City of San Jose to conduct outreach programs to minority and women-owned businesses in public contracting. This will be the first California Supreme Court test of the ability of public agencies to conduct outreach programs after the passage of Proposition 209. (*Hi-Voltage Wire Works v. City of San Jose* S080318)
- Judge Lawrence Karlton has set a new trial for next Spring on Proposition 208, which enacted sweeping campaign finance reform.

V. Little Hoover Commission

- The Commission's community college report, originally scheduled for publication in July, has been delayed until October.

VI. Citizens' Commission on Higher Education

- The CCHE plans to hold a joint policy summit with the new legislative master plan committee, on the topic of Tidal Wave II. The summit is open to the public, and scheduled on Sept 22nd from 9 - 4 at the State Capitol, Room 4202. Among those invited to address the committee are: Arturo Vargas, Exec Dtr, National Assn of Elected Latino Officials; Michael Shires, Public Policy Institute; David Breneman, School of Ed, U of VA; Wm Pickens; Gerald Hayward; Elizabeth Hill; John Slaughter and Harold Williams; Patrick Callan; Stephen Carroll; Charles Reed; Richard Atkinson; Tom Nussbaum; Jonathan Brown; Warren Fox; Dennis Jones, President, National Center for Higher Education Management Systems; Linda Thor; David Longanecker; Patricia Gomport.

VII. Legislative Analyst (LAO) Opposes UC/CSU Compact

- For budget years 1995-96 through 1998-99, Governor Wilson maintain a multiyear funding agreement with CSU and UC, known as "the compact," which ensured them minimum annual support budget increases and other funding guarantees, in return for UC and CSU pursuing certain program objectives. The governor and the two segments are negotiating a new multiyear funding agreement. The LAO recommended the Legislature not endorse a multiyear funding plan for UC and CSU because it

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1900

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would reduce the legislature's annual budgeting discretion, and by guaranteeing minimum budget increases, could undermine incentive and accountability mechanisms.

VIII. March 2000 Ballot Measures

- Among the seven ballot measures on the March 7, 2000 ballot is the "Cardenas Textbook Act of 2000," a legislative initiative amendment which would allocate 50 percent of the increase in public education's share of California State Lottery revenues beyond the 1997-98 level to be used to purchase instructional materials for school and community college districts based on an equal amount per unit of average daily attendance and through a fair and equitable distribution across grade levels. This measure would use 1997-98 as the base year and restrict the allocation of half of any increase in public education's share to instructional materials. Additional funds are expected to be \$80 million in 1999-2000 and \$90 million in 2000-01 for instructional materials. The effect of this initiative would be to limit the discretion of local districts to use this new increment of lottery funds as they see fit.

IX. Staffing Changes

- Francisco "Frank" Quiambao, an LA Harbor College Vice President, has been selected interim president of LA Harbor College to replace Jose Robledo, who served as interim president since February 1999. Robledo is now the acting Dean of Student Services at LA Southwest College

The First Monday Report is published electronically on the first Monday of every month by the Legislative Office of the Community College League of California.

Responsible Staff: Scott Lay, Rita Mize and Bonnie Slosson

Executive Director: David Viar

Comments?

City College of San Francisco
NASFAA Standards of Excellence Review
September 8-10, 1999

SUMMARY of the EXIT INTERVIEW

After three intensive days of interviews, focus groups, and file reviews, the NASFAA Team provided an oral review of their findings, including compliance issues, recommendations, and commendations.

Compliance Issues

The following compliance issues were identified to be addressed immediately:

1. A single identifier should replace the dual numbering system currently used for credit and non-credit students.
2. Checks need to be readily available to students day and evening through flexible disbursement systems including the mail or direct deposit up to ten days before classes begin.
3. All sites at which funds are disbursed must be listed on the USDE program participation agreement.
4. All certification pages must be included in the agreement.
5. A mechanism must be created to report staff drug convictions to the Department of Education.
6. Prospective students need access to security information - free of charge.
7. Students should receive grades (not the UG grade) in non-credit classes whether they are getting aid or not; it could be pass-fail.
8. Student consumer information must be made readily available, e.g., how awards are made; a free consumer information booklet for all student is optimal.
9. Post screening information must be made available through BANNER.
10. A policy must be developed to distinguish between "inadvertent" and "fraudulent" loans.
11. Someone must monitor student work hours to ensure that they are not working during class time.
12. Clear information must be provided to students regarding job commitments, e.g., number of hours and dollar amounts for work study.
13. Communication must be developed between scholarship, veterans, rehabilitation, and financial aid offices to avoid overawards.
14. Policies and procedures for awards must be written for Pell, SEOG, and Perkins.
15. Files must be completed; documents are missing, e.g., entry counseling information.
16. A Perkins default plan must be filed by December 31; the CCSF default rate is high; the plan should be tailored without discrimination.

17. Aid recipients should sign a promissory note each time funds are borrowed to reinforce the commit to repayment.
18. Exit counseling is essential, perhaps including lenders, with information received on drops in timely fashion.
19. Date of birth must be verified using the birth certificate, not driver's license or passport; staff will check the use of the green card.
20. Immigration status must be tracked and confirmed in 15 days.
21. Policies and procedures must be developed for "C" codes.
22. Staff must follow-up on income support.
23. All documents in files must be date stamped.
24. File discrepancies must be resolved.
25. A mechanism must be developed to ensure that every eligible student receives a Pell grant.
26. Need to review and make contact to process payment.

Recommendations

The following recommendations were made for College consideration:

1. As much student information as possible should be coded on the admissions form and entered as early as possible to avoid redundancy and discrepancies.
2. Information on attendance, withdrawal, and drops should be reported in timely fashion; information is currently received too late.
3. Retroactive withdrawals create real problems for financial aid; if necessary, they should be used for emergencies only.
4. An incentive should be provided to get grades turned in on a timely basis.
5. Training should be provided on policies, procedures, and loans using a customer service operations manual.
6. Designate Admissions and Registration as the site for address corrections.
7. Mail financial aid checks or make direct deposits with supporting policies provided to all students.
8. Involve staff in policy development.
9. Increase staffing to improve service.
10. Involve staff in the design of the new space - especially the design of the counters.
11. Designate Admissions and Registration as the centralized site for the provision of necessary student information.
12. Tag equipment for inventory.
13. Use the BANNER Web software so that student can access awards on line.
14. Use BANNER loan processing for lending, especially with the competition for direct loans.
15. Provide dedicated terminals to do FASFA on the web or use a modem to access FASFA Express; a new web product merging the two systems will be available in a year.
16. Develop a technology plan with PC equipment upgrades.
17. Get funds on a timely basis.

18. Develop a Committee for the review of Satisfactory Progress Appeals.
19. Develop written policies and procedures regarding professional judgment and overrides.
20. Provide an explanation of the need for the Social Security Number - a disclosure statement.
21. Develop a Selective Service Policy
22. Redesign the Catalog so that it is more student friendly; it is very confusing as it is now.
23. Increase communication between Financial Aid and other offices regularly through a Financial Aid Committee.
24. Adjust budgets in case of over awards.
25. Use the Department of Education verification form.

Commendations

The following commendations were made:

1. The availability of scholarship information is impressive.
2. The ITS staff is efficient and capable.
3. Financial Aid Workshops are excellent - particularly with the provision of bilingual assistance.
4. The award letter is excellent.
5. The ability to process payroll every two weeks is very student friendly.

Closing Comments

In closing the interview, the team made several additional observations. First, they were not able to complete the file reviews because the files lacked Pell information, checks on repayment calculations, information on disbursements, etc. Second, the team was unable to compare payroll records to awards. And third, they were not able to verify income grids, etc.

While they did indicate that the students were impressed with the changes that have occurred so far, some students are still missing moneys, suggesting that the problems persist. Additionally, team members indicated that the availability of funds in the Bookstore may be viewed as discriminatory by other vendors. They also suggested that the educational plan is not necessary, but that a goal - or degree - is. They thought that "Ability to Benefit" should be coded in Admissions and Registration, requiring only seven additional items. And they suggested that students request transcript evaluations.

Finally, the team underscored the need for improved signage and maps to help direct the students as they enter campus.



